

THE HOLIDAY PROJECT
TRUSTEES' REPORT
AND
STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 MARCH 2025
SCOTTISH CHARITY NO. SC030795


THE HOLIDAY PROJECT

CHARITY INFORMATION

Trustees Listed on Trustees Report

Charity Number SC030795

Principal Address 16 Brewery Road
Kilmarnock
KA1 3GZ

Independent Examiner 
JRD LLP
Chartered Accountants
11 Portland Road
Kilmarnock
KA1 2BT

Banker Bank of Scotland
30/34 King Street
Kilmarnock
KA1 4DN

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THE HOLIDAY PROJECT

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present their report and independently examined Statement of Receipts and Payments for the year ended 31 March 2025.

Structure, Governance and Management

The organisation is an unincorporated Scottish registered charity. A copy of the constitution, which deals with the appointment and termination of Trustees among other matters, is available from the Trustees at the registered address.

The Management Committee is responsible for policy decisions and ensuring that the organisation operates within its constitution. Regular meetings are held to effect policy decisions. Committee members are Trustees in law for the charity and have a fiduciary responsibility over its assets and finances. All of the project's Trustees are appointed or re-appointed by the members at our AGM, which is held in May each year. Induction and training procedures are under review.

There are currently two operational staff to fulfil the day-to-day responsibilities on behalf of the Trustees.

There are no volunteer workers employed by the project, in addition to the Management Committee who contribute to the project on an entirely voluntary basis.

East Ayrshire Council may be represented at Committee meetings on a supervisory capacity.

Objects and Activities

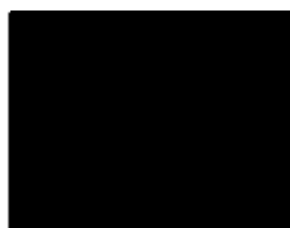
The principal objects are the provision of residential holiday and recreational facilities for the purposes of improving the conditions of life of children and their parents/guardians. The beneficiaries are people in need of such facilities by reason of their disability, whether physical or mental, or of their social and economic circumstances.

Through the opportunity of an affordable break, the Project aims to;

- Alleviate poverty
- Reduce isolation and social exclusion
- Encourage healthier lifestyles
- Increase confidence and self esteem
- Promote positive mental health and well-being
- Increase family interaction and bonding
- Encourage positive social skills

Trustees

The following Trustees served during the year and were still in office at the date of this report, unless otherwise noted.



Chairperson
Secretary
Treasurer

There were no transactions during the year between the charity and a related party of any Trustee.

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2025

Independent Examiner

[REDACTED] of JRD LLP stands for reappointment as Independent Examiner of the accounts at the charity's forthcoming AGM.

Achievements and Performance

A total of 59 bookings were taken for the 2024 holiday season. We helped 168 Adults and 136 Children access a vital holiday break. There were 13 Archibald Taylor Trust Awards. The total of individuals accessing a holiday since 1996 to 2024 is 12,063.

Review of Financial Year

The result for the year shows an overall excess of payments over receipts £6,333 (2024: £1,229).

Reserves policy

The total funds balance is £56,113 (2024: £62,446). The contingency fund balance is £10,774 for potential winding-up costs, including redundancies, in the event of funding not being sustained. This is held in a separate bank account (together with part of the restricted funds from Archibald Taylor Trust/Ellie & Ian Graham Foundation for future holidays). The general unrestricted fund balance is £46,465 (2024: £48,908).

Trustees' responsibilities

The Trustees are required to act in accordance with the constitution and within the framework of relevant charity legislation. They are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the charity's financial position, and to enable them to ensure that the accounts comply with the applicable requirements of the following:

- Charities and Trustee Investment (Scotland) Act 2005.
- Charities Accounts (Scotland) Regulations 2006 (as amended).

The Trustees have the responsibility for taking reasonable steps to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

Annual Report

The trustees have prepared an additional annual report containing more detailed information on the project's operational activities. This report will be publicly available on request following the forthcoming AGM.

Approved by the Trustees on 15 May 2025 and signed on their behalf by:

[REDACTED]
Trustee/Treasurer

THE HOLIDAY PROJECT

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE HOLIDAY PROJECT

I report on the accounts of the charity for the year ended 31 March, 2025 which are set out on pages 2 to 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations;have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Chartered Accountant (ICAS)

JRD LLP
Chartered Accountants
11 Portland Road
Kilmarnock
KA1 2BT

15 May 2025

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STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 MARCH 2025

	2025		2024	
	£	£	£	£
Receipts				
East Ayrshire Council - Core Funding	22,275		13,365	
East Ayrshire Council - Participatory Funding	-		4,800	
Saints & Sinners Club of Scotland	1,250		1,000	
CVO Community Health & Wellbeing Fund	5,000		-	
Ellen & Ian Graham Foundation	10,111		-	
Archibald Taylor Trust - Advance Payment	-		9,703	
Awards for All	-		10,000	
The Weir Trust	-		5,040	
Income from Holidays	12,298		12,714	
Sale of caravan	2,500		-	
Fundraising and donations	2,146		1,110	
		55,580		57,732
Payments				
<u>Caravan Running Costs</u>				
Insurance	707		820	
Site Fees and Club Passes	13,840		15,869	
Laundry	508		758	
Repairs and Equipment	6,366		2,908	
Heat and Light	1,327		1,526	
Holiday refunds	900		160	
Breakage fee refunds	1,640		1,080	
	25,288			23,121
<u>Office and Other Running Costs</u>				
Payroll Costs	29,754		27,016	
Pension Costs	1,256		1,067	
Rent	1,500		2,625	
Insurance	449		437	
Printing, Stationery and Advertising	81		70	
Telephone and Communications	1,144		1,007	
Computer Costs	121		46	
Travelling Expenses	847		1,280	
Independent Examiner's Fees	360		360	
Payroll Bureau	516		516	
Bank Charges	32		32	
Customer Spending Money	535		162	
General Expenses	30		1,222	
	36,625			35,840
		61,913		58,961
Excess of (Payments)/Receipts for year		(6,333)		(1,229)
Cash & Bank Balances brought forward		62,446		63,675
Excess of (Payments)/Receipts for year		(6,333)		(1,229)
Cash & Bank Balances carried forward		56,113		62,446

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STATEMENT OF BALANCES AS AT 31 MARCH 2025

	2025 £	2024 £
Assets		
Brought forward	141,639	141,639
Additions - Caravan	-	-
Additions - Computers	-	-
Disposals - Caravan	(17,516)	-
Cost carried forward (before depreciation)	<u>124,123</u>	<u>141,639</u>
Bank and Cash Balances		
	2025 £	2024 £
Bank Current Account	2,928	3,931
Development Account	33,123	32,582
Reserve Account	20,012	25,933
Petty Cash	50	1
Total	<u>56,113</u>	<u>62,447</u>
Debtors		
	2025 £	2024 £
East Ayrshire Council - 2023/24 funding received April 2024	-	4,445
	<u>-</u>	<u>4,445</u>
Liabilities		
	2025 £	2024 £
Independent Examiner's Fees	360	360
Payroll Fees	156	126
	<u>516</u>	<u>486</u>
Funds		
	2025 £	2024 £
Restricted Funds	9,648	13,538
Unrestricted Funds	46,465	48,908
	<u>56,113</u>	<u>62,446</u>

A detailed analysis of funds is shown at page 4

Approved by the Trustees on 15 May 2025 and signed on their behalf by:


Trustee/Treasurer



THE HOLIDAY PROJECT

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

Analysis of Funds

	RESTRICTED FUNDS					UNRESTRICTED FUNDS					TOTAL FUNDS	
	Caravan Running Costs £	Employee Costs £	Advance Funds re Holidays £	Other Restricted Funds £	Total Restricted Funds 2025 £	Total Restricted Funds 2024 £	Contingency Fund £	General Fund £	Total Unrestricted Funds 2025 £	Total Unrestricted Funds 2024 £	Total Funds 2025 £	Total Funds 2024 £
Receipts												
<i>Donations and legacies</i>												
East Ayrshire Council	-	22,275	-	-	22,275	18,165	-	-	-	-	22,275	18,165
Saints & Sinners Club of Scotland	-	-	-	-	-	-	-	1,250	1,250	1,000	1,250	1,000
CVO Community Health & Wellbeing Fund	5,000	-	-	-	5,000	-	-	-	-	-	5,000	-
Ellen & Ian Graham Foundation	-	-	10,111	-	10,111	-	-	-	-	-	10,111	-
Awards for All	-	-	-	-	-	10,000	-	-	-	-	-	10,000
The Weir Trust	-	-	-	-	-	5,040	-	-	-	-	-	5,040
Archibald Taylor Trust (via East Ayrshire Council)	-	-	-	-	-	9,703	-	-	-	-	-	9,703
Fundraising and donations	605	-	-	1,515	2,120	-	26	-	26	1,110	2,146	1,110
Sale of caravan	2,500	-	-	-	2,500	-	-	-	-	-	2,500	-
	8,105	22,275	10,111	1,515	42,006	42,908	-	1,276	1,276	2,110	43,282	45,018
<i>Charitable Activities</i>												
Income from Holidays	12,298	-	-	-	12,298	12,714	-	-	-	-	12,298	12,714
	12,298	-	-	-	12,298	12,714	-	-	-	-	12,298	12,714
<i>Investment Income</i>												
Bank Interest	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
Total Income	20,403	22,275	10,111	1,515	54,304	55,622	-	1,276	1,276	2,110	55,580	57,732
Payments												
Raising funds	-	4,652	-	-	4,652	4,213	-	-	-	-	4,652	4,213
Charitable activities:												
Charitable expenditure	25,288	20,156	535	-	45,979	41,537	-	-	-	-	45,979	41,537
Support costs	-	7,049	-	-	7,049	6,896	-	3,873	3,873	5,955	10,922	12,851
Governance costs	-	-	-	-	-	-	-	360	360	360	360	360
	25,288	27,205	535	-	53,028	48,433	-	4,233	4,233	6,315	57,261	54,748
Other	-	-	-	-	-	-	-	-	-	-	-	-
Total Payments	25,288	31,857	535	-	57,680	52,646	-	4,233	4,233	6,315	61,913	58,961
Net Receipts/(Payments)	(4,885)	(9,582)	9,576	1,515	(3,376)	2,976	-	(2,957)	(2,957)	(4,205)	(6,333)	(1,229)
Transfer between funds	4,885	9,582	(4,981)	(10,000)	(514)	8,104	701	(187)	514	(8,104)	-	-
Net Movement In Funds	-	-	4,595	(8,485)	(3,890)	11,080	701	(3,144)	(2,443)	(12,309)	(6,333)	(1,229)
Total funds brought forward	-	-	3,538	10,000	13,538	2,458	10,073	38,835	48,908	61,217	62,446	63,675
Fund Balances Carried Forward	-	-	8,133	1,515	9,648	13,538	10,774	35,691	46,465	48,908	56,113	62,446

