

APPENDIX 1

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Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	01	April	2025		31	March	2026

Office of the Scottish Charity Regulator

Reference and administration details

Charity name	Hospital Broadcasting Service Ayrshire
Other names charity is known by	HBSA Radio
Registered charity number	SC017119
Charity's principal address	Radio Studios Crosshouse Hospital, Crosshouse, Kilmarnock.

Postcode KA2 0BE

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Surgenor	Chair		Membership
2	Mark Fisher	Station Manager		Membership
3	Margo Houston	Volunteers/Members		Membership
4	Laurie Finlayson	Online Coordinator		Membership
5	George Smith	Internal Publicity		Membership
6	Johnny Robertson	Trustee		Membership
7	Maggie Brown	Trustee		Membership
8	Simon Jenkinson	Trustee		Membership
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
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Structure, governance and management

Type of governing document	Constitution
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Trustee recruitment and appointment	Elected from membership at AGM
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Objectives and activities

Charitable purposes	To provide an entertaining and supportive radio service to the patients, staff and wider dependent community of Crosshouse Hospital.
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Summary of the main activities in relation to these objects	<ol style="list-style-type: none"> 1. Broadcasting live radio programming each day between 8.30am and 11.00pm. 2. Providing radio activity experiences for local schools and colleges and adult learning groups. 3. Promoting and assisting the Crosshouse Childrens Fund to fund raise for our hospital.
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APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

HBSA Has again operated at full capacity for the entire year experiencing stable listener numbers. We have provided exclusive live football commentary from Kilmarnock FC to our listeners. We have supported children's ward by attending and promoting fund raising events. We have considerably modernised and improved our studios. We continue to focus on both the service and the experience that our volunteers have. We have expanded our live timetable to 11.00pm on moist days as we have the volunteers to do this.

Financial review

Brief statement of the charity's policy on reserves None

Details of any deficit

The station had an operating loss this year because we were required to pay for replacement of the air-conditioning system from our own funds.

Donated facilities and services (if any)

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

MARK FISHER.

Position (e.g. Chair)

STATION MANAGER
+
TRUSTEE

Date

21-4-26.

APPENDIX 3



Independent examiner's report on the accounts

v2

Report to the trustees/members of Charity name
Hospital Broadcasting Service Ayrshire

Registered charity number SC017119

On the accounts of the charity for the period

1	Day	Month	Year	to	Day	Month	Year
		April	2025		31	March	2026

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention ~~[other than that disclosed on the attached page*]~~

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Alison Chalmers
Name: ALISON CHALMERS

Date: 18/5/26

Relevant professional qualification(s) or body (if any):

Address: 1 KINGSFORD PLACE
KILMARNOCK
KA3 6FE

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose



Receipts and payments accounts						
For the period from				to		
	01	Apr	2025		31	Mar 2026

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities	4,890				4,890	5,340
Gross trading receipts					-	-
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
Membership Fees					-	-
A1 Sub total	4,890	-	-	-	4,890	5,340
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	4,890	-	-	-	4,890	5,340
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Building Repair Upgrade Aircon	2,238				2,238	
Misc	367				367	399
Licensing & Hosting	1,211				1,211	1,173
Equipment Upgrades & Repairs	586				586	1,976
Insurance	612				612	753
HBA Membership	50				50	50
Promotion	1,030				1,030	615
A3 Sub total	6,094	-	-	-	6,094	4,966
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	6,094	-	-	-	6,094	4,966
Net receipts / (payments)	(1,204)	-	-	-	(1,204)	374
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(1,204)	-	-	-	(1,204)	374

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	12,594				12,594	12,220
	Surplus / (deficit) shown on receipts and payments account	(1,204)				(1,204)	374
						-	
						-	
	Cash and bank balances at end of year	11,390	-	-	-	11,390	12,594
(Agree balances with receipts and payments account(s))							

Categories	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

Categories	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

Categories	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-


Categories	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

	MARK FISHER	2/6/26

Hospital Broadcasting Service Ayrshire

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	
			-	
			-	
			-	
Total	-	-	-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

Hospital Broadcasting Service Ayrshire

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Additional analysis (2)**5 Breakdown of unrestricted funds**

					Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities	4,890				4,890	5,340
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Membership fees					-	
Gross receipts from other charitable activities					-	
Sub total	4,890	-	-	-	4,890	5,340
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	4,890	-	-	-	4,890	5,340
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Building Repair Upgrade Aircon	2,238				2,238	
Misc	367				367	399
Licensing & Hosting	1,211				1,211	1,173
Equipment Upgrades & Repairs	586				586	1,976
Insurance	612				612	753
HBA Membership	50				50	50
Promotion	1,030				1,030	615
Sub total	6,094	-	-	-	6,094	4,966
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	6,094	-	-	-	6,094	4,966
Net receipts / (payments)	(1,204)	-	-	-	(1,204)	374
Transfers to / (from) funds					-	
Surplus / (deficit) for year	(1,204)	-	-	-	(1,204)	374
Nature and purpose of funds						
To operate and improve the service						

Hospital Broadcasting Service Ayrshire

SC017119

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Additional analysis (3)**6 Breakdown of restricted funds**

					Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	-	-	-	-	-	-
Nature and purpose of funds						
NO RESTRICTED FUNDS						