

# THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

### RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form

SCC A3 (R&P)

Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: Greenock & District

Charity No: SCO23152

Fund-name/purpose (if not held for the Unit's general purposes):-

THIS  
YEAR  
£

LAST  
YEAR  
£

Notes

#### REVENUE RECEIPTS –

ANNUAL FUND/DIRECT GRANT  
SCAVA (Sea Cadet Victualling Allowance)  
OTHER GRANTS  
CADET CONTRIBUTIONS  
OTHER DONATIONS / LEGACIES  
FUNDRAISING & SPECIAL EVENTS PROCEEDS

1		£0.00
2	£339.00	£720.70
3	£24,950.00	£10,700.00
4	£3,385.00	£4,257.00
5	£9,306.88	£1,818.80
6	£1,707.97	£10,556.57

#### OTHER CHARITABLE ACTIVITIES:

COMPETITION RECEIPTS  
COURSE FEES  
SUNDRY SALES RECEIPTS  
BANK DEPOSIT INTEREST  
PROPERTY RENTS (includes any occasional  
OTHER REVENUE RECEIPTS

7	£0.00	£0.00
8	£0.00	£0.00
9	£0.00	£0.00
10	£0.00	£0.00
11	£0.00	£0.00
12	£3,472.46	£200.00

#### TOTAL REVENUE RECEIPTS

A

£43,161.31 £28,253.07

#### NON-REVENUE RECEIPTS –

PROCEEDS FROM SALES OF OTHER FIXED ASSETS

13 £0.00 £0.00

#### TOTAL NON-REVENUE RECEIPTS

B

£0.00 £0.00

(\*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

#### TOTAL RECEIPTS = A + B

C

£43,161.31 £28,253.07

#### Reconciliation:-

#### NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)  
- NON-REVENUE ITEMS (= B – E from page AC2)  
- COMBINED (=G+H)

G -£7,012.39 £28,253.07  
H £0.00 £0.00  
-£7,012.39 £28,253.07

CASH/BANK BALANCE FROM LAST YEAR-END

£34,213.77 £34,189.85

CASH/BANK BALANCE AT THIS YEAR-END

2025

£27,201.38 £34,213.77

AC1

# THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

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Apr-19

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Charity No: SCO23152

Fund-name/purpose (if not held for the Unit's general purposes):-

THIS  
YEAR

LAST  
YEAR

Notes

£

£

### REVENUE PAYMENTS –

#### DIRECT CHARITABLE ACTIVITY COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS  
COMPETITION COSTS  
FUEL & TRAVEL COSTS  
CATERING COSTS  
TRAINING COURSES COSTS  
ARTICLES PURCHASED FOR RESALE

14	£0.00	£0.00
15	£0.00	£0.00
16	£0.00	£0.00
17	£0.00	£0.00
18	£677.44	£782.20
19	£0.00	£0.00

#### OVERHEAD COSTS FOR:

RENT / COUNCIL TAX  
HEAT, LIGHT & WATER  
TELEPHONE & BROADBAND  
OFFICE SUPPLIES, POSTAGE & PRINTING

20		£0.00
21	£7,290.50	£9,851.16
22		£0.00
23	£48.97	£272.44

#### MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE  
BOATS  
VEHICLES  
OTHER MISC EQUIPMENT  
INSURANCE COSTS  
BANK INTEREST & CHARGES

24	£14,123.48	£4,503.38
25	£20,646.41	£4,226.19
26	£322.50	£1,748.98
27		£0.00
28	£3,552.98	£3,068.48
29	£4.25	£0.00

#### CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINERS  
FOR OTHER PROFESSIONAL FEES  
FOR LEGAL ADVICE (for constitution or trustees)  
OTHER REVENUE COSTS

30	£0.00	£0.00
31	£0.00	£0.00
32	£0.00	£0.00
33	£3,507.17	£3,776.32
D	£50,173.70	£28,229.15

#### TOTAL REVENUE PAYMENTS

#### NON-REVENUE PAYMENTS –

ASSETS

34	£0.00	£0.00
----	-------	-------

TOTAL NON-REVENUE  
TOTAL PAYMENTS (=D+E)

E  
F

£0.00	£0.00
£50,173.70	£28,229.15

(\*Attach that Fund's similar Account of Payments as page AC2A, and so on)

AC2

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Apr-19

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

**Charity No:** SCO23152

(English/Welsh Units: No valuations/costs or accounts notes required)

**LAST  
YEAR  
£**

CONTINGENT LIABILITIES (estimated total amount)


£550,000.00	£550,000.00
£77,000.00	£77,000.00
£3,000.00	£3,000.00
£7,500.00	£7,500.00
[ ]	[ ]

(\*Show details on an extra attached (numbered) page if necessary)

[ ]	
[ ]	Authority:
[ ]	For how many:
[ ]	Nature:
[ ]	
	- or say if none

Give page no(s).

Unit Chairman

Signed as authorised by the Unit's Management Committee - Date:

AC3



<b>THE SEA CADETS</b> <b>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</b> <b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March</b>		Form SCC A3 (R&P) Apr-19																		
<small>(*Units in Scotland: This Statements form and content and its scrutiny are governed by Regulations – SSI 2006/218)</small> Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November																				
<b>Unit Name:</b> Greenock & District	<b>Charity No:</b> SCO23152																			
<b>Unit address (or address for correspondence):-</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">House name:</td> <td>Sea Cadet HQ</td> </tr> <tr> <td>Street and No:</td> <td>Baker Street</td> </tr> <tr> <td>Area or Estate</td> <td></td> </tr> <tr> <td>Town/City:</td> <td>Greenock</td> </tr> <tr> <td>County</td> <td>Inverclyde</td> </tr> <tr> <td>Post Code:</td> <td>PA15 4TU</td> </tr> </table>			House name:	Sea Cadet HQ	Street and No:	Baker Street	Area or Estate		Town/City:	Greenock	County	Inverclyde	Post Code:	PA15 4TU						
House name:	Sea Cadet HQ																			
Street and No:	Baker Street																			
Area or Estate																				
Town/City:	Greenock																			
County	Inverclyde																			
Post Code:	PA15 4TU																			
<b>Unit Management Team members (the 'charity trustees') at date of signing Report:-</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 60%; height: 40px;"></td><td style="width: 20%;"></td><td style="width: 20%;"></td></tr> <tr><td style="height: 30px;"></td><td></td><td></td></tr> <tr><td style="height: 30px;"></td><td></td><td></td></tr> <tr><td style="height: 30px;"></td><td></td><td></td></tr> <tr><td style="height: 30px;"></td><td></td><td></td></tr> <tr><td style="height: 30px;"></td><td></td><td></td></tr> </table>																				
<b>Names of any other persons who were charity trustees of the Unit at any time in the financial year:-</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 40%; height: 30px;"></td><td style="width: 30%;"></td><td style="width: 30%;"></td></tr> <tr><td style="height: 30px;"></td><td></td><td></td></tr> <tr><td style="height: 30px;"></td><td></td><td></td></tr> <tr><td style="height: 30px;"></td><td></td><td></td></tr> </table>																				
<b>Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &amp;c) [not: Scotland]:-</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 40%; height: 30px;"></td><td style="width: 30%;"></td><td style="width: 30%;"></td></tr> </table>																				
<b>Nature and date of the Unit's constitution (governing document):-</b> Governed by Sea Cadet Standard Constitution																				
<b>The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-</b>																				
Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.																				
<b>The Unit's charitable purpose(s) as set out in its constitution is:-</b> To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).																				
<b>The Unit's main activities and achievements in the financial year were:-</b> The Unit has increased fundraising activities this year. Relocation and development of our waterside facility at Great Harbour is almost complete. The costs related to this are a growing concern.																				
<b>Public Benefit</b> The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by: <ul style="list-style-type: none"> <li>Regular and structured activities with a nautical theme.</li> <li>Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.</li> <li>Availability of formal educational achievements whilst taking courses to earn badges and promotions</li> </ul>																				
Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.																				



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Unit Name: Greenock & District

Charity No: SCO23152

#### Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level 12 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in Year-end reserves amounted £27,201.00 28 months' on that basis.

[Delete this section if not applicable]

The Unit holds <enter sum> in designated funds representing fixed assets needed for future activities and <enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Note: The statutory audit or independent examination report on the accounts

AC5

## SET - UP PAGE

Please enter the relevant data into the cells shaded

R I I F


UNIT NAME
Greenock & District
CHARITY NUMBER
SCO23152
YEAR ENDING
2025

RECONCILIATION	
Opening Balances	
£32,647.97	Bank Account
£0.00	Saving Account
£1,565.80	Petty Cash
£34,213.77	Total Opening Balance at 1st April 2024
Closing Balances	
£32,512.33	Bank Account
£0.00	Saving Account
-£5,310.95	Petty Cash
£27,201.38	Total Closing Balance at 31st March 2025
£27,201.38	Closing Balance per A3 Report
£0.00	

# APPENDIX 3

# OSCr

Office of the Scottish Charity Regulator

Independent examiner's report on the accounts		v2																		
Report to the trustees/members of	Charity name Greenock & District Sea Cadet Corps																			
Registered charity number	SC023152																			
On the accounts of the charity for the period	<table border="1"> <thead> <tr> <th colspan="3">Period start date</th> <th colspan="3">Period end date</th> </tr> <tr> <th>Day</th> <th>Month</th> <th>Year</th> <th>Day</th> <th>Month</th> <th>Year</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>04</td> <td>2024</td> <td>to</td> <td>31</td> <td>03 2025</td> </tr> </tbody> </table>		Period start date			Period end date			Day	Month	Year	Day	Month	Year	01	04	2024	to	31	03 2025
Period start date			Period end date																	
Day	Month	Year	Day	Month	Year															
01	04	2024	to	31	03 2025															
Set out on pages	AC1 – AC5 & Pg1 – Pg5 (remember to include the page numbers of additional sheets)																			
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>																			
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>																			
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <ol style="list-style-type: none"> <li>which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> <li>to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> </li> </ol> <p>have not been met, or</p> <ol style="list-style-type: none"> <li>to which, in my opinion, attention should be drawn in order to enable a proper</li> </ol>																			
Signed																				
Name	CIMA																			
Relevant professional qualification(s) or body (if any):	CIMA																			
Address:	<p>Accounts Office 1c Union Street Greenock PA16 8JH</p>																			

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.



GREENOCK & DISTRICT SEA CADET CORPS  
UMC ACCOUNT 00466694

2024/25

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	TOTALS
Open Bal													£ 27,005.01

INCOME

Int				10000.00	11200.00	3750.00							24950.00
Grants Other													0.00
Grant SCA				1850.00									1850.00
Tf CO/PSA			233.51		123.89								357.40
Fund Rais													0.00
SCVA													339.00
SCAS			109.00		160.00		70.00						0.00
Sc Water										1445.00	1540.00		5635.00
Donations		1000.00	1000.00	200.00	250.00	200.00							570.60
Ins Claim					570.60					5.90	128		1646.20
Misc					912.30	600.00							35348.20

EXPENDITURE

Post/Adv	167.10	167.10	167.10	1434.98	167.10	12.01	165.63	187.29	234.60	200.09	205.08	393.67	0.00
Elec	653.83	653.83	653.83	653.83	653.83	47.68		89.08	94.71	95.18	91.90	101.05	3788.75
Gas				926.24	291.86	291.86	291.86	291.86	291.86	291.86	291.86		3552.98
Ins		291.86	291.86										0.00
Sc Water													0.00
Rent/Rates													10845.00
Bld Mnt													8099.10
Boat Mnt													0.00
Vehicles													0.00
Gift/Don													5000.00
Tf CO		2500.00											404.00
Misc				100.00	2500.00					304.00			35191.58

Bank Bal

156.62  
£ 27,161.63

## GREENOCK &amp; DISTRICT SEA CADET CORPS

CO AC

2024/25

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	TOTALS	
<b>Open Bal</b>														<b>1346.75</b>
Subscriptions	A	458.00	545.00	456.00	502.00	576.00	478.00	370.00					3385.00	
Donations	B												0.00	
Collections	C				1731.2	586.00		20.00	220.00				2557.20	
Grants	D												0.00	
Tft from UMC	E												5000.00	
Misc	F		2500.00			2500.00							1255.66	
Sponsorship	G			1255.66									0.00	
	H												0.00	
													0.00	
HQ Maintenance	1	186.38	1349.68	0.00	110.75	0.00	286.97	17.92	33.98	400.00	0.00	366.60	526.20	3278.48
Boat Maintenance	2	2233.00	87.00	500.00	256.92	4377.77	297.60	0.00	0.00	0.00	4795.02	0.00	0.00	12547.31
Vehicle Maintenance	3	0.00	0.00	0.00	0.00	77.50	245.00	0.00	0.00	0.00	0.00	0.00	0.00	322.50
Travel	4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47.98	0.00	0.00
Victualling	5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sports	6	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Stationary	7	0.00	0.00	0.00	0.00	0.00	0.00	48.97	0.00	0.00	0.00	0.00	0.00	48.97
Postage	8	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Uniforms	9	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23.80	0.00	23.80
Training	10	0.00	37.44	0.00	0.00	90.00	0.00	550.00	0.00	0.00	0.00	0.00	0.00	677.44
Engraving	11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous	12	0.00	897.79	237.00	432.09	0.00	0.00	72.60	300.00	188.65	0.00	0.00	0.00	2128.13
														19074.61
		2419.38	2371.91	737.00	799.76	4545.27	829.57	669.49	333.98	588.65	4795.02	438.38	526.20	-6876.75
Running Monthly Bal														
Close Bal		-614.63	58.46	1033.12	2466.56	1583.29	1231.72	932.23	818.25	229.60	-4565.42	-5003.80	-5530.00	-5530.00

12197.86

**P&SA Ac**  
2024/25

Close Ba

BALANCED SURPLUS




GREENOCK & DISTRICT SEA CADET CORPS  
2024/25 ACCOUNT SUMMARIES

Page 4

UMC		CO		P&SA		TOTALS	
(A3 Ref)	Open Bal		Open Bal		Open Bal		
10 INT		£ 27,005.01	4 Subscriptions	£ 3,385.00	10 Bank Int	£ -	£ 5,862.01
3 Grants (Other)	£ 24,950.00		6 Fundraising	£ -	6 Bonus Ball	£ -	£ 34,213.77
1 Grant SCA	£ -		5 Donations	£ 2,557.20	6 Fundraising	£ 1,350.57	
1 Grant SCA (Cap)	£ -		2 Uniforms	£ 1,255.66	5 Donation Rcd	£ 1,114.68	
Tf PSA to Ins.	£ 1,850.00	*	12 Misc	£ 5,000.00	3 Grant	£ -	
Tf from C.O.	£ -		Tf from UMC	£ -	12 Misc	£ -	
2 SCVA	£ 339.00						
5 Donations	£ 5,635.00						
6 Fundraising	£ 357.40						
12 Ins. Claim	£ 570.60						
12 Misc.	£ 1,646.20	£ 35,348.20		£ 12,197.86		£ 2,465.25	£ 43,161.31
21 Elec	£ 3,501.75		24 HQ Maintenance	£ 3,278.48	29 Bank Tax	£ 4.25	
21 Gas	£ 3,788.75		25 Boat Maintenance	£ 12,547.31	14 BonusBall winner	£ -	
28 Ins	£ 7,290.50		26 Vehicle Maintenance	£ 322.50	33 Sundries	£ 903.26	
24 Bid Mnt	£ 3,552.98		16 Travel	£ -	14 Fundraising	£ -	
25 Boat Mnt	£ 10,845.00		17 Victualling	£ 47.98	33 Donations	£ 1,850.00	*
26 Vehicle Mnt	£ 8,099.10		23 Stationary	£ -	TRF UMC Ins.	£ -	
20 Rent/Rates	£ -		23 Postage	£ 48.97			
18 Training Courses	£ -		33 Uniforms	£ 23.80			
33 Miscellaneous	£ 404.00		18 Training	£ 677.44			
Tf CO	£ 5,000.00	*	33 Engraving	£ -			
	£ 35,191.58		33 Miscellaneous	£ 2,128.13			
Surplus/Deficit		£ 156.62	Tf to UMC	£ -			
			Surplus/Deficit	£ 19,074.61			
Close Bal		£ 27,161.63		£ 6,876.75	Close Bal		£ 5,568.75
				£ 5,530.00			£ 27,201.38

Notes  
\* Transfer between accounts (not required on A3)

Unit Treasurer  
Unit Chairman

  
Date 06/10/25  
  
Date 06/10/25

