

APPENDIX 1

OSCR

Scottish Charity Regulator

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	24	To	31	03	25

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

The Victoria Hall Trust
N/A
SC
The Victoria Hall
Station Road
Ellon
Postcode AB41 9AY

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Treasurer		
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

Trustees are appointed at the AGM in accordance with the Hall Constitution.

Objectives and activities

Charitable purposes

In the interests of the social welfare and for the benefit of the inhabitants of their area, that a charitable trust be constituted to advance the education of the public by the provision and management of a public hall for the benefit of the public of Ellon and District

Summary of the main activities in relation to these objects

The hall provides a venue for many public activities including classes, community services, films, weddings, birthday parties and other events such as the Ellon Flower Show.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

The continuing provision of a well maintained and equipped venue for community classes and events.
The Trust is increasingly contributing to the maintenance of the fabric of the hall, car park and surrounding grounds due to a shortage of Council funding.

Financial review

Brief statement of the charity's policy on reserves

Reserves are maintained for the following purposes:
1. To cover major repairs.
2. To cover day to day costs if the hall is closed for an extended period.
3. To fund improvements to the hall, for example the installation of new technology.

Details of any deficit

None

Donated facilities and services (if any)

None

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) <i>OSCR will accept digital or typed signatures</i>		
Full name(s)		
Position (e.g. Chair)		
Date		

Enter charity name below

Enter SC No. below



The Victoria Hall Trust

SC 023733

Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01 April 2024				31 March 2025		

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	-	50			50	374
Legacies	-				-	
Grants	-				-	
Receipts from fundraising activities	-	1,173			1,173	275
Gross trading receipts	39,662				39,662	34,576
Income from investments other than land and buildings	-				-	
Rents from land & buildings	-				-	
Gross receipts from other charitable activities					-	8,103
					-	
A1 Sub total	39,662	1,223	-	-	40,885	43,328
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets	51,758				51,758	
Proceeds from sale of investments					-	
A2 Sub total	51,758	-	-	-	51,758	-
Total receipts	91,420	1,223	-	-	92,643	43,328
A3 Payments						
Expenses for fundraising activities	-				-	
Gross trading payments	22,403	4			22,407	34,808
Investment management costs					-	
Payments relating directly to charitable activities	-				-	5,542
Grants and donations	60				60	640
Governance costs:	-				-	73
Audit / independent examination	-				-	
Preparation of annual accounts	-				-	
Legal costs	-				-	
Other	-				-	
					-	
A3 Sub total	22,463	4	-	-	22,467	41,063
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments	51,758				51,758	50,000
A4 Sub total	51,758	-	-	-	51,758	50,000
Total payments	74,221	4	-	-	74,225	91,063
Net receipts / (payments)	17,199	1,218	-	-	18,418	(47,735)
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	17,199	1,218	-	-	18,418	(47,735)

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	42,767	69,125			111,892	159,627
	Surplus / (deficit) shown on receipts and	17,199	1,218			18,418	(47,735)
						-	-
						-	-
	Cash and bank balances at end of year	59,966	70,344	-	-	130,310	111,892
	(Agree balances with receipts and payments account(s))	17,199	1,218	-	-	18,418	- 47,735

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments	1 Year Fixed Term Deposit	Unrestricted	51,758	50,000
		Total	51,758	50,000

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature*

Print Name

Date of approval

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

The operation and maintenance of The Victoria Hall Ellon.

	Type of activity or project supported	Individual / institution	Number of grants made	£
C2 Grants	Gordon County Trip	Scouts	1	60
			Total	60

C3a Trustee remuneration	If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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	Authority under which paid	£
C3b Trustee remuneration - details		

C4a Trustee expenses	If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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		Number of trustees	£
C4b Trustee expenses - details			

	Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
C5 Transactions with trustees and connected persons				

C6 Other information	
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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
None	-	50			50	374
					-	
					-	
					-	
Total	-	50	-	-	50	374
	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
None	-	-			-	
					-	
					-	
					-	
Total	-	-			-	-
	-	-			-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Hall Events					-	225
Hall Cinema	-				-	7,878
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	8,103
	-	-	-	-	-	reference error

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Hall Events					-	
Hall Cinema	4,421				4,421	5,542
					-	
					-	
					-	
					-	
					-	
					-	
Total	4,421	-	-	-	4,421	5,542

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below Management Account	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	-				-	374
Legacies	-				-	
Grants	-				-	
Receipts from fundraising activities	-				-	275
Gross trading receipts	39,662				39,662	34,576
Income from investments other than land and buildings	-				-	
Rents from land & buildings	-				-	
Gross receipts from other charitable activities	-				-	8,103
Sub total	39,662	-	-	-	39,662	43,328
					cross ref error	
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments	51,760				51,760	
Sub total	51,760	-	-	-	51,760	-
Total receipts	91,422	-	-	-	91,422	43,328
					cross ref error	
Payments						
Expenses for fundraising activities	-				-	
Gross trading payments	22,403				22,403	34,808
Investment management costs	-				-	
Payments relating directly to charitable activities	-				-	5,542
Grants and donations	60				60	640
Governance costs:	-				-	73
Audit / independent examination	-				-	
Preparation of annual accounts	-				-	
Legal costs	-				-	
Other	-				-	
Sub total	22,463	-	-	-	22,463	41,063
					cross ref error	
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments	51,760				51,760	50,000
Sub total	51,760	-	-	-	51,760	50,000
					cross ref error	
Total payments	74,223	-	-	-	74,223	91,063
					cross ref error	
Net receipts / (payments)	17,199	-	-	-	17,199	(47,735)
Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	17,199	-	-	-	17,199	(47,735)
					cross ref error	

Nature and purpose of funds

Normal running costs of the Victoria Hall including staff wages, licences, events, utilities, advertising, cleaning and minor maintenance. Major improvements, refurbishment and repairs are funded from the Restricted Funds.

Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations	50				50	374
Legacies	-				-	
Grants	-				-	
Receipts from fundraising activities	1,173				1,173	275
Gross trading receipts	-				-	
Income from investments other than land and buildings	-				-	
Rents from land & buildings	-				-	
Gross receipts from other charitable activities	-				-	
Sub total	1,223	-	-	-	1,223	649

cross ref error

Receipts from asset & investment sales

Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	1,223	-	-	-	1,223	649

cross ref error

Payments

Expenses for fundraising activities	-				-	-
Gross trading payments	4				4	
Investment management costs	-				-	
Payments relating directly to charitable activities	-				-	
Grants and donations	-				-	
Governance costs:	-				-	
Audit / independent examination	-				-	
Preparation of annual accounts	-				-	
Legal costs	-				-	
	-				-	
	-				-	
Sub total	4	-	-	-	4	-

cross ref error

Payments relating to asset and investment movements

movements							
Purchases of fixed assets						-	
Purchase of investments						-	
Sub total	-	-	-	-	-	-	-
Total payments	4	-	-	-	-	4	-
Net receipts / (payments)	1,218	-	-	-	-	1,218	649
Transfers to / (from) funds						-	
Surplus / (deficit) for year	1,218	-	-	-	-	1,218	649

Nature and purpose of funds

The refurbishment fund is restricted to major improvements and repairs.

APPENDIX 3



		Independent examiner's report on the accounts						v2
Report to the trustees/members of	Charity name	THE VICTORIA HALL TRUST						
Registered charity number		SC023733						
On the accounts of the charity for the period	Period start date				Period end date			
	Day	Month	Year		Day	Month	Year	
	1	APRIL	2024	to	31	MARCH	2025	
Set out on pages	1 - 6						(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>							
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.</p>							
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 							
Signed**:								
Name:								
Relevant professional qualification(s) or body (if any):								
Address:								

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

** OSCR will accept digital or typed signatures