

**CHARITY NO: SC030563**

**CONGREGATION NO: 201287**

**THE UNITED CHURCH OF BUTE  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**THE UNITED CHURCH OF BUTE**

**REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023**

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## **THE UNITED CHURCH OF BUTE**

### **Report of the Trustees for the year end 31 December 2023**

The Trustees present their annual report and financial statements of the charity for the year ended 31<sup>st</sup> December 2023.

#### **1. Vision Statement**

'The Vision of The United Church of Bute (UCB) is to be a '7 days-a-week Church', spreading Christ's message through a highly motivated congregation, together serving and supporting our members and the wider community, through a variety of worship, the development of fellowship, and the Christian care of those in need.'

#### **2. Constitution**

The UCB was established on 7<sup>th</sup> November 1999 by union of five congregations on the Isle of Bute

On 22<sup>nd</sup> January 2015 the Delegation of the Council of Assembly of the Church of Scotland granted a new Deed of Unitary Constitution to the UCB. This means that the temporal affairs of the congregation are now administered by the Kirk Session and Committees governed by Standing Orders effective from that date.

#### **3. Recruitment and Appointment of Trustees**

Members of the Kirk Session are the charity Trustees. The Kirk Session's 34 members are the elders of the church and are elected from those members of the church who are considered to have the appropriate gifts and skills. The Kirk Session and members of the congregation are invited to nominate individuals who are believed to have the skills and commitment to contribute to the management affairs of the Church.

Members of the congregation who are not elders, but are considered to have relevant gifts and skills, may be co-opted as corresponding members of the Kirk Session; these members are not Trustees.

#### **4. Organisation**

The United Church of Bute's congregational number is 201287 and it is a registered charity, with charity number SC030563.

(a) The Office Bearers of the Session during 2023 were:

[REDACTED]

[REDACTED]

(b) The membership of the Session as at 31<sup>st</sup> December 2023 was 34 Elders and no corresponding members. A full list of the members (including those who only served for part of the year 2023) is attached as an appendix.

## **THE UNITED CHURCH OF BUTE**

### **Report of the Trustees for the year end 31 December 2023**

#### **4. Organisation (continued)**

As part of the Presbytery of Argyll's 'Basis for Parish Grouping', UCB forms a parish grouping with Rothesay Trinity (Church of Scotland) on subjects such as joint worship and training; the Minister also liaises with all other Christian churches and Christian Fellowships on the island, including some shared worship. The United Church of Bute also co-operates with Bute Churches Together.

The General Assembly in 2021 passed a Presbytery Mission Planning Act requiring all Presbyteries to submit updated Presbytery Plans during 2022 based on a reduced number of ministerial posts and an assessment of all church buildings. The UCB actively participated in this process. In June 2022 the Presbytery of Argyll decided that the two congregations on Bute should unite into a single congregation using the present UCB buildings and the Rothesay Trinity buildings would be disposed of. In late August 2022 the Kirk Session of Rothesay Trinity church exercised their right to appeal against the process followed leading to this decision. On 7<sup>th</sup> March 2023 UCB heard that the appeal by Rothesay Trinity had been rejected and that the union should proceed as previously decided.

The Kirk Sessions of both congregations agreed the Basis of Union. Congregational votes were taken in which the congregation of Rothesay Trinity narrowly rejected the basis of union. The Presbytery of Argyll decided to intervene using powers granted in the Presbytery Mission Planning Act and 1<sup>st</sup> November 2023 unanimously decided to implement the Presbytery Mission Plan for Bute to secure the union of the two congregations no later than 1<sup>st</sup> July 2024 to form the Isle of Bute Parish Church.

#### **5. Operational Structure**

(a) Active Session committees in 2023: Stewardship; Property; Hall; Fundraising; Safeguarding and Mission & Outreach.

(b) The UCB has office accommodation in the Church Centre, Townhead, Rothesay, Isle of Bute, PA20 9JH.

#### **6. Worship and Organisations**

(i) The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond.

(ii) The United Church of Bute worships on Sundays at 11am.

(iii) From 22<sup>nd</sup> March 2020 onwards the church has provided a streamed service online by way of a YouTube channel now organised by the Mission & Outreach Convener. This is supported by the Organist and includes regular contributions from members of the congregation's worship teams. This has proved popular with up to 75 people viewing each week from the Island of Bute and the wider world.

(iv) There are two branches of the Guild; a Pass-It-On Group; a Strollers & Striders group; and a Fundraising Committee which arranges events throughout the year. At all times these groups seek to implement the Vision Statement (given in para 1. above).

## **THE UNITED CHURCH OF BUTE**

### **Report of the Trustees for the year end 31 December 2023**

#### **6. Worship and Organisations (continued)**

(iv) The Church Roll as of 31<sup>st</sup> December 2023 was:

Members: 376; Adherents: 9; and on the Supplementary Roll: 57

#### **7. Financial Review**

The principal sources of income were Free Will Offerings, Open Plate Offerings and Standing Order donations. The total from these for 2022 was £46,053 plus £8,824 recoverable from HMRC for tax relief on Gift Aided donations. In addition, there was hall rental income of £8,798. Traceable Trustee donations, included in the offering figures, amounted to £16,254 (excluding Gift Aid tax relief).

No legacies were received in 2023.

There remained a number of members who continue to follow the online services as they had not felt able to return to in-person morning worship. In April the congregation were provided with the opportunity to send their offerings by cheque directly to the Treasurer or pay by bank transfer. This resulted in a generous response. There is a link from our website to the Church of Scotland website where there is a facility to donate to a named church e.g. The United Church of Bute.

Throughout the year there were various fundraising events for general and restricted Church funds as well as retiring offerings and the Jars of Grace appeal for Third Parties.

The day to day working current account is held in the Bank of Scotland, Rothesay. The Campbell Bequest funds are mainly in a Deposit Account with the Church of Scotland Investors' Trust with a small sum held in the Bank of Scotland, Rothesay. The Trust funds are held in our current account, while the Trust capital is invested in the Church of Scotland Investors' Trust Growth Fund.

A monthly written financial report is provided to the Trustees and reviewed at Kirk Session meetings which are normally held bi-monthly, and this information is available to any member of the congregation throughout the year.

At the end of the year the Church held £60,142 (2022: £53,051) unrestricted funds, £5,178 (2022: £6,215) of which was designated for Organ Funds and represents the net book value of the organ. £12,946 (2022: £12,547) designated funds were made up of The Campbell Bequest and Youth funds (former Boys Brigade Company). £4,558 (2022: £5,587) designated funds were made up of The Afternoon Guild, Lighthouse, The Evening Guild and Pass-It-On funds, collectively known as groups. £1,035 (2022: £1,035) designated funds were made up of the Renfrew Bequest and £12,000 (2022: £12,000) were made up of the Christina Reed Legacy. The remaining £24,425 (2022: £15,667) made up the General Fund.

During 2015, a property inspection was carried out on the congregation's buildings on behalf of the Presbytery of Argyll, which identified significant work required on the external harling of the listed 18th century sanctuary. Advice from The General Trustees of the Church of Scotland is that while the works referred to will necessarily require to be carried out over a period of years, this timescale should not have a materially detrimental effect on the underlying fabric of the buildings.

## THE UNITED CHURCH OF BUTE

### Report of the Trustees for the year end 31 December 2023

#### 7. Financial Review (continued)

The Trustees hope and expect that financial assistance will be forthcoming from the General Trustees of the Church of Scotland and other bodies. Although everything was delayed by the pandemic, an architect was appointed, and tenders prepared. The tender report received at the end of 2021 was discouraging in terms of the prices quoted showing a 67% increase from the original costings in 2018. This represented an increase of around £50,000 in the amount required. While identification of further sources of funding continues, it only became possible to consider restarting this project with the final decision to form the Isle of Bute Parish Church in 2024. The Restricted Fabric Fund (Harling) stood at £34,913. These funds have the benefit of being exempt from assessment for Giving to Grow Contribution.

The Church also held £21,851 (2022: £25,862) of restricted funds which have been provided for the purposes specified in Note 16.

With the formation of the Isle of Bute Parish Church there will be only one Minister living in the Rothesay Trinity manse. The UCB manse, which is too large and energy inefficient, is being sold. This was agreed by Argyll Presbytery and the Church of Scotland General Trustees. At the end of 2023 the manse was under offer. The sale went through on 28<sup>th</sup> February 2024. Funds received will be held by the General Trustees on behalf of the congregation.

#### 8. Reserves Policy

The trustees' policy is to maintain reserves at around 2-3 months of normal running costs in order to meet commitments and to cover any unexpected expenditure. At current levels of expenditure this equates to between £11,903 and £17,854. General, unrestricted, undesignated reserves at the end of the year were £24,425, which is within the target range. The charity aims to increase the unrestricted reserves to the target level in the short to medium term future.

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Total Reserves	116,906	110,168
Less:		
Restricted Funds	(56,764)	(57,117)
Designated Funds	(35,717)	(37,384)
General Reserves	<u>24,425</u>	<u>15,667</u>



## **THE UNITED CHURCH OF BUTE**

### **Report of the Trustees for the year end 31 December 2023**

#### **9. Trustees' responsibilities in relation to the financial statements**

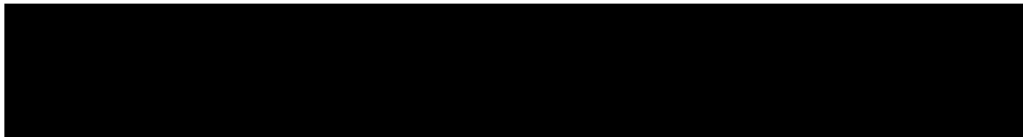
The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Scotland requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charity Accounts (Scotland) Regulations 2006 (as amended), and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:



Treasurer

Session Clerk

Date: 14 April 2024

Date: 14 April 2024

## **INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE UNITED CHURCH OF BUTE FOR THE YEAR ENDED 31 DECEMBER 2023**

I report on the accounts of the charity for the year ended 31 December 2023, which are set out on pages 7 to 18.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

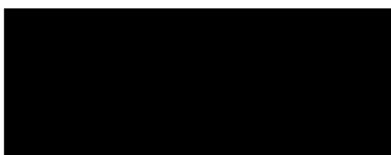
In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respects the requirements:

- to keep accounting records in accordance with Section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Wylie & Bisset LLP**  
168 Bath Street  
Glasgow  
G2 4TP

Date: 15 April 2024



## THE UNITED CHURCH OF BUTE

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDING 31 DECEMBER 2023

(Including an Income and Expenditure account)

	Note	Unrestricted Funds 2023 Groups £	Unrestricted Funds 2023 Congregation £	Restricted Funds 2023 £	Total Funds 2023 £	Unrestricted Funds 2022 Groups £	Unrestricted Funds 2022 Congregation £	Restricted Funds 2022 £	Total Funds 2022 £
<b>Income and endowments from:</b>									
Donations and legacies	3	1,041	56,828	2,401	60,270	739	57,294	2,484	60,517
Charitable activities	4	-	2,565	-	2,565	-	1,850	-	1,850
Other trading activities	5	640	10,990	2,352	13,982	661	9,439	-	10,100
Investment income	6	-	708	6,204	6,912	-	107	6,344	6,451
<b>Total Income and endowments</b>		<b>1,681</b>	<b>71,091</b>	<b>10,957</b>	<b>83,729</b>	<b>1,400</b>	<b>68,690</b>	<b>8,828</b>	<b>78,918</b>
<b>Expenditure on:</b>									
Charitable activities	8	2,709	62,972	12,695	78,376	2,355	71,986	16,888	91,229
<b>Total Expenditure</b>		<b>2,709</b>	<b>62,972</b>	<b>12,695</b>	<b>78,376</b>	<b>2,355</b>	<b>71,986</b>	<b>16,888</b>	<b>91,229</b>
<b>Net (expenditure)/income before gains and losses on investments</b>		<b>(1,028)</b>	<b>8,119</b>	<b>(1,738)</b>	<b>5,353</b>	<b>(955)</b>	<b>(3,296)</b>	<b>(8,060)</b>	<b>(12,311)</b>
Net gains/(losses) on investments	12	-	-	1,385	1,385	-	-	(2,415)	(2,415)
<b>Net (expenditure)/income</b>		<b>(1,028)</b>	<b>8,119</b>	<b>(353)</b>	<b>6,738</b>	<b>(955)</b>	<b>(3,296)</b>	<b>(10,475)</b>	<b>(14,726)</b>
Transfers between funds		-	-	-	-	-	-	-	-
<b>Net movement in funds</b>		<b>(1,028)</b>	<b>8,119</b>	<b>(353)</b>	<b>6,738</b>	<b>(955)</b>	<b>(3,296)</b>	<b>(10,475)</b>	<b>(14,726)</b>
<b>Funds reconciliation</b>									
Total Funds brought forward	16	5,590	47,461	57,117	110,168	6,545	50,757	67,592	124,894
Total Funds carried forward	16	4,562	55,580	56,764	116,906	5,590	47,461	57,117	110,168

The Statement of Financial Activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**THE UNITED CHURCH OF BUTE****BALANCE SHEET AS AT 31 DECEMBER 2023**

	Note	2023 £	2022 £
<b><i>Fixed assets:</i></b>			
Tangible assets	11	5,688	6,365
Investments	12	16,464	20,380
<b>Total Fixed Assets</b>		<b>22,152</b>	<b>26,745</b>
<b><i>Current assets:</i></b>			
Debtors	13	10,016	10,225
Cash at bank and in hand		87,778	75,622
<b>Total Current Assets</b>		<b>97,794</b>	<b>85,847</b>
<b><i>Liabilities:</i></b>			
Creditors falling due within one year	14	(3,040)	(2,424)
<b>Net Current assets</b>		<b>94,754</b>	<b>83,423</b>
<b>Net assets</b>		<b>116,906</b>	<b>110,168</b>
<b><i>The funds of the charity:</i></b>			
Restricted income funds	16	56,764	57,117
Unrestricted income funds	16	60,142	53,051
<b>Total charity funds</b>		<b>116,906</b>	<b>110,168</b>

Approved by the trustees and signed on their behalf by:



Treasurer

Session Clerk

Date: 14 April 2024

Date: 14 April 2024

## **THE UNITED CHURCH OF BUTE**

### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023**

#### **1. Accounting Policies**

##### **(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The charity constitutes a public benefit entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **(b) Funds structure**

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created funds for specific purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed.

Further details of each fund are disclosed in note 16.

##### **(c) Income recognition**

Income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations, are recognised when they have been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the granting of Confirmation when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

## THE UNITED CHURCH OF BUTE

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

#### 1. Accounting Policies (continued)

##### (c) Income recognition

Interest on funds held on deposit is included upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. This is normally upon notification by our investment advisor of the dividend yield of the investment portfolio.

##### (d) Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. The costs of raising funds consist of miscellaneous expenses in relation to Afternoon and Evening Guild events held and the expenditure on charitable activities includes costs associated with Ministries & Missions and the running costs of the church building together with governance costs. There are no support costs.

##### (e) Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure is incurred.

##### (f) Tangible fixed assets and depreciation

The charity has the right to occupy and use for its charitable objects certain tangible fixed assets, including the Church, halls and manse, vested in the Church of Scotland General Trustees. No consideration is payable for the use of these assets. Expenditure incurred on the repair and maintenance of these assets is charged as resources expended in the statement of financial activities in the period in which the liability arises.

All tangible fixed assets having a value of greater than one year, other than those for a specific purpose, are capitalised. Depreciation is on a straight line basis to write off the cost, or initial value, less residual value of the assets over their estimated useful life:

Organ	20 years
Furniture, Fittings and Equipment (Including computer equipment)	4 - 5 years

##### (g) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time is not recognised. Refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

## THE UNITED CHURCH OF BUTE

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

#### 1. Accounting Policies (continued)

##### (h) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between the sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised gains and losses are combined in the Statement of Financial Activities

##### (i) Taxation

The United Church of Bute is a charity within the meaning of Paragraph 1 Schedule 6 of the Finance Act 2010. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered in Chapter 3 of Part 11 of the Corporation Tax Act 2010 and section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that such income or gains are applied for charitable purposes only.

##### (j) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### (k) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### (l) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

##### (m) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

##### (n) Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The charity does not acquire put options, derivatives or other complex financial instruments.

#### 2. Related party transactions and trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2022: £nil). There were no expenses waived by trustees during the year (2022: none).

**THE UNITED CHURCH OF BUTE****NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023****2. Related party transactions and trustees' expenses and remuneration (continued)**

Donations to the charity of £16,254 (2022: £16,842) were received from 34 (2022: 33) trustees.

During the year the following related party transactions occurred:

The Church of Scotland paid [REDACTED] Minister, £231 (2022: £960) to cover travelling costs and other expenses, this amount has been recharged to the Congregation.

[REDACTED] a member of the Kirk Session, received £225 to reimburse the purchase of stamps for a congregational mailshot (2022: £395).

[REDACTED] a member of the Kirk Session received £1,242 (2022: £299) to reimburse the cost of purchasing Cleaning Materials, Paper Towels, Accommodation and Meals for [REDACTED] when providing Pulpit Supply, Stamps, a Defibrillator Cabinet and a Zoom Licence.

**3. Income from offerings, donations and legacies**

	2023 £	2022 £
Offerings and donations	59,175	60,152
Glebe rent	1,095	365
	<u>60,270</u>	<u>60,517</u>

**4. Income from charitable activities**

	2023 £	2022 £
Weddings & Funerals	2,565	1,850
	<u>2,565</u>	<u>1,850</u>

**5. Income from other trading activities**

	2023 £	2022 £
Use of hall	8,799	6,949
Regular fundraising events	2,191	1,590
Fundraising event	2,352	900
Groups	640	661
	<u>13,982</u>	<u>10,100</u>

**6. Investment income**

	2023 £	2022 £
Income from endowments	5,865	5,929
Interest on cash deposits	1,047	522
	<u>6,912</u>	<u>6,451</u>



**THE UNITED CHURCH OF BUTE****NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023****7. Allocation of governance**

A breakdown of governance costs is shown in the table below:

<b>Governance costs:</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Independent examiner's remuneration	1,598	1,450
	<u>1,598</u>	<u>1,450</u>
<b>Allocation of governance:</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Advancement of religion	1,598	1,450
<b>Total allocated</b>	<u>1,598</u>	<u>1,450</u>

**8. Analysis of expenditure on charitable activities**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Ministries and Mission allocation	33,358	45,022
Salary costs & expenses	14,174	11,641
Property & maintenance costs	15,990	22,994
Other expenses	13,256	10,122
Governance costs	1,598	1,450
	<u>78,376</u>	<u>91,229</u>

The expenditure split between the above costs relates to the charity's charitable objective of the advancement of religion.

**9. Analysis of staff costs and remuneration of key management personnel**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Salaries and wages	6,671	6,148
Total staff costs and employee benefits	<u>6,671</u>	<u>6,148</u>

No employees had employee benefits in excess of £60,000 (2022: £nil).

Key management personnel amounted to nil (2022: £nil).

	<b>2023</b>	<b>2022</b>
	<b>No.</b>	<b>No.</b>
The average weekly number of persons, by headcount, employed by the charity during the year was:	<u>1</u>	<u>1</u>

All Church of Scotland congregations contribute to the National Stipend Fund which bears the cost of all ministers' stipends and employer's contributions for national insurance, pension, housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service.

For the year under review, the minimum Ministerial Stipend available for the year was £30,135 and the maximum Ministerial Stipend in the 5th and subsequent years of service was £37,032.

**THE UNITED CHURCH OF BUTE****NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023****10. Net income/(expenditure) for the year**

This is stated after charging:

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Depreciation	1,356	1,186
Independent examiners remuneration	1,598	1,450

**11. Tangible Fixed Assets**

	<b>Organ</b>	<b>Furniture, Fittings &amp; Equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 January 2023	20,727	13,246	33,973
Additions	-	679	679
At 31 December 2023	20,727	13,925	34,652
<b>Depreciation</b>			
At 1 January 2023	14,513	13,095	27,608
Charge for the year	1,037	319	1,356
At 31 December 2023	15,550	13,414	28,964
<b>Net Book Value</b>			
At 31 December 2023	5,177	511	5,688
At 31 December 2022	6,214	151	6,365

**12. Fixed Asset Investments**

<b>Movement in fixed asset unlisted investments</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Market value brought forward at 1 January 2023	20,380	22,795
Add: additions to investments at cost	-	-
Disposals at carrying value	(5,301)	-
Add net investment gain/(loss)	1,385	(2,415)
Market value as at 31 December 2023	16,464	20,380
<b>Investments at fair value comprised:</b>		
Investors Trust Growth Fund	16,464	20,380
<b>Total</b>	<b>16,464</b>	<b>20,380</b>

The following investments are held:

2,824 units in the Church of Scotland Investors Trust Growth Fund for Various Trusts.

**THE UNITED CHURCH OF BUTE****NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023****13. Debtors**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Other debtors	1,216	1,012
Gift Aid recoverable	8,800	9,213
	<u>10,016</u>	<u>10,225</u>

**14. Creditors: amounts falling due within one year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Other creditors and accruals	2,830	2,172
Deferred income (Note 15)	210	252
	<u>3,040</u>	<u>2,424</u>

**15. Deferred income**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Balance as at 1 January 2023	252	216
Amount released to income earned from charitable activities	(252)	(216)
Amount deferred in year	210	252
Balance as at 31 December 2023	<u>210</u>	<u>252</u>

Deferred income comprises of membership income received in advance.

**16. Analysis of charitable funds**

<b>Analysis of Fund movements 2022</b>	<b>Balance b/fwd £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>(Gains)/ Losses £</b>	<b>Fund c/fwd £</b>
<b>Designated funds</b>						
Groups	6,543	1,399	(2,355)	-	-	5,587
Organ fund	7,252	-	(1,037)	-	-	6,215
Others	12,487	60	-	-	-	12,547
The Renfrew Bequest	1,029	6	-	-	-	1,035
Christina Reed Legacy Fund	15,000	-	-	(3,000)	-	12,000
<b>Total designated funds</b>	<u>42,311</u>	<u>1,465</u>	<u>(3,392)</u>	<u>(3,000)</u>	<u>-</u>	<u>37,384</u>
General funds	14,991	68,625	(70,949)	3,000	-	15,667
<b>Total unrestricted funds</b>	<u>57,302</u>	<u>70,090</u>	<u>(74,341)</u>	<u>-</u>	<u>-</u>	<u>53,051</u>
<b>Restricted funds</b>						
Congregational buildings	36,336	2,119	(7,200)	-	-	31,255
Glebe rent & endowment income	-	6,294	(6,294)	-	-	-
Trust accounts	31,256	415	(3,394)	-	(2,415)	25,862
<b>Total restricted funds</b>	<u>67,592</u>	<u>8,828</u>	<u>(16,888)</u>	<u>-</u>	<u>(2,415)</u>	<u>57,117</u>
<b>Total funds</b>	<u>124,894</u>	<u>78,918</u>	<u>(91,229)</u>	<u>-</u>	<u>(2,415)</u>	<u>110,168</u>

# THE UNITED CHURCH OF BUTE

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

### 16. Analysis of charitable funds (continued)

Analysis of Fund movements 2023	Balance b/fwd £	Income £	Expenditure £	Transfers £	(Gains)/ Losses £	Fund c/fwd £
<b>Designated funds</b>						
Groups	5,587	1,681	(2,710)	-	-	4,558
Organ fund	6,215	-	(1,037)	-	-	5,178
Others	12,547	399	-	-	-	12,946
The Renfrew Bequest	1,035	-	-	-	-	1,035
Christina Reed Legacy Fund	12,000	-	-	-	-	12,000
<b>Total designated funds</b>	<b>37,384</b>	<b>2,080</b>	<b>(3,747)</b>	<b>-</b>	<b>-</b>	<b>35,717</b>
General funds	15,667	70,692	(61,934)	-	-	24,425
<b>Total unrestricted funds</b>	<b>53,051</b>	<b>72,772</b>	<b>(65,681)</b>	<b>-</b>	<b>-</b>	<b>60,142</b>
<b>Restricted funds</b>						
Congregational buildings	31,255	3,658	-	-	-	34,913
Glebe rent & endowment income	-	6,960	(6,960)	-	-	-
Trust accounts	25,862	339	(5,735)	-	1,385	21,851
<b>Total restricted funds</b>	<b>57,117</b>	<b>10,957</b>	<b>(12,695)</b>	<b>-</b>	<b>1,385</b>	<b>56,764</b>
<b>Total funds</b>	<b>110,168</b>	<b>83,729</b>	<b>(78,376)</b>	<b>-</b>	<b>1,385</b>	<b>116,906</b>

a) The unrestricted funds are available to be spent for any of the purposes of the charity.

The Trustees have created the following designated funds:

Groups - funds belonging to the following Church Organisations at 31<sup>st</sup> December 2023:

The Afternoon Guild	567
Lighthouse	277
Pass it on	161
The Evening Guild	3,553
	<u>4,558</u>

Organ Fund - represents the net book value of the Organ.

Others - these funds are made up of the following two funds:

Campbell Bequest Fund - This is included as part of the total Designated funds. It was a legacy left to the Church, with the instruction it may only be spent at the discretion of the Minister. This has been the case for many years, although the Minister does discuss with the Kirk Session Members before any money is spent.

Youth Funds (Former Boys Brigade) - The BB Company attached to the United Church of Bute dissolved and per the Company's constitution all monies and residual assets were handed over the Kirk Session.

## THE UNITED CHURCH OF BUTE

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

#### 16. Analysis of charitable funds (continued)

The Renfrew Bequest – Funds, formerly for Children and Young People as in b) below, and previously held as restricted. The donor, following a conversation about their use, has instructed that the funds should be released to be applied at the discretion of the Kirk Session.

Christina Reed Legacy - The legacy is to help support the congregation during the financial uncertainties arising from the pandemic and may also, at the discretion of the Kirk Session, be applied to The Restricted Fabric Fund for Congregational Buildings.

b) The restricted funds are required to be used as follows:

Congregational buildings: These funds are to be used to carry out significant works on the Congregational buildings over the next few years.

Glebe rent & endowment income: These funds relate to glebe rent income which is restricted for expenditure on the Ministries and Mission contribution payment.

Trust accounts: These funds have accrued from legacies left to the Church over the years and have to be restricted for the following purposes:

Educational purposes  
Modern poverty  
Sunday school

Memorial windows  
General Purposes  
Kirk Session

#### 17. Analysis of Net Assets between Funds

2022	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2022 £
Fixed assets	-	6,365	-	6,365
Investments	-	-	20,380	20,380
Debtors	10,225	-	-	10,225
Bank & Cash	38,885	-	36,737	75,622
Creditors due < 1 year	(2,424)	-	-	(2,424)
	<u>46,686</u>	<u>6,365</u>	<u>57,117</u>	<u>110,168</u>

**THE UNITED CHURCH OF BUTE****NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023****17. Analysis of Net Assets between Funds (continued)**

<b>2023</b>	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2023 £</b>
Fixed assets	-	5,688	-	5,688
Investments	-	-	16,464	16,464
Debtors	10,016	-	-	10,016
Bank & Cash	17,449	30,029	40,300	87,778
Creditors due < 1 year	(3,040)	-	-	(3,040)
	<u>24,425</u>	<u>35,717</u>	<u>56,764</u>	<u>116,906</u>

**18. Special collections for Third Parties**

	<b>2023 £</b>	<b>2022 £</b>
UNICEF	592	670
COS Ukraine Appeal	-	388
DEC Ukraine Appeal	-	294
	<u>592</u>	<u>1,352</u>

**19. Donations and special collections for Third Parties**

	<b>2023 £</b>	<b>2022 £</b>
UNICEF	592	670
Presentations	2,815	-
COS Ukraine Appeal	-	388
DEC Ukraine Appeal	-	294
Bute Social Work	1,000	-
Pass it On	464	-
Rothsay Academy Christmas Hampers	250	250
Rothsay Academy Christmas Support	1,500	1,500
Social Work Christmas Support	1,500	1,500
	<u>8,121</u>	<u>4,602</u>

**20. Control**

The charity is controlled by its Trustees who comprise the Kirk Session.



**APPENDIX 1**

**Kirk Session Membership**

**1<sup>st</sup> January 2023 – 31<sup>st</sup> December 2023**

**Elders (Trustees)**

