

CHILDREN WITH SUPPORT NEEDS IN PRE-SCHOOL (CSNIPs)
SC027670
SCIO (Scottish Charitable Incorporated Organisation)



Annual Report
and
Financial Statement
for year ended
31st July 2024

Trustees' Annual Report

For the Year Ended 31 July 2024

The trustees have pleasure in presenting their report, together with the financial statements and the independent examiner's report for the year ended 31 July 2024,

Reference & Administrative Information

Charity Name

Children with Support Needs in Pre-School (CSNIPs)

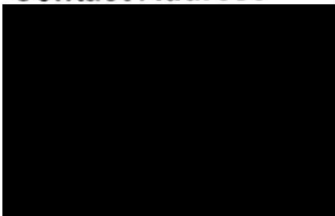
Address

61 Porterfield
Comrie
Dunfermline
KY12 9XQ

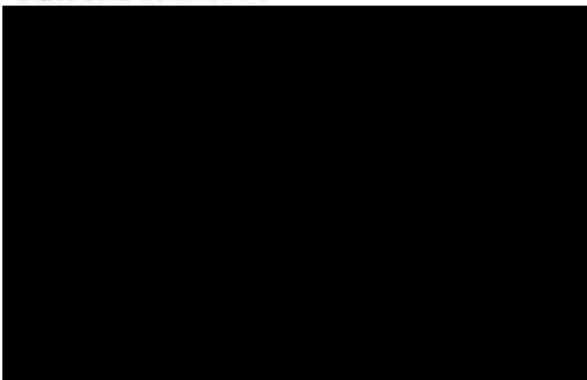
Charity Registration Number

SC027670

Contact Address



Current Trustees



Independent Examiner:

Fife Voluntary Action
Caledonia House
Pentland Park
Saltire Centre
GLENROTHES KY6 2AL

Structure Governance & Management

Constitution

Our constitution was updated and prepared by Fife Voluntary Action to meet the requirements of our becoming a Scottish Charitable Incorporated Organisation. This was adopted at an extraordinary General Meeting held on Tuesday 26th May 2015.

Appointment of Trustees

The charity's trustees are appointed or re-appointed by the members at our Annual General Meeting held annually each year, and periodically by the trustees, should a vacancy or requirement for additional trustees be required, or resignation of trustee(s).

Objectives & Activities

Charitable purposes

CSNIPS objectives are:

- The advancement of the education of Fife's pre-school children with additional needs through the provision of a variety of tailored person -centered play/learning experiences;
- The provision of recreational facilities, or the organisation of recreational activities, with the objective of improving the conditions of life of Fife's pre-school children with support needs;
- The relief of those pre-school children in need by reason of disability or other learning disadvantage;
- Any other purpose that may reasonably be regarded as analogous to any of the preceding purposes.

Management

CSNIPs is managed by a volunteer committee who meet 5 or 6 times a year.

Relationship with other bodies

We continue our membership with Early Years Scotland and maintain close links with other charities and organisations helping to raise our profile and awareness of the support we are able to offer.

Activities

Overview

Although this has been another quiet year, the charity continues to receive enquiries from playgroups and private nurseries seeking support for children with Additional Support Needs (ASN). During this reporting period, CSNIPs has provided direct support to three children and their families. The needs of the children supported this year have ranged from behavioural and neurodiverse to physical challenges.

Support Activities

Child Support

- **Direct Support Provided:** Three children and their families received tailored assistance during the year, addressing their unique needs.
- **Nursery Engagement:** Two board members visited a nursery that had requested support for a child attending their Early Learning and Childcare (ELC) service. The board members were highly impressed with the nursery's settings and the level of care provided. The charity was pleased to extend support for the child attending this ELC service.

Organisational Developments

Communication Enhancements

- The board has been actively working on plans to develop a new website for the charity. This initiative aims to improve communication and provide a more accessible platform for information sharing.

Administrative Updates

- Two board members undertook the task of clearing out filing cabinets at Abbeyview Community Centre to ensure the charity remains GDPR compliant. This activity reflects the charity's commitment to maintaining high standards in data protection and record-keeping.

Funding Efforts

- **Funding Requests:** The charity sent out 30 letters to local businesses seeking funding support.
- **Grant Applications:** Two funding applications were submitted: one to the Robertson Trust and another to Children in Need. Unfortunately, neither application was successful this year.

Conclusion

While the charity experienced limited activity this year, its work has continued to make a meaningful impact on the children and families supported. The board remains dedicated to its mission and is actively seeking ways to enhance communication, maintain compliance, and secure funding to support future initiatives.

Acknowledgements

The board wishes to extend its gratitude to the local nurseries and playgroups for their collaboration and to the volunteers who contributed to the charity's activities. Thank you to the

community for ongoing support, which enables us to continue providing essential services to children with ASN.

Financial Review

This has unfortunately been another quiet year for CSNIPs. We have been able to support three children over the year, but with only a diminishing amount of bank interest as our funds deplete being our only source of income, we have ended the year with a deficit of almost £8,000. The trustees continue to source possible funding opportunities, with our administrator and Chairperson having applied, unsuccessfully for a couple of grants this year. The fact that we are an intermediary and pay settings to pay their playfriends appears to be a bit of a sticking point with some funders. Clearly, we cannot continue funding the children who benefit so much in an Early Years setting from a 1:1 support unless our income increases substantially, and this is something that the trustees are giving much consideration to going forward.

Plans for Future Periods

The trustees remain committed to trying to support children with additional support needs in pre-school who would not otherwise have access to this. We still hope to re-start our visits to playgroups and private settings to publicise our service and offer support/advice if required. We will continue to give consideration as to how we can extend our service and support these children whether that need be long or short term. With ever greater restrictions on council spending, sadly often in this area, we feel that we can offer help to settings who face constant staffing and financial challenges, and we can really make a difference to these young people as they embark on their educational journey.

Approved by the trustees on the date below and signed on their behalf by:

Independent Examiner's Report

For the Year Ended 31 July 2024

Independent Examiner's Report to the Trustees of CSNIPS Charity.

I report on the financial statements of the charity for the year ended 31 July 2024 which are set out on pages 8 to 10.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The charity's trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section (44) (1) (c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations have not been met, or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date 14.03.25

Address:

F.V.A.
Caledonia House
Pentland Park
Glenrothes
KY6 2AH.

Statement of Receipts and Payments – For the Year Ended 31 July 2024

Receipts	Note	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
Voluntary Receipts					
Grants/Donations	4	0		0	3,000
Bank Interest	5	645		645	620
		645		645	3,620
Payments					
Cost of Fund Raising		-	-	-	-
Cost of Charitable Activities	6	8,349		8,349	2,451
Governance Costs	7	180		180	60
Total Payments		8,529		8,529	2,511
Surplus/(Deficit) for the year		-7,884	-	-7,884	1,109

The Notes on page 10 form an integral part of these accounts

Statement of Balances – As at 31 July 2024

Funds Reconciliation	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
Cash at Bank & In Hand – 01/08/23	20,415		20,415	19,306
Surplus/(Deficit) for year	-7884		-7,884	1,109
Cash at Bank & In Hand – 31/7/23	12,531		12,531	20,415

Bank & Cash Balances

Bank current account	12,531		12,531	20,416
Cash on Hand	0		0	0
	12,531		12,531	19,307

Other Assets (Unrestricted Fund)

There are no other Assets

Liabilities (Unrestricted Fund)

The Notes on pages 10 form an integral part of these accounts

Approved by the trustees on the date below and signed on their behalf by:-



Notes to the Accounts – For the Year Ended 31 July 2024

1 Basis of Accounting

These accounts have been prepared on the Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2 Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. Restricted funds may only be used for specific purposes.

3 Related Party Transactions

No remuneration was paid to the trustees or to any connected persons during the year (2023: Nil). No travel expenses were paid to any trustees during the year (2023: Nil).

4. Grants/Donations Received	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
Donation from Benachie Playgroup (closing down)	0		0	3,000
TOTAL	0			-

5. Bank Interest	645		645	620
TOTAL	645		645	3,620

6. Cost of Charitable Activities

Playfriend costs	7,856		7,856	1659
Insurance	433		433	421
Fundraising				0
Early Years Scotland membership				200
Training/cttee expenses				55
Web/FB/publicity expenditure				116
Meeting room hire costs				0
Postage/printing/stationery/admin exps	60		60	0
Miscellaneous				60
TOTAL	8,349		8,349	2,511

7. Governance Costs	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
Annual Accounts & AGM	0		0	0
Independent Examiner's Fee	180		180	50
				50
TOTAL	8,529		8,529	6,961