

11th Fife (Burntisland) Scout Group



Annual Report & Financial Statements

for the

Year ended 31 March 2025

Charity No SC031394

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	April	2024		31	March	2025

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

11th Fife (Burntisland) Scout Group

SC031394

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Group Scout Leader		
2		Chair		
3		Treasurer		
4		Cub Leader		
5		Scout Leader		
6		Scout Leader		
7				
8		Beaver Leader		
9		Treasurer	From 1/9/2025	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	Until 1/8/2024
	Until 1/8/2024
	Until 23/9/2024
	Until 23/9/2024
	Until 15/04/2025

Structure, governance and management

Type of governing document

The Groups governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
The Group is a trust established under its rules which are common to all scouts.

Trustee recruitment and appointment

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association

Objectives and activities

Charitable purposes

The objectives of the group are as a unit of The Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Summary of the main activities in relation to these objects

The group regularly provide outdoor and adventurous activities, including camping, archery, hiking and expeditions. The Members are given the opportunity to learn new things and develop skills including teamwork, time management, leadership, initiative, planning, communication, self-motivation, cultural awareness and commitment whilst working towards badges.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

During the year the Group has continued to deliver the Scout Programme for the benefit of the young people in the local area. This year has been about learning skills for life and offering nights away for all sections, getting out and about around town and helping in the community. The whole group took part in Burntisland Civic week, and took part in the Burntisland Remembrance Parade. We have worked on lots of Chief Scout, Young Leader Belt and Duke of Edinburgh Awards with many completing these through the year. We took part in our first international jamboree since 2011 giving a week-long camping event and meeting lots of other scouts and guides from around Europe.

Financial review

Brief statement of the charity's policy on reserves

The Trustees believe that around twelve months of annual expenditure is an appropriate level of reserves in order to cover the timing differences between receipts & payments and to allow for any unexpected items of expenditure (£25,000). Our reserves have been at a much higher level for many years and due to this we are able to assist anyone needing financial aid to attend camps / events and or with monthly subscriptions.

Details of any deficit

Donated facilities and services (if any)

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Chair

Group Lead Volunteer

Date 30/9/2025

30/9/2025

11th Fife (Burntisland) Scout Group
Trustees Annual Report
Year ended 31 March 2025

The Trustee Board have pleasure in presenting their report together with the financial statements and the independent examiners report for the year ended 31 March 2025

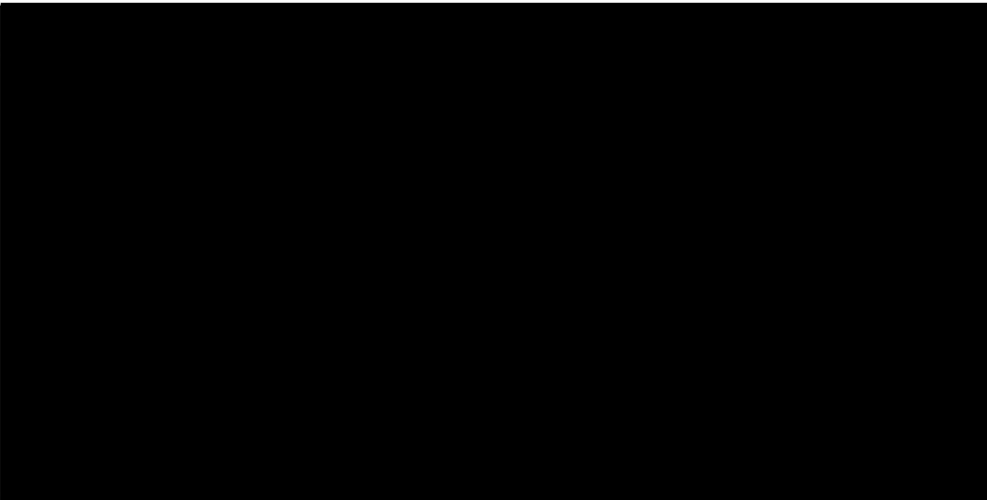
Name & Address

The Group's Name is the 11th Fife (Burntisland) Scout Group and it may be contacted at c/o 42 Glebe Place, Burntisland, KY3 0ES

Purpose

As an organisation we wish to actively engage and support young people in our community to aid their personal development, empowering them to make a positive contribution to society. Any young person between the ages of 4 and 25 may become a member.

Trustees



Trustees are recruited and appointed in accordance with the Policy, Organisation & Rules ("POR") of the Scout

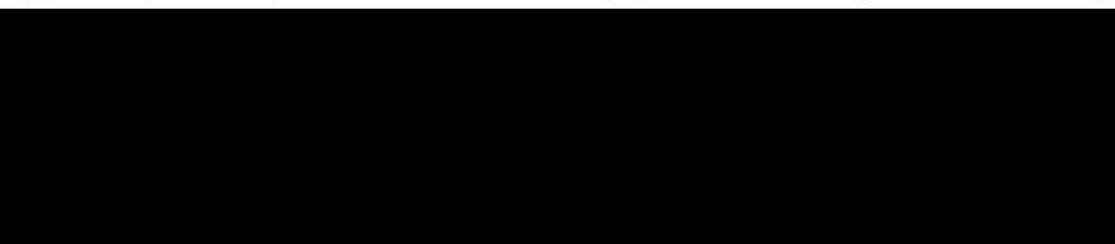
Activities & Achievements

During the year the Group has continued to deliver the Scout Programme for the benefit of the young people in the local area. This year has been about learning skills for life and offering nights away for all sections, getting out and about around town and helping in the community. The whole group took part in Burntisland Civic week, and took part in the Burntisland Remembrance Parade. We have worked on lots of Chief Scout, Young Leader Belt and Duke of Edinburgh Awards with many completing these through the year. We took part in our first international jamboree since 2011 giving a week-long camping event and meeting lots of other scouts and guides from around Europe.

Reserves Policy

The Trustees believe that around twelve months of annual expenditure is an appropriate level of reserves in order to cover the timing differences between receipts & payments and to allow for any unexpected items of expenditure (£25,000). Our reserves have been at a much higher level for many years and due to this we have allowed requests to the trustee board for reduction in subscription, uniforms, camps, activities fees based on need.

Approved by the Group Trustee Board on **30th September 2025** and signed on its behalf by:-



11th Fife (Burntisland) Scout Group
Statement of Balances
Year ended 31 March 2025

		2024-2025	2023-2024
	Note	£	£
Cash & Bank Balances (Unrestricted)			
Opening Balance	**	76,755	81,879
Surplus/(Deficit) for the year		4,561	(5,124)
Closing Balance		<u>81,316</u>	<u>76,755</u>
Bank Current Account	1	78,166	8,946
Bank Investment Account		-	53,716
Subscription Account		-	12,902
Cash Beavers		-	7
Cash Cubs		696	173
Cash Group		578	471
Cashcards		1,876	539
		<u>81,316</u>	<u>76,755</u>
Other Assets			
Gift Aid due from HM Revenue & Customs	3	13,838	9,290
Prepaid hall fees	7	-	400
Prepaid garage fees	7	564	-
		<u>14,402</u>	<u>9,690</u>

The Group owns a Tow-a-Van Trailer which was purchased at a cost of £2,000 from reserves.

The Group owns a quantity of camping and other sports equipment which has been acquired over a number of years.
Approximate value is £20,000

Liabilities

Hall fees	7	<u>1,000</u>	
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The Notes on Page 5 form an integral part of these Accounts.

Approved by the Group Trustee Board on **30th September 2025** and signed on its behalf by:-

11th Fife (Burntisland) Scout Group
Receipts & Payments Account
Year ended 31 March 2025

		2024-2025	2023-2024
	Note	£	£
RECEIPTS			
Voluntary Income			
Subscriptions	2	10,068	11,445
Gift Aid	3	-	4,521
Donations		1,135	480
Fund-Raising Activities	4	1,046	1,570
Group Activities			
Grants	5	400	-
Scout Programme Events	6	22,016	15,956
Sales		28	42
Investment Income			
Bank Interest		398	1,813
Total Receipts		<u>35,091</u>	<u>35,827</u>
PAYMENTS			
Fund-Raising Activities		41	-
Group Activities			
Programme Activities		19,283	28,251
Badges & Uniform		3,226	4,005
Donations		1,135	60
Premises	7	2,500	2,450
Equipment Purchase & Maintenance		3,057	4,965
Equipment Insurance		583	477
Management & Administration Costs		705	743
Total Payments		<u>30,530</u>	<u>40,951</u>
Surplus/(Deficit) for year		<u>4,561</u>	<u>(5,124)</u>

11th Fife (Burntisland) Scout Group
Notes to the Accounts
Year ended 31 March 2025

	2024-2025 £	2023-2024 £
1 Funds		
During the year the Group moved bank provider, transferring all its cash reserves into a current account. All regular financial transactions, subscriptions and event income are paid/received into this account. Consideration will be given during the next financial year to an investment account in order to maximise returns from the reserves held.		
Trustees Remuneration & Expenses		
Trustees are not remunerated. £Nil (2024 - £108) was reimbursed for directly incurred travel related expenses to Nil Trustees (2024- two).		
2 Subscription Income		
Cash Subscriptions	10	70
Bank Subscriptions	19,430	19,020
	<u>19,440</u>	<u>19,090</u>
Less:		
Bank charges	944	913
Membership fees paid to District	8,428	6,732
	<u>10,068</u>	<u>11,445</u>
3 Gift Aid		
Gift aid received	-	4,521
	<u>-</u>	<u>4,521</u>
At 31 March 2025, Gift Aid submissions were pending in respect of donations for 2022/23, 2023/24 and 2024/25 (2024: 2022/23 and 2023/24).		
At 31 March 2025, Gift Aid submissions outstanding totalled £13,838 (2024: £9,290), based on eligible donations of £55,350 (2024: £37,160) received between 1 April 2022 and 31 March 2025 (2024: 1 April 2022 to 31 March 2024).		
4 Fund Raising Income		
Badge Sewing	242	176
Auchengillan	608	-
Trang Murry Travel (commission)	24	-
Civic Week	172	-
Amazon Smile	-	71
Hawkhurst	-	970
Blair	-	134
Proceeds from sale of kayaks	-	220
	<u>1,046</u>	<u>1,570</u>
5 Grants		
Fife Council	400	-
	<u>400</u>	<u>-</u>
6 Scout Programme Events Income		
Events Income	22,763	16,489
Less: Bank charges	747	533
	<u>22,016</u>	<u>15,956</u>
7 Premises		
Hall Rental	1,500	2,400
Garage Rental	1,000	-
	<u>2,500</u>	<u>2,400</u>

At 31 March 2025, hall rent of £1,000 was accrued (2024: £400 prepaid) and garage rental costs of £564 (2024: £nil) was prepaid.

11th Fife (Burntisland) Scout Group
Independent Examiner's Report
Year Ended 31st March 2025

Independent Examiner's Report to the Trustees of the 11th Fife (Burntisland) Scout Group

I report on the financial statements of the 11th Fife (Burntisland) Scout Group ("the Group") for the year ended 31 March 2025 which are set out on pages 3 to 5.

Respective responsibilities of Trustees and Examiner

The Group's Trustees are responsible for the preparation of the accounts in accordance with the Charities and Trustee Investment (Scotland) Act 2005 ("the Act") and the Charities Accounts (Scotland) Regulations 2008 ("the Regulations"). The Group's Trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with the Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with the those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

11th Fife (Burntisland) Scout Group

In connection with my examination, no matter has come to my attention:-

- (1) which gives me reasonable cause to believe that in any material respect, the requirements
 - (a) to keep accounting records in accordance with the Act and the Regulations, and
 - (b) to prepare accounts which agree with the accounting records and comply with the Regulationshave not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



on behalf of SmarterTax Limited
26th September 2025