

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	Apr	2024	To	31	Mar	2025

Reference and administration details

Charity name	Inverbrothock Out of School Care Club
Other names charity is known by	
Registered charity number	SC030097
Charity's principal address	

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Name of person (or body) entitled to trustee (if any)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Structure, governance and management

Type of governing document

Inverbrothock Out of School Club is governed by its Constitution.

Trustee recruitment and appointment

The trustees are elected at the annual general meeting. Trustees serve for one year with re-election required thereafter.

Objectives and activities

Charitable purposes

The object of the club is to provide a safe environment and care for children after school and in addition:

- To provide the care and education of children in need of care during out of school hours and school holidays
- To provide the provision of facilities for the recreation and leisure-time occupation of such children in the interests of social welfare with the object of improving their conditions of life
- To advance the education and training of persons providing such care, education and recreational activities

Summary of the main activities in relation to these objects

Operation of an Out of School Care Club. Training of staff to run the club.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

The results for the period are set out in the attached accounts. During the year the charity continued to provide services to the community.

The club's attendance is fluid due to the cost of living crisis and the continued impact of some parents working from home. With the addition of grants we were able to offer more spaces during term and holiday times to vulnerable families, including those in financial crisis, supporting those returning to work/education and for respite.

We continue to work closely with head teachers in schools to have them identify children who require support and have recently appointed one member of management team for a local school as a extra ordinary member.

All members of staff have invested time in accredited courses and achieved qualifications for childcare.

We have continued to develop our garden space and cooking resources to develop independence and it is with thanks to receiving a grant that has allowed us to do this.

The Club continues to work to provide an all inclusive service and have welcomed new pupils who have additional support needs and can be supported within the ratios provided by the club. We continue to look for financial support and investment in providing more additional support needs spaces where additional staffing may be required.

Financial review

Brief statement of the charity's policy on reserves

The trustees feel that the Club should keep the cost of club wind-down including redundancy payment in reserve. The club met this target this year but with the increase in minimum wage will have to raise more funds. The club's policy on any grants is to have these in a ring-fenced account to ensure that that this money is spent according to the terms and conditions of the grant.

Details of any deficit

It should be noted that the amount stated on the foot of the OSCR R&P report includes grants and wind-down amounts saved during the current financial year and are reserved for those purposes.

There was no deficit this year.

Donated facilities and services (if any)

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Other optional information

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<div></div>	
Full name(s)		
Position (e.g. Chair)	Chairperson	Treasurer
Date	Apr 11 2025	Apr 11 2025

Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	Apr	2024		31	Mar	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations					-	-
Legacies					-	-
Grants	12,458				12,458	15,740
Receipts from fundraising activities	924				924	1,131
Gross trading receipts					-	-
Income from investments other than land and buildings	286				286	186
Rents from land & buildings					-	-
Gross receipts from other charitable activities	31,271				31,271	36,851
					-	-
A1 Sub total	44,939	-	-	-	44,939	53,908
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	44,939	-	-	-	44,939	53,908
A3 Payments						
Expenses for fundraising activities					-	-
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	37,578				37,578	38,297
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination	576				576	576
Preparation of annual accounts					-	-
Legal costs					-	-
Other					-	-
					-	-
A3 Sub total	38,154	-	-	-	38,154	38,873
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	38,154	-	-	-	38,154	38,873
Net receipts / (payments)	6,785	-	-	-	6,785	15,035
A5 Transfers to / (from) funds	-	-	-	-	-	-
Surplus / (deficit) for year	6,785	-	-	-	6,785	15,035

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	20,836	-			20,836	5,801
	Surplus / (deficit) shown on receipts and payments account	6,785	-			6,785	15,035
						-	
						-	
	Cash and bank balances at end of year	27,621	-	-	-	27,621	20,836
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Computer equipment		1,171	879	1,171
	Other equipment		1,596	1,179	1,596
	Container		2,701	2,026	2,701
		Total	5,468	4,084	5,468

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

2025

2025

Apr 11

Apr 11

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Cash for Kids		2	3,708
The Robertson Trust		1	7,000
Tesco Groundworks		1	1,750
Total			12,458

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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Authority under which paid

C3b Trustee remuneration - details

	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Inverbrothock Out of School Care Club

SC030097

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
Robertson trust	7,000				7,000	7,000
Tesco Groundworks	1,750					
Cash For Kids	3,708					
small grants					5,458	8,740
Total	12,458	-			12,458	15,740
	-	-			-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Fees	31,225				31,225	36,851
					-	
					-	
					-	
					-	
					-	
					-	
Total	31,225	-	-	-	31,225	36,851

reference error

-

-

reference error

-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Salaries	34,220				34,220	32,174
Other	3,358				3,358	6,123
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	37,578	-	-	-	37,578	38,297
	-	-	-	-	-	-

Inverbrothock Out of School Care Club

SC030097

Additional analysis (2)**5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants	12,458				12,458	10,470
Receipts from fundraising activities	924				924	1,131
Gross trading receipts					-	-
buildings	286				286	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities	31,271				31,271	42,307
Sub total	44,939	-	-	-	44,939	53,908
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	44,939	-	-	-	44,939	53,908
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	37,254				37,254	38,297
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination	900				900	576
Preparation of annual accounts					-	
Legal costs					-	
					-	
Sub total	38,154	-	-	-	38,154	38,873
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	38,154	-	-	-	38,154	38,873
Net receipts / (payments)	6,785	-	-	-	6,785	15,035
Transfers to / (from) funds	-				-	-
Surplus / (deficit) for year	6,785	-	-	-	6,785	15,035
Nature and purpose of funds						

Inverbrothock Out of School Care Club

SC030097

Additional analysis (3)**6 Breakdown of restricted funds**

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
Sub total	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds	-	-	-	-	-	-
Surplus / (deficit) for year	-	-	-	-	-	-
Nature and purpose of funds						

OSCr

Office of the Scottish Charity Regulator

Independent examiner's report on the accounts

Report to the trustees/members of

Charity name

Inverbrothock Out of School Care Club

Registered charity number

SC030097

On the accounts of the charity for the period

Period start date

Day

Month

Year

01

April

2024

to

Period end date

Day

Month

Year

31

March

2025

Set out on pages

5 to 10

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Relevant professional qualification(s) or body (if any):

Address:

Date:

14/04/2025

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose