

Hayshead Playgroup

Scotland · Charity number SC022342

Details

Status	Active
Legal form	Unincorporated association
Registered	1993-09-23
Register	View on the OSCR register

Contact

Address	Abbey View Campus Hayshead Primary School Hayshead Road Arbroath Angus DD11 5FE
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Activities

Activities: 'It carries out activities or services itself'

Purposes: 'the advancement of education', 'the advancement of citizenship or community development', 'the advancement of public participation in sport'

What the charity does: Our group is committed to fostering both educational and social growth in preschool-aged children, prioritising child-centred learning and imaginative play. We offer a secure and supportive setting where children feel content and cared for. We believe that every child should be encouraged to acquire new abilities at their own pace, helping them to build confidence and broaden their understanding of the wider world.

Beneficiaries: 'Children or young people'

Objectives: The aim of the playgroup is to promote the aim of the Scottish Pre-school Play Association which is to advance the education of pre-school children so that they may take a constructive place in the community, and also the education of their parents and other adults, children and teenagers, and in the furtherance of that aim. (a) to provide safe and satisfying play in which parents take part when appropriate. (b) to encourage other charitable activities through which parents may help the children.

Geography

- **Main operating location:** Angus
- **Geographical spread:** A specific local point, community or neighbourhood

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£220,650	£213,973	-	10
2024-07-31	£213,680	£218,630	-	10
2023-07-31	£210,914	£219,856	-	10
2022-07-31	£206,482	£188,630	-	9
2021-07-31	£176,122	£153,497	-	8

Hayshead Playgroup

Scotland - Charity number SC022342

Accounts



Hayshead Playgroup

Trustees' Annual Report and Financial Statements

1st August 2024 - 31st July 2025



Learning
through nature



learning
through play



Hayshead Playgroup
Scottish Charity Number: SC022342
Abbey View Campus
Hayshead Road
Arbroath
DD11 5FE

Tel: 01241 433798

Mobile: 07484545419

Email: Hayshead.playgroup@hotmail.co.uk

Structure, Governance, and Management

Hayshead Playgroup operates as a charitable, unincorporated body, governed by the Early Years Group Constitution. Trustees are either elected or re-elected at the Annual General Meeting each year, with the option for additional trustees to be co-opted during the year.

The Playgroup employs both a Manager and a Deputy Manager who oversee daily operations in close collaboration with the Trustees. To fulfil the group's requirements, there are also five early years practitioners, two support workers, and one administrator on staff.

Hayshead Playgroup Charity Trustees

Trustees	Position Held	Date (if new)	Date of Finish
Kelly Craig	Chairperson		
Danielle Dickson	Vice Chairperson		
Danielle Dickson	Secretary		
Brandon Craig	Treasurer		
Melissa Mearns	Committee		
Beverley McWilliams	Committee		
Katrina Foster	Committee		
Kayleigh Black	Committee		

Committee members who left were due to their child's natural progression to nursery or school.

Objectives and Activities

Our group is committed to fostering both educational and social growth in preschool-aged children, prioritising child-centred learning and imaginative play. We offer a secure and supportive setting where children feel content and cared for. We believe that every child should be encouraged to acquire new abilities at their own pace, helping them to build confidence and broaden their understanding of the wider world.

We are dedicated to aligning our practice with both local and national policies, supporting key milestones for children aged 3–5 through the implementation of the Curriculum for Excellence. For our youngest children, aged 2–3, we adhere to Scotland's national guidance for Early Years, “Realising the Ambition: Being Me” .

- Numeracy
- Literacy
- Health and Well-being

All children’s learning and development is documented through online e-journals, which staff use to track progress and create opportunities to challenge future learning. These journals are accessible to parents and carers, who are invited to review and contribute their own feedback.

We offer targeted support to individual children and their families, in accordance with the Scottish Government’s “Getting it Right for Every Child” framework.

As of August 2021, through demands in the local area, we were able to increase our capacity from 24 to 28 children. The Early Years Childcare Expansion in Scotland allowed us to primarily focus on funded children, offering only full-time, term-time-only spaces for 3–5-year-olds and eligible 2-year-olds.



**Out and about in
Arbroath- learning
about our community
and the people in it.**



Feedback from Angus Council and Care Inspectorate

In December 2022 we had a visit from the Care Inspectorate for an unannounced inspection. This was a positive experience, which was echoed in the feedback given, see below.

Quality Indicator 1.1 Nurturing care and support.

“We found significant strengths in aspects of the care provided, and how these supported positive outcomes for children, therefore we evaluated this key question as very good. The children were happy and settled in the playgroup. They were enjoying their time in the setting, playing and having fun with friends and staff. Staff were kind, caring and nurturing in their approach with children. They knew children well and spoke knowledgeably and confidently about children’s individual care needs and how they were supported. Staff were very responsive to children, respectful and kind in their approach, reassuring children, comforting them when needed and giving cuddles if they wished them. It was evident attachments had been developed between children and staff. There was chatter and laughter throughout the day as staff joined in children’s play and learning. Children told us they were having fun.”

How good is our care, play, and learning?	5 – Very Good
How good is our setting?	5 – Very Good
How good is our leadership?	5 – Very Good
How good is our staff team?	5 – Very Good

As we are in partnership with the local authority, each year we are inspected by Angus Council to monitor our quality of provision.

One of the findings from this visit in November 2024 identified the following strength.

“The warm welcoming and nurturing environment is well planned with thoughtful provocations to inspire children's imagination and creativity. A wide range of sensory opportunities were accessible for all children to engage with and support emotional regulation.”

Overall, this annual visit was positive and through discussion between the Manager and Angus Council, a shared vision for the next year's improvements was agreed upon.

Financial review

The charity's total income for this year was £220,650. The majority of this was from council funding (£219,818) and went towards the playgroup's day-to-day running, e.g. staff costs, food, and resources.

Playgroup fundraising total was £656.07 which went directly to fund excursions and resources for the children.

The total expenditure was £213,973.

The free reserves of the charity represented by the unrestricted general fund is £54,001

Statement of the charity's policy on reserves

The Trustees consider that free reserves of £45,000 (held in a separate interest bearing bank account) should be maintained; this would be equivalent to 3 months' wage costs.

The Trustees aim to deploy any reserve funds to advance the goals of the charity. They oversee the organisation's long-term vision and are responsible for its strategic planning.

Declaration

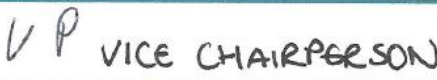
Signed on behalf of the charity trustees:



Print name



Designation



Date



Report of the Independent Examiner To the Trustees of Hayshead Playgroup

I report on the accounts of Hayshead Playgroup (the charity) for the year ended 31 July 2025, which are set out on pages 10 to 12.

Respective responsibilities of trustees and examiner

The trustees of the charity, are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Paul FCIE
29 Avon Crescent
Broughty Ferry
Dundee
DD5 3TX

Date: 30 April 2026

Hayshead Playgroup

Receipts and Payments Account for the year ended 31 July 2025

	Note	Unrestricted Fund £	Restricted Fund £	Total Funds 2025 £	Total Funds 2024 £
Receipts:					
Fee income	4	219,818	-	219,818	211,813
Donations & fundraising		666	-	666	1,867
Bank interest		166	-	166	-
Total Receipts in year		220,650	-	220,650	213,680
Payments:					
Fundraising expenses					
Fundraising costs		-	-	-	-
Charitable activity					
Staff costs		184,466	-	184,466	187,050
Training		490	-	490	26
Equipment		-	-	-	22
Resources		9,257	-	9,257	9,198
Trips		32	-	32	484
Travel		340	-	340	122
Events & animal care		866	-	866	1,121
Garden area		999	-	999	1,758
School meals		-	-	-	-
Groceries		11,159	-	11,159	13,233
Children's clothing		502	-	502	-
Uniforms, PPE & First Aid		364	-	364	784
Laundrette		340	-	340	241
Telephone		1,381	-	1,381	1,213
Stationery & admin		2,419	-	2,419	2,184
Insurance		880	-	880	863
Other costs		278	-	278	131
Governance					
Independent examiner's fee		200	-	200	200
Total Payments in year		213,973	-	213,973	218,630
Net receipts / (payments) in year		6,677	-	6,677	(4,950)

Hayshead Playgroup

Statement of Balances at 31 July 2025

	Unrestricted Fund £	Restricted Fund £	Total Funds 2025 £	Total Funds 2024 £
Funds Reconciliation:				
Funds brought forward at 1 August 2024	47,324	-	47,324	52,274
Net receipts / (payments) in year	6,677	-	6,677	(4,950)
Funds carried forward at 31 July 2025	54,001	-	54,001	47,324
Bank & Cash Balances:	£	£	£	£
Bank account	8,788	-	8,788	47,278
Savings account	45,165	-	45,165	23
Petty cash	48	-	48	23
Bank & cash balances at 31 July 2025	54,001	-	54,001	47,324

Liabilities at year end	£	£
HMRC for PAYE & NIC (July 2025- paid August)	1,737	-
Staff pensions (July 2025 - paid August)	707	-

The accounts on pages 10 to 12 were approved by the Trustees on 30 April 2026 and are signed on their behalf by:



Date: 30 April 2026

Hayshead Playgroup

Notes to the Accounts

For the Year Ended 31 July 2025

1. Basis of accounting

The accounts have been prepared on a receipts and payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Nature and purpose of funds

Unrestricted funds can be used in furtherance of any of the charitable objects at the discretion of the trustees. An unrestricted 'general' fund is maintained for the day to day operations of the Society.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

3. Trustees' remuneration and expenses

No remuneration was paid to trustees during the year and no expenses were reimbursed to them.

4. Fee income

	2025	2024
	£	£
Angus Council	<u>219,818</u>	<u>211,813</u>
	219,818	211,813

5 Staffing

	No.	No.
Head count basis	<u>10</u>	<u>10</u>

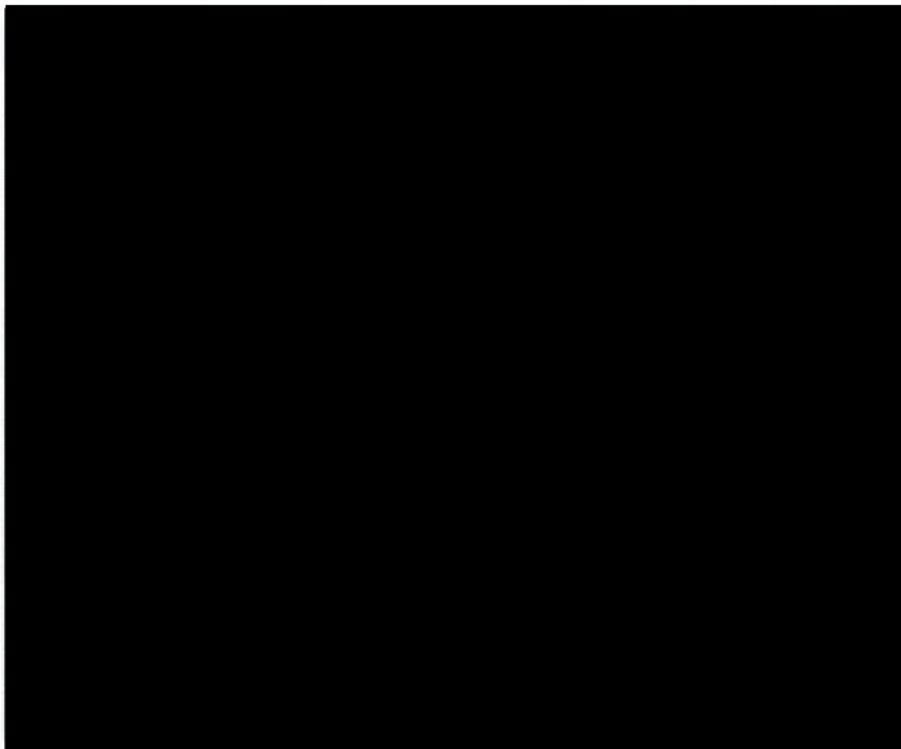
Hayshead Playgroup

Scotland - Charity number SC022342

Accounts



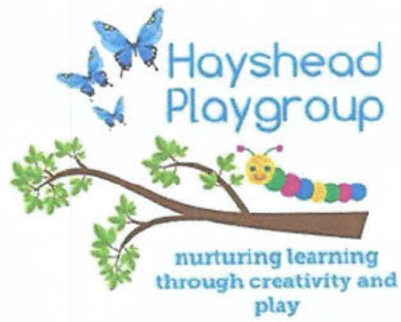
Hayshead Playgroup
Trustees' Annual Report and
Financial Statements
1st August 2023 - 31st July 2024



learning
through play

Playgroup

2000



Hayshead Playgroup
Scottish Charity Number: SC022342
Abbey View Campus
Hayshead Road
Arbroath
DD11 5FE

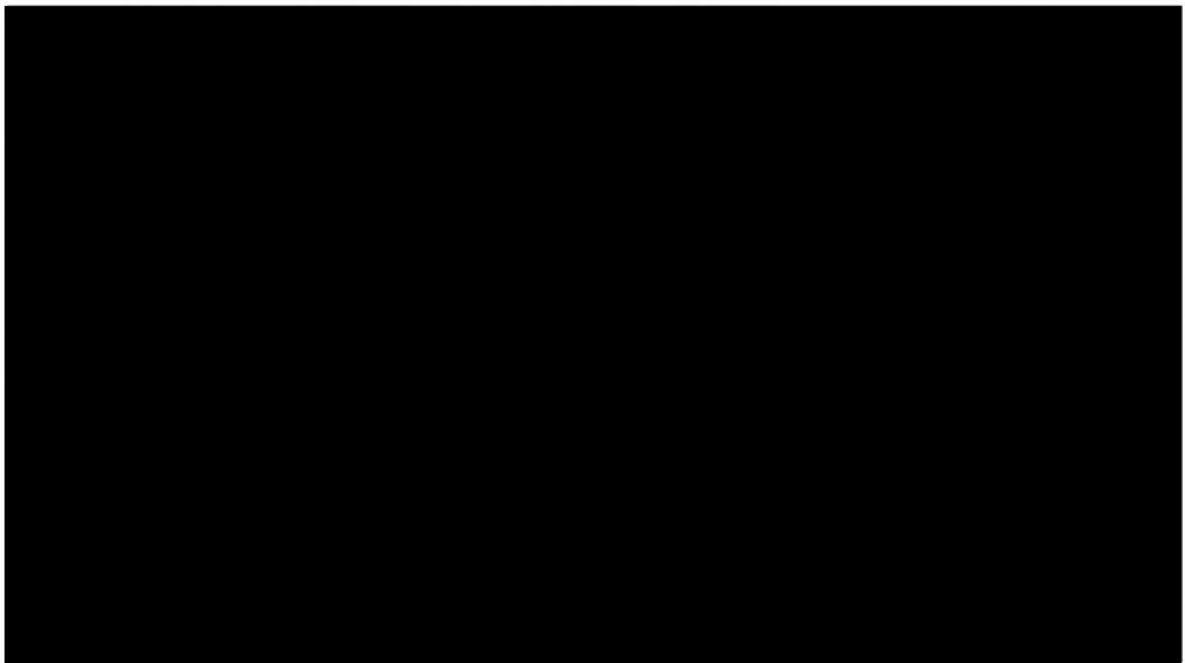


Structure, Governance, and Management

Hayshead Playgroup is a charitable unincorporated organisation that is governed by an Early Years Group Constitution. All the Trustees are appointed or reappointed at the Annual General Meeting held each year. Trustees may be co-opted throughout the year.

The Playgroup also employs a Manager and Deputy Manager to manage the day-to-day running of the group in partnership with the Trustees. In addition, to meet the needs of the group, we employ 5 early-year practitioners, 2 support workers, and one administrator.

Hayshead Playgroup Charity Trustees



Committee members that left were due to their child's natural progression to nursery or school.

Objectives and Activities

The group aims to advance the education and social development of preschool children with an emphasis on child-led learning experiences and play. We provide a safe and nurturing group environment where children are happy and cared for. We believe every child should gradually learn new skills that build self-confidence and increase awareness of the world around them.

We strive to incorporate local and national policy and procedures, nurturing curricular milestones for children 3-5 years old through the delivery of the Curriculum for Excellence. For our youngest children aged 2-3, we follow national practice guidance for early years in Scotland “Realising the Ambition: Being Me”.

- Numeracy
- Literacy
- Health and Wellbeing

All children’s learning and development is documented through folios which staff use to track progress and create opportunities to challenge future learning.

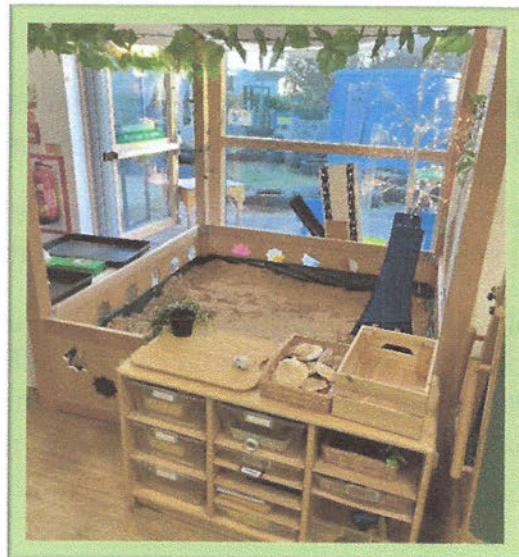
We provide targeted support for individual children and their families following guidance set out by the Scottish Government, “Getting it Right for Every Child.”

As of August 2021, through demands in the local area, we were able to increase our capacity from 24 to 28 children. The Early Years Childcare Expansion in Scotland allowed us to primarily focus on funded children, offering only full-time, term-time-only spaces for 3–5-year-olds and eligible 2-year-olds.

Achievements and Performance

During the academic year of 2023/2024, we had an unusually high number of children with additional support needs apply; therefore we adapted the room by creating sensory spaces, this included an indoor sand pit at a cost of £250.00 and we purchased sensory resources at a cost of £250.00

Below are some examples of these changes;



Engagement with Parents and the Local and Wider Community

Our children love to go out and explore the local area where they can learn about what goes on in their community.

This year they visited Arbroath Abbey, the local supermarket, the pet shop and went on a bus trip.

The end of term trip was a train journey to Carnoustie where they had a picnic and played at the park.

To help transition children into the playgroup and support children moving onto nursery and Primary 1 we worked in partnership with them to run a parenting support group called Peeps.

Feedback from Angus Council and Care Inspectorate

In December 2022 we had a visit from the Care Inspectorate for an unannounced inspection. This was a positive experience which was echoed in the feedback given, see below.

Quality Indicator 1.1 Nurturing care and support.

“We found significant strengths in aspects of the care provided and how these supported positive outcomes for children, therefore we evaluated this key question as very good. The children were happy and settled in the playgroup. They were enjoying their time in the setting, playing and having fun with friends and staff. Staff were kind, caring and nurturing in their approach with children. They knew children well and spoke knowledgeably and confidently about children’s individual care needs and how they were supported. Staff were very responsive to children, respectful and kind in their approach, reassuring children, comforting them when needed and giving cuddles if they wished them. It was evident attachments had been developed between children and staff. There was chatter and laughter throughout the day as staff joined in children’s play and learning. Children told us they were having fun.”

How good is our care, play, and learning?	5 – Very Good
How good is our setting?	5 – Very Good
How good is our leadership?	5 – Very Good
How good is our staff team?	5 – Very Good

As we are in partnership with the local authority, each year we are inspected by Angus Council to monitor our quality of provision.

One of the findings from this visit in May 2023 identified the following strength.

“The staff have been responsive to parental needs and work with families to support them to enhance their children’s learning and development. They seek advice from other professionals when this is helpful. One example of inviting parents into the setting. There was evidence to support good collaboration with other professionals to support children’s individual needs”

Overall, this annual visit was positive and through discussion between the Manager and Angus Council, a shared vision for the next year's improvements was agreed upon.

Due to Angus Council changing the timescale for our Quality Assurance visit in the summer term, we do not have a new report for this period.

Financial review

The charity's total income for this year was £ 213,680. The majority of this was from council funding (£211813) and went towards the playgroup's day-to-day running, e.g. staff costs, food, and resources.

Playgroup fundraising total was **£1,867** which went directly to fund excursions and resources for the children.

The total expenditure was **£ 218,630**

A second account was opened for helping with fundraising administration.

Statement of the charity's policy on reserves

The Trustees consider that free reserves of £42,000 should be held, this would be equivalent to 3 months wage costs.

The Trustee's policy is to use any reserves to further the objectives of the organisation. The Trustees are responsible for the strategic direction and planning of the organisation.

Declaration

Signed on behalf of the charity trustees:



Designation

Hayshead Playgroup
DEPUTE CHAIRPERSON

Date

29/04/25.

To the Trustees of Hayshead Playgroup

I report on the accounts of Hayshead Playgroup (the charity) for the year ended 31 July 2024, which are set out on pages 12 to 14.

Respective responsibilities of trustees and examiner

The trustees of the charity, are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: 29 April 2025

Hayshead Playgroup

Receipts and Payments Account for the year ended 31 July 2024

	Note	Unrestricted Fund £	Restricted Fund £	Total Funds 2024 £	Total Funds 2023 £
Receipts:					
Fee income	4	211,813	-	211,813	205,542
Donations & fundraising		1,867	-	1,867	1,373
Other charitable income	5	-	-	-	80
Total Receipts in year		213,680	-	213,680	206,995
Payments:					
Fundraising expenses					
Fundraising costs		-	-	-	-
Charitable activity					
Staff costs		187,050	-	187,050	172,089
Training		26	-	26	-
Equipment		22	-	22	5,935
Resources		9,198	-	9,198	11,419
Trips		484	-	484	988
Travel		122	-	122	335
Events & animal care		1,121	-	1,121	1,193
Garden area		1,758	-	1,758	1,304
School meals		-	-	-	2,170
Groceries		13,233	-	13,233	15,092
Children's clothing		-	-	-	-
Uniforms, PPE & First Aid		784	-	784	619
Laundrette		241	-	241	608
Telephone		1,213	-	1,213	1,085
Stationery & admin		2,184	-	2,184	1,978
Insurance		863	-	863	892
Other costs		131	-	131	138
Governance					
Independent examiner's fee		200	-	200	200
Total Payments in year		218,630	-	218,630	216,045
Net (payments) / receipts in year		(4,950)	-	(4,950)	(9,050)

Hayshead Playgroup

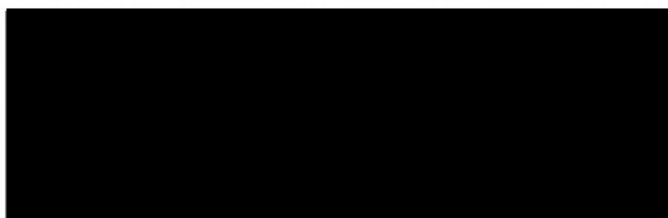
Statement of Balances at 31 July 2024

	Unrestricted Fund £	Restricted Fund £	Total Funds 2024 £	Total Funds 2023 £
Funds Reconciliation:				
Funds brought forward at 1 August 2022	52,274	-	52,274	61,324
Net receipts / (payments) in year	(4,950)	-	(4,950)	(9,050)
Funds carried forward at 31 July 2023	47,324	-	47,324	52,274
Bank & Cash Balances:	£	£	£	£
Bank account	47,278	-	47,278	52,232
Savings account	23	-	23	-
Petty cash	23	-	23	42
Bank & cash balances at 31 July 2023	47,324	-	47,324	52,274

Liabilities at year end

HMRC for PAYE & NIC (July 2023 - paid August)	-	1,694
Staff pensions (July 2023 - paid August)	-	560

The accounts on pages 12 to 14 were approved by the Trustees on 29/4/25
and are signed on their behalf by:



Hayshead Playgroup

Notes to the Accounts For the Year Ended 31 July 2024

1. Basis of accounting

The accounts have been prepared on a receipts and payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Nature and purpose of funds

Unrestricted funds can be used in furtherance of any of the charitable objects at the discretion of the trustees. An unrestricted 'general' fund is maintained for the day to day operations of the Society.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

3. Trustees' remuneration and expenses

No remuneration was paid to trustees during the year and no expenses were reimbursed to them.

4. Fee income	2024	2023
	£	£
Angus Council	<u>211,813</u>	<u>205,542</u>
	<u>211,813</u>	<u>205,542</u>
5 Other charitable income	£	£
Bank compensation claim	<u>-</u>	<u>80</u>
	<u>-</u>	<u>80</u>
6 Staffing	No.	No.
Head count basis	<u>10</u>	<u>10</u>