

APPENDIX 1

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	09	2023	To	31	08	2024

Office of the Scottish Charity Regulator

Reference and administration details

Charity name	La Petite Ecole
Other names charity is known by	La Petite Ecole d'Edimbourg
Registered charity number	SC20726
Charity's principal address	

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		President		
2		Secretary		
3		Secretary		
4		Treasurer		
5		Treasurer		
6		Communication		
7				
8				
9				
10				
11				
11				
12				
13				
14				
15				
16				
17				
18				

1				
9				
2				
0				

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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	Did not seek re-election at AGM on 2024-06-03

Structure, governance and management

Type of governing document

La Petite Ecole is governed by a constitution. On 26 October 2016 La Petite Ecole changed its legal form from an unincorporated charity to a SCIO (Scottish Charitable Incorporated Organisation). It means it is now an incorporated body having charitable status under the Charities and Trustees Investment (Scotland) Act 2005.

Trustee recruitment and appointment

Trustees are self-nominated volunteers and are formally appointed by voting at the AGM.
Trustees have a term of four years and can be re-appointed by voting at the AGM.

Objectives and activities

Charitable purposes

La Petite Ecole is established for charitable purposes only, and in particular, the objectives are the advancement of education and the advancement of Arts and Culture.
The area within which La Petite Ecole shall operate shall be Edinburgh and the surrounding areas.
La Petite Ecole shall promote (but not promote exclusively) its activities and delivery operations to people within Edinburgh and surrounding areas who are families who have at least one French-speaking parent/carer and children between 3 and 17 years old.
These people will be the organisation's beneficiaries.

**Summary of the main activities
in relation to these objects**

- Children are given informal tuition in small class groups (<12) for two hours face to face or one hour online
- Classes are run weekly on Tuesdays and Saturdays
- Once each term plus at the end of the year, an event is organised with children and parents with the aim of Petite Ecole families socialising in a French-speaking environment (show, cinema, party, etc).

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Achievements and performance

**Summary of the main achievements
of the charity during the financial
period**

La Petite Ecole's core mission is to provide classes and cultural activities linked to the French language.

La Petite Ecole runs face-to-face classes on Saturdays at St George's School in Edinburgh and online classes on Tuesdays to offer more choices to the parents.

The committee has recruited additional / replacement well qualified / experienced teaching staff.

La Petite Ecole prepares pupils to the Diplôme d'Étude en Langue Française (Diploma In French Language Studies - DELF) A2, DELF B1, and DELF B2 exams, all of which are internationally recognised French diplomas.

La Petite Ecole organised with support from AEFÉ (Agence pour l'enseignement français à l'étranger) theatre/reading/poetry activities and party in resonance with the Olympic Games Paris 2024: Les Olympiades de la Culture La Petite Ecole d'Edimbourg 2024.

Financial review

**Brief statement of the charity's policy
on reserves**

At the end of the period there was a balance on the unrestricted general fund of £41,229 which is held in our current account to be accessible. The charity has a policy of retaining reserves equal to an academic year's expenditure to ensure sufficient resources in the event of a downturn in activity and to use any surplus to enhance the quality of educational experience, which can be offered to its members. This year the number of pupils rose from 102 to 122.

Details of any deficit

N/A

Donated facilities and services (if any)

N/A

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Other optional information

Declaration

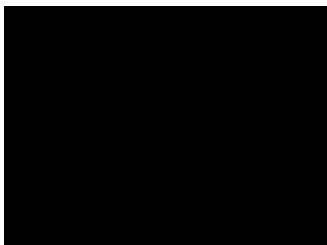
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*OSCR will accept
digital or typed
signatures*

Full name(s)



Position (e.g. Chair)

Treasurer

Date 2025-05-12

La Petite Ecole

SC20726



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2023		31	08	2024

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	1,990				1,990	4,306
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings	7				7	
Rents from land & buildings					-	
Gross receipts from other charitable activities	39,599				39,599	28,305
					-	
A1 Sub total	41,596	-	-	-	41,596	32,611
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	41,596	-	-	-	41,596	32,611
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	33,390				33,390	25,668
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	420				420	420
Preparation of annual accounts					-	
Legal costs					-	
Other	6,678				6,678	5,330
					-	
A3 Sub total	40,488	-	-	-	40,488	31,417
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	40,488	-	-	-	40,488	31,417
Net receipts / (payments)	1,108	-	-	-	1,108	1,194
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	1,108	-	-	-	1,108	1,194

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	40,121				40,121	38,927
	Surplus / (deficit) shown on receipts and payments account	1,108				1,108	1,194
						-	
						-	
	Cash and bank balances at end of year	41,229	-	-	-	41,229	40,121
	(Agree balances with receipts and payments account(s))	0	-	-	-	0	0

B2 Investments	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
		Total	-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
		Total	-	-	-

B4 Liabilities	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
			420	420
		Total	420	420

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature*

Print Name

Date of approval

2025-05-12

* Please note - OSGR will accept digital or typed signatures

Section C Notes to the Accounts

C1 Nature and purpose of funds
(may be stated on analysis of funds worksheets)

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Donations (AEFE and others)	1,990				1,990	4,306
					-	
					-	
					-	
Total	1,990	-	-	-	1,990	4,306
	-	-	-	-	-	-

2 Grants

	Unrestricted funds	Restricted funds		
	to nearest £	to nearest £	Total current period to nearest £	Total last period to nearest £
			-	
			-	
			-	
			-	
Total	-	-	-	-
	-	-	-	-

3 Gross receipts from other charitable activities

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Pupils subscriptions and other activities	39,599				39,599	28,305
					-	
					-	
					-	
					-	
					-	
					-	
Total	39,599	-	-	-	39,599	28,305
	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Teacher invoices	33,390				33,390	25,668
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	33,390	-	-	-	33,390	25,668
	-	-	-	-	-	-

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	1,990				1,990	4,306
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings	7				7	
Rents from land & buildings					-	
Gross receipts from other charitable activities	39,599				39,599	28,305
Sub total	41,596	-	-	-	41,596	32,611
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	41,596	-	-	-	41,596	32,611
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	33,390				33,390	25,668
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	420				420	420
Preparation of annual accounts					-	
Legal costs					-	
Other	6,678				6,678	5,330
Sub total	40,488	-	-	-	40,488	31,417
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	40,488	-	-	-	40,488	31,417
Net receipts / (payments)	1,108	-	-	-	1,108	1,194
Transfers to / (from) funds					-	
Surplus / (deficit) for year	1,108	-	-	-	1,108	1,194
Nature and purpose of funds						

APPENDIX 3



		Independent examiner's report on the accounts v2					
Report to the trustees/members of	Charity name	La Petite Ecole					
	Registered charity number	SC 20726					
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year	to	Day	Month	Year
	01	09	2023		31	08	2024
Set out on pages	1 to 5						(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.						
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention;</p> <p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <p>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>						
Signed**:					Date:	21 May 2025	
Name:							
Relevant professional qualification(s) or body (if any):							
Address:							

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

**OSCR will accept digital or typed signatures.