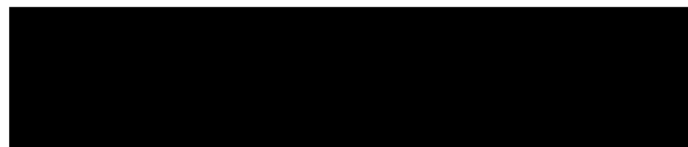
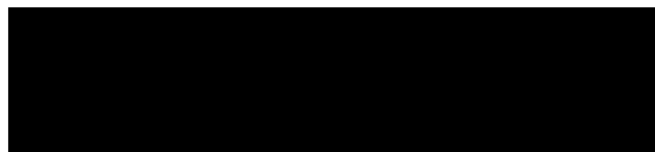


DUNDEE STARTER PACKS SCIO

SCO30710

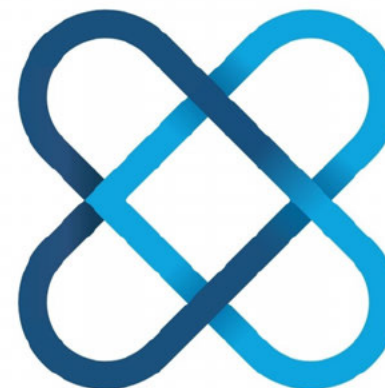
39-41 Forest Park Road

Dundee DD1 5NU



Office hours
Tuesday to Thursday
9.30am—3pm

Dundee Starter Packs SCIO



Annual Review

2024 - 2025
SCO30710



Starter Packs

Is a needs led voluntary organisation, initiated by Scottish Churches Housing Action in 2000, providing household essentials to individuals and families in Dundee and Angus.



Our aim is to assist individuals and families who are unable to provide themselves with basic household goods and bedding as they prepare to take on a tenancy.

To help tenants sustain their tenancies by relieving them of the drain on their resources by providing essential items.

To foster a partnership approach with other agencies and the wider community to raise awareness of the problems homeless people face within the community.

*At Starter Packs we don't 'just' issue packs to those in need.....we reuse, recycle, upcycle, pass on items we cannot use....we share our resources!
Working alongside other organisations to get the best out of everything to the benefit of everyone!*



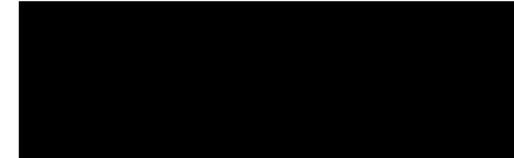
It is amazing what we can achieve when we work together!

Administrator's Report

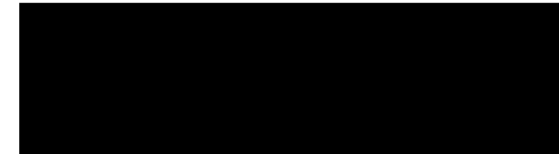
Another incredible year in the SP office and it brings in our 25th year of having the privilege of helping our community. We have so many people and organisations to be grateful to for their help, without which we couldn't do what we do. Our volunteers for coming in every week to make a difference to someone's life by putting together with care the much needed essentials and all the lovely people who pop in each day with donations to complete the packs and to our funders who keep us going! It is with all this help that from April 2024 to March 2025 **821** Adults and **359** children have benefitted from a starter pack. We have provided **824** bedding packs, **953** pairs of curtains, **577** household packs, **615** kitchen packs, **585** crockery and cutlery packs and **592** bathroom packs. In addition, **767** PAT tested items have been issued. There has been a 20% increase in demand this year.

THE BOARD

OFFICE BEARERS



BOARD



VOLUNTEERS



OFFICE STAFF



Chairman's Report

It has been my privilege to be Chairman of Starter Packs for the last 12 months. Can I immediately say that I have been frequently humbled by the enthusiasm and hard work of our Administrator and Volunteers. Without them, our organisation would not exist and the clients to whom we cater would lead an even more difficult existence. I would offer my sincere thanks to all of our team.

I would also offer my heartfelt thanks to everyone who donates, whether that be goods or money, to our charity. The generosity of both individuals and organisations is amazing and without them we would not be able to

assist the number of people that we do. On their behalf, I thank you all. This year, the 25th of our existence, has been a very busy one. Although we are a relatively small charity we have helped around 1300 people this year.

Whilst this is an impressive number, it saddens me as it demonstrates the level of continuing need in both Dundee and Angus. In some ways it would be wonderful if there was no need for us to exist but regrettably I do not see that being a reality for the foreseeable future.

In common with most smaller charities, finance is probably our major challenge. A major part of our Administrator's role relates to fundraising. Fiona has successfully raised significant sums of money for us and this will

remain one of her priorities in the coming year. As there is no monopoly on good ideas, anyone who reads this is very welcome indeed to direct us to additional potential donors or sponsors. Thank you!

As I already indicated, this is Starter Packs' silver anniversary. There are several plans on the drawing board to help us celebrate our "birthday" but all will be being aimed at achieving our objective of assisting our clients lead a more fulfilling life. Please look out for our plans which will be announced later in the year.

As I indicated at our last AGM, for a variety of reasons, I accepted the role of Chairman for one year only and will therefore stand down at this year's AGM. I would, however, be very happy to remain on our Board, if wanted, to support our new Chair in any way that I can.

Once again, my sincere thanks to everyone involved in this wonderful charity.

Treasurer's Report

Hello Everyone,

Another successful year has passed and we are indebted to those who have given us grants and made donations, thus enabling us to meet the ever increasing demand for our services. Our grateful thanks go to the National Lottery, A Sinclair Henderson, Rozelle Trust, Alexander Moncur Trust, NHS Charitable Fund, The Charities Trust, Arnold Clark Community Fund and Tay Charitable Trust. A huge thank you to all the many groups and individuals, too numerous by name, for their support. We very much appreciate every donation, big or small—money or goods, which is used to help us continue to provide our packs to those in need.

I will be retiring after our AGM in June and would like to take this opportunity to thank the Board members and all the volunteers for their help, support and friendship shown to me over the last three years. I will be handing the reins to [REDACTED], who I am sure will continue the good work.

[REDACTED]
Treasurer

Independent Examiner's Report

For the year ended 31 March 2025

Independent Examiner's Report to the Trustees of Starter Packs Dundee.

I report on the financial statements of the charity for the year ended 31 March 2024 which are set out on pages 2 to 6.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10 (1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section (44) (1) (c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

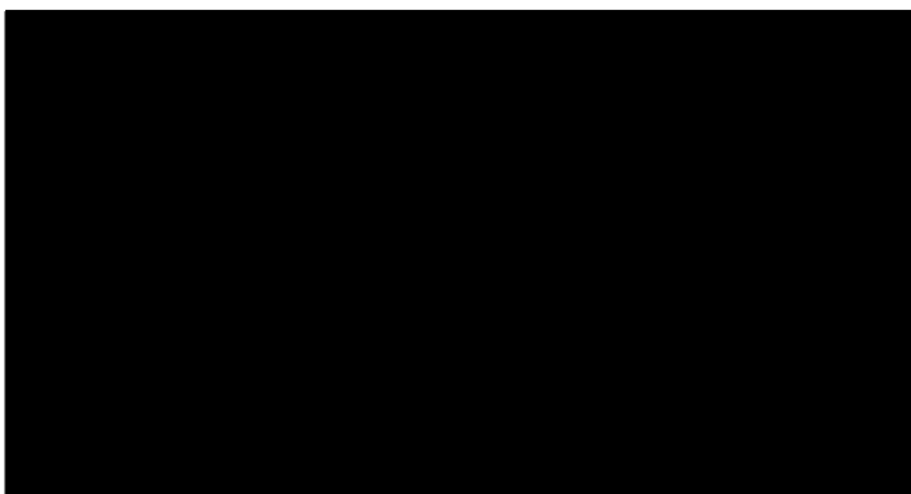
In the course of my examination, no matter has come to my attention:-

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- * to keep accounting records in accordance with section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and

- * to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Management

The trustees are responsible for the strategic direction and governance of the charity, whilst day-to-day running is delegated to the administrator, who is a paid member of staff. We also have volunteers who work on a rota basis.

The trustees are particularly aware of their responsibilities for Health and Safety.

Objectives and Activities

Charitable purposes

To respond positively to the problems faced by resettling homeless and needy individuals and families in the area.

To assist individuals and families who are unable to provide themselves with basic household goods and bedding as they prepare to take on a tenancy.

To provide the churches with the opportunity to make a direct response to homelessness and poverty in the area by working collaboratively, collecting goods and volunteering to make up Starter Packs.

To foster a partnership approach bringing the churches and other agencies together to work alongside the user group and the wider community.

To raise awareness of the problems needy and homeless people face within the community being suitably equipped as they take up a tenancy.

Achievements & Performance

This year, the 25th of our existence, has been a very busy one. Although we are a relatively small charity we have helped around 1300 people this year. Whilst this is an impressive number, it saddens me as it demonstrates the level of continuing need in both Dundee and Angus. In some ways it would be wonderful if there was no need for us to exist but regrettably I do not see that being a reality for the foreseeable future.

In common with most smaller charities, finance is probably our major challenge.

A major part of our efforts remain focussed on fundraising in the next year.

Financial review

Our main source of funding comes from Dundee City Council and NHS. A number of trusts still regularly give grants for goods which are not normally donated.

We continue with our own fundraising efforts, but this has been limited by various constraints and we continue to contact grant funding Trusts for assistance in the coming year.

We have managed to extend the lease for the for the next five years at the same cost as previously, which helps to give clarity in financial planning.

Reserves policy

The trustees' policy is normally to retain six months worth of normal running costs in order to meet commitments and to cover any unexpected expenditure.

Plans for future period

The trustees intend to continue to develop the service. We are working with a wide range of referrers to try to give packs to as many people in the area as really need our services.



Dundee Starter Packs SCIO

Statement of Income April 2024 - March 2025

Income Receipts

Funded	£47,544.00
Donations	£8,951.00
Fundraising	£0.00
Sales	£4,125.00
Total	£60,620.00

Funded Breakdown

DCC Main Account	£6,609.00
DCC Grant	£9,000.00
Sinclair Henderson Trust	£1,000.00
Yorkshire Building Society	£0.00
Robertson Trust (Cost of Living)	£0.00
Robertson Trust Grant	£0.00
National lottery	£18,935.00
Arnold Clark	£1,000.00
Tayside health board	£3,000.00
Leng Trust	£0.00
R.G.Larg	£0.00
Rozelle trust	£3,000.00
9 Trades	£0.00
Moncur Trust	£3,000.00
DCC Community Grant	£0.00
10% Engineering	£0.00
Charities Trust	£2,000.00
Total	£47,544.00

Donations Breakdown

With Gift Aid	£3,970.00
Without Gift Aid	£4,981.00
Total	£8,951.00

Fundraising Breakdown

Total 0

Sales Breakdown

Nathan Waste	£130.00
Chinasearch	£1,035.00
Curr and Dewar	£0.00
Clelington Antiques	£70.00
Fenton Auctioneer	£1,534.00
Xmas Fayre	£944.00
Assorted Goods	£412.00
Total	£4,125.00

Statement of Income April 2023 - March 2024

Income Receipts

Funded	£40,619.00
Donations	£5,412.00
Fundraising	£0.00
Sales	£4,418.00
Total	£50,449.00

Funded Breakdown

DCC Main Account	£5,251.00
DCC Grant	£9,000.00
Sinclair Henderson Trust	£2,000.00
Yorkshire Building Society	£2,000.00
Robertson Trust (Cost of Living)	£1,500.00
Robertson Trust Grant	£10,000.00
Corra Foundation Grant	£5,500.00
Scotmid	£5,000.00
Otsar Trust	£3,500.00
Leng Trust	£2,000.00
R.G.Larg	£1,000.00
Rozelle trust	£3,000.00
9 Trades	£1,000.00
Moncur Trust	£5,000.00
DCC Community Grant	£500.00
10% Engineering	£600.00
Charities Trust	£110.00
Total	£56,961.00

Donations Breakdown

With Gift Aid	£720.00
Without Gift Aid	£4,692.00
Total	£5,412.00

Fundraising Breakdown

Total £0.00

Sales Breakdown

Nathan Waste	£93.00
Chinasearch	£1,167.00
Curr and Dewar	£0.00
Clelington Antiques	£250.00
Fenton Auctioneer	£2,108.00
Mr Pottery Ltd	£300.00
Assorted Goods	£500.00
Total	£4,418.00

Dundee Starter Packs SCIO

Statement of Income April 2024 - March 2025

Income Receipts

Funded	£47,544.00
Donations	£6,951.00
Fundraising	£0.00
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Total	£60,620.00

Funded Breakdown

DCC Main Account	£6,609.00
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Leng Trust	£0.00
R.G Larg	£0.00
Rozelle trust	£3,000.00
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DCC Community Grant	£0.00
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Total	£47,544.00

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Without Gift Aid	£4,981.00
Total	£8,951.00

Fundraising Breakdown

Total 0

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Curr and Dewar	£0.00
Cleington Antiques	£70.00
Fenton Auctioneer	£1,534.00
Xmas Fayre	£944.00
Assorted Goods	£412.00
Total	£4,125.00

Bank Reconciliation April 2024 - March 2025

Cash in hand and in bank as at 1/4/24	25943
Cash in hand and in bank as at 31/3/25	25947
Surplus / Deficit for year	4

Income	60520
Expenditure	60516
	4

Restricted funds

Contingency	10000
Total Restricted Funds	10000

Statement of Income April 2023 - March 2024

Income Receipts

Funded	£40,619.00
Donations	£5,412.00
Fundraising	£0.00
Sales	£4,418.00
Total	£50,449.00

Funded Breakdown

DCC Main Account	£5,251.00
DCC Grant	£9,000.00
Sinclair Henderson Trust	£2,000.00
Yorkshire Building Society	£2,000.00
Robertson Trust (Cost of Living)	£1,500.00
Robertson Trust Grant	£10,000.00
Corra Foundation Grant	£5,500.00
Scotmid	£5,000.00
Otsar Trust	£3,500.00
Leng Trust	£2,000.00
R.G Larg	£1,000.00
Rozelle trust	£3,000.00
9 Trades	£1,000.00
Moncur Trust	£5,000.00
DCC Community Grant	£500.00
10% Engineering	£600.00
Charities Trust	£110.00
Total	£56,961.00

Donations Breakdown

With Gift Aid	£720.00
Without Gift Aid	£4,692.00
Total	£5,412.00

Fundraising Breakdown

Total £0.00

Sales Breakdown

Nathan Waste	£93.00
Chinasearch	£1,167.00
Curr and Dewar	£0.00
Cleington Antiques	£250.00
Fenton Auctioneer	£2,108.00
Mr Pottery Ltd	£300.00
Assorted Goods	£500.00
Total	£4,418.00

Bank Reconciliation April 2023 - March 2024

Cash in hand and in bank as at 1/4/23	36000
Cash in hand and in bank as at 31/3/24	25943
Surplus / Deficit for year	-10057

Income	50449
Expenditure	60506
	-10057

Restricted funds

Contingency	10000	To cover Redundancy, emergencies etc.
Total Restricted Funds	10000	

Dundee Starter Packs SCIO

Statement of Expenditure April 2024 - March 2025

Expenditure Summary	
Salary, HMRC and Pension	£19,746.00
Rent/Rates	£22,000.00
Electricity	£2,527.00
Telephone	£881.00
Insurance	£640.00
IT	£303.00
Petty Cash	£0.00
Misc Expenses	£1,543.00
New Goods	£12,364.00
SCVO Payroll	£612.00
Total	£60,616.00

Statement of Expenditure April 2023 - March 2024

Expenditure Summary	
Salary, HMRC and Pension	£20,694.00
Rent	£23,200.00
Electricity	£2,060.00
Telephone	£836.00
Insurance	£621.00
IT	£511.00
Petty Cash	£0.00
Misc Expenses	£958.00
New Goods	£11,027.00
SCVO Payroll	£599.00
Total	£60,506.00

Dundee Starter Packs SCIO

Bank Reconciliation April 2024 - March 2025

Cash in hand and in bank as at 1/4/24	25943
Cash in hand and in bank as at 31/3/25	25947
Surplus / Deficit for year	<u>4</u>

Income	60620
Expenditure	60616
	<u>4</u>

Restricted funds	
Contingency	10000
Total Restricted Funds	<u>10000</u>

Bank Reconciliation April 2023 - March 2024

Cash in hand and in bank as at 1/4/23	36000
Cash in hand and in bank as at 31/3/24	25943
Surplus / Deficit for year	<u>-10057</u>

Income	50449
Expenditure	60506
	<u>-10057</u>

Restricted funds	
Contingency	10000 To cover Redundancy, emergencies etc.
Total Restricted Funds	<u>10000</u>