

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	08	2024	To	31	07	2025

Reference and administration details

Charity name	Udny Station Preschool and Playgroup		
Other names charity is known by			
Registered charity number	SC017150		
Charity's principal address	Udny Station Community Centre		
	Udny Station		
	Ellon		
	Aberdeenshire		Postcode AB41 6RG

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Corey Duff	Chairperson	10th June '25 - Present	Udny Station Preschool and Playgroup Members
2	Tanya Duff	Secretary	10th June '25 - Present	Udny Station Preschool and Playgroup Members
3	Harriet Seymour	Treasurer	10th June '25 - Present	Udny Station Preschool and Playgroup Members
4	Fiona Hutcheon	Uniform Buyer	10th June '25 - Present	Udny Station Preschool and Playgroup Members
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Grant Whiting (Chairperson)	11th June '24 - 10th June '25
Charlotte Johnston (Treasurer)	11th June '24 - 10th June '25
Marisa Mackenzie (Uniform Buyer)	11th June '24 - 10th June '25
Katie Whiting (Secretary)	4th July '23 - 10th June '25
Freya Massie (Vice Chairperson)	10th September '24 - 25th March '25

Structure, governance and management

Type of governing document	Early Years Group Constitution
Trustee recruitment and appointment	Candidates volunteer for committee positions during the AGM and are appointed by votes from Udney Station Preschool and Playgroup members.

Objectives and activities

Charitable purposes	The aim of the group is to advance the education and social development of pre-school children with the emphasis on the play experience, so that they take a constructive place in the community and also to advance the education of their parents and other appropriate persons.
Summary of the main activities in relation to these objects	<p>To provide a safe and satisfying group play and learning. To encourage other charitable activities through which the parents may support the development of children.</p> <p>We place a strong emphasis on outdoor learning and provide regular opportunities for children to learn and develop in natural environments. Our Forest Kindergarten sessions encourage creativity, confidence and curiosity. This environment enables children to build dens, climb trees and explore natural materials while engaging with the outdoors.</p> <p>Learning is led by children's interests and enriched through involvement in the local community. We extend experiences beyond the setting through visits to local places, educational trips and welcoming visitors. This includes parents who share their knowledge, skills and interests. These opportunities support children's understanding of the wider world and promote meaningful real life learning experiences.</p> <p>The setting provides care and education for children aged 2 years to school age.</p>

Achievements and performance

Summary of the main achievements of the charity during the financial period

Throughout the year, our dedicated staff have continued to grow professionally by expanding their knowledge and skills to enhance the quality of children’s experiences and support thoughtful, responsive planning. This development is strengthened by a culture of sharing good practice, where staff regularly exchange ideas, reflect together, and apply new learning across the setting to continually improve outcomes for children.

We also value the knowledge and experiences of our parents and carers, who contribute to children’s learning by sharing their skills, interests, and insights. This partnership further enriches the curriculum and helps to create meaningful and relevant learning opportunities.

The support from our committee, parents, and carers have played a vital role in the life of the setting. Their involvement has helped to enhance children’s experiences, particularly through fundraising events held over the year, which have contributed valuable resources and opportunities for the children.

Financial review

Brief statement of the charity’s policy on reserves

At present our reserve funds consist of monies to cover 3 months wages and rent and linked with our current account, all funds are unrestricted.

Details of any deficit

This year, we faced a deficit of £5,345, primarily due to increased staffing costs driven by the rise in the national minimum wage and the need to maintain appropriate staff-to-child ratios while supporting our expanded outdoor learning experiences.

Donated facilities and services (if any)

This year we received £800 from Technip and £781.70 from Udney Community Trust. Total funding received was £1,581.70 which was used to purchase upgrade essential technology within our early years setting to enhance learning, improve communication and strengthen our administrative and safeguarding systems.

Other optional information

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<div>Signed by:  60FE880534BA4EA...</div>	<div>Signed by:  8FD3C00FAC4D408...</div>
Full name(s)	Corey Gavin Duff	Tanya Marie Christie Duff
Position (e.g. Chair)	Chairperson	Secretary
Date	26 April 2026	26 April 2026