

United Kingdom Environmental Mutagen Society

Trustees' Annual Report and Accounts

For the year ended 31 December 2024

Charity No. SC029239

United Kingdom Environmental Mutagen Society

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United Kingdom Environmental Mutagen Society

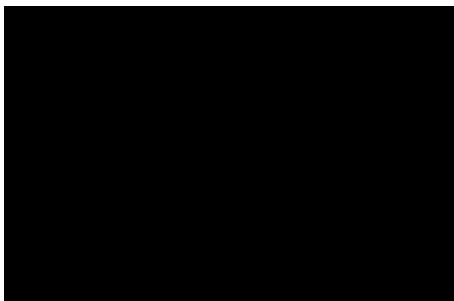
Legal and Administrative Information

Charity name United Kingdom Environmental Mutagen Society

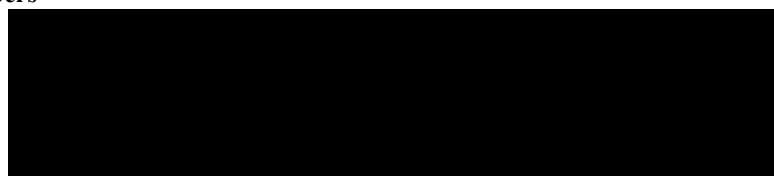
Charity registration number SC029239

**Principal address and
OSCR contact address** 1 Lochrin Square
92-98 Fountainbridge
Edinburgh
EH3 9QA

Trustees




Non-Voting Committee Members



Website www.ukems.org.uk

Independent Examiner


TC Group
Business Advisors and Accountants
1 Lochrin Square
92-98 Fountainbridge
Edinburgh
EH3 9QA

Bankers

Lloyds TSB
802 Oxford Street
Swansea
SA1 3AF

United Kingdom Environmental Mutagen Society

Trustees' Annual Report *for the year ended 31 December 2024*

The Trustees are pleased to present their report together with the charity's Accounts for the year ended 31 December 2024.

Trustees

The Trustees serving during the year and since the year end are detailed on page 1. For the purposes of charity law, the members of the Executive Committee are the charity's Trustees and throughout this report are collectively referred to as the Trustees.

Structure, Governance and Management

Governing Document

United Kingdom Environmental Mutagen Society ('UKEMS') is an unincorporated body which is recognised by the Office of the Scottish Charity Regulator (OSCR) as a Scottish Charity, No. SC029239. It operates under the rules of its Constitution.

Appointment of Trustees

Trustees are elected and appointed under the terms of the Constitution. New Trustees undergo instruction to brief them of their legal obligations under charity law.

The management of the charity is the responsibility of the Executive Committee who are appointed and elected under the rules of the Constitution.

Organisational structure

The Trustees are responsible for the direction and administration of the charity and serve on a voluntary basis.

The business of UKEMS is undertaken by the UKEMS Committee which comprises the charity's Trustees together with non-voting members including the Editor of the Journal 'Mutagenesis', the Chair of the Molecular Epidemiology Group, the Chair of the Industrial Genotoxicology Group, the Chair of the Next Generation Sequencing (NGS) Group and the Chair UKEMS New Investigators Group and the organiser of the next annual meeting, if they are not a Trustee. The Committee meets 2-4 times per year to discuss UKEMS business.

Objectives and Activities

The principal objective of the charity is to encourage the study of genetic toxicology and environmental mutagenesis together with the underlying biological phenomena, particularly where these may be of concern to human health.

The charity achieves its main objective by organising conferences, publishing and distributing a journal (*Mutagenesis*), awarding prizes and bursaries and acting as the UK section of the European Environmental Mutagenesis and Genomics Society (EEMGS) [SCIO], Scottish Charity No. SC050303.

Individuals become members of the Society by subscription to the UKEMS website, which is managed by Affinity Events Ltd.

United Kingdom Environmental Mutagen Society

Trustees' Annual Report for the year ended 31 December 2024

ACHIEVEMENTS and PERFORMANCE

Following the successful UKEMS 2023 conference at the Royal Hall in Harrogate, the UKEMS 2024 annual conference was held from the 7th to the 10th of July at the University of Bath.

The meeting was attended by over 100 delegates, with speakers presenting numerous symposia organised along three tracks of basic, applied and regulatory research. There was a NUKEMS poster session and a panel discussion with distinguished scientists talking about different career paths, immediately prior to the conference. The UKEMS Jim Parry award and Mutagenesis paper of the year recipients for 2024 were highlighted at the AGM with presentations from both recipients performed at the conference.

At the time of the AGM, the membership of the UKEMS was 11 fellows, 132 members and 35 student members.

UKEMS provided approximately £10,000 for bursaries for students, young postdoctoral scientists and industrial members with equivalent levels of experience, which is in line with UKEMS intention to support researchers, to attend the UKEMS conference. Awards were also made at the end of the conference for poster presentations and the best overall presentation (oral or poster). In 2024 UKEMS also funded three students through the small grants scheme and four students received summer studentships which amounted to a total of approximately £6,000.

During 2024, as in the previous years, the UKEMS committee focused on advertising and managing the various grants and funding schemes that are open to members to advance the objectives of the society, as well as communicating regularly with its members giving updates on upcoming scientific meetings and workshops. UKEMS has assisted its affiliated groups, the Molecular Epidemiology Group, the Industrial Genotoxicology Group, the Next Generation Sequencing Group and NUKEMS, both financially and through supporting their activities. Furthermore, UKEMS grants, affiliations, and funding support (e.g. EEMGS and the IGG/NGS joint meeting for 2024 amounted to £9,000.

The Society's Journal Mutagenesis continues to perform well from which the Society received £79,939 (the 2023 profit share) during 2024 as shown within the *Statement of Receipts and Payments* on page 7. The 2024 profit share amounted to £83,735 which was received during 2025 and is shown within Debtors on the *Statement of Balances* on page 8. This significant Journal income is a great support in helping to fund UKEMS interests and the Committee would like to extend its gratitude to Shareen Doak (Mutagenesis Editor) and Sarah McKenna (Oxford University Press), as well as all the editorial staff and senior editors for their continued direction of the Journal leading to its success.

Financial Review

The Accounts for the year ended 31 December 2024 have been prepared on the *Receipts and Payments* basis and are set out on pages 7 to 9. Per the *Statement of Receipts and Payments* on page 7, the charity reported Net Expenditure (i.e. a Deficit) for the year of £19,008 (2023 – Deficit £80,267).

United Kingdom Environmental Mutagen Society

Trustees' Annual Report *for the year ended 31 December 2024*

Reserves Policy

It is the Trustees' policy to maintain Unrestricted Funds at a level that equates to approximately six months of unrestricted expenditure. Per Unrestricted Funds on page 8, the Society's free reserves at 31 December 2024 amounted to £59,654 (2024 - £77,282) which is above the required level and is acceptable to the Trustees in view of the possibility of the Society having to underwrite deficits from future conferences.

Grant making policy

The UKEMS currently awards two types of grants by a competitive application process:

Summer student placements (£1,500)

Small grant scheme (£4,500)

For each scheme, an announcement is made on the UKEMS website with an email to the members stating the deadline for applications (which may vary year by year).

The UKEMS Committee reserves the right to make no awards in a given year if the standard of applicants is not high enough, or if financial constraints prevent the making of the awards.

There is a designated form for applicants to complete providing information and completing the proposal with justification and, in the case of the small grant scheme, a brief summary of requested costs.

Applications received by the deadline will be reviewed by a panel of UKEMS Committee members. Committee members will not be directly involved in the decision-making process if they have a link to the applicant or are making an application themselves.


The panel completes a score sheet and comments on the suitability of the proposal for fulfilling the aims of the Society.

The Secretary or Treasurer collates the scores and the proposals are ranked accordingly. The award is made to the best proposals, according to the number of awards available.

Statement of Trustees' Responsibilities

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the charity's financial position and enable them to ensure that the Accounts comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the provisions of the charity's Constitution. They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

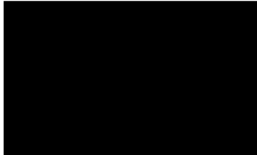
Independent Examiner

 F.C.C.A independent examiner of the Charity as the designated partner of TC Group, Business Advisors and Accountants responsible for this engagement. The Trustees recommend that he remain in office as independent examiner until further notice.

United Kingdom Environmental Mutagen Society
Trustees' Annual Report *for the year ended 31 December 2024*

28/11/2025

This report was approved by the Trustees on and signed on their behalf by:



United Kingdom Environmental Mutagen Society

Independent Examiner's Report to the Trustees of United Kingdom Environmental Mutagen Society

I report on the Accounts of the charity for the year ended 31 December 2024 which are set out on pages 7 to 9.

Respective Responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the Accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity Trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the Accounts as required under Section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

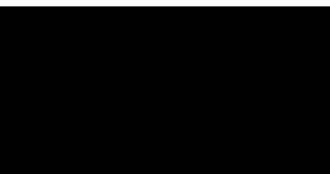
Basis of Independent Examiner's Report

My examination was carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare Accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.



TC Group
Business Advisors and Accountants

1 Lochrin Square
92-98 Fountainbridge
Edinburgh
EH3 9QA

Date: 28/11/2025

United Kingdom Environmental Mutagen Society

Statement of Receipts and Payments for the year ended 31 December 2024

	Notes	Unrestricted Funds £	Restricted Funds	Total 2024 £	Total 2023 £
Receipts					
<i>Voluntary income</i>					
Subscriptions		4,430	890	5,320	4,500
<i>Charitable Activities</i>					
Journal Income (Oxford University Press)	5	79,938	-	79,938	80,030
Ticket sales/(Ticket sales refund)		-	(250)	(250)	1,020
<i>Investment Income</i>					
Interest received		946	74	1,020	1,076
Total Receipts		85,313	714	86,028	86,626
Payments					
<i>Charitable Activities</i>					
EEMGS Bursaries		10,274	-	10,274	11,002
EEMGS Subscription		-	-	-	2,735
Summer grants		5,990	-	5,990	21,865
Mutagenesis editorial expense		5,000	-	5,000	6,000
Website costs		1,586	242	1,828	418
Bath 2024 Conference		53,308	3,853	57,161	113,672
Edinburgh 2026 Conference		12,547	-	12,547	-
IGG sponsorship		7,000	-	7,000	1,020
PAEMGS Sponsorship		-	-	-	1,527
Conference prizes		116	-	116	96
Paper of the Year Prize		500	-	500	500
Bank charges		-	-	-	50
Sub-Total		96,321	4,095	100,416	158,885
<i>Governance costs</i>					
Independent Examiner's Fee		4,620	-	4,620	4,380
Committee Expenses		-	-	-	3,628
Sub-Total		4,620	-	4,620	8,008
Total Payments		100,941	4,095	105,036	166,893
Transfers between accounts		2,000	(2,000)	-	166,123
Net Receipts/(Payments) for the year		(17,628)	(1,381)	(19,008)	(80,267)

The Notes on page 9 form an integral part of these Accounts.

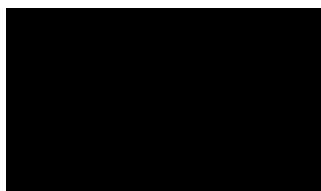
United Kingdom Environmental Mutagen Society

Statement of Balances *as at 31 December 2024*

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Bank and Cash in Hand					
Opening balances		77,282	14,634	91,916	172,183
Net Receipts/(Payments) for the year		(17,628)	(1,381)	(19,008)	(80,267)
Closing Balances		59,654	13,253	72,908	91,916
Reserves					
General Fund		59,654	13,253	72,908	91,916
Closing Balances		59,654	13,253	72,908	91,916
Debtors					
Journal income (OUP)	5	83,735	-	83,735	79,939
Subscription income		810		810	-
Cash held by Affinity Events for future conferences		5,000	-	5,000	-
Prepayment - Costs towards future events		12,547	-	12,547	-
		102,092	-	102,092	79,939
Liabilities					
Independent Examiner's Fee		4,850	-	4,850	4,536
		4,850	-	4,850	4,536

28/11/2025

Approved by the Trustees on and signed on their behalf by:



The Notes on page 9 form an integral part of these Accounts.

United Kingdom Environmental Mutagen Society

Notes to the Accounts for the year ended 31 December 2024

1. Accounting Policies

Basis of Accounting

The Accounts have been prepared on a Receipts and Payments basis in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

VAT

The charity is not registered for VAT and, accordingly, expenditure includes VAT where appropriate.

2. Funds

Funds are defined as follows:

Unrestricted Funds

General Fund

The General Fund encompasses all income and expenditure relating to the primary focus activities of the charity, other than those for which funding is restricted.

Restricted Funds

Restricted Funds are subject to specific conditions as to how they may be used. The purposes and uses of the Restricted Funds are set out in Note 6.

3. Expenditure

Charitable activities comprise those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the Independent Examiner's fee.

4. Trustees' Remuneration and expenses

No Trustees nor any persons connected with them received remuneration during the year (2023 - £nil).

5. Debtors

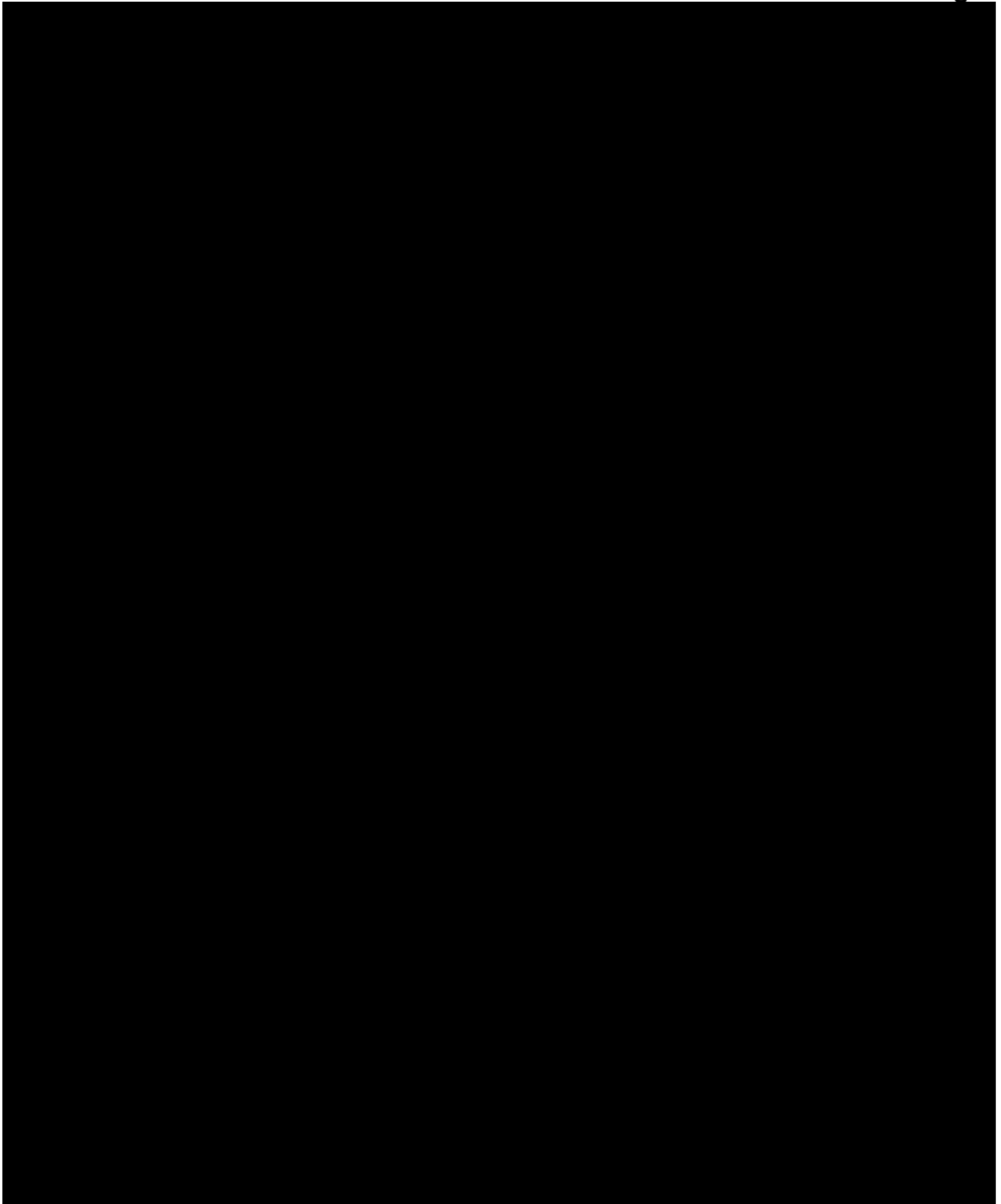
The Society receives 50% of the profit arising from the Mutagenesis Journal. The profit share is paid by Oxford University Press to the Society after the end of the year to which it relates. Journal Income (OUP) of £83,735 included in Debtors at 31 December 2024, as per the Statement of Balances on page 8, represents the Society's profit share for the year ended 31 December 2024.

6. Restricted Funds

	At 01.01.24	Receipts	Payments	Transfers	At 31.12.24
	£	£	£	£	£
Molecular Epidemiology Sub-Group	9,352	(176)	(1,292)	2,000	9,884
Industrial Genotoxicology Sub-Group	5,282	890	(2,803)	-	3,369
	14,634	714	(4,095)	2,000	13,253

Purposes of Restricted Funds

Each Sub-Group operates a bank account to finance activities for the support of its members in fostering multi-disciplinary links in the molecular epidemiology and genotoxicology scientific sectors, via data workshops and annual meetings. Each Sub-Group would normally





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Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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