

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	Sep	2023	to	31	Aug	2024

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Rosyth Methodist Church
SC028559

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Superintendent		Methodist Conference
2	Circuit Steward		The Circuit Stewards
3	Church Steward		General Church Meeting
4	Church Steward		General Church Meeting
5	Church Steward		General Church Meeting
6	Church Steward		General Church Meeting
7	Safeguarding Officer		Church Council
8	Elected Representative and Secretary Pastoral Committee		General Church Meeting
9	Secretary Church Council		Church Council
10	Elected Representative		General Church Meeting
11	Elected Representative		General Church Meeting
12	Elected Representative		General Church Meeting
13			
14			
15			
16			
17			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Type of governing document

The "Constitutional Practice and Discipline of the Methodist Church" (the CPD), published by the Methodist Conference, defines the constitutional requirements from national ("Connexional") to local levels. Guidance on governance at local level is given in Standing Orders (SO) 602-607. The Church Council is the responsible body, and its constitution and functions are set out in CPD Section 61. Stewards may draw together others with appropriate gifts and skills for the Church Council to form a Leadership Team (SO 633). Two joint meetings with our ecumenical partner are held each year (see p4). The Local Ecumenical Partnership's Constitution (2000) provides that a minister and one lay member of each congregation attend ordinary meetings of the other's managing body.

Trustee recruitment and appointment

Trustees are the Church Council members, appointed as follows:

- The Superintendent, the Presbyterian in Pastoral charge, up to one more presbyter or presbyteral probationer, up to two deacons or diaconal probationers and certain others selected by the Circuit meeting.
- By election annually at the General Church Meeting, the Stewards and not less than 6 nor more than 15 representatives
- By appointment annually by the Church Council the Treasurer, the Secretary of the Council and Secretary of the Pastoral Committee.
- By appointment by the Church Council of up to 15 other members.

Appointments at (b,c) should not go beyond 6 successive years but if the position is essential and cannot be filled, approval by 75% is needed.

Objectives and activities

Charitable purposes

The Methodist Church Act 1976 defines the purposes of the Church. The CPD describes the charitable purposes of the local church as supporting:

- the advancement of the Christian faith [SO 650(5)]
- the relief of poverty or distress [SO 651]
- any connexional, district, circuit or local fund of the Methodist Church
- the work of Mission [SO 1000]
- ecumenical work in which the Local Church is engaged [SO 650(6)]
- any charitable fund/body, provided such support would not be contrary to any purpose of the Methodist Church or to Methodist discipline.

Summary of the main activities in relation to these objects

- Worship and Sunday School occur at 11am on Sundays
- "Messy Church" monthly open to children up to 15.
- House-based study groups and Fellowship groups open to all.
- Community involvement, Rainbows, Guides, Rangers, Beavers, Cubs, Scouts and Explorer Scouts, Parahandies.
- Fund-raising events for related charitable causes (e.g. Christian Aid, Scottish Churches Housing Action, Action for Children, MHA)

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

During the week Rosyth Methodist Church (RMC) is normally the venue for several organisations serving both the church and the wider community. These are the Parahandies Group for physically disabled people and the uniformed organisations within the Scout and Guide Associations.

Also using the facilities is the Blusetee Band and towards the end of the year Weightwatchers also started making use of the facilities.

Our usual pattern of worship service is varied and includes Holy Communion once a month. We have held 'café church' style service which has also proved to be very popular and provides a more informal service using the main hall rather than the church sanctuary.

During the year our Messy Church has proven popular for children of all ages participating in creative fun and fellowship together. Attendance has varied over the year but still averages about 12.

There was a joint Carol Service with our Local Ecumenical Partner, St Margarets Episcopal Church. This was a joint service in terms of the participants and well attended by members of both congregations along with other members of the community

We have maintained our ecumenical links with other churches in Rosyth. We hold regular bible study groups which were held on-line and are open to everyone as well as Lent and Advent groups specifically looking at our preparations for Christmas and Easter. The church has also been used by the Zimbabwe Church for their services.

The main hall has also been used by the Fife Health Board as a child flu vaccination centre.

Financial review

Brief statement of the charity's policy on reserves

For unrestricted funds, any surplus will be used to build up reserves such that the balance at any one time is sufficient to cover one-half of the budgeted expenditure.

For restricted funds our policy is to ensure that tax refunds from Gift-Aided contributions and interest earned in the Deposit Fund follow the main donations to their intended destination.

A permanent endowment fund generates income reserved for the activities of the various Uniformed organisations.

Details of any deficit

The year reported a deficit of £7,273. Part of this was due to making payments to several charities for whom we had been holding fundraised monies from the former Triangles café and also following two significant donations received during former members' funerals.

The unrestricted account deficit was largely due to 100% increase in utilities expense brought about by the end of a previously fixed term gas deal and the resultant increase in unit price for new fixed deal.

Donated facilities and services (if any)

APPENDIX 1

Other optional information

Rosyth Methodist Church has long-established roots in the local community. Founded in 1916, it moved to a new building designed for community use in 1970. On 14 June 2000 a Covenant to form a Local Ecumenical Partnership (LEP) was formally signed between the congregations of Rosyth Methodist Church (within the Edinburgh and Forth Circuit) and the St Margaret's Scottish Episcopal Church Rosyth (within the Diocese of St Andrews, Dunkeld and Dunblane). [St Margaret's congregation had previously worshipped at the Royal Naval Church of England church. When the Royal Navy withdrew from Rosyth the naval church was closed, and its congregation were invited to worship in the Methodist Church building in 1996. In 1998 they were accepted into the Scottish Episcopal Church.] The covenant is recognised by the Synod of the Methodist Church in Scotland and the General Synod of the Scottish Episcopal Church. The covenant, to work and worship together, has previously helped to provide a regular monthly joint communion service and monthly evening service, joint working in helping people understand the faith and cooperation in several other ways. This is currently on hold following changes in ministers but is anticipated this will re-start in the next financial year. A favourable review of this LEP was received in 2008/09.

At 23rd March 2024 Rosyth Methodist Church had 47 members, and the average attendance at the main Sunday Services during October 2023 was 28 adults and 6 children under 13 years of age.

The calling of the Methodist Church is to respond to the gospel of God's love in Christ and to live out its discipleship in worship and mission. It does this through

- Worship
- Learning and Caring
- Service
- Evangelism.

Response to this calling within the wider community we serve is undertaken not only with our partners in the existing LEP but with other Christians and Churches in Rosyth and local district. As well as the need for spiritual growth, there is an appreciation that the ever-expanding population in the area (both in Rosyth and to the East and West of Dunfermline) offers opportunities and challenges to the LEP for further outreach and the spread of the "Good news".

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees


Signature(s)

Full name(s)

Position (e.g. Chair) Senior Steward

Date

30/04/25

 Office of the Scottish Charity Regulator		Enter charity name below						Enter SC No.		
		Rosyth Methodist Church						SC028559		
		Receipts and payments accounts								
For the period from		Period start date			to	Period end date				
		Day	Month	Year		Day	Month	Year		
		01	Sept	2023		31	Aug	2024		
Section A Statement of receipts and payments										
	Unrestricted funds	Restricted funds	Expendable endowments	Permanent endowment funds	Total funds current period	Total funds last period				
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £				
A1 Receipts										
Donations	4,927	63			4,990	1,715				
Legacies					-	-				
Grants					-	10,630				
Receipts from fundraising activities	46				46	325				
Gross trading receipts	26,681				26,681	22,985				
Income from investments other than land and buildings	745	586			1,331	1,086				
Rents from land & buildings	11,075				11,075	10,308				
Gross receipts from other charitable activities					-	-				
					-	-				
A1 Sub total	43,474	649	-	-	44,123	47,049				
A2 Receipts from asset & investment sales										
Proceeds from sale of fixed assets					-					
Proceeds from sale of investments					-					
A2 Sub total	-	-	-	-	-	-				
Total receipts	43,474	649	-	-	44,123	47,049				
A3 Payments										
Expenses for fundraising activities					-	-				
Gross trading payments	49,123				49,123	41,087				
Investment management costs					-	-				
Payments relating directly to charitable activities					-	-				
Grants and donations		2,272			2,272	600				
Governance costs:					-	-				
Audit / independent examination					-	-				
Preparation of annual accounts					-	-				
Legal costs					-	-				
Other					-	-				
					-	-				
A3 Sub total	49,123	2,272	-	-	51,395	41,687				
A4 Payments relating to asset and investment										
Purchases of fixed assets					-					
Purchase of investments					-					
A4 Sub total	-	-	-	-	-	-				
Total payments	49,123	2,272	-	-	51,395	41,687				
Net receipts / (payments)	(5,649)	(1,623)	-	-	(7,272)	5,362				
A5 Transfers to / (from) funds										
Surplus / (deficit) for year	(5,649)	(1,623)	-	-	(7,272)	5,362				

Additional analysis (1)**Analysis of receipts and payments****1 Donations**

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Collections	14,937				14,937	13,784
Donations	2,790	63			2,853	208
Anniversary Gifts	3,415				3,415	2,745
Anniversary Gifts (Groups)	2,137				2,137	550
Tax recovery	4,446				4,446	3,573
	27,725	63	-	-	27,788	20,860

2 Grants

	Unrestricted funds	Restricted funds			Total current period	Total last period
	to nearest £	to nearest £			to nearest £	to nearest £
Grants (church)					-	-
Grants (national body)					-	-
					-	-
					-	-
Total	-	-			-	-

3 Gross receipts from other charitable activities

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Event receipts					-	-
Sundry receipts	59				59	468
Toddlers' fees					-	-
					-	-
					-	-
					-	-
Total	59	-	-	-	59	468

4 Payments relating directly to charitable activities

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Circuit assessment	28,480				28,480	28,080
Cleaning	1,808				1,808	1,869
Congregational costs	769				769	945
Contingency					-	-
Event payments					-	-
Furnishings & equipment	2,400				2,400	-
Insurance premiums	1,964				1,964	1,655
Printing, publicity & stationery	576				576	575
Repairs & maintenance	2,397				2,397	3,779
Sundry payments	25				25	-
Young people activities	222				222	125
Utilities	7,518				7,518	3,634
Young people					-	-
Donations		2,272			2,272	-
Total	46,159	2,272	-	-	48,431	40,662

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name	Unrestricted fund 2 - enter name	Unrestricted fund 3 - enter name	Unrestricted fund 4 - enter name		
	General Account				Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	4,927				4,927	343
Legacies					-	-
Grants						10,630
Receipts from fundraising activities	46				46	268
Gross trading receipts	26,681				26,681	22,985
Income from investments other than land and buildings	745				745	658
Rents from land & buildings	11,075				11,075	10,308
Gross receipts from other charitable activities					-	-
Sub total	43,474	-	-	-	43,474	45,192
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	43,474	-	-	-	43,474	45,192
Payments						
Expenses for fundraising activities					-	-
Gross trading payments	49,123				49,123	41,087
Investment management costs					-	-
Payments relating directly to charitable activities					-	-
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
					-	-
Sub total	49,123	-	-	-	49,123	41,087
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	49,123	-	-	-	49,123	41,087
Net receipts / (payments)	(5,649)	-	-	-	(5,649)	4,105
Transfers to / (from) funds					-	
Surplus / (deficit) for year	(5,649)	-	-	-	(5,649)	4,105
Nature and purpose of funds						

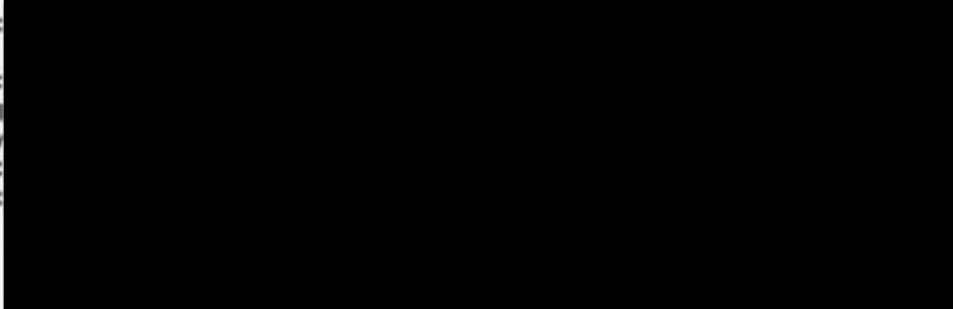
Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund	Restricted fund 2 - enter name of fund	Restricted fund 3 - enter name of fund	Restricted fund 4 - enter name of fund	Total restricted funds	Total restricted funds last period
	Christie Fund	Macmillan	Christian Aid	Other (Parkinsons, Scottish Bible)		
Receipts						
Donations				63	63	1,339
Legacies					-	-
Grants					-	-
Receipts from fundraising activities					-	90
Gross trading receipts					-	-
Income from investments other than land and buildings	586				586	428
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
Sub total	586	-	-	63	649	1,857
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
Sub total	-	-	-	-	-	-
Total receipts	586	-	-	63	649	1,857
Payments						
Expenses for fundraising activities					-	-
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities					-	-
Grants and donations		328	540	1,404	2,272	600
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
					-	-
Sub total	-	328	540	1,404	2,272	600
Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
Sub total	-	-	-	-	-	-
Total payments	-	328	540	1,404	2,272	600
Net receipts / (payments)	586	(328)	(540)	(1,341)	(1,623)	1,257
Transfers to / (from) funds					-	
Surplus / (deficit) for year	586	(328)	(540)	(1,341)	(1,623)	1,257
Nature and purpose of funds						

OSCr

Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts v2							
Report to the trustees/members of	Charity name	Rosyth Methodist Church							
Registered charity number		SC028559							
On the accounts of the charity for the period	Period start date	Day	Month	Year	to	Day	Month	Year	Period end date
		01	Sept	2023	to	31	Aug	2024	
Set out on pages	(remember to include the page numbers of additional sheets)								
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.								
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.								
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention (other than that disclosed on the attached page*)</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached 								
Signed:									
Name:									
Relevant professional qualification(s) or body (if any):									
Address:									

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.