

**QUEENSFERRY HISTORY GROUP**

**Registered Charity Number SC 019503**

**For the year ended 30<sup>th</sup> November 2025**

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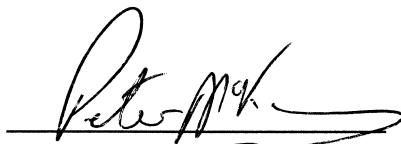
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1. Income & Expenditure Statement
2. Trustees' Annual Report
3. Receipts & Payments Accounts
4. Independent Examiner's Report

**QUEENSFERRY HISTORY GROUP**  
**INCOME & EXPENDITURE STATEMENT**  
For the year ended 30th November 2025

<b>INCOME</b>	<b>2025</b>	<b>2024</b>
Membership Fees	165.00	175.00
Donations	399.68	512.67
Grants	682.00	1700.00
Book Sales	11.41	24.00
Old Books sales	0.00	114.87
Ink sales	39.77	-
Bank Interest (Gross)	29.42	86.98
<b>Actual Income</b>	<b>1,327.28</b>	<b>2,613.52</b>
	<b>£ 1,327.28</b>	<b>£ 2,613.52</b>
<b>EXPENDITURE</b>		
Grant Costs	0.00	1789.23
Web Costs	484.47	379.00
Equipment	830.38	0.00
Insurance	276.27	268.10
Wreath / Gifts	36.00	46.50
Stationery	0.00	144.80
Administration	0.00	74.10
Repairs / Renewals	18.50	0.00
<b>Total Expenditure</b>	<b>1,645.62</b>	<b>2,701.73</b>
<b>Surplus Income/ - Excess Expenditure in Year</b>	<b>-£ 318.34</b>	<b>-£ 88.21</b>
<b>ACCUMULATED FUNDS</b>	<b>2025</b>	<b>2024</b>
Balance b/f previous year	2,814.27	2902.48
LESS Expenditure/PLUS Income	- 318.34	-88.21
	<b>£ 2,495.93</b>	<b>£ 2,814.27</b>
<b>Comprising funds below</b>		
Opening Bank Balance	2,819.61	2923.33
Total Pay-ins	1,323.28	2573.88
Withdrawals	- 1,645.62	-2677.60
<b>Closing Bank Balance</b>	<b>2497.27</b>	<b>2819.61</b>
Opening Cash in Hand	- 5.34	-20.85
Cash Receipts	1,327.28	2613.52
Cash Payments/Bank Deposits	-1,323.28	-2598.01
<b>Closing Cash In Hand</b>	<b>-1.34</b>	<b>-5.34</b>
O/s Debtor at Year-end	-	0.00
	<b>£ 2,495.93</b>	<b>£ 2,814.27</b>

The above figures have been checked and found to be in accordance with the records and information supplied by the Queensferry History Group, and reflect the transactions for the year to 30th November 2024. The records have not been audited.

  
Peter McKinney  
Lay independent examiner



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	12	2024		30	11	2025

Reference and administration details

Charity name	QUEENSFERRY HISTORY GROUP	
Other names charity is known by		
Registered charity number	SC 019503	
Charity's principal address	53B HIGH STREET	
	SOUTH QUEENSFERRY	
	EDINBURGH	
	Postcode	
	EH30 9HN	

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	JENNI MELDRUM	CHAIRMAN		NEW APPOINTEES
2	JANICE WARDEN	SECRETARY		ARE SELECTED BY
3	NORMA BROWN	TREASURER		THE CURRENT
4				MEMBERS
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				



**Reference and administration details**

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

**Structure, governance and management**

Type of governing document

UNINCORPORATED ASSOCIATION

Trustee recruitment and appointment

OFFICERS ARE APPOINTED BY MEMBERSHIP

**Objectives and activities**

Charitable purposes

TO RECORD LOCAL HISTORY

Summary of the main activities  
in relation to these objects

TO STIMULATE INTEREST IN LOCAL HISTORY & TO RESEARCH ALL ASPECTS OF THAT HISTORY BY TAKING PHOTOGRAPHS & OBTAINING PHOTOGRAPHS ALONG WITH ARTEFACTS & RECORD SUCH INFORMATION ON LOCAL ACTIVITIES BOTH PAST & PRESENT.

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

We continue to gather information on the History of Queensferry and add to our data base in order that this may not be lost through time. We also have responded to many email enquiries from people looking for information on their ancestors. This involves research on our part through our archives.

As custodians of the key for our local ancient cemetery, we have given access and tours to people near and far looking for their ancestors graves. Our hoped-for booklet on our research re how WW2 affected Queensferry has not yet materialised as we were unsuccessful with our 3 grant applications. We live in hope we will be successful in the future. However, we did have a successful exhibition on this in our local library, with a promise from our local museum to hold it there later on.

We continue to raise funds by donations, through local establishments who promote our WW1 booklet and our other local history publications. We have also given talks on local history to several local groups, which were well received.

Our Facebook page is very well used and attracts many requests for information, and our website continues to attract people from all over the world.

We have lost some members recently due to age and failing eyesight, but have also gained some new younger members.

We continue to thrive.

### Financial review

#### Brief statement of the charity's policy on reserves

TO MAINTAIN SUFFICIENT FUNDS TO CARRY ON WITH THE GROUPS HISTORICAL RESEARCH

WHEN FUNDING HAS BEEN IDENTIFIED IT WILL BE APPLIED FOR.

**Details of any deficit**

A DEFICIT OF £318.34 WAS INCURRED, WHICH IS COVERED BY FUNDS IN HAND. THE CHARITY CONTINUES TO HAVE SUFFICIENT FUNDS TO CONTINUE ITS ACTIVITIES.

**Donated facilities and services (if any)**

**APPENDIX 1**

3

**Other optional information**

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*J. H. W. Sarsden*

*J. L. Brown*

<b>Full name(s)</b>	JANICE WARDEN	NORMA BROWN
<b>Position (e.g. Chair)</b>	SECRETARY	TREASURER
<b>Date</b>	19/3/26	19/3/26

## QUEENSFERRY HISTORY GROUP

SC019503

## Additional analysis (1)

## Analysis of receipts and payments

## 1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
DONATIONS	400				400	513
					-	-
					-	-
					-	-
Total	400	-	-	-	400	513
	-	-	£	£	£	£

## 2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
CEC	-		-	1,700
CALA HOMES	682		682	-
			-	-
			-	-
Total	682	-	682	1,700
	-	-	£	£

## 3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
MEMBERSHIP FEES	165				165	175
BOOK SALES	11				11	139
BANK INTEREST	29				29	87
INK SALES	39				39	-
						-
						-
						-
						-
Total	245	-	-	-	245	401
	-	-	-	-	-	-

## 4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
GRANT COSTS / WEB COSTS	484				484	2,168
INSURANCE	276				276	268
STATIONERY	-				-	145
EQUIPMENT	830				830	-
SUNDRIES	36				36	47
REPAIRS / RENEWALS	19				19	74
DONATION	-				-	-
						-
						-
						-
Total	1,646	-	-	-	1,646	2,702
	-	-	-	-	-	-

## Additional analysis (2)

### 5 Breakdown of unrestricted funds

					Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations	400				400	-
Legacies					-	-
Grants	682				682	1,700
Receipts from fundraising activities	216				216	314
Gross trading receipts					-	-
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Interest	29				29	87
<b>Sub total</b>	<b>1,327</b>	-	-	-	<b>1,327</b>	<b>2,101</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
<b>Sub total</b>	<b>-</b>	-	-	-	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1,327</b>	-	-	-	<b>1,327</b>	<b>2,101</b>
<b>Payments</b>						
Expenses for fundraising activities						
Gross trading payments						
Investment management costs						
Payments relating directly to charitable activities	1,646				1,646	-
Grants and donations						
Governance costs:						
Audit / independent examination	-				-	-
Preparation of annual accounts						
Legal costs						
	-					
<b>Sub total</b>	<b>1,646</b>	-	-	-	<b>1,646</b>	<b>-</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets	-				-	
Purchase of investments					-	
<b>Sub total</b>	<b>-</b>	-	-	-	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>1,646</b>	-	-	-	<b>1,646</b>	<b>-</b>
<b>Net receipts / (payments)</b>	<b>( 319 )</b>	-	-	-	<b>( 319 )</b>	<b>2,101</b>
<b>Transfers to / (from) funds</b>					-	-
<b>Surplus / (deficit) for year</b>	<b>( 319 )</b>	-	-	-	<b>( 319 )</b>	<b>2,101</b>
<b>Nature and purpose of funds</b>						

Receipts and payments accounts						
For the period from				to		
	01	12	er 2024		30	11 2025

## Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	400				400	513
Legacies	-				-	-
Grants	682				682	1,700
Receipts from fundraising activities	216				216	314
Gross trading receipts	-				-	-
Income from investments other than land and buildings	29				29	87
Rents from land & buildings	-				-	-
Gross receipts from other charitable activities	-				-	-
	-				-	-
<b>A1 Sub total</b>	<b>1,327</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,327</b>	<b>2,614</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1,327</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,327</b>	<b>2,614</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	-
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	1,646				1,646	2,702
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination	-				-	-
Preparation of annual accounts					-	-
Legal costs					-	-
Other					-	-
					-	-
<b>A3 Sub total</b>	<b>1,646</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,646</b>	<b>2,702</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	-
Purchase of investments					-	-
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>1,646</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,646</b>	<b>2,702</b>
<b>Net receipts / (payments)</b>	<b>( 318)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>( 318)</b>	<b>( 88)</b>
<b>A5 Transfers to / (from) funds</b>						
					-	
<b>Surplus / (deficit) for year</b>	<b>( 318)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>( 318)</b>	<b>( 88)</b>

## Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	2,814				2,814	2,902
	Surplus / (deficit) shown on receipts and payments account	( 318)				( 318)	( 88)
						-	-
						-	-
	Cash and bank balances at end of year	2,496	-	-	-	2,496	2,814
(Agree balances with receipts and payments account(s))							

Details	Fund to which asset belongs	Market valuation	Last year
		to nearest £	to nearest £
B2 Investments			
Total		-	-

Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
		to nearest £	to nearest £	to nearest £
B3 Other assets				
Total		-	-	-

Details	Fund to which liability relates	Amount due	Last year
		to nearest £	to nearest £
B4 Liabilities			
Total		-	-

Details	Fund to which liability relates	Amount due (estimate)	Last year
		to nearest £	to nearest £
B5 Contingent liabilities			
Total		-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

*J. H. Warden*  
JANICE WARDEN

*N. Brown*  
NORMA BROWN

19/3/26  
19/3/26



<b>Independent examiner's report on the accounts</b>								v2
<b>Report to the trustees/members of</b>	Charity name <div style="text-align: center; font-weight: bold;">QUEENSFERRY HISTORY GROUP</div>							
<b>Registered charity number</b>	SC 019503							
<b>On the accounts of the charity for the period</b>	Period start date			to	Period end date			
	Day 01	Month 12	Year 2024		Day 30	Month 11	Year 2025	
<b>Set out on pages</b>	1 to 2						(remember to include the page numbers of additional sheets)	
<b>Respective responsibilities of trustees and examiner</b>	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>							
<b>Basis of independent examiner's statement</b>	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>							
<b>Independent examiner's statement</b>	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <ol style="list-style-type: none"> <li>1. which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> <li>• to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>• to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> </li> <li>have not been met, or</li> <li>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached</li> </ol>							
<b>Signed:</b>	<i>Peter McKinney</i>				<b>Date:</b>	30/03/2026		
<b>Name:</b>	Peter McKinney							
<b>Relevant professional qualification(s) or body (if any):</b>	Lay Independent Examiner							
<b>Address:</b>	40/4 Shore Road SOUTH QUEENSFERRY WEST LOTHIAN EH30 9RE							

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of  
any items that the  
examiner wishes to  
disclose

NONE