

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	July	2023		30	June	2024

Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

Muirhead and Birkhill Millennium Hall

SC028340



Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document	Deed of Trust Recorded on 13 <sup>th</sup> December 2001 and amended 15 <sup>th</sup> June 2019
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Trustee recruitment and appointment	By attendance at committee meetings and invitation. Specific office-bearers voted in by committee.  Issues : currently the constitution holds that members of the management committee should consist of representatives of user groups. At present only two committee member represents a user group.
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## Objectives and activities

Charitable purposes	Main purposes include: The advancement of education The advancement of health The advancement of citizenship or community development The advancement of public participation in sport The provision of recreational facilities
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Summary of the main activities in relation to these objects	Sport – Badminton, Pickleball, Yoga, Table Tennis, Zumba, Clubercise Child care & education – mothers and toddlers Clubs & associations for young people – Guides, Brownies, Rainbows, Dance & Drama. Activities for the elderly – Friendship Group, Senior Exercise Activities for all ages – Slimming World, Scottish Country Dance. Others –Community Council Meetings, Political Surgeries, Private Functions
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## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

Sport – badminton, yoga, football coaching, karate, table tennis, pickle ball, kettle bells. – the hall is used by a number of groups to provide health and fitness to all ages.

Child care & education – mothers and toddlers – the hall provides a local facility to village residents and people from surrounding areas.

Clubs & associations for young people – Cadets, Guides, Brownies, Rainbows, Dance & Drama. – the hall is utilised by local organisations to provide team building.

Activities for the elderly – Friendship Group, Soup Lunch.

Activities for all ages – Slimming World, Scottish Country Dance.

Others – Provides base for Angus Council Carers, Community Council Meetings, Political Surgeries, Private Functions

### Financial review

#### Brief statement of the charity's policy on reserves

Current reserve fund of £28,718.94 within RBS

Main purpose of reserve fund :-

To cope with major failure of equipment eg: heating / boiler system

To cope with temporary shortfalls in income

To assist with new projects

Details of any deficit

Donated facilities and services (if any)

## APPENDIX 1

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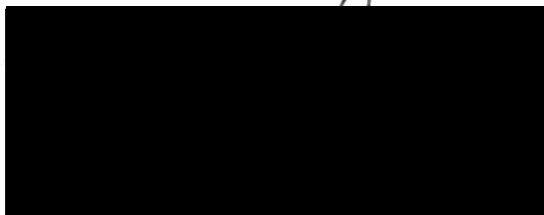
### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A large black rectangular box redacting the signature of the trustee.

**Full name(s)**



**Position (e.g. Chair)**

Chair

**Date**

29/03/25

## Receipts and payments accounts

For the period  
from

01 07 2023

to

30 06 2024

### Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations					-	2,919
Legacies					-	
Grants					-	
Receipts from fundraising activities	1,548				1,548	1,548
Gross trading receipts					-	
Income from investments other than land and buildings	594				594	218
Rents from land & buildings					-	
Gross receipts from other charitable activities	26,187				26,187	25,571
<b>A1 Sub total</b>	<b>28,328</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>28,328</b>	<b>30,256</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>28,328</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>28,328</b>	<b>30,256</b>
<b>A3 Payments</b>						
Expenses for fundraising activities	900				900	900
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	24,991				24,991	31,801
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
<b>A3 Sub total</b>	<b>25,891</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,891</b>	<b>32,701</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>25,891</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,891</b>	<b>32,701</b>
<b>Net receipts / (payments)</b>	<b>2,437</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,437</b>	<b>(2,445)</b>
<b>A5 Transfers to / (from) funds</b>						
<b>Surplus / (deficit) for year</b>	<b>2,437</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,437</b>	<b>(2,445)</b>

## Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	39,122				39,122	41,567
	Surplus / (deficit) shown on receipts and payments account	2,437				2,437	(2,445)
						-	
						-	
	Cash and bank balances at end of year	41,559	-	-	-	41,559	39,122
	(Agree balances with receipts and payments account(s))						

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees  
on behalf of all the trustees

Signature

Print Name

Date of  
approval


### Additional analysis (1)

### Analysis of receipts and payments

## 1 Donations

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
M & B Friday Night Project wind up					-	2,919
					-	
					-	
					-	
<b>Total</b>	-	-	-	-	-	2,919

## 2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
business support grant			-	
			-	
			-	
			-	
<b>Total</b>	-	-	-	

### 3 Gross receipts from other charitable activities

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
<b>Total</b>	-	-	-	-	-	

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#### 4 Payments relating directly to charitable activities

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Income and Expenditure  
Summary Account  
for year ended 30 June 2024

**Receipts**

Donations	
Legacies	
Grants	
Fund-raising	£1,548.00
Gross trading receipts	
Income from investments other than land and buildings	£593.55
Rents from land and buildings	£-
Gross receipts from other charitable activities	£26,187.00
	<hr/>
	£28,328.55

**Payments**

Expenses for fund-raising activities	£900.00
Gross trading payments	£-
Investment management costs	£-
Payments relating directly to charitable activities	£24,991.17
Grants and donations	£-
Governance costs	£-
Audit / independent examination	£-
Preparation of annual accounts	£-
Legal costs	£-
Other	£-
	<hr/>
	£25,891.17

**Current Assets**

Current a/c	£12,840.99
Savings a/c(s)	£28,718.94
Cash in hand	£-
	<hr/>
	£41,559.93

# OSCr

Office of the Scottish Charity Regulator

## Independent examiner's report on the accounts

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**Report to the  
trustees/members of**

Charity name

Muirhead and Birkhill Millennium Hall

**Registered charity  
number**

SC028340

**On the accounts of the  
charity for the period**

Period start date				Period end date		
Day	Month	Year	to	Day	Month	Year
01	July	2023		30	June	2024

**Set out on pages**

(remember to include the page  
numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

**Independent examiner's  
statement**

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page\*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

Signed:

Date: 27/03/25

Name:

**Relevant professional  
qualification(s) or body  
(if any):**

Address:

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

## APPENDIX 3

### Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of  
any items that the  
examiner wishes to  
disclose