

# BURGHEAD COMMUNITY HALL BALANCE SHEET YEAR ENDING 31 MAY 2025

INCOME (£)			EXPENDITURE (£)		
<b>OPENING BALANCE</b>		£ 2,607.94	Professional Fees & Licences	£ 156.46	
Hirings of Hall	£ 4,702.00		Heating, Lighting & Cleaning	£ 3,950.83	
400 Club	£ 4,936.00		Insurance	£ 980.61	
Local Clubs	£ 6,553.00		Repairs & Maintenance	£ 805.99	
Donations	£ 6,910.50		Wages	£ 2,019.00	
Fundraising	£ 9,636.70				
Misc	£ 205.00	£ 32,943.20	Fundraising	£ 2,396.47	£ 10,309.36

## NEW ITEMS

Jugs	£ 155.94	
A Board	£ 66.85	
Mugs & Cutlery	£ 270.40	
Aprons	£ 64.50	
Soup Kettle	£ 47.98	
Tea Towels	£ 29.98	
Trivets	£ 21.76	
Chair Dolly	£ 117.18	
		£ 774.59

## MISCELLANEOUS EXPENDITURE

New Mobile Phone for Hall	£ 87.00	
Leaving Voucher (Hilary/Nan)	£ 150.00	
Planning Permission	£ 150.00	
Website Maintenance	£ 39.60	
Hall Mobile Phone Top Up	£ 40.00	
Deposit Refunds	£ 100.00	
		£ 566.60

## TRANSFERS

Transfer to Building Acct	£ 20,005.00	
300/400 Club Money	£ 2,640.00	£ 22,645.00

£ 35,551.14 CLOSING BALANCE £ 1,255.59 £ 35,551.14

Balanced at 31 May 2025

I hereby certify that the foregoing accounts have been correctly prepared and verified through the production of materials, receipts, evidence and statements provided to me.

Laura Maclure:

*Laura Maclure*

Independent Examiner

Sharon Davidson:

*Sharon Davidson*

Treasurer

Charity No: SC029503

# BURGHEAD COMMUNITY HALL BUILDING FUND BALANCE SHEET YEAR ENDING 31 MAY 2025

	INCOME (£)		EXPENDITURE (£)	
OPENING BALANCE		£ 15,989.65	Refurbishments	£ 28,170.97
Donations	£ 2,000.00		300/400 Club	£ 2,640.00
Bank Transfers from Ordinary Acct)	£ 20,005.00			£ 30,810.97
		£ 22,005.00		
MISCELLANEOUS			CLOSING BALANCE	£ 10,268.78
Mainstream Colour - Overpay	£ 445.10			
Transfer of 300/400 club prize money	£ 2,640.00			
		£ 3,085.10		
		£ 41,079.75		£ 41,079.75

Balanced at 31 May 2025

I hearby certify that the foregoing accounts have been correctly prepared and verified through the production of materials, receipts, evidence and statements provided to me.

Laura Maclure:

Independent Examiner

Sharon Davidso

Treasurer

Charity No: SC029503

## APPENDIX 3



Report to the  
trustees/members of

Registered charity  
number

On the accounts of the  
charity for the period

Set out on pages

Respective  
responsibilities of  
trustees and examiner

Basis of independent  
examiner's statement

Independent examiner's  
statement

Signed:  
Name:

Relevant professional  
qualification(s) or body  
(if any):

Address:

## Independent examiner's report on the accounts

v2

Charity name

Burghead Community Hall

SC029503

Period start date

Day

Month

Year

01

06

2024

To

Period end date

Day

Month

Year

31

05

2025

(remember to include the page  
numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

~~have not been met, or~~

2. ~~to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.~~

Date:

24/06/2025

## APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	06	2024	To	31	05	2025

## Reference and administration details

Charity name  
Other names charity is known by

Registered charity number

Charity's principal address

Burghead Community Hall

SC029503

22 Forteath Street

Burghead

Moray

Postcode IV30 5XF

## Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chairperson		
2		Vice Chairperson		
3		Secretary		
4		Treasurer		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				



## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document

Constitution.

Trustee recruitment and appointment

Trustees are voted in by the Community at the AGM

## Objectives and activities

Charitable purposes

To maintain and progress our village hall as a safe, secure space for the use of everyone within our community.

Summary of the main activities in relation to these objects

The hall is leased weekly to Ladies and Gents village bowls, Brownie and Rainbow groups, Yoga, Community HUB, toddler group and the local Ball Group. The hall is also regularly booked for coffee mornings and fundraising events by us and other local groups. Private functions are also being booked such as weddings and funeral teas.

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

To maintain the hall and continue with repairs and renovations.

Our new Kitchen was completed during the Easter Holidays (April 2025) and this has only been achievable due to fundraising and support from our local community including a very generous discount from our chosen local Kitchen Supplier and local tradesmen.

During this renovation we decided upgrade out hot water tank and change the location of it therefore this incurred additional fund, however the committee agreed that this would be the correct time to have this replaced and it is now more accessible should repairs be required at a future date.

As always, before we plan any project in, because of the type of building our hall is, we will ensure we have reserve funds before committing to this.

### Financial review

#### Brief statement of the charity's policy on reserves

The reserves are held in a separate account for ongoing planned refurbishments.

#### Details of any deficit

#### Donated facilities and services (if any)

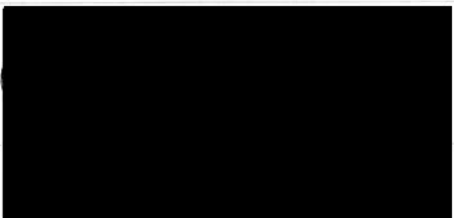
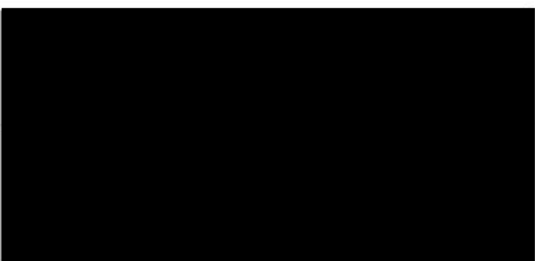

## APPENDIX 1

### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Treasurer	Chair 
Date	07 February 2026	07 February 2026