

THE ROYAL BRITISH LEGION SCOTLAND

MILLPORT BRANCH

SCOTTISH CHARITY NO. SC027033

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 OCTOBER 2024

**THE ROYAL BRITISH LEGION SCOTLAND
MILLPORT BRANCH
SCOTTISH CHARITY NO. SC027033**

TRUSTEES' ANNUAL REPORT

The Trustees submit their annual report and accounts for the year ended 31 October 2024.

Constitution

The Branch is established under Rule 14 of the Constitution of the Royal British Legion Scotland (“the Legion”), rewritten 22 May 2014, and is subject to the control and direction of the Glasgow & Western Counties Area Council.

Trustees/Officers

| | |
|---------------------|-----------------|
| Chairman | Sandy Fleming |
| Vice Chairman | Andrew Watson |
| Treasurer/Secretary | Gilmore Bremner |

All officers retire from their elected position at the AGM and offer themselves for re-election.

Organisational Structure & Branch Meetings

The Branch is administered by a Branch Committee (“the Committee”)(Rule 15.5) consisting of the officers appointed at the AGM and any additional members as the Branch considers necessary.

The duty of the Committee is to exercise a controlling oversight over the affairs of the Branch, to carry out the aims and objectives of the Legion and to carry out any direction given to it by the Area Committee. In addition to the AGM, the Branch Committee shall meet three times during the year to transact business.

Location

The Branch operates from its premises at 4 Reid Street, Millport, Isle of Cumbrae KA28 0DA.

Legal and Professional

| | |
|----------------------|---|
| Bankers | Bank of Scotland, 32 Main Street, Largs, KA30 8AD |
| Independent Examiner | Gavin Summers BA CA, 2 Broadcroft, Kirkintilloch, G66 1HP |

Membership

The number of members of the Branch at 31 October 2024 was :

| | | |
|------------------|----|-------------|
| Ordinary members | 45 | (2023 : 42) |
| Honorary members | 11 | (2023 : 15) |

Financial Review

The Receipts & Payments Account sets out the Branch results for the year and details all sources of income to the Branch.

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TRUSTEES' ANNUAL REPORT continued

Activities

The Branch exists to further the aims and objectives of the Legion as laid down in Rule 4 of the Constitution.

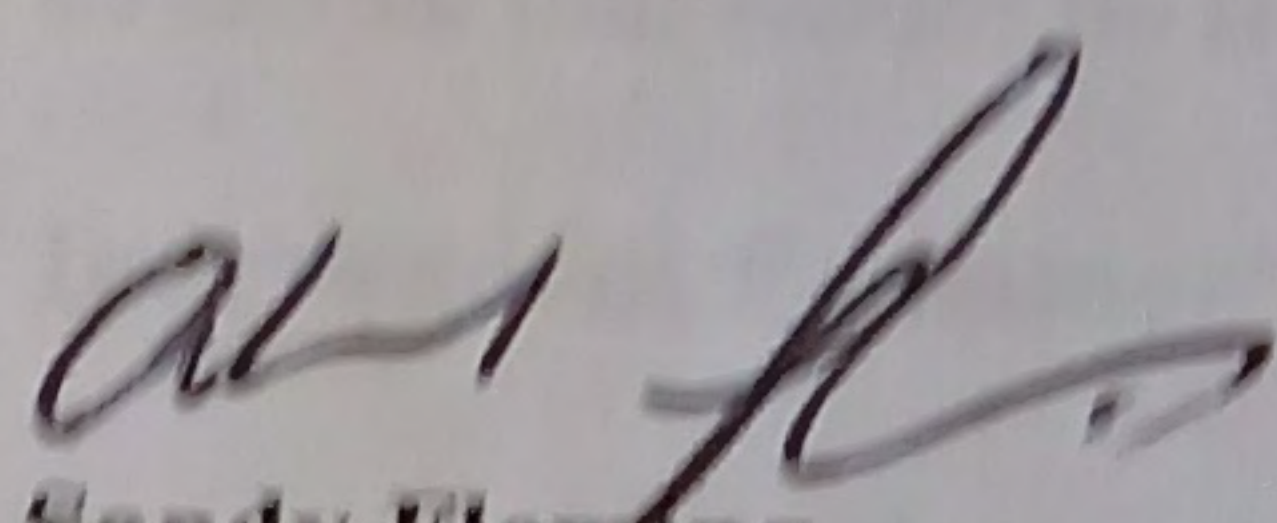
The annual Poppy Appeal collection raised £839 (2023 : £957). The Branch also assisted with the purchase and distribution of Remembrance Wreaths.

Parades were held on Remembrance Sunday and for the Merchant Navy and Armed Forces. Other parades were attended by the Branch.

Transport is provided by The Branch for members to attend hospital appointments on the mainland.

Plans for the Future

The Branch will continue to support the aims and objectives of the Legion, will endeavour to attract new members to the Branch and its Club, and will continue with its fundraising activities.


Sandy Fleming
Chairman

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Independent Examiner's Report on the unaudited accounts to the Trustees of RBLS Millport Branch

I report on the unaudited accounts of the charity for the year ended 31 October 2024, which are set out on pages 4 to 6.

Respective responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The Trustees consider that the audit requirement of Regulation 10(1)(d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the 2005 Act and to state whether any particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts.

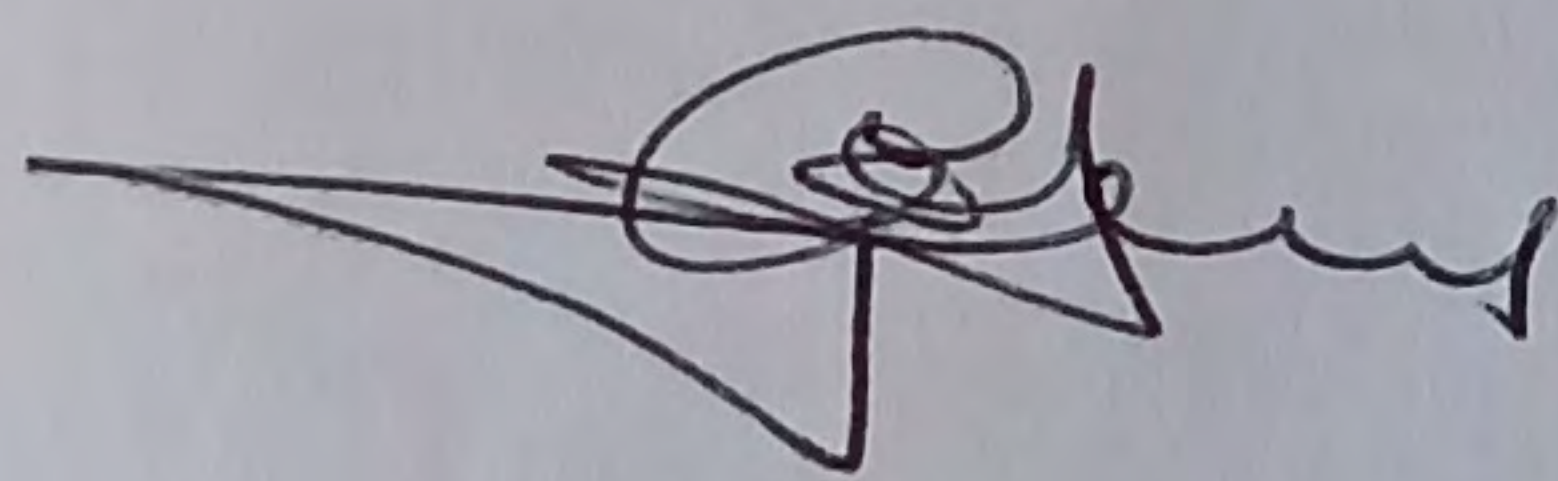
Independent Examiner's statement

In connection with my examination, no matter has come to my attention :

1. which gives me reasonable cause to believe that, in any material aspect, the requirements :-

to keep proper accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended) and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations (as amended) have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Gavin Summers BA CA
2 Broadcroft
Kirkintilloch
G66 1HP**

Date : 20/3/25

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RECEIPTS & PAYMENTS ACCOUNT

YEAR TO 31 OCTOBER 2024

| | Note | £ | <u>2024</u> £ | £ | <u>2023</u> £ |
|-----------------------------------|------|--------------|------------------|--------------|------------------|
| Receipts : | | | | | |
| Capitation fees received (net) | | 484 | | 729 | |
| Donations & collections | | - | | 201 | |
| Rental paid by Club | 5 | <u>1,200</u> | | <u>1,200</u> | |
| | | | 1,684 | | 2,130 |
| Payments : | | | | | |
| Lady Haig's wreaths (net) | | 115 | | 77 | |
| Benevolence | | - | | 37 | |
| Bank Charge | | - | | 86 | |
| Postages & stationery | | 107 | | 95 | |
| Donation to Charity | | - | | 1,000 | |
| Professional fees | | 600 | | 600 | |
| Repairs & Maintenance | | <u>400</u> | | <u>1,940</u> | |
| | | | <u>1222</u> | | <u>3,835</u> |
| SURPLUS/(DEFICIT) FOR YEAR | | | <u>462</u> | | <u>(1,705)</u> |

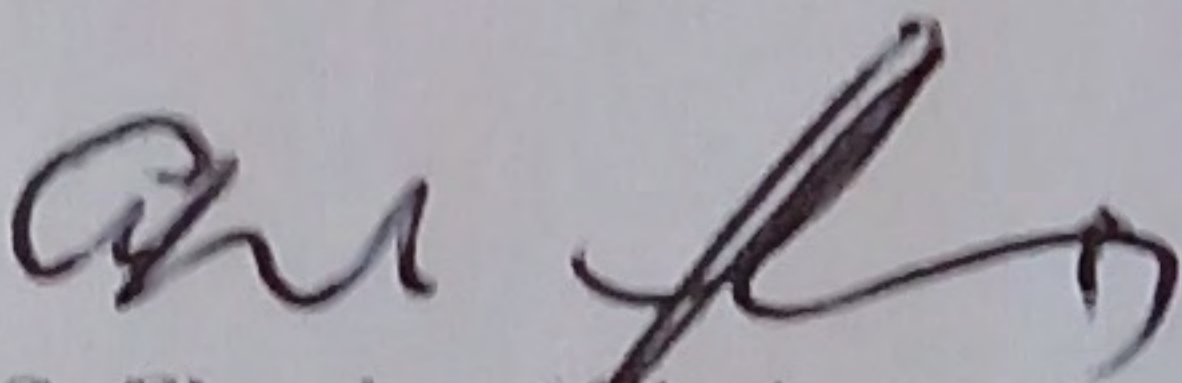
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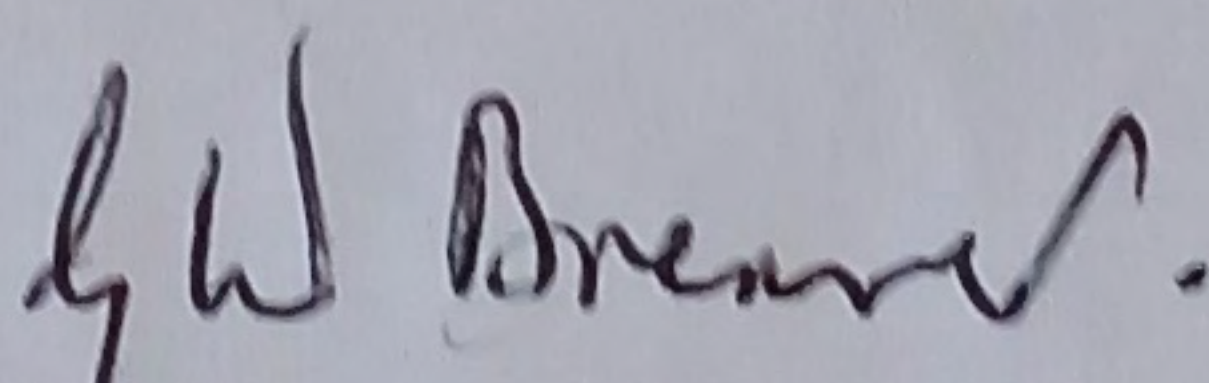
BALANCE SHEET

AS AT 31 OCTOBER 2024

| | Note | £ | <u>2024</u> £ | £ | <u>2023</u> £ |
|------------------------------------|------|---------------|------------------|----------------|------------------|
| <u>Fixed Assets</u> | | | | | |
| Cost of Building | 2 | | 20,000 | | 20,000 |
| <u>Current Assets</u> | | | | | |
| Bank balances | | 11,074 | | 10,612 | |
| Sum due from Branch Club | | - | | - | |
| Sum due from RBLS HQ | | - | | - | |
| | | <u>11,074</u> | | <u>10,612</u> | |
| <u>Current Liabilities</u> | | | | | |
| Memorial Bench Fund | | - | | - | |
| Benevolent Fund | | - | | - | |
| | | <u>-</u> | | <u>-</u> | |
| Net Current Assets | | | <u>11,074</u> | | <u>10,612</u> |
| Total Net Assets | | | <u>31,074</u> | | <u>30,612</u> |
| <u>Reserves</u> | | | | | |
| Balance brought forward @ 01/11/23 | 3 | 30,612 | | 32,317 | |
| Surplus for year | | <u>462</u> | | <u>(1,705)</u> | |
| | | | <u>31,074</u> | | <u>30,612</u> |

We approve the financial information which comprises the Receipts & Payments Account, the Balance Sheet and the related notes to the accounts. We acknowledge our responsibility to this financial information and for providing the Independent Examiner with all the information and explanations necessary for their completion.


S. Fleming (Chairman)


G. Bremner (Treasurer)

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NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 OCTOBER 2024

1. The accounts have been prepared on the Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Fixed Assets

The building at 4 Red Street, Millport is owned by the Branch. The building was valued at £100,000 on 12 September 2006, by a firm of independent chartered surveyors.

3. Reserves

There are no restrictions on the use of the Reserves of the Branch.

4. Trustees

No remuneration was paid to the Trustees during the year (2023 : NIL).

5. Related Party Transactions

The RBLS Millport Branch (the Branch) is related to the RBLS Millport Branch Club (the Club) due to the commonality of Committee members. During the year, the Club paid the Branch £1,200 (2023 : £1,200) for use of the premises at 4 Reid Street, Millport.