

**Abercorn Pardovan
Kingscavil and Winchburgh Parish
Church of Scotland**

Congregational Accounts

Year Ended 31 December 2024

Congregation No: 010131

Charity No: SC026230

Receipts and Payments

Reference and Administrative Information

Charity Name: Abercorn Pardovan Kingscavil and Winchburgh Parish
Church of Scotland

Charity Registration No: SC026230

Congregation Reference No: 010131

Contact Address: 104 Tippetknowes Road
Winchburgh
West Lothian
EH52 6UL

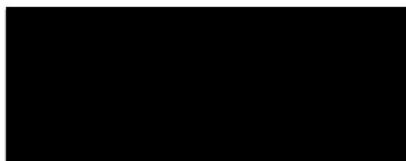
Principal Office Bearers

**Minister and
Interim Moderator:**



Session Clerk:

Treasurer:

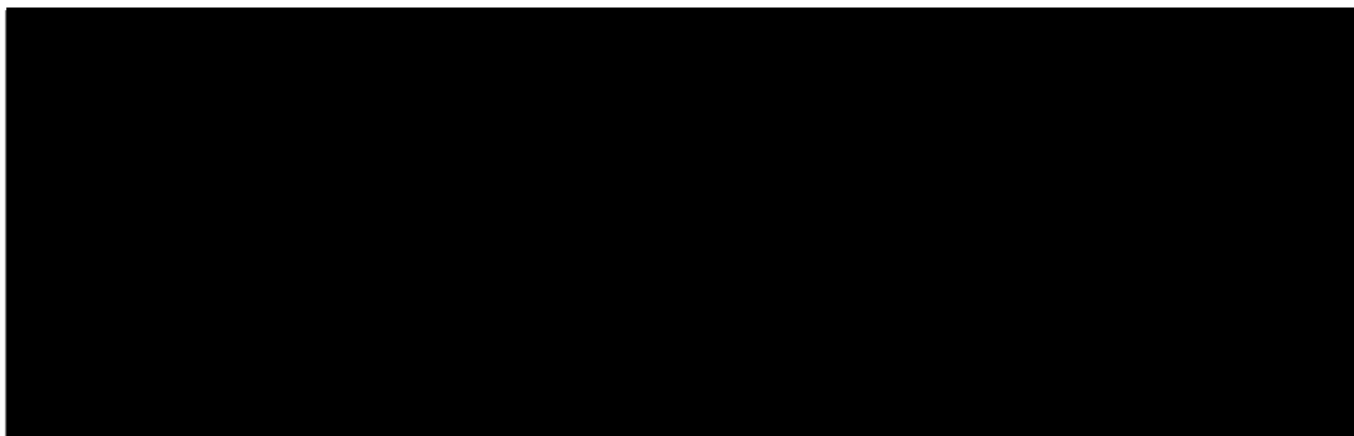


Independent Examiner:



Bankers: Bank of Scotland, Regent Square,
Blackness Road, Linlithgow

Trustees:



Trustees' Annual Report

Year Ended 31 December 2024

Structure, Governance and Management

Governing Document

The Parishes of Abercorn and Pardovan Kingscavil and Winchburgh were formally united on 1st February 2024.

The legal name of the United congregation is 'Abercorn Pardovan Kingscavil and Winchburgh Parish (Church of Scotland)' and the Scottish Charity number is 'SC026230'. From the 1st of February 2024, the Parish is administered in accordance with the terms of the **Unitary Constitution**. A service of Union was held in Winchburgh Church on 15th May 2024.

Recruitment and Appointment of Trustees

Members of the Kirk Session are the charity trustees. The Kirk Session consists of the minister and the elders. The minister is elected by the congregation and inducted by the Presbytery. The elders are chosen from those members of the congregation who are considered to have the appropriate gifts and skills. The Kirk Session is chaired by a Moderator and this position is occupied by the [REDACTED] who was appointed Interim Moderator on 28 April 2022 by Presbytery. [REDACTED] was appointed locum Minister in the parish serving two days per week and each Sunday.

[REDACTED] was admitted as an Elder on 11th August 2024 to the Kirk Session.

Organisational Structure

Normally the minister, currently the Interim Moderator, is Moderator of the Kirk Session, the Kirk Session is responsible for all matters, spiritual affairs, finance and property of the Church.

The Kirk Session agreed to have regular meetings on the 2nd Tuesday of January, February, March, April, May, June, October, November and December and the 1st Tuesday in September; to commence at 7.30pm unless otherwise stated; It does not meet in July and August unless required.

The minutes of these meetings are in the Kirk Session minute book (loose leaf format and bound when required).

During the repair and refurbishment project a Working Group has been established to oversee the project. This group is currently acting as the Property Committee.

The process for releasing Abercorn Church was started late 2024.

Objectives and Activities

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond.

At the start of the Union worship is held in Winchburgh Church every Sunday, in Kingscavil Church on the first and third Sundays and in Abercorn Church the services were held every Sunday until the end of March 2024; the Kirk Session agreed that from the April 2024 the regular services in Abercorn Church would change from every Sunday to the 2nd and 4th Sundays of the month at 10.00am until further notice. The congregation in Abercorn Parish was notified by letter regarding the change.

Trustees' Annual Report

Year Ended 31 December 2024 cont'd

The location of services on the 5th Sunday in any month from Easter Day 2024 onwards will be Abercorn, Kingscavil and Winchburgh churches on rotation at the normal time for services in those churches.

A car rota is in place to enable older and less able members to attend Sunday Worship. The congregation is served by an Ordained Local Minister, the [REDACTED] who was appointed Locum Minister by the Kirk Session on the 25th May 2021, to work each Sunday and two days per week and from 28 April 2022 as Interim Moderator.

Again, much effort has gone into improving Winchburgh Church to serve the needs of the worshipping congregation and the wider community.

Our objective remains to raise sufficient funding to have the welfare facilities upgraded in Winchburgh Church. Plans have been being produced and tenders for the work went out early in 2024.

Our aim is to add a small kitchen and accessible toilets within the sanctuary of Winchburgh Church, to allow for a wider range of use of the church and for community use.

The Session continues to use the services of an architect first engaged in October 2021 to supervise the project. Decoration of the areas where structural work was completed in 2022 will be done when the new internal welfare facilities have been completed. At the end of 2024, approval was given by the Presbytery of Edinburgh and West Lothian to allow application to be made to the local authority for planning consent and building warrant for necessary improvements to the manse.

The marquee has been a valuable resource for church and community activities and remains a useful space for various activities throughout the year.

Achievements and Performance

Holy Communion was celebrated in-person during 2024. At the start of the Union there are 273 members on the Communion Roll and 33 on the Supplementary Roll. Children attend worship with parents or grandparents occasionally.

Children and Young People. We have co-operated with Linlithgow Young People's Project (LYPP) in the past, however, because of their issues with staffing we have had no involvement with them in Winchburgh Church during this year.

The Mission Hall in Bridgend however has been used by LYPP for family café style activities linked to their youth club in Bridgend Community Centre. We also provided premises in the Mission Hall for a Scottish Government funded tutoring service for S4-6 pupils in need of support in the academic year 2023-4.

We have developed a strong link with a local private nursery whose children attend the weekly "Coffee and Chat" in Winchburgh Church. Winchburgh Guides and Winchburgh Rainbows meet weekly in Winchburgh Church. Winchburgh Sports and Activity Group, (toddlers) meet Monday to Thursday, during school term time, in the Marquee and/or Winchburgh Church.

We support the West Lothian Foodbank by donating food items and a special donation of collections from events leading up to Christmas was much appreciated. We also support Winchburgh Food Store, who have a distribution point for surplus items in the grounds of Winchburgh Church.

Trustees' Annual Report

Year Ended 31 December 2024 cont'd

The church website is active, the website (www.pkwla.co.uk) and the Facebook page are updated regularly, services are live streamed on Facebook every Sunday from Winchburgh Church.

Over the past few years, an enormous number of new houses have been built in Winchburgh with further development to come, 3 new schools built and occupied, 2 of which opened in August 2022 the other opened in August 2023, another school is currently under construction, with some recreational facilities available to the public, so communication will be more important and challenging in the future.

An invitation was extended to all three new schools and the existing primary school to attend an Act of Remembrance, which was held on 11th November 2024. The head teachers and several pupils from all four schools attended with wreaths laid by them and many organisations in the community. The act of worship was led by our interim moderator, who also conducted a short service of remembrance at the Shale Miners memorial in the church grounds.

The Christmas celebrations events and services were well received by the congregation and others; Christmas events were organised including a Santa sleigh visit around the Parish and Santa's Grotto at Winchburgh.

A special all-age service for children and families was held on Christmas Eve in Winchburgh Church and was attended by 42 people, including 9 children. The Watchnight service at Abercorn was attended by 33 people and the Christmas Day service at Kingscavil by 12.

Fundraising events and opportunities were held throughout the year and some members took individual initiatives to raise funds. The £10.00 Talent Scheme was well supported.

The Craft Club has met throughout the year, meeting in the Session House or the Church. Some people did work on plastic canvas making Easter, Hallowe'en and Christmas novelties; others were knitting baby blankets, baby and children's cardigans / jumpers and clothes to dress teddies, all profits for church funds.

Fundraising events were held in the marquee and Winchburgh Church. Easter Craft sale, Summer Fair in June, sponsored walk in September, Christmas Fayre in Winchburgh Church. Christian Aid appeal in June and paid into their own bank account.

The windows in Winchburgh Church were decorated In December by the Coffee and Chat, the Gardeners, Church members and Winchburgh Sports and Activity group who decorated the vestibule; this was combined with Santa's Grotto. Holly wreaths were made and sold for church funds.

The Friday Coffee and Chat (coffee mornings) is a hub for social gathering of the community, at times there are events - Artist [REDACTED] who has been appointed by the Winchburgh Big W Art Partnership - Marina Bridge Mural drop-in session, a regular monthly Dementia Friendly support Group.

Winchburgh church is used for public meetings.

Trustees' Annual Report

Year Ended 31 December 2024 cont'd

Warm Space initiatives in conjunction with Winchburgh Community Development Trust were held during the year in Winchburgh Church.

All these events were well supported by the wider community and were financially very successful. As ever, we are grateful to the office bearers, members and the many volunteers who give their time, talents and money in furthering the work of the Church, both here and abroad. We also appreciate the support of the people in our community.

Financial Review

The Church end of year figures showed that there was a surplus in year of £3,800 in the General Fund (2023: Deficit of £6,593), overall considering the Designated and Restricted Funds, there was a total surplus of £3,234 (2023: Deficit of £2,683). With the union of the two churches, cash funds of £9,978 transferred from Abercorn Church and is shown as a source of income in the Receipts & Payments Account. This additional one-off injection of income accounts for the in-year surplus. In addition, investments of £93,591 (at market value) transferred and are shown on the Statement of Balances. The transfer of funds also included investments held by the Church of Scotland General Trustees on behalf of the congregation, the balance of which at the year-end is shown in Appendix 1.

The principal source of regular income is by way of freewill envelopes, monthly standing orders and open plate. The regular giving by church members was slightly down when compared to 2023. During the year, tax of £8,550 was recovered on Gift Aid donations for both the former PKW and Abercorn Church's, this makes a considerable increase to the reported income.

The income includes grants from the General Trustees of £2304 and a release of investments of £34,618 for repairs to the Manse. There is further work to be carried out to the manse, including necessary repairs and upgrading, before a new minister is called, which will have a direct effect on cashflow.

Fundraising remains a challenge but one that is regularly discussed at the Session with a small but active group coordinating a number of well attended events during the year.

Although in surplus this financial year due to the transfer of funds from Abercorn, the Parishes have run at a deficit for some years now and have been sustained by General Reserves, which remain above the required level as noted below but are depleting. Our biggest ongoing cost pressure is heating and lighting, with an ongoing programme of activities and actions being undertaken to try and reduce this cost.

Reserves Policy

It is the Trustees' policy to hold general reserves of at least £15,000. At the year end the Church held unrestricted cash funds of £23,078 (2023: £19,418). The higher cash balance currently being held is in anticipation of the planned redevelopment work at Winchburgh Church and manse. The Church also held £21,890 of restricted funds (2023: £22,315) which have been provided for the purposes specified in Note 2.

Trustees' Annual Report
Year Ended 31 December 2024 cont'd

Statement of Trustees' Responsibilities

The members of the Kirk Session must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the Church during the financial year. The members of the Kirk Session are responsible for keeping proper accounting records which, on request, must reflect the financial position of the Church at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the Regulations Anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2007. They are also responsible for safeguarding the assets of the Church and must take reasonable steps for the prevention and / or detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf,



Date : 11th March 2025

Independent Examiner's Report to the Trustees of Abercorn Pardovan Kingscavil and Winchburgh Parish Church of Scotland

I report on the accounts of the charity for the year ended 31 December 2024 which are set out on pages 9 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

An examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - ☐ to keep accounting records in accordance with Section 44 (1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - ☐ to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name

[Redacted Name]

Address:

[Redacted Address]

Date

21

March

2025

11
Abercorn Pardovan Kingscavil and Winchburgh Parish Church of Scotland
Receipts and Payments Account
Year ended 31 December 2024

		Unrestricted Funds		Restricted Funds		
		General Funds	Other Funds	Funds	Total 2024	Total 2023
<u>Receipts</u>	Note	£	£	£	£	£
Donations	3	47,027	390	106	47,523	48,747
Legacies		0			0	0
Activities for Generating Funds		12,540			12,540	6,065
Bank & Deposit interest		40			40	0
Investment income		4,137		24	4,161	0
		<u>63,744</u>	<u>390</u>	<u>130</u>	<u>64,264</u>	<u>54,812</u>
Rental of premises		2,745			2,745	154
Insurance Claim		0			0	0
Transfer of Union Balance		9,979			9,979	0
Grants		0			0	2,000
Receipts from General Trustees		36,921			36,921	38,833
Other Receipts		5,761			5,761	8,069
<u>Total Receipts</u>		<u>119,150</u>	<u>390</u>	<u>130</u>	<u>119,670</u>	<u>103,868</u>
<u>Payments</u>	4					
Costs of generating funds		103	83		186	0
Charitable activities		115,569	0	556	116,125	106,138
Purchase of Assets		125			125	413
Governance costs		0			0	0
<u>Total Payments</u>		<u>115,797</u>	<u>83</u>	<u>556</u>	<u>116,436</u>	<u>106,551</u>
(Deficit)/Excess of Receipts over Payments for the year before transfers		3,353	307	(426)	3,234	(2,683)
Transfers		447	(447)		0	0
(Deficit)/Excess of Receipts over Payments for the year		<u>3,800</u>	<u>(140)</u>	<u>(426)</u>	<u>3,234</u>	<u>(2,683)</u>

Abercorn Pardovan Kingscavil and Winchburgh Parish Church of Scotland

Statement of Balances
Year Ended 31 December 2024

	Unrestricted Funds		Restricted Funds	2024	2023
	General Funds	Other Funds		Total	Total
	£	£	£	£	£
<u>Bank & Deposit Balances</u>					
brought forward	19,206	212	22,315	41,733	44,416
Movement in year:					
Excess/(Deficit) of Receipts over Payments for the year	3,800	(140)	(426)	3,234	(2,683)
Bank and deposit balances carried forward	<u>23,006</u>	<u>72</u>	<u>21,889</u>	<u>44,967</u>	<u>41,733</u>
<u>Investments at market value (for information)</u>					
Church of Scotland Investors' Trust Growth Units	60,297			60,297	
Church of Scotland Investors' Trust Income Units	38,843			38,843	
Total	<u>99,140</u>	<u>-</u>	<u>-</u>	<u>99,140</u>	
At Cost	58,633				

Assets


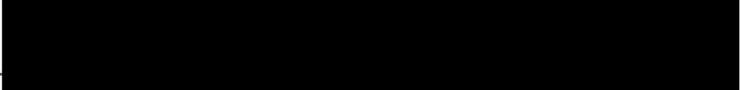
Gift Aid Receivable	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
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Liabilities

	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
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The accounts were approved by the Kirk Session and Financial Board on 11 March 2025

For and on behalf of the Kirk Session and Financial Board

	Session Clerk
	Treasurer

Abercorn Pardovan Kingscavil and Winchburgh Parish Church of Scotland
Notes to the Accounts
Year Ended 31 December 2024

1. Trustee Remuneration and Related Party Transactions

During the year two trustees received reimbursement of expenses incurred totalling £321. Payment of £364 was made in respect of phone/travel expenses to the Rev Derek Henderson.

2. Movements in Funds

	At 1 Jan 2024 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 Dec 2024 £
Unrestricted funds					
General Fund	19,206	119,150	(115,797)	447	23,006
Baby & Todler Group	97	0	0	(97)	0
Craft Club	115	390	(83)	(350)	72
	<u>19,418</u>	<u>119,540</u>	<u>(115,880)</u>	<u>0</u>	<u>23,078</u>
Restricted funds					
Winchburgh Redevelopment Fund	14,841	0	0	0	14,841
Collection for Third Parties	0	106	(56)	0	50
Special Projects Fund	7,236	0	(500)	0	6,736
Investors Trust Fund	238	24	0	0	262
	<u>22,315</u>	<u>130</u>	<u>(556)</u>	<u>0</u>	<u>21,889</u>
Total funds	<u>41,733</u>	<u>119,670</u>	<u>(116,436)</u>	<u>0</u>	<u>44,967</u>

Purposes of Designated Funds

There are no designated funds at this time

Purposes of Restricted Funds

Investors Trust Fabric Fund: The Trustees have set aside funds for the maintenance of Church Property

Special Projects Fund: This fund provides financial assistance to support migrants now residing in West Lothian. This was created as a result of a donation of the late Colin Thomson.

Winchburgh Redevelopment Fund: This restricted fund is for the development of the Winchburgh Church Building

Collections for Third Parties: This fund was created for the purpose of holding and dispersing donations made by the congregation for third parties.

	Unrestricted Fund		Restricted	Total	Total
	General Fund	Other Funds	Funds		
	2024	2024	2024	2024	2023
	£	£	£	£	£
3. Analysis of Donations					
FWO Scheme (non Gift Aid)	10,449			10,449	9,806
Gift Aid Donations	22,277			22,277	22,461
Tax Recovered on Gift Aid Donations	8,550			8,550	7,546
Ordinary Offerings (Open Plate)	2,792			2,792	1,582
Other Offerings, Donations etc	2,959	390	106	3,455	7,352
	47,027	390	106	47,523	48,747
4. Analysis of Payments					
Costs of generating funds					
Offering envelopes	103	0		103	0
Garden Fete Expenses	0	0		0	0
Craft Supplies	0	83		83	0
	103	83	0	186	0
Charitable activities					
Ministries & Mission allocation	30,904			30,904	16,350
Presbytery dues	660			660	446
Minister's Phone/Travel expenses	1,062			1,062	786
Locum Costs	16,552			16,552	9,620
Pulpit supply	1,365			1,365	888
Fabric repairs & maintenance	42,810			42,810	54,482
Council Tax & Water Charges	2,622			2,622	2,582
Heat and light	12,175			12,175	7,178
Insurance	4,599			4,599	3,793
Church office expenses	1,425			1,425	1,672
Organ & music	0			0	5,490
Printing & stationery	0			0	0
Youth Ministry	0			0	0
Donations to Charities	600		556	1,156	1,040
Other expenses	796			796	1,812
	115,569	0	556	116,125	106,138
Other Payments					
Purchase of Assets	125	0	0	125	413

5. Minister's Stipend

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the National Stipend Scale which is related to years of service. For the year under review, the Stipend for this charge was **£30,904** and a further **£16,552** for Locum

Ministers costs

	Unrestricted Fund		Restricted	Total	Total
	General Fund	Other Funds	Funds		
	2024	2024	2024	2024	2023
6. Collections for Third Parties					
Christian Aid	0	0	0	0	207
Mulanje Hospital, Malawi	0	0	56	56	233
Earl Haig Fund	100	0	0	100	0
Donation made by Church to:-					
B.U.S.Y. Project	500	0	0	500	600
	600	0	56	656	1040

APPENDIX

FUNDS HELD ON BEHALF OF THE CONGREGATION

BY THE CHURCH OF SCOTLAND GENERAL TRUSTEES

	2024 £	2023 £
<u>CAPITAL ACCOUNT</u>		
Credit Balances held at 31 December at cost	<u>23,652</u>	<u>5,904</u>
Market Value of Balances at 31 December	<u>35,758</u>	<u>8,482</u>
<u>REVENUE ACCOUNT</u>		
Credit Balance at 31 December	<u>543</u>	<u>2,437</u>