

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	April	2024	To	31	March	2025

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

WHALSAY HERITAGE AND COMMUNITY CENTRE SCIO
-
SC021645

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
N/A	N/A

Structure, governance and management

Type of governing document

On 3rd Oct 2012, the former Whalsay History Group – an unincorporated association – changed its legal form to the Incorporated Organisation Whalsay Heritage and Community Centre SCIO.

The Trust was set up and recognised as a Scottish charity with effect from 03 October 2012. The Trust is administered in accordance with the terms of the Trust Deed.

Trustee recruitment and appointment

The trustees were those appointed on the establishment of the trust and represent the minimum number required. Appointment and removal is in accordance with the Trust Deed which requires that appointment is approved by unanimous agreement of the existing trustees and removal of any trustee by the unanimous agreement of the others.

Objectives and activities

Charitable purposes

The Organisation's Purposes are: (as given in paragraph 4)

To preserve and protect the heritage and traditions of the island of Whalsay with a view to securing public appreciation of said heritage and traditions by means of research, study, recreation, or such other means charitable in law.

The Organisation's Aims are set out in the objects given in paragraph 4.1 to 4.6 below

Summary of the main activities in relation to these objects

- 4.1 to preserve and document the history of the island of Whalsay;
- 4.2 to collect written material, film, video or audio recordings or maps relating to the history of Whalsay;
- 4.3 to display or otherwise make available to the public any and all materials collected;
- 4.4 to foster an awareness of the heritage of Whalsay amongst people of all ages;
- 4.5 to stimulate public interest in the heritage and traditions of Whalsay within the context of Shetland as a whole; and
- 4.6 to preserve or conserve any historic building in Whalsay which may come into the care or ownership of the Group.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Annual Objectives

- (i) For the season May to October 2024, it was decided to take up the offer of a previous display which looked at the production of woven cloth as a means of paying rent around the time of 16th century. This display looked closely at the final part of the cloth production which involved a period of suspension in seawater to soften the cloth. Part of the display was cloth which had been produced as an experiment to see if the process could be replicated by suspending in seawater.
A full display featuring this whole process called Toevacoddy will be put in place.
- (ii) A concurrent display featuring the hosiery of Valda Grieve, wife of poet Hugh MacDiarmid who spent 8 years in Whalsay in the 1930's.
- (iii) The semi-permanent fishing display to be updated with additional information and photographs.

Output

Two new displays and the updated Fishing display with additional accompanying leaflets. All set up hours contributed by Heritage Centre volunteers. Visitors and school groups hosted during open period.

Outcomes

Increased public awareness of local heritage with school incorporation. Visitors gained new knowledge of historical aspects of Whalsay.

Its Impact

Contribution to local tourism and preservation of cultural heritage. Intergenerational knowledge transfer from old to young. Positioning the Heritage Centre as a local institution and strengthening Whalsay's cultural identity.

Achievements

A flow of visitors, totalling 674, was maintained throughout the opening period with many coming from faraway places. There was much positive feedback from, visitors, schools and local media.

Financial review

Brief statement of the charity's policy on reserves

On **31 March 2025**, the restricted phase2 account closing balance was **£51,244.08**. This fund was used during 2024 for repairs to Units 6 and 7 along the East Range, which began on 28 March 2023. During the financial year 01/04/2024 to 31/3/2025 a total of **£20,212.84** was transferred from the Treasurers account to the Phase2 account. Total Income Phase2 account **£216.49**. Roof repair spending **£6,670.50**.

This year's profit on Unrestricted Treasurers account was **£14,258.07**. This year's revenue spending was **£35,096.65** and had a closing balance of **£ 20,730.18** on **31 March 2025**. The Trustees consider this amount to be appropriate to allow them to respond to revenue spending, should there be a shortfall in any generated income.

An expected total capital spend of upwards of **£50K** will be required, of which **£6,670.50** for roof and structural repairs was spent this year, on units 6 & 7 along the East Range. The balance will be covered with donations granted from Symbister Estate. The **Restricted Fund** plus balance from **Unrestricted** will be used for funding the repairs to Units 6 & 7.

Details of any deficit

There was no deficit on either account during the period 01/04/24 to 31/3/25.

Donated facilities and services (if any)

None

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Other optional information

On the 28th of November 2024 the AGM was held and existing office bearers were re-appointed for another year by agreement of the eighteen members present.

In 2013 Whalsay Heritage and Community Centre scio was awarded a three-star rating from Historic Environment Scotland after inspection of the premises. Historic Environment Scotland signage has now been put in place from ferry terminal to premises for tourist guidance when visiting.

The Whalsay Heritage and Community Centre scio is open four days per week – in normal times - during the summer season May to October. It is voluntarily staffed by WHACC members during these periods. It is also open during times when visiting yachts and unannounced bus tours arrive at the island. Visitors are issued with a visitor's guide to Whalsay and the visitor book in the premises always reflects views which continually shows a positive response.

The Whalsay Heritage and Community Centre scio continues to be a tourist information point where information from every part of Shetland is available in the form of handouts from other tourist organisations.

Declaration



The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Chairman	
Date	15/9/25	

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Office of the Scottish Charity Regulator

	Independent examiner's report on the accounts						v2
Report to the trustees/members of	Whalsay Heritage and Community Centre SCIO						
Registered charity number	SC021645						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	01	APRIL	2024	to	31	MARCH	2025
Set out on pages	7-12						
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.						
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 						
Signed:					Date:	05/11/2025	
Name:							
Relevant professional qualification(s) or body:	ACIE: Associate						
Address:	Voluntary Action Shetland						
	Market House, 14 Market Street						
	Lerwick, Shetland, ZE1 0JP						

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose

Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	April	2024		31	March	2025

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	36,042				36,042	440
Legacies					-	
Grants	9,097	1,564			10,661	4,452
Receipts from fundraising activities	1,349	45			1,394	2,327
Gross trading receipts	1,083	172			1,255	1,218
Income from investments other than land and buildings					-	
Rents from land & buildings	219				219	515
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	47,790	1,781	-	-	49,571	8,952
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	47,790	1,781	-	-	49,571	8,952
A3 Payments						
Expenses for fundraising activities	316				316	156
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	33,093	8,239			41,332	7,205
Grants and donations					-	
Governance costs:	123				123	30
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
A3 Sub total	33,532	8,239	-	-	41,771	7,391
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	33,532	8,239	-	-	41,771	7,391
Net receipts / (payments)	14,258	(6,458)	-	-	7,800	1,561
A5 Transfers to / (from) funds	(20,213)	20,213			-	
Surplus / (deficit) for year	(5,955)	13,755	-	-	7,800	1,561

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	26,685	37,490			64,175	96,801
	Surplus / (deficit) shown on receipts and payments account	(5,955)	13,755			7,800	(32,625)
	inter account transfer					-	
						-	
	Cash and bank balances at end of year	20,730	51,245	-	-	71,975	64,176
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

Categories	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
B2 Investments				
	Total		-	-

Categories	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
B3 Other assets	Computer Equipment				1,500
	Digital Projector				100
	3 No Storage Sheds				8,800
	Display Cabinets				2,000
	Total		-		12,400

Categories	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
B4 Liabilities				
	Total		-	-

Categories	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
B5 Contingent liabilities				
	Total		-	-

Signed by one or two trustees on behalf of all the trustees

	Signature	Print Name	Date of approval
			15/09/2025

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Unrestricted Funds

General Fund - used to meet all operating costs

Restricted Funds

SIC - £1,564 - To install visitor information stand.

Phase 2 Account - The Phase2 Group was set up as a sub-group of the then Whalsay History Group in 2009. The main purpose being in the first instance to raise funds for a feasibility study to look at the possibility of restoring more of the B listed buildings around the area adjacent to the then History Group premises (now Whalsay Heritage & Community Centre SCIO premises). These buildings were B Listed in 1971. Being part of the Symbister Junior High School, the Midden Court area and its environs has great potential as a building suited to community use and the Phase2 Group continues to explore ways of taking this forward.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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Authority under which paid

C3b Trustee remuneration - details

	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

WHALSAY HERITAGE AND COMMUNITY CENTRE scio						SC021645
Additional analysis (1)						
Analysis of receipts and payments						
1 Donations						
	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Membership Fees	209				209	220
Donations	35,833				35,833	220
					-	
					-	
Total	36,042		-	-	36,042	440
	-	-	-	-	-	-
2 Grants						
	Unrestricted funds	Restricted funds			Total current period	Total last period
	to nearest £	to nearest £			to nearest £	to nearest £
Community Council PB event grant						500
Shetland Amenity Trust Grant	9,097				9,097	3,952
SIC - Tourist Grant		1,564			1,564	
					-	
	9,097	1,564			10,661	4,452
	-	-			-	-
3 Gross receipts from other charitable activities						
	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-
4 Payments relating directly to charitable activities						
	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
					-	
Electricity	6,580				6,580	764
Clear Business Water	802				802	4,580
Phone,Broadband,Laptop, Website	1,119				1,119	714
Insurance	1,094				1,094	1,063
Fair Isle Book, Photobox cards	205				205	84
New Heating System	22,080				22,080	
Repairs, Maintenance, Cleaning	1,213	8,239			9,452	
					-	
					-	
					-	
Total	33,093	8,239	-	-	41,332	7,205
	-	-	-	-	-	-

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below General	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	36,042				36,042	417
Legacies					-	
Grants	9,097				9,097	4,452
Receipts from fundraising activities	1,349				1,349	2,032
Gross trading receipts	1,083				1,083	682
buildings					-	
Rents from land & buildings	219				219	515
Gross receipts from other charitable activities					-	
Sub total	47,790	-	-	-	47,790	8,098
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	47,790	-	-	-	47,790	8,098
Payments						
Expenses for fundraising activities	316				316	156
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	33,093				33,093	7,205
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	123				123	30
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	33,532	-	-	-	33,532	7,391
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	33,532	-	-	-	33,532	7,391
Net receipts / (payments)	14,258	-	-	-	14,258	707
Transfers to / (from) funds	(20,213)					(55,000)
Surplus / (deficit) for year	(5,955)	-	-	-	(5,955)	(54,293)

Nature and purpose of funds

The purpose of this account is for the day to day running of Whalsay Heritage and Community Centre SCIO.

£20,213 transferred into Phase 2 account to assist with ongoing repairs to buildings.

WHALSAY HERITAGE AND COMMUNITY CENTRE scio

SC021645

Additional analysis (3)**6 Breakdown of restricted funds**

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
	PHASE 2 Account	SIC Tourist Grant				
Receipts						
Donations						23
Legacies					-	
Grants					-	
Receipts from fundraising activities	45	1,564			1,609	295
Gross trading receipts	172				172	536
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	217	1,564	-	-	1,781	854
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	217	1,564	-	-	1,781	854
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	6,675	1,564			8,239	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	6,675	1,564	-	-	8,239	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	6,675	1,564	-	-	8,239	-
Net receipts / (payments)	(6,458)	-	-	-	(6,458)	854
Transfers to / (from) funds	20,213				20,213	55,000
Surplus / (deficit) for year	13,755	-	-	-	13,755	55,854

Nature and purpose of funds

During this period 2024/25, £20,000 for roof repairs, plus £212.84 for Glassware sales was transferred into Phase 2 Account from from Unrestricted Treasurers General account.

In late March 2023 work began with roof repairs on units 6 & 7 along the East Range. Work continued throughout 2024 - 2025 on Units 6 & 7 with fitting of period style windows.