



Minutes of Annual General Meeting			
7 May 25 at 1900 at Clydebank			
Present	Regrets	Absent	Guests
[REDACTED]			

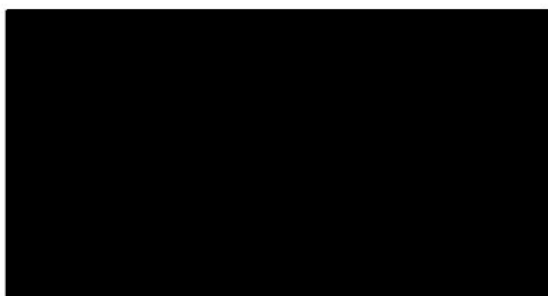
	Topic	Decision/Action	Responsible	Key Date
1.	Approval of Agenda and Welcome	Approved. A quorum was present and the Chair welcomed all.	All present	
2.	Actions from previous minutes	Minutes of previous AGM were approved and the Chair set out the actions that had been taken		
3.	Chairman's Report	Chair reported that AGM was brought forward to May to realign it closer to the end of the FY. Since the last AGM took place In Dec 24 this would result in only small changes taking place since last AGM mtg. Of significance, Chair remarked upon rise of subs from £12 to £14 as a result of rising utility bills. He also commented on the rising cost of maintaining a minibus and that perhaps	Chairman	Apr 25



		<p>the way ahead was to hire given its lack of use. Comment was made on improving communications with Drumchapel kayaking club, and possibility of asking them to vacate. Chair remarked upon protests outside main gate and that eventual legal action may have to be pursued. Glasgow Kiltwalk 2025 was great success and should be annual event.</p>		
4.	Commanding Officer's Report	<p>CO reported ongoing rise in training qualifications and performance. Still need to advance BTEC and DofE over 2025, especially to get volunteers on adventure training courses as enablers. CO remarked offline that she would be taking leave of absence around Aug 25 but that her brother would cover as CO. Adventure Training weekend was planned for Oct 25. Boating weekend at Dundee planned in may.</p>		
5.	Treasurer's Report	<p>Treasurer reported that Clydebank's finances were healthy and that raised subs were trickling in. Although he welcomed replacement in post he was equally happy to continue.</p>		
6.	Election of UMT members	<p>No new members and all were content with serving members.</p>		
7	AOB	<p>Voting members were invited to ask questions but no actions arose from them and al were content with the conduct of the AGM, the state of Clydebank's finances</p>		



		and the membership of the UMT. Chair and CO praised support from SMQ at Faslane.		
8.	Date of Next Meeting	6 May 26		





**THE SEA CADETS**  
**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025**

Form  
SCC A3  
(R&P)  
Mar-07

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

<b>Unit</b> Clydebank		<b>Charity</b> SCO21808	
<b>Fund-name/purpose</b> (if not held for the Unit's general purposes):-		<b>THIS YEAR</b>	<b>LAST YEAR</b>
		£	£
<b>REVENUE RECEIPTS –</b>	<b>Notes</b>		
<b>HQ-GRANTS:</b>			
- CAPITATION			
- TRAVEL EXPENSE REFUNDS			
- DIRECT			5631.00
- SCVA (Sea Cadet Victualling Allowance)			
OTHER GRANTS		4,100.00	1,900.00
CADET CONTRIBUTIONS		3,048.00	3,696.00
OTHER DONATIONS		1,500.00	2212.8
LEGACIES			
MOD - BOAT REPAIR GRANT			
FUNDRAISING PROCEEDS (not: Special		197	799.18
SPECIAL EVENTS PROCEEDS (as charitable			
<b>OTHER CHARITABLE ACTIVITIES:</b>			
- COMPETITION RECEIPTS			
- COURSE FEES			
SUNDRY SALES RECEIPTS		469.35	687.46
INVESTMENT INCOME RECEIVED			
BANK DEPOSIT INTEREST		167.75	189.43
PROPERTY RENTS (includes any occasional			
OTHER REVENUE RECEIPTS		335.01	852.94
<b>TOTAL REVENUE RECEIPTS A</b>		<b>9,817.11</b>	<b>15,968.81</b>
<b>NON-REVENUE RECEIPTS –</b>			
INVESTMENT SALES PROCEEDS			
PROCEEDS FROM SALES OF OTHER FIXED			
LOANS RECEIVED/RECOVERED (include			
TRANSFERS FROM ANY OTHER* FUND OF			
ANY OTHER RECEIPTS			
<b>TOTAL NON-REVENUE RECEIPTS B</b>			
(# Attach that Fund's similar Account of Receipts as page AC1A, and so on) (*Note: Loan <u>write-offs</u> are 'receipts' here and 'payments' on page AC2)			
<b>TOTAL RECEIPTS (=A+B) C</b>		<b>9,817.11</b>	<b>15968.81</b>
<b>Reconciliation:-</b>			
<b>NET CHANGE FOR YEAR IN CASH/BANK</b>			
- REVENUE ITEMS (= A – D from page AC2)	<b>G</b>	-6,162.61	
- NON-REVENUE ITEMS (= B – E from page	<b>H</b>	-4000	
- COMBINED (=G+H)		-10,162.61	
<b>CASH/BANK BALANCE FROM LAST YEAR-</b>			<b>17,189.95</b>
<b>CASH/BANK BALANCE AT THIS YEAR-END</b>		<b>7,027.34</b>	
<b>AC1</b>			

**THE SEA CADETS**  
**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**  
**STATEMENT OF BALANCES & ACCOUNTS NOTES for year ended 31 March 2025**

Form  
 SCCA3 (R&P)  
 Mar-07

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)  
 (Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

<b>Unit Name:</b> Clydebank	<b>Charity No.:</b> SC021808			
<b>In England &amp; Wales: STATEMENT OF ASSETS &amp; LIABILITIES</b>	<b>Name of Fund</b>	<b>THIS YEAR</b>	<b>LAST YEAR</b>	
(English/Welsh/NI Units: No valuations/costs or accounts notes required)	if restricted	£	£	
<b>ASSETS:</b>				
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)				
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1A)		7,027.34	17,189.95	
BANK DEPOSITS (if any) not included above				
LOANS RECOVERABLE				
OTHER DEBTS (total recoverable – exclude any "accruals")				
*STOCKS OF ITEMS FOR RESALE (total cost)				
INVESTMENTS (present value of securities &c)				
INVESTMENTS (ditto – belonging to a Restricted Fund, if any)				
<b>*OTHER FIXED ASSETS:</b>				
- LAND & BUILDINGS				
- BOATS		2,800.00	1,783.10	
- VEHICLES				
- COMPUTERS		600	436	
- OTHER EQUIPMENT		4,000.00	3,775.62	
*For all these items (including any gifts at estimated value when given) state their total <u>present value</u> here if lower than as		7,400.00	5,994.72	
<b>LIABILITIES</b>				
LOANS REPAYABLE				
OTHER CREDITORS (total payable – exclude any "accruals")				
CONTINGENT LIABILITIES (estimated total amount)				
<b>[Scottish] ACCOUNTS NOTES* (if not within Annual Report)</b>				
For any <u>separate</u> Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project	Give page no(s). - or			
Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it	(or say if none)			
Amount of any trustee expenses reimbursed and for how many trustees	(or say if none)			
Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)				
Any further information that 'may reasonably assist' a reader's understanding	Give page no(s).			
(*Show details on an extra attached (numbered) page if necessary)				



# APPENDIX 3



**Report to the trustees/members of**

**Registered charity number**

**On the accounts of the charity for the period**

**Set out on pages**

**Respective responsibilities of trustees and examiner**

**Basis of independent examiner's statement**

**Independent examiner's statement**

**Signed\*\*:**

**Name:**

**Relevant professional qualification(s) or body (if any):**

**Address:**

## Independent examiner's report on the accounts

v2

Charity name  
Clydebank Sea Cadets

SC021808

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
01	04	2024	to	31	03	2025

(remember to include the page numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page\*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

\*\* OSCR will accept digital or typed signatures

## APPENDIX 3

### Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of  
any items that the  
examiner wishes to  
disclose