

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	2024	To	31	03	2025

Reference and administration details

Charity name	Tynron Parish Hall Committee
Other names charity is known by	
Registered charity number	SC032112
Charity's principal address	

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name		Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chair		Tynron Parish Hall Committee
2		Treasurer		Tynron Parish Hall Committee
3		Secretary		Tynron Parish Hall Committee
4		Booking Secretary		Tynron Parish Hall Committee
5		Vice Chair		Tynron Parish Hall Committee
6				Tynron Parish Hall Committee
7				Tynron Parish Hall Committee
8				
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10				
11				
12				
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15				
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17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	01/04/2024 – 15/04/2024

Structure, governance and management

Type of governing document	Unincorporated Association
Trustee recruitment and appointment	<p>Recruited/Appointed at AGM Elected to Office at first meeting following AGM OR Recruited/Appointed mid-term if a vacancy arises due to a resignation. Process: Vacancy advertised. Applicants considered. New trustee appointed at next meeting if elected.</p>

Objectives and activities

Charitable purposes	<p>The advancement of community development within Tynron by caretaking/maintaining the property and developing activities within the hall to provide a social focus for the community.</p> <p>The trustees have a responsibility to organise and manage the affairs of the hall and grounds for the benefit of the community by ensuring that it is well maintained, clean, tidy & fit for purpose. They promote the use of the hall as a venue and lay down conditions for hire whilst keeping the hall accounts on a sound financial footing</p>
Summary of the main activities in relation to these objects	<p>The hall is used on a weekly/monthly basis by several local clubs/classes and is hired by individuals for events of either a personal or community nature.</p> <p>The trustees/committee organise regular events to fund the upkeep of the hall and liaise with the Community Council to assist with the organisation of activities and special community events e.g. Tynron Christmas Festivities. The committee also hold maintenance/renovation days to encourage members of the community to assist with keeping the hall in excellent condition and carry out painting, deep cleaning, etc</p>

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Achievements and performance

Summary of the main achievements of the charity during the financial period

OSCR advised that we need to have induction documentation in place for new trustees. After much discussion & input from newer & prospective future trustees, we have a draft proposal ready to be approved by the committee at our AGM. We are aware of major changes to trustees at during the next financial year & will test the draft proposals on new members.

In accordance with Health and Safety regulations; the hall is covered by insurance, has the necessary Fire & Electrical Regulations & inspections and music licensing. Our finances remain in a healthy position as demonstrated in our treasurer will report

Tynron Community Council have continued to subsidise the hall over the 12 month period and committed future funding until August 2025. This has contributed to the essential running costs of the hall i.e. insurance, electricity, inspections, licensing & cleaning, which is continuing to increase. Without this assistance & contributions from Windfarm funding, we would not be able to rent out the hall at a very competitive and affordable hourly rate.

Events: TPHC opened the year's events by organising a fused glass workshop. Members of the community were invited to design and make decorative panes of glass for the refurbished telephone box. As a result, Tynron phone box is now a work of art that the village can be proud of. During the year the trustees organised 3 successful film nights with themed refreshments which were appreciated by locals & visitors.

During the year several public events were held in the hall including General & local elections. In April there was the Daffodil tea organised by the Glencairn & Tynron Horticultural Group & in June the excellent Le Lunch organised by the Auld Alliance. The retiring TCC held a successful pub night with posh pies in October, in November the hall was used to provide refreshments as part of the Remembrance Day celebrations and in December the TCC organised a wreath making event and the usual annual Christmas event took place. The Christmas tree was erected in the hall car park for the ceremonial switching on of the lights & carol singing, followed by a party in the hall. The hall was used as a warm space for local residents in January when the residents of Shinnel Glen experienced power cuts.

The regular weekly bookings continued; TCC meetings, Tynron SWI, Margaret Morris Dancing, the Tango group & Cake & Ceilidh club. Also the NHS Mindful Movement group moved from Thornhill to Tynron Hall and there have also been regular batch sessions of yoga on Friday mornings. Private bookings including a prosecco party, children's birthday party and the walking group used the hall for refreshments.

The hall maintenance team have ensured that hall is fit to hire out. Several improvements have been implemented during the 12 months this report covers including the installation of the new Air Source Heat pumps. The resurfacing of the car park with improved drainage & the new railings have made a huge difference to the external appearance of the property. The addition of the picnic benches by the river created a pleasant area for the community & local walkers to enjoy. Whilst these have all resulted from committee discussions & decisions, we owe a great deal of gratitude to Steve Mullane for getting quotes for all three major improvements to the property & overseeing/co-ordinating the work.

As chair, I recognise all the hard work of the trustees and thank them all for their support and working together as a committee to achieve so much and to thank the community for their assistance & support.

As a committee, the trustees will continue to maintain and develop the hall for the benefit of the community in the future. The Hall is community asset, we encourage assistance from everyone to keep up with maintenance and to promote its use in the future. The Parish Hall & grounds are the only community owned asset & provide an important focal point for the community.

Financial review

Brief statement of the charity's policy on reserves

The charity's policy remains to retain sufficient reserves to keep the hall and its facilities in first class condition, to be in a position to cover revenue expenditure and to promote the use of the hall as a social focus for our community. Also to review existing assets with a view to planned & structured improvement/replacement.

Details of any deficit

Donated facilities and services (if any)

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Chair	Secretary
Date	12/12/2025	10/12/2025

FUNDS RECONCILIATION	Note	2024/25		2023/24	
		Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds £
Cash & Bank Balance at 1st April		50,815	6,132	56,947	63,393
Surplus / (Deficit) for year		-1,737	-6,132	-7,869	-6,446
Closing Balances at 31st March		49,078	0	49,078	56,947

BANK & CASH BALANCES

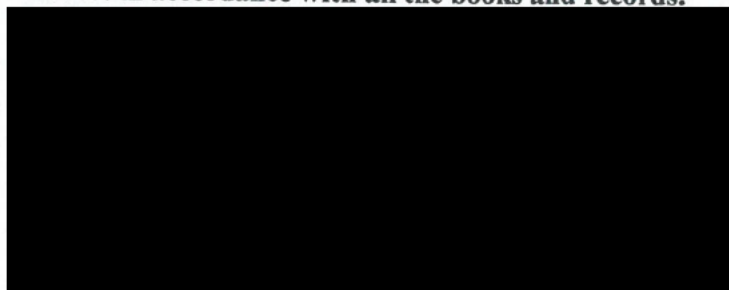
OTHER ASSETS (Unrestricted Funds)

Land & Building	6	574,000		574,000	574,000
Hall Furniture (Chairs & Tables) - estimated value		9,384		9,384	8,064
Cooker		787		787	787
Kitchen Equipment - estimate		700		700	700
Floodgates		2,658		2,658	2,658
Audio visual equipment		3,486		3,486	2,464
TOTAL ASSETS		591,015		591,015	588,673

Approved by the Trustees and signed on their behalf by

Signature	Print Name	Position	Date of approval
		Treasurer	3/8/25
		Chair	3/8/25

I certify that the accounts for the year ended 31st March 2025 for Tynron Parish Hall Committee are correct in accordance with all the books and records.



Statement of Receipts Payments for period 01/04/2024 to 31/03/2025

	Note	Unrestricted Funds	2024/25 Restricted Funds	Total Funds	2023/24 Total Funds
		£	£	£	£
RECEIPTS					
Donations		0		0	0
Grants	1	44,288		44,288	20,561
Receipts from Fund Raising		0		0	0
Gross Trading Receipts:					
Income from investments other than land & buildings		581		581	0
Rents from land & buildings	2	1,736		1,736	960
Gross Receipts from other charitable activities:					
Functions		432		432	574
Hire of Equipment		0		0	0
Other	3	2,410		2,410	2,450
TOTAL RECEIPTS		49,447	0	49,447	24,545
PAYMENTS					
Expenses for fundraising activities		0		0	0
Payments relating directly to charitable activities					
Electric		1,341		1,341	1,799
Insurance		2,493		2,493	2,238
Broadband		456		456	241
Bills other		216		216	191
Repairs		0		0	0
Function costs		649		649	1,627
Maintenance & building costs		2,848		2,848	4,857
Building improvements	4	40,417	6,132	46,549	9,592
Miscellaneous equipment	5	2,382		2,382	9,539
Other		82		82	907
Grants and donations		300		300	0
Governance costs:	6	0		0	0
Other					
PAYMENTS relating to asset and investment movements					
Purchase of Fixed Assets		0		0	0
TOTAL PAYMENTS		51,184	6,132	57,316	30,991
SURPLUS / (DEFICIT) for year		-1,737	-6,132	-7,869	-6,446

Note

- | | | |
|----------|--------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Receipts - Grants | Grants from SPR (Weatherhill), Foundation Scotland (Windy Rig) and Tynron community council |
| 2 | Rent from Land and Buildings | This covers fees paid by organisations and individuals renting the Hall for meetings and events. Receipts increased post Covid restrictions. |
| 3 | Receipts - Other | £200/month income from Tynron Community Council to assist with the running and maintenance of the parish hall for community activities. |
| 4 | Building Improvements | Building improvement projects included car park resurfacing, metal estate fencing and new heating system. A sum of £6,132 received from the TCC and held in the accounts as restricted funds since 30.05.19 was used during this year to part fund the hall car park resurfacing. |
| 5 | Miscellaneous Equipment | New DVD player & picnic benches |
| 6 | Other Assets - Land & Buildings | TPHC purchased the hall car park land in 1987. The hall building was gifted into the ownership of TPHC in October 2021. Marsh Commercial Ltd undertook a rebuild valuation in February 2024 with a value of £574k. |

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OSCr

Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts								v2
Report to the trustees/members of	Registered charity number	Charity name								
		Tynron Parish Hall Committee								
On the accounts of the charity for the period		SC032112								
		Period start date				Period end date				
		Day	Month	Year		Day	Month	Year		
		01	04	2024	to	31	03	2025		
Set out on pages		(remember to include the page numbers of additional sheets)								
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.									
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.									
Independent examiner's statement	In the course of my examination, no matter has come to my attention other than that disclosed on the attached page*									
	<ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations 									
	have not been met, or									
	<ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached 									
Signed:										
Name:										
Relevant professional qualification(s) or body (if any):										
Address:										

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.