

APPENDIX 1

OSCR

Scottish Charity Regulator

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	01	2025	To	31	12	2025

Reference and administration details

Charity name

Cousland Village Association

Other names charity is known by

Cousland Village Hall Association - CVHA

Registered charity number

SC023430

Charity's principal address

Cousland Village Hall

Cousland

Midlothian

Postcode EH22 2NT

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Douglas Bolton		From 03/03/2025	
2	Gordon Brown	Secretary	From 20/02/2025	
3	Stewart Buchan	Chairman	From 06/03/2025	
4	Gordon Dunn		From 20/02/2025	
5	Sylvia Lambie		From 03/03/2025	
6	Gillian Mackenzie		From 03/03/2025	
7	Andrew McGovern			
8	Tom Morrow	Treasurer	From 20/02/2025	
9	Matthew Thomson		From 03/03/2025	
10	Helen Wareing		From 03/03/2025	
11	Douglas Whyte		From 03/03/2025	
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Lorna Brigg, Tim Brigg, Lorraine Chapman, Brian Ellis	Until 20/02/2025
Nita Ewart, Karen Fraser, Jennifer McKay, Lesley McLean	Until 20/02/2025
Anna Croukamp	from 03/03/2025 until 04/08/2025

Structure, governance and management

Type of governing document

CVHA has a robust constitution and a suite of associated policy and guidance documents that keep the organisation on track.

Trustee recruitment and appointment

All members of the management committee (CVHAMC) are trustees of CVHA. All trustees sign a declaration that they are eligible to serve as a Scottish charity trustee and provide personal information as required by OSCR. The management committee meets monthly and all members of CVHA are also free to attend these meetings. An annual General Meeting (AGM) of CVHA is held in February.

Minutes of all meetings are shared on the village website:

www.couslandvillage.co.uk.

Nominations and election of CVHAMC members takes place at the AGM and vacant positions on CVHAMC may be filled by co-option of any CVHA member, until the next AGM, during the year.

Objectives and activities

Charitable purposes

Cousland Village Hall Association (CVHA) is the community group that looks after the village hall and helps keep village life active, inclusive, and thriving. It's run by local volunteers and its whole purpose is to support Cousland and the people who live here.

Summary of the main activities in relation to these objects

Our aims are simple: to maintain and manage the village hall; to support the groups and activities that keep the village lively; and to promote wellbeing and inclusion, so that everyone feels welcome. We also work to protect our local heritage and environment. We offer local people opportunities for recreation, learning, and connection.

We collaborate with groups that use the village hall, other local organisations and individuals, Tynewater Community Council and Midlothian Council to make sure our community thrives.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

We have raised funds locally and secured grant funding to ensure the village hall is well maintained, compliant with all regulations and available for hire. We have upgraded our catering facilities and improved storage for equipment in the hall.

In the last year we have also worked with groups and individuals to organise or host many activities, including: a winter walk, a village clean-up day, monthly community cafes, quiz, games night, music night, film shows, village gala day and evening barbeque, family get-togethers, social evenings, Tai Chi classes, youth club, indoor short-mat bowls, public meetings and a Hogmanay celebration.

Financial review

Brief statement of the charity's policy on reserves

We ensure we have a reasonable bank balance to cover regular commitments.

Details of any deficit

NONE

Donated facilities and services (if any)

Many members of the community continue to donate freely of their time to help with the monthly café, hosting events, gala day etc.

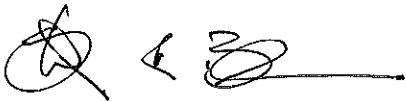
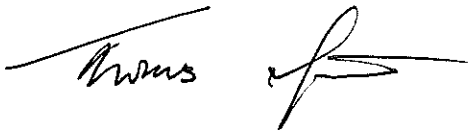
APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) <i>OSCR will accept digital or typed signatures</i>		
Full name(s)	STEWART R. BUCHAN	Tom Morrow
Position (e.g. Chair)	CHAIR	Treasurer
Date	26-02-26	26-02-26

Cousland Village Association

SC023430



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	1	2025		31	12	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	325				325	929
Legacies					-	
Grants		6,800			6,800	1,100
Receipts from fundraising activities	8,479				8,479	6,924
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings	4,712				4,712	2,131
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	13,516	6,800	-	-	20,316	11,084
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	13,516	6,800	-	-	20,316	11,084
A3 Payments						
Expenses for fundraising activities	3,027	800			3,827	3,618
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	7,160	3,000			10,160	5,541
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	10,187	3,800	-	-	13,987	9,159
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	10,187	3,800	-	-	13,987	9,159
Net receipts / (payments)	3,329	3,000	-	-	6,329	1,925
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	3,329	3,000	-	-	6,329	1,925

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	4,129				4,129	2,204
	Surplus / (deficit) shown on receipts and payments account	3,329	3,000			6,329	1,925
						-	
						-	
	Cash and bank balances at end of year	7,458	3,000	-	-	10,458	4,129
	(Agree balances with receipts and payments account(s))						0

Categories	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
B2 Investments				
		Total	-	-

Categories	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
B3 Other assets	Video equipment, marquees, chairs, tables, bar stock, defib, etc	General		24,749	
	current value based on insurance				
		Total	-	24,749	-

Categories	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
B4 Liabilities				
		Total	-	-


Categories	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature*

Print Name

Date of approval

	Tom Moxon	26/2/26
	STEWART R. BUCHAN	26-2-26

Section C Notes to the Accounts

C1 Nature and purpose of funds *(may be stated on analysis of funds worksheets)*

See additional notes worksheets

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			Nil

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
--	---

C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
---	---

C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
See C6 below	See C6 below		

C6 Other information

Trustees, and persons connected with trustees, were re-imbursed on production of receipts for any payments made by them on behalf of the charity for its express purposes. Otherwise no payments were made to trustees or connected persons.

SC023430

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	325				325	929
Legacies					-	
Grants					-	
Receipts from fundraising activities	8,479				8,479	6,924
Gross trading receipts					-	
buildings					-	
Rents from land & buildings	4,712				4,712	2,131
Gross receipts from other charitable activities					-	
Sub total	13,516	-	-	-	13,516	9,984
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	13,516	-	-	-	13,516	9,984
Payments						
Expenses for fundraising activities	3,027				3,027	2,518
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	7,160				7,160	5,541
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	10,187	-	-	-	10,187	8,059
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	10,187	-	-	-	10,187	8,059
Net receipts / (payments)	3,329	-	-	-	3,329	1,925
Transfers to / (from) funds					-	
Surplus / (deficit) for year	3,329	-	-	-	3,329	1,925

Nature and purpose of funds

There is only one unrestricted fund, the general fund, which covers all activities other than those funded by restricted grants. The major charitable activity is to maintain and improve the Cousland Village Hall as the centre of the social life of the village enabling all the charitable purposes.

Cousland Village Association

SC023430

Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
	Midlothian Council Grant	Robertson Trust Grant	Corra Foundation Grant			
Receipts						
Donations					-	
Legacies					-	
Grants	800	3,000	3,000		6,800	1,100
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	800	3,000	3,000	-	6,800	1,100
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	800	3,000	3,000	-	6,800	1,100
Payments						
Expenses for fundraising activities	800				800	1,100
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities		3,000			3,000	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	800	3,000	-	-	3,800	1,100
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	800	3,000	-	-	3,800	1,100
Net receipts / (payments)	-	-	3,000	-	3,000	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	-	-	3,000	-	3,000	-

Nature and purpose of funds

The £800 grant from Midlothian Council was a contribution to the costs of the Cousland Gala Day held in August 2025.
The £3000 grant from The Robertson Trust (received January 2025) was for kitchen improvements completed in 2025 for a total of £3,558.
The £3000 grant from The Corra Foundation (received December 2025) was for other hall improvements planned for 2026.

APPENDIX 3



		Independent examiner's report on the accounts v2					
Report to the trustees/members of	Charity name	Cousland Village Association					
	Registered charity number	SC 023430					
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	1	1	2025	to	31	12	2025
Set out on pages	Whole Appendix 2 i.e. Sections A,B,C plus Additional Analysis 1,2,and 3						(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.						
Independent examiner's statement	In the course of my examination, no matter has come to my attention						
	<ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations 						
	have not been met, or						
	<ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 						
Signed**:	John K Kirk			Date:	26 February 2025		
Name:	John K Kirk						
Relevant professional qualification(s) or body (if any):							
Address:	37 Hadfast Rd						
	Cousland						
	Midlothian						
	EH22 2NZ						

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page. ** OSCR will accept digital or typed signatures