

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1 <sup>st</sup>	January	2024	To	31 <sup>st</sup>	December	2024

Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

Unst Heritage Trust
SC 021371
Haroldswick
Unst
Shetland
Postcode ZE2 9ED

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	Chair		
	Vice Chair		
	Treasurer		

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
None	

## Structure, governance and management

Type of governing document

Trust Deed

Trustee recruitment and appointment

Trustees are appointed for 5 years at an Annual general Meeting

## Objectives and activities

Charitable purposes

**(Your charity's purpose, according to the Scottish Charity Register is)**

The Trustees shall hold the Trust Fund In Trust (a) for the advancement of education of the general public, without distinction of sex or of political, religious or other opinions, by provision of the Museum comprising such objects, specimens or collections as may from time to time beacquired in accordance with the provisions of the Deed("the Collection"), in respect of which there will be a strong presumption against the subsequent disposal of any specimen; (b) to provide for the protection of the specimens comprised in the Collection from deterioration, damage, loss, accidental destruction or unauthorised disposal; (c) to form, establish and support and to aid inthe formation, establishment and support of any other charitable companies, institutions, associations, trusts or societies formed for objects similar to the objects set out above.

Summary of the main activities in relation to these objects

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

The Centres are open from the 1<sup>st</sup> May until the first week of October. The collections are open to the public for this time. The Heritage Trust are involved in Shetland Wool Week events in collaboration with the main Museum in Lerwick. The Trust works with the local school and voluntary groups as well. Volunteers run workshops and Spinning and Knitting classes to train young and old in traditional Lace Knitting skills.

There were WW2 RAF presentation boards which were added to the display, these gifted to the Heritage Centre by Shetland Space Centre.

In total for the season, there were 47 groups of varying sizes and 6 cruise ship visits.

### Financial review

#### Brief statement of the charity's policy on reserves

Any reserves used have to be agreed by the Trustees.

#### Details of any deficit

There was a deficit this year of £19,988. This was because the Trust did not get a running costs grant from Shetland Amenity Trust which they have had in previous years.

#### Donated facilities and services (if any)

None

## APPENDIX 1

### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Chair	
Date	10 <sup>th</sup> March 2025	

## APPENDIX 3

**OSCR**

Scottish Charity Regulator

**Report to the  
trustees/members of****Registered charity  
number****On the accounts of the  
charity for the period****Set out on pages****Respective  
responsibilities of  
trustees and examiner****Basis of independent  
examiner's statement****Independent examiner's  
statement****Signed:****Name:****Relevant professional  
qualification(s) or body  
(if any):****Address:****Independent examiner's report on the accounts**

v2

Charity name

**Unst Heritage Trust****SC021371**

Period start date

Day

Month

Year

**1****January****2024****to**

Period end date

Day

Month

Year

**31****December****2024**(remember to include the page  
numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

In the course of my examination, no matter has come to my attention ~~[other than that disclosed on the attached page\*]~~

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Date:**

11th February 2025

SON

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

## APPENDIX 3

### Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of  
any items that the  
examiner wishes to  
disclose



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Charity name

**Unst Heritage Trust****SC021371**

Period start date

Period end date

Day	Month	Year		Day	Month	Year
1	January	2024	to	31	December	2024

(remember to include the page  
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**Signed:****Name:****Relevant professional  
qualification(s) or body  
(if any):****Address:****Date:**

11th February 2025

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## Unst Heritage Trust

SC021371



## Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1st	January	2024		31st	December	2024

## Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	3,922				3,922	780
Legacies						
Grants						20,950
Receipts from fundraising activities						
Gross trading receipts						
Income from investments other than land and buildings						
Rents from land & buildings						
Gross receipts from other charitable activities	64,447				64,447	61,673
<b>A1 Sub total</b>	<b>68,369</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>68,369</b>	<b>83,403</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets						
Proceeds from sale of investments						
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>68,369</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>68,369</b>	<b>83,403</b>
<b>A3 Payments</b>						
Expenses for fundraising activities	23,226				23,226	9,323
Gross trading payments						
Investment management costs						
Payments relating directly to charitable activities	65,131				65,131	49,231
Grants and donations						
Governance costs:						
Audit / independent examination						
Preparation of annual accounts						
Legal costs						
Other						
<b>A3 Sub total</b>	<b>88,357</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>88,357</b>	<b>58,554</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets						
Purchase of investments						
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>88,357</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>88,357</b>	<b>58,554</b>
<b>Net receipts / (payments)</b>	<b>19,988</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>19,988</b>	<b>24,849</b>
<b>A5 Transfers to / (from) funds</b>						
<b>Surplus / (deficit) for year</b>	<b>19,988</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>19,988</b>	<b>24,849</b>

Unst Heritage Trust		SC021371					
Section B Statement of balances							
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowm to nearest £	Permanent endowm to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	177,520				177,520	152,671
	Surplus / (deficit) shown on receipts and payment	-19,988				-19,988	24,849
						0	
						0	
	Cash and bank balances at end of year	157,532	0	0	0	157,532	177,520
(Agree balances with receipts and payments account(s))							
	Details			Fund to which asset belongs		Market valuation to nearest £	Last year to nearest £
B2 Investments							
					Total	0	0
	Details		Fund to which asset belongs	Cost (if available) to nearest £	Current value (if ava to nearest £	Last year to nearest £	
B3 Other assets							
				Total	0	0	0
	Details		Fund to which liability relates		Amount due to nearest £	Last year to nearest £	
B4 Liabilities							
				Total		0	0
	Details		Fund to which liability relates		Amount due (estima to nearest £	Last year to nearest £	
B5 Contingent liabilities							
				Total		0	0
Signed by one or two trustees on be		Signature		Print Name		Date of approval	
						10th March 2025	