



Stair Community Association

Trustees' Annual Report and Financial Statement

for the Period 1st February 2025 to 31st January 2026

Reference and Administration Details

Charity Name: **Stair Community Association**
Registered charity number: **SC023898**
Charity's Principal Address: Kinmount,
Stair, MAUCHLINE, East Ayrshire, KA5 5JE

Names of the Charity Trustees

Gordon Soane	Chair	Claire Brown	(Approved 26-03-2025)
Linda Hair	Secretary	Roberta Henry	(Approved 26-03-2025)
Joseph Hair	Treasurer	Jill Newbigging	(Approved 26-03-2025)
Kathryn Gulliver	Booking Secretary	Richard Binkhorst	(Approved 26-03-2025)
Robert Dunlop		Fiona Gemmell	(Approved 26-03-2025)
Rob Cairns		Ryan Kennedy	(Approved 26-03-2025)
Hannah Corbett		Jennifer Middleton	(Resigned 26-03-2025)
Hilary McQueen		Morven Guthrie	(Resigned 26-03-2025)
Elizabeth Gelling		Harry Bell	(Resigned 26-03-2025)

Structure, Governance and Management

Governing Document

Stair Community Association (SCA) was registered as a Scottish Charity in 1995 and converted to a Scottish Charitable Incorporated Organisation (SCIO) on 7th February 2013. The Association is governed by its constitution. SCA Board (Committee) meetings are held on the first Wednesday of each month. Decisions are reached based on a simple majority of those present and entitled to vote. The quorum for a Board (Committee) meeting is five members; at a Members meeting (AGM) the quorum is fifteen members.

Trustee Recruitment and Appointment

The SCA Trustees (the Committee) are appointed or re-appointed by the members at the Members meeting (Annual General Meeting), which is usually held in March of each year. The maximum number of Trustees is fifteen; the minimum number of Trustees is seven.

Objectives and Activities

Charitable Purposes

The Organisation's purposes are:

- To provide recreational facilities by the provision of a Community Centre available for use by the local community and members of the public at large.
- To advance community development by organising recreational activities at the Community Centre for the local community and members of the public at large.

Summary of Main Activities in Relation to These Objectives

The committee of volunteers meets nine times a year (August to April) to plan and prepare the annual programme of community events at Stair Community Centre, to manage the maintenance of the building and to oversee the running of the Centre. Stair Community Centre, owned by Stair Community Association, is located at: Trabboch, MAUCHLINE, East Ayrshire, KA5 5HT.

The Centre is available for use by community groups and for hire by individuals for private events. There are eighteen groups affiliated to the Association who use the Centre for their meetings and activities on either a regular or an occasional basis.

Communication with the dispersed rural community is through two newsletters; its website at: www.staircommunitycentre.co.uk; Facebook; posters at the Centre and two WhatsApp volunteer group chats. Consultation takes place through feedback from users at events, through the website and Facebook.

Achievements and Performance

Activities and Events

This year's programme of nineteen events included cultural, social, and informative opportunities, to cater for the range of interests within the local and wider community.

The cultural events included two productions from the Gaiety Theatre on Tour programme which brought live theatre into the heart of the community through its use of the Centre.

The Short Attention Space Theatre Company provided a series of one-act sketches in February and JG Production Company highlighted a one woman play called *Common Tongue* in September. The Ayrshire Ukulele Clan's excellent musical and singing performance in November encouraged lots of audience participation. Amateur dramatic group, Stair Players, gave another impressive performance of two hilarious comedies in April utilising the Centre's staging facilities and using sound and lighting expertise from within the community. All of these events have attracted slightly different audiences and brought new visitors to the Centre.

The monthly Coffee and Cakes events and the highly successful Afternoon Tea provided everyone with opportunities to meet within a friendly and relaxed atmosphere and appreciate the superb baking of the volunteers. Three of the Coffee and Cakes events were themed to stimulate interest and encourage new visitors. The harvest event in October delighted many with a volunteer's homemade apple pie made using a Dutch recipe. The Christmas Mini Fayre event in November was the best Coffee and Cakes event to date with donations exceeding six hundred pounds. The Robert Burns event in January allowed users to enjoy a musical recital of traditional Scottish music by Trabboch Fiddlers after their coffee and cakes.

The annual Quiz Night run by the local quizmaster attracted an enthusiastic audience and everyone had a fun-filled and informative evening.

The swap shop table, which has encouraged the local community to recycle, reuse and repurpose unwanted items, reducing landfill, is regularly perused. This has been another successful enterprise for the Association in terms of both an increase in cash donations and involvement. The spring litter picking week saw rubbish collected from the roadsides by dedicated volunteers and supported by East Ayrshire Council (EAC).

Other events this year were a Climate Literacy talk and a seasonal flower arranging workshop from a local florist producing an exceptional centrepiece for each attendee to take home.

A new on-line room booking system was adopted during the year which has allowed users to check the website calendar and make a booking online. The system has simplified and streamlined the booking and invoicing process enormously.

Maintenance and Upgrading of the Facilities

The Planned Preventative Maintenance Report (PPMR) has guided the overall maintenance programme of the building, along with any breakdowns and the regulatory servicing and testing. Where possible the volunteer maintenance team maintain and repair the facilities, but sometimes professional services are required for some tasks to ensure the Centre is safe and compliant with current regulations. An example of this was the upgrading of the centre's wiring, the provision of lighting and power which completed some of the PPMR tasks.

Larger jobs have required grant funding for which committee expertise and time has been required for both sourcing funds and obtaining professional quotes.

This year, a grant from Ayrshire Rural & Islands Ambitions (ARIA) fund enabled the purchase of new chairs and carpet tiles for three rooms and the replacement of all three of

the main external doors, which has been an enormous improvement for the Centre in terms of comfort and appearance. ARIA also donated free IT equipment which enabled the replacement of the Centre's laptop for primarily the Secretary's use. New curtains in five rooms, made by a local company has also improved their appearance as well as helping to keep them warmer.

In response to the increase in the costs of running the Centre, the Association asked the local community for support by producing a Keep The Lights On @ Stair Community Centre Appeal leaflet. The response from the community has been impressive and greatly appreciated. A grant has also contributed towards utility costs.

Financial Review

The Centre has continued to be affected by rising costs. The basic income received from Donations, Fund Raising income, Hall hire and Affiliations was up £682 from **£10,395** in the previous year to **£11,077**.

The basic running costs of the Centre, which was all payments except Facilities Improvement was up £622 from **£13,143** to **£13,765**. The major expenditures have continued to be Electricity (£7,873) and Insurance (£3,004).

At the end of the financial year, the Unrestricted Funds were **£7,776**; of which **£1,665** were Designated Funds, set aside for specific purposes (currently essential repairs and internal upgrade), leaving a balance of **£6,111** as Available Reserves.

The reserve policy is to maintain Available Reserves at a level equivalent to six months operating expenses (£6,882). This is to ensure the Centre can continue to function, especially over the summer period when the majority of the affiliated groups do not meet, thus providing minimal income. The Available Reserves fail to meet the policy by £771, and action will have to be taken to address this shortfall of funds.

The electricity bill increased by £1,217, from £6,656 to £7,873. This was covered with the generosity of the *Keep The Lights On @ Stair Community Centre Appeal* which has raised £1,503 and the EAC Community Support grant of £2,500.

The Association will continue to seek grant funding to offset the running costs and to support the repair and refurbishment projects for the Centre's building from the PPM report.

Plans for the Future

The Association will work to provide community events and maintain the building to ensure its continued suitability and availability to the community.

The annual programme of events is designed to appeal to as many different sections of the community as possible and will resume in the autumn.

Communication with the community will continue through the improved advertising materials and the Association's growing Facebook presence, as well as at events over the summer.

One of the largest costs to running the Centre is electricity, used mostly for heating. The search for alternative ways of providing electricity will continue and will require grant funding.

The PPMR will continue to steer the management of the building projects, and the maintenance team will continue to do as much as they can of these tasks.

The Centre has only been able to operate as well as it has for the past thirty years because of the efforts and time of its many volunteers. The Association continues to value these contributions. Running the Centre does provide many opportunities for volunteers and the Committee encourages as much participation as possible to enable it to remain an accessible, attractive, and affordable asset for the benefit of all.

Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees by:

Signature(s):



Full Name(s):

Gordon Soane

Joseph Hair

Position:

Chair

Treasurer

Date:

18/2 / 2026

14/2 / 2026

Independent Examiner's Report to the Trustees of Stair Community Association

I report on the accounts of the charity for the period 1st February 2025 to 31st January 2026 which are set out on pages 7 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations;

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

16

March 2026

Neil Reid FCCA
Dains
Accountants
30 Miller Road
Ayr KA7 2AY

Stair Community Association

Receipt and Payments Account for the period 1st February 2025 to 31st January 2026

Statement of receipts and payments

		Unrestricted	Restricted	Total	Total
		funds	Grants	2026	2025
	Note	£	£	£	£
Receipts					
Donations	1	466	0	466	682
Appeal Keep the lights on		1,503	0	1,503	0
Grants	2	0	19,384	19,384	18,378
Fundraising	3	3,641	0	3,641	2,938
Charitable activities					
Hall hire	4	6,585	0	6,585	6,300
Affiliations		385	0	385	475
Total receipts		12,580	19,384	31,964	28,773
Payments					
Fundraising activities		495	0	495	531
Charitable activities					
Community Events		0	0	0	849
Electricity		5,373	2,500	7,873	6,656
Insurance		3,004	0	3,004	2,841
Repairs & maintenance	5	951	0	951	5,572
General expenses & G'nance	6	650	0	650	439
Caretaker/Cleaning services	7	792	0	792	583
Facility improvements	8	22,665	15,884	38,549	7,685
Total payments		33,930	18,384	52,314	25,156
Net receipts/(payments)		(21,350)	1,000	(20,350)	3,617
Cash balance at start of year		29,127	0	29,127	25,510
Surplus/(deficit)		(21,350)	1,000	(20,350)	3,617
Cash balance at end of year		7,776	1,000	8,776	29,127

Stair Community Association

Receipt and Payments Account for the period 1st February 2025 to 31st January 2026

Statement of Balances

	Unrestricted		Restricted	Total	Total
	Available Reserves	Designated Fund	Grants	2026	2025
	£	£	£	£	£
Bank and Cash Balances					
Bank Current account	6,111	1,665	1,000	8,776	29,127
Fixed Assets					
Land and Buildings					
Stair Community Centre	22,700	0	0	22,700	22,750
(Purchased in 2015)					

Signed on behalf of all the trustees

Signed



Name	Gordon Soane	Joseph Hair
Position	Chair	Treasurer
Date	18.2. 2026	14/2/ 2026

Stair Community Association

Notes to the accounts for the period 1st February 2025 to 31st January 2026

Basis of accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

Grants

Restricted funds	Brought forward	Receipts	Payments	Carried forward
	£	£	£	£
ARIA Small Capital Fund	0	15,883	15,883	0
EAC Community Grant	0	2,500	2,500	0
9CCG	0	1,000	0	1,000
	0	19,383	18,383	1,000

Ayrshire Rural and Islands Ambition (ARIA) Fund	Small Capital Fund ARIA 2448 Carpet tiles, Tables, Chairs, External uPVC Doors (3 off)
EAC Community Support Grant	East Ayrshire Council REF: COLCSG1A135 Awarded £2,500 towards your group's efforts to alleviate the impact of the cost of living on our local communities : Support with utility costs
9CC Group	DR25003 9CCG Small Grants Scheme. £1,000 towards Stair Community Centre Family Fun Day 2026

UnRestricted funds		Brought forward	Receipts	Payments	Carried forward
		£	£	£	£
Designated:	The Stairway Charitable Trust	24,330	0	22,665	1,665
Other:	Available Reserves (General)	4,797	12,580	11,265	6,112
		<u>29,127</u>	<u>12,580</u>	<u>33,930</u>	<u>7,777</u>

The Stairway Charitable Trust

This fund is designated towards paying for the work to plan, prepare and improve the facilities at the centre. £1,665 has been designated, this is not enough to meet the costs of which are £2,880 towards re-wiring and PAT, £1,500 Window repairs.

Available

Reserves These are the free cash reserves (General) in the Unrestricted funds

Related Party Transactions

Trustee Remuneration No remuneration was paid to trustees during this financial period.

Trustee Expenses No trustee received payment for expenses.

Notes to the Accounts**Additional analysis****Receipts**

	Unrestricted	Restricted	Total	Total
	General			
	Funds			
		Grants	2026	2025
	£	£	£	£
(1) Donations				
Stair SWI	100	0	100	0
Mauchline YFC	0	0	0	153
Loudon Musical Society	0	0	0	73
Ayrshire Association YFC	60	0	60	60
Eglinton Hunt, Pony club	50	0	50	50
Coylton&Stair Farmers	30	0	30	30
Book Launch Gallipoli	0	0	0	13
Monthly Meditation	0	0	0	7
Friends of Hannahston Woods	30	0	30	0
pail	71	0	71	248
Individuals	125	0	125	48
	466	0	466	682
(2) Grants				
EAC Cost of Living Community	0	2,500	0	0
9CC Group	0	1,000	1,000	0
EAC Funday	0	0	0	425
EAC Scrubber Dryer	0	0	0	1,000
ARIA CAM 5yrSurvey	0	0	0	1,953
ARIA	0	15,884	15,884	0
The Stairway Charitable Trust	0	0	0	15,000
	0	19,384	19,384	18,378

	Unrestricted	Restricted	Total	Total
		Grants	2026	2025
	£	£	£	£
(3) Fundraising activities				
Gaiety Ayr Fort Players Raffle	0	0	0	68
Quiz Night (Feb 2025) ~ Tables	111	0	111	121
~ Raffle	112	0	112	113
Ayrshire Ukulele Clan ~	144	0	144	0
Stair Players ~ Raffle & refreshments	244	0	244	215
Loudon Musical Society	0	0	0	58
Fun day	0	0	0	302
Easter Ceilidh	22	0	22	0
Afternoon Tea@Stair	726	0	726	460
Coffee and cake events	2,179	0	2,179	1,568
CTT Charity Give as you live	103	0	103	33
	3,641	0	3,641	2,938
(4) Hall Hire				
Mauchline YFC	1,008	0	1,008	918
Crafternoon	936	0	936	306
Yoga Class	800	0	800	198
Ayrshire Quakers	774	0	774	990
Crosshill Bowlers	468	0	468	504
Trabboch Fiddlers	504	0	504	414
SixMilewide band	326	0	326	252
Stair Players Drama	316	0	316	360
Milestone rock band	296	0	296	144
Church Guild	180	0	180	162
Stair SWI	126	0	126	108
Stair Social Club	108	0	108	144
Cycle Ayrshire	36	0	36	54
Ayrshire Association YFC	36	0	36	54
Women of the Coalfield	20	0	20	90
Stair Book club	18	0	18	0
Monthly Meditation	0	0	0	126
Drumley Midnight Riders	0	0	0	72
The Ayr Gaiety	312	0	312	208
Spark of Genius	39	0	39	0
Dog shows AGMs Drongan, Cumnock	26	0	26	26
Ayr Renegade Community Coastal				
Rowing Club (CCRC)	0	0	0	36
5 Ayrshire Federation Historical Society	0	0	0	26
East Ayrshire Council	0	0	0	500
South Ayrshire Council	0	0	0	500
Private	256	0	256	108
	6,585	0	6,585	6,300

	Unrestricted		Restricted	Total	Total
	General	Designated			
	Funds	Funds	Funds	2026	2025
	£	£	£	£	£
Payments					
(5) Repairs & maintenance					
Fire Extinguisher Service/maintain	416	0	0	416	321
Building Survey, design consultant	0	0	0	0	3,480
Window Repair YF DH	0	0	0	0	1,445
slate replacement /storm damage	505	0	0	505	242
other, toilet	30	0	0	30	84
	951	0	0	951	5,572
(6) General expenses & Governance & Internet and phone					
Governance	0		0	0	0
General expenses:					
Internet & phone	373		0	373	358
PPL&PRS music licence	85		0	85	81
Hall Booking program subscription	144		0	144	0
Others	48		0	48	0
	650		0	650	439
(7) Caretaking & cleaning					
Caretaking & cleaning	700		0	700	517
Janitorial products	92		0	92	66
	792		0	792	583
(8) Facility improvements					
	Unrestricted	Restricted			
	General	Designated	Funds	Total	Total
	Funds	Funds		2026	2025
Carpet tiles(Ru, DH, Ch) £5,952					
7 Tables, 48 Chairs, Trolley £6,086.7					
2 PVC+1 emergency Doors £5,610	0	1,765	15,884	17,649	0
Curtains 1/2: DH, Church,Kitchen	0	0	0	0	4,139
Curtain+ 2nd 1/2: DH, Ch, YF, Ki	0	4,259	0	4,259	0
Re-wire part 2, YF,Of,Fu,Bo, Hallway, Undercroft, UnderHall,Boiler room		16,410	0	16,410	0
3 Internet Access points+PoESwitch	0	232	0	232	0
Scrubber dryer	0	0	0	0	1,044
Sound reduction for YF&Kitchen	0	0	0	0	126
Roof Vents:	0	0	0	0	2,376
	0	0	0	0	0
	0	22,665	15,884	38,549	7,685