

MOSSWOOD COMMUNITY EDUCATION CENTRE ASSOCIATION

(Scottish Charity Number SC027996)

ANNUAL ACCOUNTS 2025-26

Appendix 1 - Trustees' Annual Report

Appendix 2 - Receipts and Payments Account including Statement
of Balances and Notes to the Accounts

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APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period

Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	2025	To	31	03	2026

Reference and administration details

Charity name
Other names charity is
known by
Registered charity
number
Charity's principal
address

Mosswood Community Education Centre Association

SC027996

Mosswood Community Education Centre

85 Ferguson Way

Knightsridge

Livingston

Postcode EH54 8JF

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Laura Little	Chairperson		Members
2	Lorraine Girdwood	Vice Chairperson		Members
3	Julie Henderson	Secretary		Members
4	Vic Kinghorn	Treasurer		Members
5	Ken Brown			Members
6	Linda Blackwood			Members
7	Gwen Henderson			Members
8				
9				
10				
11				
12				
13				
14				
15				
16				

APPENDIX 1

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name

Dates acted if not for whole year

Structure, governance and management

Type of governing document

The Charity is a charitable Unincorporated Association and the purpose and administration arrangements are set out in our constitution.

Trustee recruitment and appointment

All the Association's Trustees are appointed or re-appointed at the Annual General Meeting. Ex officio members are appointed to the committee from West Lothian Council and include the locally elected members and representatives of West Lothian Council Customer and Community Services.

Objectives and activities

Charitable purposes

The purpose of the charity is to:

- (a) Advance education and to provide, or to assist in the provision of, facilities for recreation or other leisure time occupation, where such provision or assistance in provision is
 - (i) in the interests of Social Welfare, and
 - (ii) made with the object of improving the conditions of life of the members of the community in the area of benefit.
- (b) co-operate with the Council and its successors in office in establishing, maintaining and managing any Community Centre situated in the area of benefit which is provided or grant-aided by the Council in so far it is established, maintained and managed for the attainment of object (a) of the Association.

Summary of the main activities in relation to these objects

The main activities for the organisation involve providing accommodation for community groups, developing new educational and social programmes and providing equipment and/or financial assistance in order that the community groups can develop their programmes.

We also raise funds to meet the cost of maintaining the facility and develop our own activity programmes.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

The Centre is a thriving local facility with an extensive range of activities and services, with the programme reflecting the needs and interests of the local community.

Our committee is committed to maintaining the fabric and equipment within the building. In doing so, we provide a pleasant and welcoming environment for all user groups.

Considerable sums of money are invested in providing and supporting community events and enhancing the activity programme. Funds are spent on building maintenance, equipment with a freezer being key expenditure items this year and various annual licences.

Free space within the Centre is also regularly given to Access to Employment, Adult Learning Team, CLD Youth Work Team, and other West Lothian Council groups.

The accounts this year show a slight decrease in income levels generated. The main source of income is hall lets and parties/functions.

Financial review

Brief statement of the charity's policy on reserves

The Committee considers it is prudent to build and maintain a buffer sufficient to provide for renewals / upgrades and to sustain the level of service given by the Centre in the case of unforeseen emergencies.

We currently hold cash balances totalling £14,511, a level that the committee considers appropriate for the size of the building we operate and the activity programme offered.

Details of any deficit

N/A

Donated facilities and services (if any)

We would like to thank West Lothian Council for meeting the utility costs of the centre and providing the facility to the trustees at no cost.

Input from partner organisations including Customer and Community Services, Community Learning & Development, Youth Services and other organisations across West Lothian assist us in ensuring that services and activities are available for the local community. In addition, the commitment of the trustees and volunteers throughout the organisation ensure we provide quality services and activities.

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Laura Little	Vic Kinghorn
Position (e.g. Chair)	Chairperson	Treasurer
Date	10/8/26	10/8/2026

APPENDIX 2

MOSSWOOD COMMUNITY EDUCATION CENTRE ASSOCIATION Receipts and Payments Account for the year ended 31st March 2026

		Unrestricted 2025-26 £	Restricted 2025-26 £	TOTAL 2025-2625 £	Total 2024-25
Receipts:					
Hall Lets - Various groups		3,388		3,388	4,595
- Functions & Parties (Misc.)		2,180		2,180	2,680
Cafe Bar Takings		0		0	0
Vending Machine Takings		0		0	0
Affiliation / Membership Fees		0		0	0
Grants Received	(Note 1)	1,163		1,163	1,520
Community Events		0		0	0
Miscellaneous Income		0		0	79
		6,731	0	6,731	8,874
Sale of Fixed Assets & Investments					0
		6,731	0	6,731	8,874
Payments:					
Equipment/fittings Bought	(Note 2)	1,287		1,287	1,422
Building Maintenance	(Note 3)	728		728	408
Preparation of Accounts / independent Examination		100		100	100
Donations & Gifts Made	(Note 4)	7,800		7,800	500
Licenses		106		106	0
Community Events	(Note 5)	9,045		9,045	3,314
First aid course fee		0		0	0
Miscellaneous expenditure		14		14	20
		19,080	0	19,080	5,764
Surplus / (Deficit) for year		(12,349)	0	(12,349)	3,110

APPENDIX 2

MOSSWOOD COMMUNITY EDUCATION CENTRE ASSOCIATION

Statement of Balances at 31 March 2026

	Unrestricted 2025-26 £	Restricted 2025-26 £	TOTAL 2025-26 £	Total 2024-25
Reserves at 31st March 2025:				
Opening balances at 01/04/2024	26,860		26,880	23,750
Surplus / (Deficit) for the year	(12,349)		(12,349)	3,110
Closing balances	14,511		14,511	26,860
Bank and Cash in hand:				
Treasurers Account	14,130		14,130	26,553
Cash	380		380	307
	14,511		14,511	26,860

Investments – None

0

	Date Purchased	Original Cost	2025-26	2024-25
Other Assets: (all assets to be depreciated at 20% p.a.)				
Freezer	2015-16	1,103	118	148
Fridge	2015-16	471	50	63
Microwave	2015-16	125	14	17
Fryer	2015-16	243	26	32
Leaf blower	2015-16	66	7	9
Dishes / cutlery	2015-16	418	56	70
Christmas tree / decorations	2015-16	329	45	56
TV	2018-19	399	183	104
Table and chairs	2019-20	2,410	632	790
Tv and speaker	2019-20	274	219	274
Trolley and water boiler	2019-20	1,835	1468	1,835
Bingo machine	2019-20	136	36	45
Hot water boiler	2021-22	1,410	578	722
Desk, unit and bookcase	2021-22	195	80	100
Defribulator	2022-23	1,302	667	834
Toddler group equipment	2022-23	497	254	318
Baby changing unit/shelves	2022-23	515	264	330
Kitchen equipment	2022-23	3,056	1565	1,956
Cooker	2024-25	1,422	1,138	1,422
Speaker	2025-26	119	119	-
Tables	2025-26	878	878	-
Bingo Machine	2025-26	199	199	-
			8,496	9,125

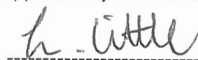
Liabilities – None

0

Contingent Liabilities – None

0

Approved by the trustees on 10/8/26 and signed on their behalf



L Little (Chair)



V Kinghorn (Treasurer)

Notes to the Accounts:

- Grants Received: West Lothian Council (£1,163)
- Equipment/fitings bought includes a speaker (£119), tables (£878) and bingo machine (£199)
- Building Maintenance includes window cleaning (£150), skip hire (£448) and materials (£120)
- Donations were made during the year to The Vennie (£2,500), Knightsridge Angels (£500), LUPC Soul Food (£2,000), At the Roots Arts (£500) and TKD £2,000) as well as the purchase of various gifts (£300)
- Community events for the benefit of the community included – Food creations meal £150), Muncskins trip (£1,328, Hallowe'en (£243), Christmas Events (£2,552), senior citizens lunch (£2,203, community outing to safari park (£1,296) and bingo night (£1,273)

APPENDIX 3



		Independent examiner's report on the accounts						v2
Report to the trustees/members of	Mosswood Community Education Centre Association							
Registered charity number	SC027996							
On the accounts of the charity for the period	Period start date Day Month Year 01 04 2025						Period end date Day Month Year 31 03 2026	
Set out on pages	Appendix 2, Pages 5 sand 6						(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.							
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.							
Independent examiner's statement	In the course of my examination, no matter has come to my attention: - which gives me reasonable cause to believe that in any material respect the requirements: - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or - to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.							
Signed:	Paula Hendry				Date:	19 June 2026		
Name:	Paula Hendry							
Relevant professional qualification(s) or body (if any):	Chartered Institute of Public Finance and Accountancy (CIPFA)							
Address:	7 Mathieson Crescent Stepps Glasgow G33 6EH							

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose

None