

# **Central Scotland Chinese Elderly Project**

**(CSCEP)**

## **Annual Report and Financial Report**

**Serial Number: SC024527**

**1 April 2024 – 31 March 2025**

## Reference and Administration Information

**Office** 39 A Bannockburn Road St. Ninians, FK7 0BP

**Period of Appointment** 1 Apr 2024 – 31 Mar 2025

### Trustees

**Chairperson** **Yuet Shing CHAM**

Address 10 Dunnottar Drive, Stenhousemuir, Larbert, FK5 4TE

Telephone Number 07811 918374

**Vice Chairperson** **Chi Wah Michael LEE**

Address 34 Forglen Crescent, Bridge of Allan, FK9 4BQ

Telephone Number 07460 750899

**Secretary** **Pek Yeong BERRY**

Address 3 Charles Street, Stirling, GK8 2HQ

Telephone Number 01786 472159

**Treasurer** **Sherry MACINTOSH**

Address 14 The Ness, Dollar, FK14 7EB

Telephone 07741 472599

**Information Officer** **Shirley LEE**

Address Falkirk

Telephone Number 07715 358464

**Transport Officer** **Woon Sim LI**

Address Bannockburn

Telephone 07858 758608

## **Bankers**

Virgin Money, Stirling FK8 2BX

56 Murray Place

Stirling FK8 2BX

## **Independent Examiner**

Craig Oxburgh CA

Menstrie, Scotland

## Introduction

This is the Annual Report of CSCEP for the financial year 2024-2025. It reports on the activities and services delivered during that period of time.

The group continued to carry on activities that promote good health and wellbeing. Activities were physical exercise, dancing to music and walking.

The physical exercises and dancing activities were delivered in Cambusbarron Community Centre in 2024 and early 2025. After such activities, hospitality services were in local restaurants in Stirling.

## Funding sources

### 1. Stirling Council (£876)

This grant was used to support hospitality services so that members could organize lunches and refreshments in restaurants as well as trips.

### 2. Forth Valley Language (£2,000)

This grant was used to pay for different kinds of training.

## Governance and Organisation Structure

The charity is an unincorporated association administered by Constitution approved in January 1996.

The Chairman will arrange two meetings a year plus an AGM to decide on the accounts, office bearers, membership fees and changes if required to the Constitution. Quorum is one third, and decisions approved by a simple majority. The office bearers have delegated authority to meet as required during the year to discharge duties to meet the aims and objectives of the charity.

## Objectives and Activities

The objectives of the Project shall be to promote the benefit of, further the health of, and advance the education of persons within Elderly Chinese Community in the area of benefit and to promote racial harmony within the wider community in Central Region.

The Project shall have the power:

## CSCEP Annual Report and Accounts for year to 31<sup>st</sup> March 2025

- To make existing services more appropriate and accessible to the Chinese Elderly People of over 55 years old living in the Central Region.
- To provide an advice, information and counselling service for the mentioned people
- To provide a lunch club and meeting place for the Chinese Elderly in order for them to socialise and integrate within the Chinese and wider community
- To provide a forum for discussion and establish a link

In years 2024 and 2025 CSCEP has continued to provide support and a range of activities to the Chinese Elderly people living in the Central Region. Health and wellbeing exercise activities which purposed to improve and promote better physical and mental health were organized.

Activities have been held were:

- Strength and Balance
- Scottish Dancing
- Line Dancing
- Health Walks
- Day Trips
- Lunches

As the average age of the members of the group is around 75, instead of cooking in the club house, CSCEP resulted in eating out right after each activity in Stirling in order to support local business as well.

Other Activities were:

- Chinese Mid-Autume Festival in September 2024
- Christmas in December at Forth Valley College in December 2024
- Chinese Lunar New Year in February 2025 at Loong Fung Restaurant in Glasgow

## Achievements and Performance

Activity sessions and lunches carried on weekly.

- Total number of activity sessions 59  
(Including walks, outings, line and Scottish country dancing and strength and balance exercise)
- Total number of lunches 59
- Total number of service users who benefited 8 to 12

### **Independent Examiners Report Year ended 31 March 2025**

I report on the accounts of the above charity for the year ended 31 March 2025 which are set out on pages 8 to 10.

### **Respective responsibilities of trustees and examiner**

The Association's Treasurer is responsible for the preparation of the accounts. The Association consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply.

### **Basis of independent examiner's statement**

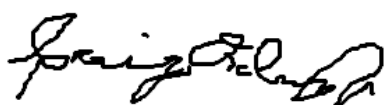
My examination includes a review if the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Treasurer of the association concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given in the accounts.

### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with good financial practice has not been discharged.
2. Which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Craig Oxburgh CA, 8<sup>th</sup> June 2026



## Receipts & Payments Accounts

### Year Ended 31 March 2025

The members of CSCEP presents the annual report and accounts for the charity for the period from 1 April 2024 to the 31 March 2025 which covers the activities for the 2024-2025 year.

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2024/25	Total 2023/24
	£	£	£	£	£
<b>Receipts</b>					
Stirling Council - Annual Grant	£876	-	-	£876	£3,505
Forth Valley Language Donation	£2,000	-	-	£2,000	-
Membership Fees, Meals & Trip Income	£1,363	-	-	£1,363	£2,261
Bank Interest & Fees	£109	-	-	£109	£320
Stirling Council Refund	£284	-	-	£284	
<b>Total</b>	<b>£4,632</b>	<b>-</b>	<b>-</b>	<b>£4,632</b>	<b>£6,086</b>

	£	£	£	£	£
<b>Payments</b>					
Membership Refund	£100	-	-	£100	
Premises Costs - Hall Lets	£743	-	-	£743	£1,087
Sessional Worker Fees	£2,320	-	-	£2,320	£2,190
Lunches/Food Costs/Trips	£3,432	-	-	£3,432	£5,904
Equipment maintenance/misc. expenses	-	-	-	-	£117
Independent Examiner Fee	£250	-	-	£250	£250
Bereavment Gifts	£100	-	-	£100	-
Difference in bank balance brought forward	£193	-	-	£193	-
<b>Total</b>	<b>£7,138</b>	<b>-</b>	<b>-</b>	<b>£7,138</b>	<b>£9,548</b>

<b>Net Movement in Funds for year</b>	(£2,506)	-	-	(£2,506)	(£3,462)
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<b>Balance brought forward from previous years</b>	£13,729	£524	-	£14,253	£17,715
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Transfers	-	-	-	-	-
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Balance carried forward	<u>£11,223</u>	<u>£524</u>	<u>-</u>	<u>£11,747</u>	<u>£14,253</u>
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## Statement of Balances

As at 31 March 2025

<b>Cash Funds</b>	<b>Unrestricted</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2024/25</b>	<b>Total 2023/24</b>
Balance at start of the year	£13,729	£524	-	£14,253	£17,715
Net movement in the year, as per Receipts and Payments Account	(£2,506)	-	-	(£2,506)	(£3,462)
Balance at end of the year	£11,223	£524	-	£11,747	£14,253

### Bank and Cash

<b>Balances</b>	<b>Account</b>	<b>2024/25</b>	<b>2023/24</b>
Cash in hand	Clydesdale Acc	£5,291	£6,765
Cash in hand	Clydesdale Acc	-	£193
Cash in hand	VIRGIN Acc	£6,455	£7,295
<b>Funds as at 31.3.25</b>		<b>£11,747</b>	<b>£14,253</b>

<b>Investments</b>	<b>Details</b>	<b>Fund the Asset</b>	<b>Market Value</b>	<b>Market Value</b>
None	n/a	n/a	-	-

<b>Liabilities</b>	<b>Details</b>	<b>Fund the Liability</b>	<b>Amount Due</b>	<b>Amount Due</b>
None	n/a	n/a	-	-

## **1. Funds**

The charity holds unrestricted funds which at its own discretion can be used to deliver the objectives stated in the Constitution. The charity has set up a fund designated for repairs to the organisations main venue (39a Bannockburn Road, Stirling). All fundraising undertaken by the charity is deposited in this separate bank account. The current balance is £524.

## **2. Grants**

No grants were paid out by the charity during the period of these accounts.

## **3. Trustee remuneration and expenses**

No remuneration or expenses was paid to any officer bearer or member during the period under review.

## **4. Transactions with trustees and connected persons**

There were no transactions between the charity and any person or business connected to a person associated with the charity (a connected person), for the year.