

**Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 October 2024  
for  
Royal British Legion Scotland Galashiels**

Susan Cove Accountancy Limited  
Chartered Accountant  
Ty Hapus  
Clerklands  
Melrose  
Roxburghshire  
TD6 9JR

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for the Year Ended 31 October 2024**

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# **Royal British Legion Scotland Galashiels**

## **Report of the Trustees for the Year Ended 31 October 2024**

The trustees present their report with the financial statements of the charity for the year ended 31 October 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The objectives of the charity are given in detail in the Constitution. In summary the charity's charitable purposes are:

" The prevention or relief of poverty amongst any persons who have at any time served in the Armed Forces of the Crown;

" The advancement of citizenship and community development by the encouragement of co-operation between ex- Service men and women and others supporting the objects of the Legion.

" The relief of ex- Service men and women in need;

" The advancement of the arts, heritage, culture or science by promoting music, including the music of pipe bands and military bands and encouraging participation in music by young people; by preserving war memorials and by promoting and parading ceremonial colours as a tribute to those ex-Service men and women who have died in the service of their country and as a symbol of belief in our common culture;

" The advancement of public participation in sport; and

" The provision of recreational facilities and the organisation of recreational facilities with the object of improving the condition of life for ex- Service men and women in particular and for members of the public generally.

The policies adopted to further the objects of the charity are to maintain and increase the charity's membership and to take any action considered necessary in pursuance of the objects as long as it is in accordance with the principals of the Royal British Legion and the powers of the charity as detailed in its Constitution.

There are five classes of membership, namely, Ordinary, Life, Honorary, Family and Associate. Any Ordinary or Life member is entitled to vote or hold office on the Committee.

The charity operates within a policy framework (bye-laws and standing orders) of the National Body, The Royal British Legion Scotland, Headquarters, New Craig House, Logie Green Road, Edinburgh, EH7 4HR.

All monies raised or contributed from any source are to be used for the sole purpose of assisting the welfare of ex-servicemen and their families or the families of those who dies in the service of their country.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

# Royal British Legion Scotland Galashiels

## Report of the Trustees for the Year Ended 31 October 2024

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Organisational structure

The Committee members, who are the Trustees of the charity, are detailed in this report. The duty of the Committee is to exercise a controlling oversight over the affairs of the Branch and to carry out any direction given to it by the Branch. The Committee meets at least four times a year. The Branch elects the Officers and Committee members from the members of the Branch for the ensuring year at the Annual General Meeting.

### REFERENCE AND ADMINISTRATIVE DETAILS

#### Registered Charity number

SC016349

#### Principal address

22 Park Street  
Galashiels  
TD1 1BZ

#### Trustees

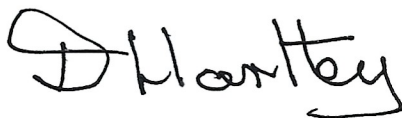
D Hartley Chair  
P Stewart  
J Doogan  
D Babington Vice President  
J Edwards (resigned 25.1.24)  
C Nolan  
K Syme  
P Knight (resigned 25.1.24)  
J M Brown Vice Chair (resigned 25.1.24)  
G Mitchell

#### Independent Examiner

Susan Cove Accountancy Limited  
Chartered Accountant  
Ty Hapus  
Clerklands  
Melrose  
Roxburghshire  
TD6 9JR

Approved by order of the board of trustees on 30 January 2025 and signed on its behalf by:

D Hartley - Trustee



# **Independent Examiner's Report to the Trustees of Royal British Legion Scotland Galashiels**

I report on the accounts for the year ended 31 October 2024 set out on pages five to eleven.

## **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

## **Basis of the independent examiner's report**

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

## **Independent examiner's statement**

In connection with my examination, no matter has come to my attention :

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
  - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Susan D Cove, ACA  
The Institute of Chartered Accountants in England and Wales

Susan Cove Accountancy Limited  
Chartered Accountant  
Ty Hapus  
Clerklands  
Melrose  
Roxburghshire  
TD6 9JR

30 January 2025

# Royal British Legion Scotland Galashiels

## Statement of Financial Activities for the Year Ended 31 October 2024

	Notes	31.10.24 Unrestricted fund £	31.10.23 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
<b>Charitable activities</b>			
Charitable activities		16,857	17,886
Other trading activities	2	66	330
<b>Total</b>		<u>16,923</u>	<u>18,216</u>
<b>EXPENDITURE ON</b>			
Raising funds		-	1,287
<b>Charitable activities</b>			
Charitable activities		16,141	17,056
<b>Total</b>		<u>16,141</u>	<u>18,343</u>
<b>NET INCOME/(EXPENDITURE)</b>		782	(127)
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		4,342	4,469
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>5,124</u>	<u>4,342</u>

The notes form part of these financial statements

Royal British Legion Scotland Galashiels

Balance Sheet  
31 October 2024

	Notes	31.10.24 Unrestricted fund £	31.10.23 Total funds £
<b>CURRENT ASSETS</b>			
Cash at bank		5,124	4,342
<b>NET CURRENT ASSETS</b>		<u>5,124</u>	<u>4,342</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>5,124</u>	<u>4,342</u>
<b>NET ASSETS</b>		<u>5,124</u>	<u>4,342</u>
<b>FUNDS</b>	5		
Unrestricted funds		<u>5,124</u>	<u>4,342</u>
<b>TOTAL FUNDS</b>		<u>5,124</u>	<u>4,342</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 30 January 2025 and were signed on its behalf by:

D Hartley - Trustee



J Doogan - Trustee



The notes form part of these financial statements

**Notes to the Financial Statements  
for the Year Ended 31 October 2024**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities and Trustee Investment (Scotland) Act 2005. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.



# Royal British Legion Scotland Galashiels

## Notes to the Financial Statements - continued for the Year Ended 31 October 2024

### 2. OTHER TRADING ACTIVITIES

	31.10.24	31.10.23
	£	£
Sale of wreaths	66	-
Sale of badges, ties and clothing	-	330
	<u>66</u>	<u>330</u>

### 3. TRUSTEES' REMUNERATION AND BENEFITS

	31.10.24	31.10.23
	£	£
Trustees' fees	<u>1,000</u>	<u>1,000</u>

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 October 2024 nor for the year ended 31 October 2023.

### 4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
<b>Charitable activities</b>	
Charitable activities	17,886
Other trading activities	<u>330</u>
<b>Total</b>	<u>18,216</u>
<b>EXPENDITURE ON</b>	
Raising funds	1,287
<b>Charitable activities</b>	
Charitable activities	<u>17,056</u>
<b>Total</b>	<u>18,343</u>
<b>NET INCOME/(EXPENDITURE)</b>	(127)
<b>RECONCILIATION OF FUNDS</b>	
Total funds brought forward	4,469

# Royal British Legion Scotland Galashiels

## Notes to the Financial Statements - continued for the Year Ended 31 October 2024

### 4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £
	<hr/>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>4,342</b>
	<hr/> <hr/>

### 5. MOVEMENT IN FUNDS

	At 1.11.23 £	Net movement in funds £	At 31.10.24 £
<b>Unrestricted funds</b>			
General fund	4,342	782	5,124
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<b>4,342</b>	<b>782</b>	<b>5,124</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	16,923	(16,141)	782
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<b>16,923</b>	<b>(16,141)</b>	<b>782</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

### Comparatives for movement in funds

	At 1.11.22 £	Net movement in funds £	At 31.10.23 £
<b>Unrestricted funds</b>			
General fund	4,469	(127)	4,342
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<b>4,469</b>	<b>(127)</b>	<b>4,342</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

# Royal British Legion Scotland Galashiels

## Notes to the Financial Statements - continued for the Year Ended 31 October 2024

### 5. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	18,216	(18,343)	(127)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>18,216</u>	<u>(18,343)</u>	<u>(127)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.11.22 £	Net movement in funds £	At 31.10.24 £
<b>Unrestricted funds</b>			
General fund	4,469	655	5,124
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>4,469</u>	<u>655</u>	<u>5,124</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	35,139	(34,484)	655
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>35,139</u>	<u>(34,484)</u>	<u>655</u>

**Royal British Legion Scotland Galashiels**

**Notes to the Financial Statements - continued  
for the Year Ended 31 October 2024**

**6. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 October 2024.

# Royal British Legion Scotland Galashiels

## Detailed Statement of Financial Activities for the Year Ended 31 October 2024

	31.10.24 £	31.10.23 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Other trading activities</b>		
Sale of wreaths	66	-
Sale of badges, ties and clothing	-	330
	<u>66</u>	<u>330</u>
<b>Charitable activities</b>		
Subscriptions	16,857	17,886
	<u>16,857</u>	<u>17,886</u>
<b>Total incoming resources</b>	<b>16,923</b>	<b>18,216</b>
<b>EXPENDITURE</b>		
<b>Other trading activities</b>		
Wreaths	-	1,287
<b>Charitable activities</b>		
Trustees' fees	1,000	1,000
Badges, ties and clothing	-	660
Capitation fees	13,641	12,296
Donations	1,500	2,500
	<u>16,141</u>	<u>16,456</u>
<b>Support costs</b>		
<b>Governance costs</b>		
Accountancy and legal fees	-	600
	<u>-</u>	<u>600</u>
<b>Total resources expended</b>	<b>16,141</b>	<b>18,343</b>
<b>Net income/(expenditure)</b>	<b>782</b>	<b>(127)</b>

This page does not form part of the statutory financial statements