

Scottish charity number: SC017010

Broughton High School Association

Annual Report and Accounts
Year ended 30 June 2025

Broughton High School Association

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Broughton High School Association

Report of the Trustees for the year ended 30 June 2025

The Trustees present the annual report and accounts for Broughton High School Association ('the Association') for the year ended 30 June 2025.

Reference and administrative information

Charity name:	Broughton High School Association
Charity registration number:	SC017010
Principal address:	Broughton High School 29 East Fettes Avenue Edinburgh EH4 1EG
Bankers:	Bank of Scotland, 43 Comely Bank, Edinburgh, EH4 1AF

Constitution and governance

The Broughton High School Association is governed by its constitution which contains the purposes of the charity and outlines how its administration is regulated. The constitution was updated and filed with OSCR on 19 March 2025. The charity has a membership of parents and staff who elect a committee for its day-to-day operations. The charity is affiliated to the Scottish Parent Teacher Council.

The Trustees of the charity are the committee members who are elected annually at the Annual General Meeting. The Committee requires a minimum of 4 trustees, 2 of whom will be appointed as Chair and Treasurer. New trustees are recruited and appointed from the parent body of the school.

The Trustees who served during the year were as follows:

Phoebe Bois	Chair
Ros Taylor	Joint treasurer
Gillian Swan	Joint treasurer
Humsha Rice	
Jan McNeillie	
Marco Magnante	
Jennifer Dunnett	

Charitable purposes and activities

The purpose of the Association is to advance the education of the pupils in the school by providing and/or assisting in the provision of facilities for education at the school (not normally provided by the local education authority) and engage in activities which support the school and advance the education of those attending it.

The Charity carries out fundraising and social activities in order to raise funds and to foster a sense of community between staff, parents and others associated with the school. The Charity makes donations to the school which supports the advancement of education for the pupils.

Achievements and performance

During the school year 2024/25, our regular fundraising activities have continued running community cafes for young competitors and their families attending chess competitions run by Lothian Junior Chess taking place at Broughton High School. As our last event of the year, we were invited back to provide hot drinks and homebakes for Scotland's Gardens Scheme Open Day at Dean Gardens on 8 June 2025. The total funds raised through these cafes was £4,044.

We have a Committee Member who receives donations in exchange for her volunteer time from her employer State Street's company volunteer scheme. This raised £764 from hours worked in 2023-24. Donating to our charity via joining company volunteer schemes, 'Give As You Earn' schemes and match funding are regularly promoted out to all our school families in the hope that others can do the same.

Broughton High School Association

Report of the Trustees for the year ended 30 June 2025

Achievements and performance (continued)

Income from our school's 200 Club, a monthly cash prize lottery, was £1,524 for 2024/25.

Our EasyFundraising account continues to grow. This fundraising platform gets the charity free funding through donations from daily online shopping via websites or apps. It has raised a total of £60 for the year. We have an active Paypal account which has a QR code so it's easy and accessible for anyone to make donations via this platform.

This year we donated £8,948 to fund resources and various activities within the school.

	Dept	Project	Amount Awarded
1	Modern Languages	S2 & S3 Trip To Spain June 2025 - Helping Hand x 6 (carried over from 2023-24)	£ 2,000
2	Social Subjects	Kung Fu & Highland Dance Workshops for Culture Day 14 June 2024 (carried over from 2023-24)	£ 430
3	Attainment & Achievement	Cakes baked by Bro-Enterprise for Hot Chocolate Fridays 2024-25 for S1-S6	£ 750
4	History	Snacks for 40 x S6 students on Battlefields Experience in Brugge, Belgium (October 2024)	£ 400
5	House Events	Resources for 3 x House Events 2024-25: chess boards for House Chess, uniform for the Unbelievable Uniform Challenge & cake ingredients/decorations for the Great Broughton Bake Off	£ 210
6	Support for Learning /Wellbeing Hub	Pop Up Sensory Den for the Wellbeing Hub	£ 72
7	Young Carers	Gardening gloves, tools, seeds & pots for Young Carers Wellbeing Garden Project for S1-S6 Young Carers	£ 200
8	S6 Leadership	S6LT-led Winter Ball - tuck shop refreshments & decorations	£ 200
9	S6 Leadership	Contribution to S6 Prom in return for S6s helping with November Chess Cafe	£ 250
10	Modern Languages	Site licence renewal for Linguascope, Alantot & Active Learn digital resources for S1-S5 used by the Modern Languages Dept	£ 1,075
11	Modern Languages	18 Collins Easy Learning Dictionaries in Spanish, French & German, 18 Collins German Dictionary Pocket Edition (for S1-S6 pupils)	£ 356 (restricted)
12	S1 Transition	250 x Broughton High School ties for S1 2025-26	£ 1,425 (restricted)
13	Mathematics (Chess Club)	Entry for team of 4 to Lothian Junior Chess Team Day 2 Chess Competition on 1/3/25 @ BHS	£ 20
14	Developing The Young Workforce	Theatre Activity for S4-S6 during Meaningful May	£ 200
15	Senior Leadership Team	SQA Exam Breakfast Trolley Supplies	£ 230
16	Social Subjects	Anti-Racism Group's Culture Fair on 20 June 2025 - Kung Fu & African Drumming workshops only	£ 530
17	Broughton UP University Project	Residential Experience at Napier University for 20 S6 students including Escape Room & evening meal	£ 600

Broughton High School Association

Report of the Trustees for the year ended 30 June 2025

Future plans

During 2025/26 we will be continuing to run our regular community Chess Cafes, alongside organising other social events like a Quiz Night to fundraise for the school and help build a community amongst parents, carers and supporters. Working with Broughton High we continue to develop our engagement with school staff, pupils and parents so that there is a wider awareness of what BHSA does. This is being done via social media, promotion to parents via emails from school and posters in school, and promotion out into the local community.

BHSA Committee Members continue to meet once a month, usually on a Wednesday evening, during term-time. New parents/carers are always welcome to join, especially those with ideas for or want to be part of our Committee. Our email address is bhsassociation@gmail.com.

Our website (<https://broughtonhighpc.org/broughton-high-school-association>) is up to date and we regularly post blog updates on our website, and updates on our Parent Council social media. In June 2025 we produced our first end of year newsletter <https://sway.cloud.microsoft/gI7ryPHxWT2IH2o9?ref=Link> which is available to view on our website and was circulated to all families at the school.

Financial review

Results for the year

The Accounts for the year are set out on pages 5 to 7. The Receipts and Payments Account on page 6 shows a deficit of £5,241 (2024: deficit of £3,617). The funds held at 30 June 2025 were £5,159 (2024: £10,400) of which £2,215 (2024: £5,675) was unrestricted and £2,944 (2024: £4,725) was restricted.

Reserves

The Charity does not have a reserves policy as it is not committed to provide any specific funding to the school in any year. Donations are only made as and when funds are available.

Signed on behalf of the Trustees on 5 March 2026.

Dr Rosalind Taylor

Dr Rosalind Taylor
Trustee and Treasurer

Broughton High School Association

Report of the Independent Examiner to the Trustees for the year ended 30 June 2025

I report on the accounts of the charity for the period ended 30 June 2025 which are set out on pages 5 to 7.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The Charity's Trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended), and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations (as amended)

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Alison Franks

Alison Franks CA

Director

Cornerstone Accounting Ltd
Chartered Accountants

Date: 5 March 2026

11 Erngath Road
Bo'ness
EH51 9DP

Broughton High School Association

Receipts and Payments Account

For the year ended 30 June 2025

	Notes	Unrestricted fund £	Restricted fund £	2025 £	Unrestricted fund £	Restricted fund £	2024 £
Receipts							
Company matched funding		764	-	764	-	-	-
Grant income		(1,163)	-	(1,163)	1,163	-	1,163
200 Club income		1,524	-	1,524	1,485	-	1,485
Saturday cafés		4,044	-	4,044	4,121	-	4,121
Easy Fundraising		60	-	60	-	-	-
Total receipts		5,229	-	5,229	6,769	-	6,769
Payments							
Donations to Broughton High School		7,167	1,781	8,948	6,910	2,490	9,400
Saturday café costs		1,511	-	1,511	982	-	982
Bank charges		11	-	11	4	-	4
Total payments		8,689	1,781	10,470	7,896	2,490	10,386
Surplus/(deficit) for the year		(3,460)	(1,781)	(5,241)	(1,127)	(2,490)	(3,617)
Transfers		-	-	-	-	-	-
Deficit for the year after transfers		(3,460)	(1,781)	(5,241)	(1,127)	(2,490)	(3,617)
Total funds brought forward	4/5	5,675	4,725	10,400	6,802	7,215	14,017
Total funds carried forward		2,215	2,944	5,159	5,675	4,725	10,400

The notes on page 7 form part of these financial statements.

Broughton High School Association

Statement of Balances

As at 30 June 2025

	2025			2024		
	Opening balance	Deficit for year	Closing balance	Opening balance	Deficit for year	Closing balance
	£	£	£	£	£	£
Bank and cash	10,400	(5,241)	5,159	14,017	(3,617)	10,400
Total bank and cash	10,400	(5,241)	5,159	14,017	(3,617)	10,400

Represented by:

Unrestricted fund	4	2,215	5,675
Restricted funds	5	2,944	4,725
		<u>5,159</u>	<u>10,400</u>

Statement of assets

	2025	2024
	£	£
Volunteer time award due	366	-
Easy fundraising due	98	-
	<u>464</u>	<u>-</u>

Statement of liabilities

	2025	2024
	£	£
Funding commitments not yet paid out	380	430
Refund due to Edinburgh Council	-	1,163
	<u>380</u>	<u>1,593</u>

The financial statements on pages 5 to 7 were approved by the Trustees on 5 March 2026 and signed on their behalf by the undernoted:

Dr Rosalind Taylor

Dr Rosalind Taylor
Trustee and Treasurer

Broughton High School Association

Notes to the Accounts

For the year ended 30 June 2025

1. Accounting policies

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Charities Accounts (Scotland) Regulations 2006 (as amended).

Basis of financial statements

The financial statements have been prepared on a receipts and payments basis.

Donated goods and services

The Charity relies on services provided by its volunteers from the parent body who organise and run the cafes. We are extremely grateful to all of them for their commitment to the Charity and the school. We have not quantified this benefit for the purposes of the accounts.

2. 200 Club income

The 200 Club is a separate organisation which operates a lottery open to parents of children at Broughton High School and Stockbridge Primary School. Donations are made to the 2 schools out of the surplus in proportion to the payments into the lottery from the 2 schools.

3. Trustees remuneration and expenses

During the year, no remuneration was paid to any of the trustees (2024: nil). Expenses were reimbursed to trustees for café provisions and other purchases on behalf of the charity: Marcus Magnante £536, Phoebe Bois £466, Ros Taylor £180 and Jenny Dunnett £87.

4. Unrestricted funds

	Balance at 01.07.24	Receipts	Payments	Transfers	Balance at 30.6.25
	£	£	£	£	£
General funds	5,675	5,229	(8,689)	-	2,215
Total unrestricted funds	<u>5,675</u>	<u>5,229</u>	<u>(8,689)</u>	<u>-</u>	<u>2,215</u>

Explanation of funds

The *General Fund* represents all income and expenditure relating to the primary focus activities of the charity, other than those for which funding is restricted.

5. Restricted funds

	Balance at 01.07.24	Receipts	Payments	Transfers	Balance at 30.6.25
	£	£	£	£	£
S1 starter kits and emergency supplies funds	4,725	-	(1,781)	-	2,944
Total restricted funds	<u>4,725</u>	<u>-</u>	<u>(1,781)</u>	<u>-</u>	<u>2,944</u>

Explanation of funds

The *S1 starter kit and emergency supplies fund* represents grants and other funds raised for starter kits to support new children joining the school in S1. After approaching the funder, it was agreed to broaden the funding to include funding the emergency supplies trolley for all pupils of the school.