



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	08	2023	To	31	07	2024

Reference and administration details

Charity name	Udny Station Preschool and Playgroup		
Other names charity is known by			
Registered charity number	SC017150		
Charity's principal address	Udny Station Community Centre		
	Udny Station		
	Ellon		
	Aberdeenshire		Postcode AB41 6RG

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chairperson	11th June '24 - Present	Udny Station Preschool and Playgroup Members
2		Secretary		Udny Station Preschool and Playgroup Members
3		Treasurer	11th June '24 - Present	Udny Station Preschool and Playgroup Members
4		Uniform Buyer	11th June '24 - Present	Udny Station Preschool and Playgroup Members
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	19th April '23 - 11th June '24
	1st November '23 - 11th June '24
	14th June '21 - 11th June '24
	11th June '24 - 10th September '24
	10th September '24 - 25th March '25

Structure, governance and management

Type of governing document	Early Years Group Constitution
Trustee recruitment and appointment	Candidates volunteer for committee positions during the AGM and are appointed by votes from Udney Station Preschool and Playgroup members.

Objectives and activities

Charitable purposes	The aim of the group is to advance the education and social development of pre-school children with the emphasis on the play experience, so that they take a constructive place in the community and also to advance the education of their parents and other appropriate persons.
Summary of the main activities in relation to these objects	<p>To provide a safe and satisfying group play and learning. To encourage other charitable activities through which the parents may support the development of children.</p> <p>We embrace outdoor learning as much as we can every week and celebrate with an exciting annual Sports Day. Our Forest Kindergarten sessions spark imagination and adventure, offering children the chance to build dens, climb trees, splash through mud and water, craft with natural materials, explore the wilderness, and discover fascinating minibeasts in their natural habitat.</p> <p>Inspired by the children's interests, we venture into the local community to deepen our learning through real-world experiences. Whether it's exploring nearby places, going on educational trips, or welcoming visitors, like parents eager to share their careers, hobbies, and passion, every opportunity enriches the children's understanding of the world around them.</p> <p>Our setting caters for children from 2 years to school age.</p>

Achievements and performance

Summary of the main achievements of the charity during the financial period

Throughout the year, our dedicated staff have continued to grow professionally, expanding their knowledge and skills to enhance the quality of children's experiences and support thoughtful, responsive planning. The support from our committee, parents, and carers has also played a vital role—helping to enrich the children's learning through fundraising events held over the year.

This year our manager has undertaken and completed an outdoor learning course, Learning Through Landscapes: Forest Kindergarten Outdoor Practitioner. We were also thrilled to welcome an outdoor practitioner to our team, whose wealth of knowledge has been invaluable, not only enriching the children's experiences but also inspiring and supporting our staff along the way. Their extensive expertise has enabled us to successfully reinstate our Forest Kindergarten sessions, now running at least twice a week, bringing even more outdoor learning and adventure into the children's routine.

Financial review

Brief statement of the charity's policy on reserves

At present our reserve funds consist of monies to cover 3 months wages and rent and linked with our current account, all funds are unrestricted.

Details of any deficit

This year, we faced a deficit of £10,970, primarily due to increased staffing cost, reflecting both a rise in staff numbers to accommodate the growing number of children attending the setting and a significant uplift in the national minimum wage. Additionally, limited fundraising efforts throughout the academic year contributed to the shortfall.

Donated facilities and services (if any)

Throughout the year, we were grateful to receive generous donations from parents on behalf of the group. One parent reached out to their employer, who supports local initiatives, resulting in a £300 donation to go towards outdoor equipment and other valuable resources. Another parent took the initiative to organise a Christmas raffle, raising £200 to purchase additional resources for the children.

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<div></div>	
Full name(s)		
Position (e.g. Chair)	Chairperson	Treasurer
Date	25/04/2025	25/04/2025

Udny Station Pre-School and Playgroup

Charity No: SC017150

Statement of Balances as at 31 July 2024

	2024	2023
		£
Bank balance		
Balance at start of the period (main account)	29,938	39340
Surplus / (deficit) on receipts and payments account	-10,970	-9,401
Transfer (to) / from No. 2 account		0
Balance at end of period	18,968	29,939
Balance at start of the period (No. 2 account)	15,000	15000
Transfer (to) / from main account	0	0
Balance at end of period	15,000	15,000
Bank balance at end of period	33,968	44,939
Reserves		
General fund	44,938	54,340
Opening balance	-10,970	-9,401
Surplus / (deficit) for period	0	0
Closing balance	33,968	44,939
Closing Reserves	33,968	44,939

All funds are unrestricted

Approved by the Trustees and signed on their behalf by

[Redacted Signature]

Name: [Redacted]
Date: 25/04/25

Position: Treasurer

Independent examiners statement for the year ended 31 July 2024

I confirm that I have examined the books of account for Udny Station Pre-School and Playgroup for the year ended 31 July 2024 and find them to be an accurate reflection of the underlying activities of the charity in that year.

No matter has come to my attention in the course of my examination to which, in my opinion, attention should be drawn to enable a proper understanding of these accounts.

[Redacted Signature]

18 April 2025

Udny Station Pre-School and Playgroup

Charity No: SC017150

Receipts and Payments Account for the year ended 31 July 2024

	2024 £	2023 £
Receipts		
Session fees	11,082	10074
Grants (Council Funding)	51,752	37855
Grants (Other)	1,000	3941
Scottish Milk and Healthy Eating Funding	1,892	1276
Fundraising - general	743	2841
Fundraising - uniforms	85	42
Donations	677	69
Snack	1,387	1175
Other	16	103
Total Receipts	68,633	57377
Payments		
		11256
		13897
Fundraising activities:		
Expenses of fundraising - general	304	645
Expenses of fundraising - uniforms	277	71
Total expenses of fundraising	581	716
Payments for charitable activities:		
Wages for staff	67,700	52383
Hall rent	3,682	3395
Play equipment and resources / running costs	3,800	7034
Snack & Scottish Milk & Healthy Snack	1,478	1162
SPPA membership and insurance	1,342	859
Disclosure / annual care costs / training	128	659
Parties and outgoing / trips	377	52
Mobile phone costs / internet / website	517	484
Total payments for charitable activities	79,023	66027
Governance costs:		
Committee expenses	0	35
Total payments	79,603	66778
Surplus / (Deficit) for period	-10,970	-9401