

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	July	2024	To	30	June	2025

Reference and administration details

Charity name	Muirhead and Birkhill Millennium Hall
Other names charity is known by	
Registered charity number	SC028340
Charity's principal address	Coupar Angus Road
	Birkhill
	Dundee
	Postcode DD2 5QE

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ally Mitchell	Chair		
2	Abbi Fleming	Treasurer		
3	Margaret Ford	Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Deed of Trust
Recorded on 13th December 2001 and amended 15th June 2019

Trustee recruitment and appointment

By attendance at committee meetings and invitation.
Specific office-bearers voted in by committee.

Issues : currently the constitution holds that members of the management committee should consist of representatives of user groups. At present only two committee member represents a user group.

Objectives and activities

Charitable purposes

Main purposes include:
The advancement of education
The advancement of health
The advancement of citizenship or community development
The advancement of public participation in sport
The provision of recreational facilities

Summary of the main activities in relation to these objects

Sport – Badminton, Pickleball, Yoga, Table Tennis, Zumba, Clubercise
Child care & education – mothers and toddlers
Clubs & associations for young people – Guides, Brownies, Rainbows, Dance & Drama.
Activities for the elderly – Friendship Group, Senior Exercise
Activities for all ages – Slimming World, Scottish Country Dance.
Others –Community Council Meetings, Political Surgeries, Private Functions

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

Sport – badminton, yoga, football coaching, karate, table tennis, pickle ball, kettle bells. – the hall is used by a number of groups to provide health and fitness to all ages.

Child care & education – mothers and toddlers – the hall provides a local facility to village residents and people from surrounding areas.

Clubs & associations for young people – Cadets, Guides, Brownies, Rainbows, Dance & Drama. – the hall is utilised by local organisations to provide team building.

Activities for the elderly – Friendship Group, Soup Lunch.

Activities for all ages – Slimming World, Scottish Country Dance.

Others – Provides base for Angus Council Carers, Community Council Meetings, Political Surgeries, Private Functions

Financial review

Brief statement of the charity's policy on reserves

Current reserve fund of £29,099.79 within RBS

Main purpose of reserve fund :-

To cope with major failure of equipment eg: heating / boiler system

To cope with temporary shortfalls in income

To assist with new projects

Details of any deficit

£6,516 deficit this return due to the following

- 1 - Upgrade of the well-used kitchen area including new cupboard door, worktops and flooring.
- 2 - Replacement of the foyer and large meeting room floor covering
- 3 – Creation of additional storage cupboard facilities in the large meeting room also including large screen with laptop connectivity for conference / meeting calls

Donated facilities and services (if any)**3****APPENDIX 1****Other optional information****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Ally Mitchell*

Full name(s) Alastair Iain Mitchell

Position (e.g. Chair) Chair

Date 30/03/26

Receipts and payments accounts

For the period
from

01

07

2024

to


30

06

2025

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations					-	2,919
Legacies					-	
Grants					-	
Receipts from fundraising activities	1,548				1,548	1,548
Gross trading receipts					-	
Income from investments other than land and buildings	519				519	594
Rents from land & buildings					-	
Gross receipts from other charitable activities	23,584				23,584	26,187
					-	
A1 Sub total	25,651	-	-	-	25,651	31,248
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	25,651	-	-	-	25,651	30,256
A3 Payments						
Expenses for fundraising activities	900				900	900
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	31,267				31,267	24,991
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	32,167	-	-	-	32,167	25,891
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	32,167	-	-	-	32,167	25,891
Net receipts / (payments)	(6,516)	-	-	-	(6,516)	2,437
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(6,516)	-	-	-	(6,516)	2,437

Signature	Print Name	Date of approval
	ALASTAIR MITCHELL	30/3/26

APPENDIX 3



Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts						v2
Report to the trustees/members of	Charity name	Muirhead and Birkhill Millennium Hall						
	Registered charity number	SC028340						
	On the accounts of the charity for the period	Period start date			to	Period end date		
		Day	Month	Year		Day	Month	Year
		01	July	2024		30	June	2025
Set out on pages								(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>							
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>							
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations 							
Signed:	Niall Gargan				Date:	30/03/26		
Name:	Niall Gargan							
Relevant professional qualification(s) or body (if any):	B Eng							
Address:	12 The Haven Ferry Road, South Alloa Stirling FK7 7LB							

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

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Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose

Income and Expenditure
Summary Account
for year ended 30 June 2025

Receipts

Donations	
Legacies	
Grants	
Fund-raising	£1,548.00
Gross trading receipts	
Income from investments other than land and buildings	£518.85
Rents from land and buildings	£-
Gross receipts from other charitable activities	£23,584.00
	<hr/>
	£25,650.85

Payments

Expenses for fund-raising activities	£900.00
Gross trading payments	£-
Investment management costs	£-
Payments relating directly to charitable activities	£31,266.52
Grants and donations	£-
Governance costs	£-
	£-
Audit / independent examination	£-
Preparation of annual accounts	£-
Legal costs	£-
Other	£-
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	£32,166.52

Current Assets

Current a/c	£5,944.79
Savings a/c(s)	£29,099.47
Cash in hand	£-
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	£35,044.26