

Scottish Charity No : SC026055

Battlefield Primary After School Care Association

Annual Report and Accounts

For the year ended 31 July 2024



Battlefield Primary After School Care Association

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BATTLEFIELD PRIMARY AFTER SCHOOL CARE ASSOCIATION

Management Committee Office Bearers, and Professional Advisers

Management Committee:

Chairperson

Vice-chairperson

Treasurer

Secretary

Bankers:

Bank of Scotland
464 Victoria Road
Glasgow
G42 8YJ

Independent Examiner:

Cushley Accounting Services
10 Coltnair Drive
Bishopbriggs
Glasgow
G64 2SU

BATTLEFIELD PRIMARY AFTER SCHOOL CARE ASSOCIATION

Trustees' Annual Report for the year ended 31 July 2024

Registered Charity number: SC026055

The Management Committee is pleased to present its report and accounts for the year ended 31 July 2024.

Objectives

Battlefield Primary After School Care Association ("the Association") was established in 1993 to provide after school care for pupils of Battlefield Primary School.

Administration

The Association is governed by Constitution. It is a Scottish Charity (Number SC026055) and is recognised by HMRC under reference number ED53596.

The Management Committee meets on a six weekly basis.

The daily administration is undertaken by: Service Manager - [REDACTED] and Administration Finance Assistant - [REDACTED]

Management Committee (Trustees)

The Management Committee members who served during the year were as follows:-

Chairperson

Vice-Chairperson

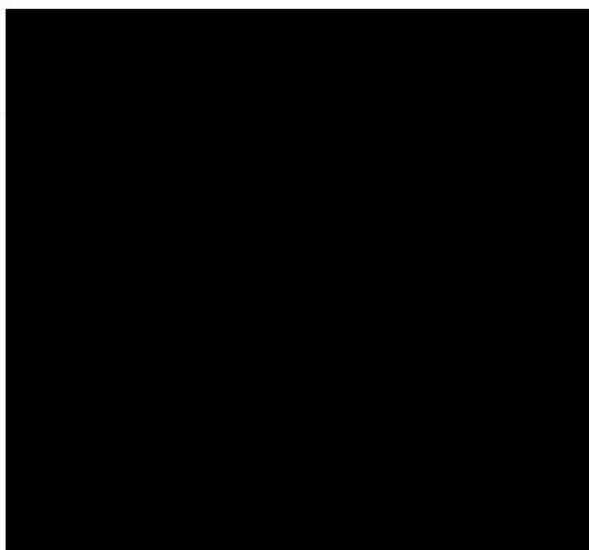
Treasurer

Secretary

Advertising / Marketing

Staff Sub Committee/Budget

Ordinary Members



Contact Address

[REDACTED] C/O BPASCA, 44 Carmichael Place, Battlefield, Glasgow, G42 9SY

Management Committee remuneration and expenses

The Management Committee did not receive any remuneration or expenses during the year.

BATTLEFIELD PRIMARY AFTER SCHOOL CARE ASSOCIATION

Trustees' Annual Report for the year ended 31 July 2024 continued
Registered Charity number: SC026055

Review of the year

Throughout the past school year Aug 2023 to June 2024 the numbers attending Afterschool have been at full capacity Monday to Thursday with Friday being the only day with limited availability.

Following a review from the Care Commission in January 2024, we were told that we would need to reduce our daily capacity from 72 to 60 children due to us not having enough available space in the school. This was done through leavers and not filling spaces left by the P7 children.

Session 2023-2024 saw a few staff changes with one new member of staff joining BPASCA as a trainee and three members of staff leaving. Due to staff leavers [REDACTED] selected a new Team Leader with [REDACTED] stepping up from her Key Worker role to take on Team Leader - [REDACTED] is currently undertaking further qualifications which will assist her in her new role.

Finances - the Viking Village Play Structure has been ongoing and £5,000 has been paid during this financial year to complete the project. This was part of the longer term plan to use surplus funds to invest in more outdoor play facilities for the children. [REDACTED] was also granted approval from the committee for salary increases as part of a longer term plan to invest in and retain staff. There is also a credit balance of £2,154 in our GCVS salaries account.

Financial Overview

The Receipts and Payments Account and Statement of Balances on pages 5 & 6 reflects a net surplus for the year amounting to £1,597 (2023 - deficit £12,512).

Reserves Policy

It is the policy of the Association to maintain funds at a level which equates to approximately three months expenditure. This allows sufficient funds for the Management Committee to finance and maintain its ongoing work.

There are sufficient additional funds at the year end to cover a Redundancy Reserve or a potential disaster such as the recent Covid19 pandemic. Continued consideration is being given as to the best investment and use of funds for the Charity's benefit.

On behalf of the Management Committee

BATTLEFIELD PRIMARY AFTER SCHOOL CARE ASSOCIATION

Registered Charity number: SC026055

Independent Examiner's Report to the Management Committee (Trustees)

I report on the accounts of the charity for the year ended 31 July 2024 which are set out on pages 5 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 1st April 2025

Cashley Accounting Services
10 Coltnair Drive
Bishopbriggs
Glasgow
G64 2SU

BATTLEFIELD PRIMARY AFTER SCHOOL CARE ASSOCIATION

Registered Charity number: SC026055

Year ended 31 July 2024

Statement of Receipts and Payments	Note	Unrestricted Funds	Restricted Funds	Total	Total
		2024 £	2024 £	2024 £	2023 £
Receipts					
Grants	5	-	2,000	2,000	-
Charitable activities	6	138,615	-	138,615	138,837
Total receipts		138,615	2,000	140,615	138,837
Payments					
Cost of charitable activities	7	137,917	451	138,368	150,799
Governance costs:					
Independent examiner fee		650	-	650	550
Total payments		138,567	451	139,018	151,349
Surplus / (Deficit) for the year		48	1,549	1,597	(12,512)
Balance brought forward		81,433	-	81,433	93,945
Balance at 31 July 2024		81,481	1,549	83,030	81,433
Comprising:-					
General fund		81,481	-	81,481	-
Glasgow City Council grant		-	1,549	1,549	-
		81,481	1,549	83,030	81,433

The accounting policies and notes on pages 7 to 8 form part of these accounts.

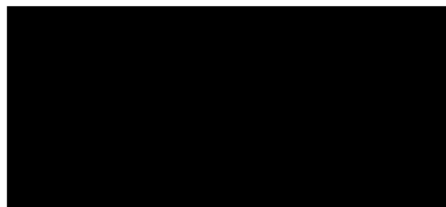
BATTLEFIELD PRIMARY AFTER SCHOOL CARE ASSOCIATION

Registered Charity number: SC026055

Statement of Balances at 31 July 2024

	Note	Unrestricted Funds	Restricted Funds	Total	Total
		2024	2024	2024	2023
		£	£	£	£
Funds Reconciliation					
Cash at bank and in hand at 31 July 2023		81,433	-	81,433	93,945
Surplus/-deficit for year		48	1,549	1,597	-12,512
Cash at bank and in hand at 31 July 2024		<u>81,481</u>	<u>1,549</u>	<u>83,030</u>	<u>81,433</u>
Bank and Cash Balances					
Current account				82,910	81,427
Petty cash				120	6
				<u>83,030</u>	<u>81,433</u>
Note - Assets (Unrestricted Fund)					
Fixed assets - Viking village				10,000	-
Debtors	8			<u>3,169</u>	<u>10,055</u>
				<u>13,169</u>	<u>10,055</u>
Note - Liabilities (Unrestricted Fund)					
Creditors	9			<u>1,327</u>	<u>900</u>
				<u>1,327</u>	<u>900</u>

The accounts on pages 5 to 8 were approved by the Management Committee on 01 April 2025 and signed on its behalf by:



BATTLEFIELD PRIMARY AFTER SCHOOL CARE ASSOCIATION
Notes to the Accounts for the year ended 31 July 2024

1. Basis of accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Taxation

The Association has charitable status and is exempt from taxation. The Association is not registered for Value Added Tax and accordingly any such irrecoverable tax is included in the expenditure concerned.

3. Nature and purpose of funds

The general fund is held to finance the main activities of the Association and is unrestricted.

Restricted funds may only be used for specific purposes. During the year a grant of £2,000 was received from Glasgow City Council towards the purchase of equipment.

4. Management committee's remuneration and expenses

The Management Committee received no remuneration nor reimbursed expenses during 2024 or 2023.

Remuneration to employees during the year amounted to £119,432 (2023 - £125,042).

5. Grants received

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Glasgow City Council	-	2,000	2,000	-

6. Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Fees	138,615	-	138,615	138,370
Donations	-	-	-	323
Subscription reimbursed	-	-	-	144
	<u>138,615</u>	<u>-</u>	<u>138,615</u>	<u>138,837</u>

BATTLEFIELD PRIMARY AFTER SCHOOL CARE ASSOCIATION
Notes to the Accounts for the year ended 31 July 2024 (cont.)

7. Cost of charitable activities	Unrestricted	Restricted	Total	Total
	Funds	Funds	2024	2023
	£	£	£	£
Salaries and wages	119,432	-	119,432	125,042
Staff training	150	-	150	631
Staff uniforms	156	-	156	662
Staff welfare	500	-	500	1,323
Licence	219	-	219	199
Rent	2,629	-	2,629	2,434
Insurance	753	-	753	681
Cleaning	243	-	243	386
Subscriptions	402	-	402	624
Telephone	510	-	510	484
Stationery	215	-	215	252
Advertising	135	-	135	172
Software	271	-	271	100
Toys, equipment, trips and sundry expenses	10,225	451	10,676	15,555
Repairs and maintenance	-	-	-	113
Fees refunded	411	-	411	520
Payroll fees	1,568	-	1,568	1,258
Miscellaneous expenses	98	-	98	363
	<u>137,917</u>	<u>451</u>	<u>138,368</u>	<u>150,799</u>

8. Debtors

Amounts falling payable within one year:-

	2024	2023
	£	£
Payroll expenses prepaid	2,154	4,191
Subscriptions prepaid	151	198
Insurance prepaid	736	666
Software prepaid	128	-
Deposit for Viking Village	-	5,000
	<u>3,169</u>	<u>10,055</u>

9. Creditors

Amounts falling due within one year:-

	2024	2023
	£	£
Independent examiner	650	650
Rent	195	201
Credit card	482	49
	<u>1,327</u>	<u>900</u>