

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025

Form
SCC A3 (R&P)
Jan-20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2025

Unit
Name: Musselburgh

Charity No: SC022708

Fund-name/purpose (if not held for the Unit's general purposes):-

REVENUE RECEIPTS –

ANNUAL FUND/DIRECT GRANT - (restricted)
OTHER GRANTS - (unrestricted)
SCAVA (Sea Cadet Victualling Allowance)
CADET CONTRIBUTIONS
OTHER DONATIONS / LEGACIES
FUNDRAISING & SPECIAL EVENTS PROCEEDS

	THIS YEAR £	LAST YEAR £
	£12,305.32	£27,433.33
	£0.00	£5,500.00
	£0.00	£88.00
	£11,077.00	£10,678.32
	£9,884.19	£3,737.65
	£14,565.87	£15,891.48

OTHER CHARITABLE ACTIVITIES:

COMPETITION RECEIPTS
COURSE FEES
SUNDRY SALES RECEIPTS
BANK DEPOSIT INTEREST
PROPERTY RENTS (includes any occasional)
OTHER REVENUE RECEIPTS

	£196.95	£0.00
	£472.58	£518.48
	£4,096.58	£4,579.14
	£408.78	£329.03
	£0.00	£0.00
	£5,267.69	£4,434.08

TOTAL REVENUE RECEIPTS

A

£58,274.96 £73,189.51

NON-REVENUE RECEIPTS –

PROCEEDS FROM SALES OF OTHER FIXED ASSETS

	£225.03	£126.36
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TOTAL NON-REVENUE RECEIPTS

B

£225.03 £126.36

(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

TOTAL RECEIPTS = A + B

C

£58,499.99 £73,315.87

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)
- NON-REVENUE ITEMS (= B – E from page AC2)
- COMBINED (=G+H)

G

H

£14,420.73 £33,050.78
-£34,180.81 £126.36
-£19,760.08 £33,177.14

CASH/BANK BALANCE FROM LAST YEAR-END

CASH/BANK BALANCE AT THIS YEAR-END

£65,682.01 £32,504.87
£45,921.93 £65,682.01

AC1

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Name: Musselburgh

Charity No: SC022708

Fund-name/purpose (if not held for the Unit's general purposes):-

Notes

THIS
YEAR
£

LAST
YEAR
£

REVENUE PAYMENTS –

DIRECT CHARITABLE ACTIVITY COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS
COMPETITION COSTS
FUEL & TRAVEL COSTS
CATERING COSTS
TRAINING DELIVERY COSTS
ARTICLES PURCHASED FOR RESALE

	£6,608.04	£4,406.01
	£0.00	£0.00
	£569.64	£1,319.02
	£1,762.34	£1,478.95
	£3,113.38	£2,115.95
	£2,602.42	£3,847.47

OVERHEAD COSTS FOR:

RENT / COUNCIL TAX
HEAT, LIGHT & WATER
TELEPHONE & BROADBAND
RUNNING COST Inc POSTAGE, PRINTING & OTHER

	£471.00	£440.00
	£7,808.00	£6,157.00
	£1,433.92	£1,160.47
	£6,082.08	£2,763.90

MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE
BOATS
VEHICLES
OTHER MISC EQUIPMENT
INSURANCE COSTS
BANK INTEREST & CHARGES

	£6,349.83	£8,324.25
	£1,478.71	£276.79
	£2,741.24	£1,098.53
	£531.38	£1,267.76
	£2,302.25	£2,870.16
	£0.00	£919.50

CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION
FOR OTHER PROFESSIONAL FEES
FOR LEGAL ADVICE (for constitution or trustees)
OTHER REVENUE COSTS

	£0.00	£0.00
	£0.00	£152.97
	£0.00	£0.00
	£0.00	£1,540.00
D	£43,854.23	£40,138.73

TOTAL REVENUE PAYMENTS

NON-REVENUE PAYMENTS – ASSETS

	£34,405.84	£0.00
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TOTAL NON-REVENUE TOTAL PAYMENTS (=D+E)

E
F

£34,405.84	£0.00
£78,260.07	£40,138.73

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

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Unit Name: Musseilburgh

Charity No: SC022708

In E&W: STATEMENT OF ASSETS & LIABILITIES

ASSETS:

CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)

BANK DEPOSITS (if any) not included above

LOANS RECOVERABLE

OTHER DEBTS (total recoverable – exclude any "accruals")

*STOCKS OF ITEMS FOR RESALE (total cost)

INVESTMENTS (present value of securities &c)

INVESTMENTS (ditto – belonging to a Restricted Fund, if

*OTHER FIXED ASSETS:

- LAND & BUILDINGS

- BOATS

- VEHICLES

- COMPUTERS & OTHER EQUIPMENT

*For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above

LIABILITIES

LOANS REPAYABLE

OTHER CREDITORS (total payable – exclude any "accruals")

CONTINGENT LIABILITIES (estimated total amount)

[Scottish] ACCOUNTS NOTES* (if not within Annual Report)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

Amount of any trustee expenses reimbursed and for how many trustees

Amount and nature of any other trustee-transactions

(including with connected persons, stating the together with any amount owing at the year-end (say if

Any further information that 'may reasonably assist' a reader's understanding

(*Show details on an extra attached

Signed as authorised by the Unit

Noted by the Unit Secretary or independent examination report on this Statement of Account must be attached.

V 3.0

AC3

Name of Fund

THIS YEAR
£

LAST YEAR
£

if restricted

£45,921.93 £65,682.01

£0.00 £0.00

£0.00 £0.00

£0.00 £0.00

£100.00 £0.00

£0.00 £0.00

£0.00 £0.00

£5,000.00 £0.00

£38,000.00 £38,000.00

£60,000.00 £60,000.00

£11,000.00 £11,000.00

[] []

£0.00 £0.00

£0.00 £0.00

£0.00 £0.00

[Amounts] Particulars

Give page no(s).
- or say if none

[]

(or say if none)

[]

(or say if none)

[] Authority:

[] For how many:

[] Nature:

[]

Give page no(s).

[] - or say if none

9/6/25

Unit Treasurer

Unit Chairman

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Jan-20

Unit Name: Musselburgh

Charity No: SC022708

Unit address (or address for correspondence):-

House name:

Musselburgh Sea Cadets & Royal Marines Cadets

Street and No:

11-19 South Street

Area or Estate:

Town/City:

Musselburgh

County:

East Lothian

Post Code:

EH21 6AT

Unit Management Committee members (the 'charity trustees'):-

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not: Scotland]:-

Nature and date of the Unit's constitution (governing document): Governed by Sea Cadet Standard Constitution

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

The Unit's main activities and achievements in the financial year were:-

70th Anniversary Celebrations, Purchase of New Minibus, Fundraising Events, Community Engagement, Cadet and Volunteer Development, Progression with the RML Detachment.

Public Benefit

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

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Unit
Name: Musselburgh

Charity No: SC022708

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to _____ months
revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income
Year-end reserves amounted to _____ months' on that basis.

[Delete this section if not applicable]

The Unit _____ <enter sum> _____ in designated funds representing fixed assets needed for future activities
holds _____ and
<enter sum> for future projects to be carried out in _____ <Enter No of Months/Yrs> as currently
planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of
was in deficit to the extent of _____
and the steps being taken to rectify it are:- _____

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes
are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the
Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in
Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Committee: _____

Unit Treasurer

Unit Chairman

Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Musselburgh

On accounts for the
year ended

31st March 2025

Charity no

SC022708

Set out on pages

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *).

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Name:

Date: 08/01/25

Relevant professional
qualification(s) or body
(if any)

Address