

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	09	2023	To	30	11	2024

Reference and administration details

Charity name	Brightons Hall Management committee
Other names charity is known by	
Registered charity number	SC 053049
Charity's principal address	Brightons Village Hall Main St,
	Brightons
	Falkirk
	Postcode FK2 0JT

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chairman		
2		Secretary		
3		Treasurer		
4		Vice Chair		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

### Type of governing document

The Management Committee is a charitable unincorporated body and the purposes and administration arrangements are set out in our constitution.

### Trustee recruitment and appointment

All of our Management Committee's trustees are appointed or re-appointed by the members at our general meeting which is held in November each year.

## Objectives and activities

### Charitable purposes

Our purposes, as recorded in our constitution, are the advancement of good citizenship and the affordable participation in sport, leisure and well-being within the community

### Summary of the main activities in relation to these objects

In the year, we continued to operate and manage the Brighton Community Hall. Activity has stabilised after Covid and the Hall diary is busy. The team are near to completing Asset Transfer of the hall, and so much time and resource is being put towards making the hall a vibrant and sustainable amenity in the area

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### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

Continued growth after Covid, with some improvements to the fabric- and heating systems continue to be modified by the local authority as a result of concerted efforts by the management team. Grant funding has been applied and secured for improvements too furniture. The income for the year was £ 29,294.25 and the expenditure was £ 19,880.43, resulting in a profit of £ 9,413.82 (rounded to pence). The team has applied and achieved SCO charity status and the new number is SCO SC 053049.

### Financial review

#### Brief statement of the charity's policy on reserves

The Management Committee held unrestricted funds of £ 63,010.25 at the end of the year. None of this has been allocated to a specific fund and the £ 63,010.25 will be used in the forthcoming years for the operation, up-keep, light maintenance, security features and management of the hall, renovation, improvements and for the designated purposes along with additional grant fund applications. The committee successfully applied for funding to replace furniture and fabrics. These funds will be particularly useful when the asset transfer of the hall from Falkirk Council takes place, as the level of expenditure will increase and operating costs continue to rise. We will need to cover costs that are currently covered by the council. We have identified that to launch the Hall as an independent sustainable business will require a period of "stepping up" charges to hall users, and we continue that the surplus can be used to support this, anticipated circa £2000 for the first 2 years.

We are closing our old bank account and opening a new one for the new charity number/entity.

We have been engaged with the local authority and are on their FRI lease, ahead of a full lease being agreed later in the summer.

Details of any deficit

Donated facilities and services (if any)


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### Other optional information

#### Trustee Remuneration and Related Party Transactions

One trustee received a total of £ 288.00 in reimbursement of expenses incurred in carrying out the activities of the charity. One trustee received remuneration of £ 6,023.00 for carrying out janitorial and cleaning services for the charity. No other trustees or a person related to a trustee received any financial benefit from any contract or transaction entered by the charity during the year.

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

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Position (e.g. Chair)

Treasurer	
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Date

26/05/25	
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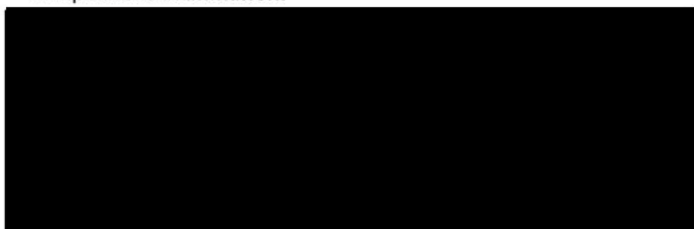
## Brightons Hall Management Committee - SC025252

## Income and Expenditure

15 Months to 30/11/2024

	30/11/2024		31/08/2023	
	£	£	£	£
Bank Balance as at 01/09/2023		53,596.43		47,978.22
Cash Balance as at 01/09/2023		0.00		556.00
		<u>53,596.43</u>		<u>48,534.22</u>
<b><u>Income</u></b>				
Dancing Classes	2,742.00		3,884.00	
Baby Ballet	957.00		1,140.00	
Parties & Misc	1,453.00		3,175.00	
Zumba Classes	1,030.00		1,490.00	
Drama Classes	504.00		496.00	
Yoga Classes	573.00		1,134.00	
Paracise	264.00		300.00	
Guides & Brownies	863.50		910.00	
Pilates	959.00		795.00	
Grants	19,820.00			
		<u>29,165.50</u>		<u>13,324.00</u>
<b><u>Expenses</u></b>				
Hall Cleaning & Waste	6,816.75		4,732.64	
Secretary's Expenses	288.00		350.74	
Hall rent	0.00		430.00	
Maintainance	11,948.57		1,874.55	
Independent Examiner	200.00		200.00	
Book-keeper	142.50		310.00	
Insurance	192.00			
Donations			200.00	
PRS	163.86		163.86	
		<u>19,751.68</u>		<u>8,261.79</u>
<b><u>Net Gain/(Loss)</u></b>		<u>9,413.82</u>		<u>5,062.21</u>
		9,413.82		5,062.21
		<u>63,010.25</u>		<u>53,596.43</u>
Bank Balance at 30/11/2024	62,662.52		53,596.43	
Money due to transfer to new account at 30/11/2024	347.73		0.00	
		<u>63,010.25</u>		<u>53,596.43</u>

I hereby certify that the above Income and Expenditure Account has been prepared from the books and information given, that both the bank and cash account are correctly stated and that this is a true and fair view of the association's financial state of affairs by independent examination.



# APPENDIX 3



## Independent examiner's report on the accounts

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Report to the trustees/members of

Charity name

Brightons Hall Management Committee

Registered charity number

SC025252

On the accounts of the charity for the period

Period start date

Day

Month

Year

01

09

2023

to

Period end date

Day

Month

Year

30

11

2024

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page\*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper

Signed:

Name:

Date:

26/05/2025

Relevant professional qualification(s) or body (if any):

Address:

IRONWORKS BUSINESS CENTRE

BANKSIDE

FALKIRK

FK2 7XE

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

## APPENDIX 3

### Disclosure section

Only complete if the examiner needs to highlight material problems.

**Give here brief details of  
any items that the  
examiner wishes to  
disclose**