

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	11	2022	To	31	10	2023

Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

Royal British Legion Scotland Turriff Branch
SC028970

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
			Branch Members
			" "
			" "
			" "

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document

Constitution and Rules of the Royal British Legion Scotland with Standing Orders and Terms of Reference and Standing Committee.

Trustee recruitment and appointment

Applications are invited and voted on at Annual General Meetings.

## Objectives and activities

Charitable purposes

To act as the leading ex-service charity in Scotland, promoting Remembrance and Comradeship and in partnership with other Scottish charities, to be responsible for providing welfare, benevolence and War Pensions appeals support.

Summary of the main activities in relation to these objects

"Provide sporting and recreational facilities for members"  
 "Organise regular branch meetings to keep members involved/informed"  
 "Organising annual Armistice Parades which include many local organisations and is open to the people of the Branch Area."

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### Achievements and performance

Summary of the main achievements of the charity during the financial period

Maintain Branch Trustee to membership links throughout the conclusion to the COVID-19 pandemic.

### Financial review

Brief statement of the charity's policy on reserves

Details of any deficit

Donated facilities and services (if any)

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<div></div>	
Full name(s)		
Position (e.g. Chair)	Chair	Secretary
Date	29 July 2024	29 July 2024

## APPENDIX 3



		Independent examiner's report on the accounts						v2
<b>Report to the trustees/members of</b>  <b>Registered charity number</b>  <b>On the accounts of the charity for the period</b>  <b>Set out on pages</b>	Charity name	RBLS Turriff Branch						
	Registered charity number	SC028970						
	Period start date				Period end date			
	Day	Month	Year		Day	Month	Year	
	01	11	2022	to	31	10	2023	
							(remember to include the page numbers of additional sheets)	
<b>Respective responsibilities of trustees and examiner</b>  <b>Basis of independent examiner's statement</b>  <b>Independent examiner's statement</b>	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p> <p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p> <p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> <li>to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> <p>have not been met, or</p> <p>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>							
<b>Signed:</b> <b>Name:</b> <b>Relevant professional qualification(s) or body (if any):</b> <b>Address:</b>					<b>Date:</b>	24 July 2024		

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

**APPENDIX 3**

**Disclosure section**

Only complete if the examiner needs to highlight material problems.

**Give here brief details of  
any items that the  
examiner wishes to  
disclose**

RBLS Branch for Year 2022/2023

Branch Income	£ This year	£ Last Year
1 Subscriptions	17,172.00	21,996.50
2 Poppy Income - all sources	4,225.00	3,344.98
3 Fund Raising	930.25	4,429.67
4 Good Sold	195.47	794.00
5 Annual Raffle	1,699.00	1,727.00
6 Donations Received	1,502.20	933.10
7 Donations from Club/Welfare	5,000.00	
8 Miscellaneous income		
9 VAT		
Total Income	30,723.92	33,225.25
per spreadsheet income	30,723.92	
Branch Expenditure		
10 Goods for Resale		
11 Childrens Party		
12 Poppy Expense		507.80
13 Transport Costs		
14 Printing stationery		65.74
15 Donations general		536.90
16 Donation Earl Haig/Poppy	4,225.00	3,344.98
17 Social Sport/related		195.00
18 Conference costs		267.00
19 Capitation Fees	17,088.00	21,858.00
20 Zone Costs		100.00
21 Fund Raising Costs(inc Raffle)	629.04	669.54
22 Misc Costs (repairs)		5.44
Total payments for charitable activities	21,942.04	27,548.40
Overhead and Governance		
23 Honoraria		2,900.00
24 Advertising		
25 Insurances	7,770.12	6,818.77
26 Phone/Office		
27 Legal and Financial	2,760.00	2,508.00
28 Bank costs		
29 Misc Expenses/adj to welfare		
Total Overhead Expense	10,530.12	12,226.77
Total Payments	32,472.16	39,775.17
Surplus / (-deficit) for the year	-1,748.24	-6,549.92
Vat		

RBLS Welfare for Year 2022/2023

Income	£ This year	£ Last Year
1 Donations In		964.00
2 Welfare Bottle		714.00
3 Fund Raising	400.00	203.00
4 Donations from Club		
5 Transfer from Branch		
6 Misc Income		
7 coffee morning		
8		
9		
Total Income	400.00	1,881.00
Charitable Expenditure		
10 Funeral Grants		
11 Floral & Fruit baskets		
Christmas Wldow/er Gifts &		
12 Cards		
13 Donations out		
14 Childrens Party		
15 OAP Outing		1,300.00
16 RBLS Community Welfare		
17 Gurkha Welfare Nepal		
Refurbish Account		
1 Property Repairs		
2 Depreciation		
3		
4		
Total Overhead Expense		
Total Payments		1,300.00
Surplus / (-deficit) for the year	400.00	581.00
Vat		

1 Nov 22 - 31 Oct 22

09/11/2023

Branch Bank

Bank and Cash in Hand	
Opening balances	10,386.72
Inflows	30,723.92
Outflows	32,472.16
Income less expense Year to Date	-1,748.24
Closing balances	8,638.48

VAT due to Branch

Welfare Bank

Bank and Cash in Hand	
Opening balances	4,083.52
Inflow	400.00
Outflows	
net movement on the year	400.00
Closing balances	4,483.52

Bank Agrees

Combined Bank Balances

Bank and Cash in Hand	
Opening balances	14,470.24
Income	31,123.92
Outflows	32,472.16
Movement on the year	-1,348.24
Closing balances	13,122.00

09/11/2023