


<u>Edinburgh People's Theatre</u>									
<u>Year to 30th June 2007</u>									
<u>Annual Report of the Trustees</u>									
<u>Charity ref</u>	SC 014988								
40 Mayfield Gardens									
Edinburgh EH9 2BY									
Trustees appointed at AGM									
2005 (2.10.05)	2006 (10.09.06)	Appointment							
									
Committee members (trustees) are voted to office by members having been proposed and seconded at the Annual General Meeting.									
The Committee members appointed at the 2006 AGM were in office until the 2007 AGM held on 23rd Sept 2007									

	<u>Constitution</u>								
	Edinburgh People's Theatre are managed in accordance with the Constitution which states its								
	aims and objectives as follows:								
	a) the promotion and development of the art of Drama								
	b) the encouragement of new playwrights								
	c) the eventual possession of a building dedicated to the above aims.								
	<u>Activities</u>								
	The principal activities under taken by Edinburgh People's Theatre during the year to 30th June 2007								
	are described in the Secretary's Report (Pages 2 - 4)								
	<u>Reserves Policy</u>								
	The policy on reserves is to hold sufficient funds in reserve to ensure the ability of the charity to								
	fulfil its charitable objectives.								

Edinburgh People's Theatre

Charity ref SC 014988

Report of the Trustees and Financial Statements for the Year ended 30th June 2025

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Report of the Independent Examiners to the Trustees of
Edinburgh People's Theatre
Charity ref SC 014988

We report on the financial statements of the charity for the year ended 30th June 2025 which are set out on pages 6-8.

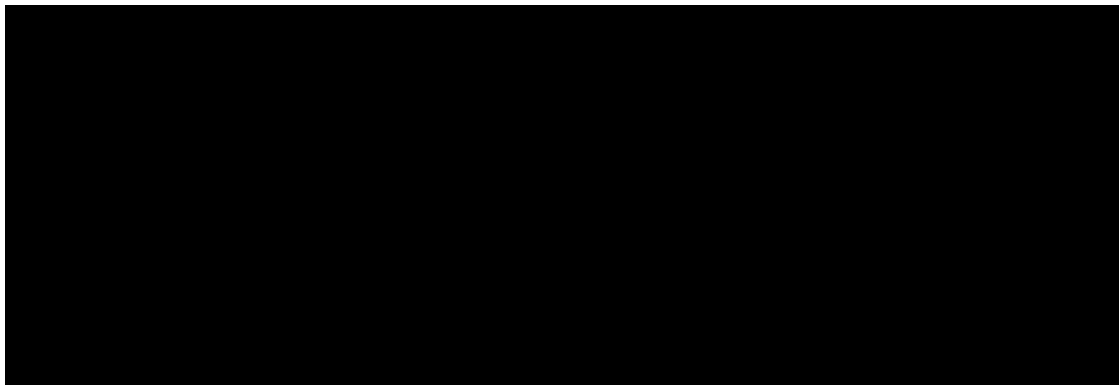
The Trustees of the charity are responsible for the preparation of the accounts in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Regulations does not apply. It is our responsibility to examine the accounts as required under section 44(1)(c) of the 2005 Act and to state whether particular matters have come to our attention.

Our examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

In the course of our examination, no matter has come to our attention:

- 1) which gives us reasonable cause to believe that in any material respect the requirements:
 - a) to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Regulations ,and
 - b) to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations have not been met,or
- 2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Appendix 3

EPT AGM – SUNDAY SEPTEMBER 21st 2025

Secretary's Report 2024/25

It's been a pleasure to spend another year with Edinburgh People's Theatre and I've enjoyed putting together this report celebrating the club's achievements. Following last year's EGM, we had a number of people step into the breach and join the committee so we've had a great, stable year with a committee at full strength. That means we've been able to tackle a number of jobs that were overdue like writing policies and guidelines alongside looking at premises improvement especially in the wardrobe area. However the main drive is always ensuring the best possible productions are put on stage and this year has been full of 4 star ones.

The 2024 Fringe Show deftly directed by Anne Mackenzie was a 4 star success. A revival of Alan Cochrane's play *Ne'er the Twain*. It had a great review from All Edinburgh Theatre saying, '*both play and company come over as commendably fresh and very funny.*' The set was commended and well designed and dressed for that era. All the audience left with positive comments. The cast worked so well together over the long run and the legions of help from everyone on costume, back stage, lights, sound and all the front of house volunteers really created a sense of community. The Fringe run made a profit of over £6 thousand although this was less than the year before.

The Panto, *Sleeping Beauty* directed by Mandy Black was a big hit making over £12 thousand profit. Playing to packed houses, it flew through every scene. With some very clever changes of era and dream sequences choreographed with such skill by Mandy. Despite one of the key cast falling very ill suddenly the show went on and one of our youngest cast members, Jess stepped up and took on the cat role with confidence and skill. It received 4 stars and the reviews said: *... 'everything you could want from a traditional pantomime.'* Which is just what you want to hear.

The SCDA entry in February this year was 'The Holiday' directed by Kevin Edie. Although it didn't make it into the next round the acting was praised and the comedy moments well presented. Congratulations to all involved for a very funny show.

Our March production at the Church Hill Theatre was *Quartermaine's Terms* directed by Andy Moseley. A skilled cast expertly conveyed the different characters and every actor delivered a great performance under detailed direction. '*Andy Moseley's direction is particularly good at showing the various characters' inner lives and relationships*' said All

Edinburgh Theatre giving it four stars: The set designed by Richard Spiers really made you feel like you were inside the school. Special mention to the 'clock' work from the back stage crew. Although the production made a loss, costs were high and it was very well received by the audiences watching.

In May The Watsons hit the stage with aplomb. EPT invited a guest director [REDACTED] for this production and were rewarded with a phenomenal show. [REDACTED] with a twist. The large cast filled the stage with energy and it was great to see so many new, younger members join us. A special call out to [REDACTED] and the costume team for creating so many gorgeous Regency costumes especially that beautiful 'ball' dress. The Watsons made a small profit and received four stars from North West End and All Edinburgh Theatre who wrote: *... 'the play is consistently good fun as well as thought-provoking, and director Hilary Spiers has fashioned a production that has pace and energy.'*

Sadly one of our biggest contributors towards panto success and many other shows, our MD for many years [REDACTED] died this year. He was a truly lovely person, loved by everyone who worked with him. He leaves a big hole in EPT's heart and we will miss him and his cheery smile.

We've had some great social events this year thanks to [REDACTED] for working so hard organising events. A group had a spooky City of the Dead evening tour around Edinburgh in January led by an ex EPT member. There was a fantastic quiz night in March set up by Joan who even co-opted her family to help. The quiz master was brilliant and there were loads of nibbles and prizes. We were all challenged by the different rounds and it was so well organised. The less said about the July Karaoke night the better! A great time was had by all, allegedly!

[REDACTED] organised a brilliant series of Act Too workshops. After requests from members we trialled evening and afternoon workshops on different days instead of only Saturday mornings. Each workshop leader was excellent and those attending learnt lots. The attendance levels varied and we'd welcome future suggestions for workshops that people would be interested in.

Sat Jan 11th 10am – 12 noon. "De-mystifying the roles of Production Manager and Box Office Manager".

Sat Feb 1st 2pm – 4pm. "Finding your Character's Accent

Sat 8th Mar 10am to 1pm: Chorus and Ensemble Work – Regency Style Led by [REDACTED]
[REDACTED] (SCDA advisor)

Wed 30th Apr 7.30pm-10pm Text Work – Dig Deep!" led by [REDACTED]

Wed 7th May 7.30 to 10pm The Fluidity of Directing led by [REDACTED]




Wed June 4th at 7:30pm Keep Your Hair On” led by [REDACTED]

The committee has been busy putting together policies and updating some of the information on roles and all that is involved in putting on a production. This should help clarify procedures. Alongside the more mundane matters such as the wasp invasion, we’ve also discussed the future of EPT going forwards. We’ve been investigating the possibility of using a cheaper venue for some smaller productions as the cost of the Church Hill Theatre and its sheer size doesn’t always suit more intimate plays. We’ve also worked hard to get ahead of the schedule so that future productions can be announced earlier allowing more time to prepare and cast. If you’d be keen to help in this process we’ll be looking for people willing to volunteer for roles to keep EPT working. Some of these don’t necessarily mean being on the committee and attending every meeting but might just be helping with a social event or key area.

Our long term treasurer [REDACTED] (nick named ‘The gopher’ – because he literally goes anywhere and does anything asked of him) retired from the role. He very kindly stayed on helping our new treasurer for the first 4 months Thank goodness he approved the accounts this year. He is still a point of help for anyone who needs it and he’s still busy in the archive and doing lots of other jobs. Recently spending time putting together a collection of photos, play bills and cuttings for the sister of a member who acted with us in the 50s, who was extremely grateful and thrilled to receive this treasure trove from so long ago.

A big shout out to all the members who’ve turned up to script reads, been front of house, attended a production, shared an EPT event on social media, helped with props, costume, painting sets or simply lugged a set into the van and out again. We really couldn’t do it without you. If you know anyone who’d like to be part of this great team especially back stage or with any set building skills or just willing and keen then drag them along so they can also find out how great EPT is.

APPENDIX 2

	Enter charity name below									
	Edinburgh People's Theatre									
	Receipts and payments accounts									
	For the period from		Period start date			to	Period end date			
Day			Month	Year	Day		Month	Year		
01			07	2024	30		06	2025		
Section A Statement of receipts and payments										
	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period					
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £					
A1 Receipts										
Donations	66				66					
Legacies	- 0				- 0					
Grants	- 0				- 0					
Receipts from fundraising activities	57,312				57,312					
Gross trading receipts	- 0				- 0					
Income from investments other than land and buildings	2,674				2,674					
Rents from land & buildings	- 0				- 0					
Gross receipts from other charitable activities	2,229				2,229					
					- 0					
A1 Sub total	62,281	- 0	- 0	- 0	62,281					
A2 Receipts from asset & investment sales										
Proceeds from sale of fixed assets	- 0				- 0					
Proceeds from sale of investments	- 0				- 0					
A2 Sub total	- 0	- 0	- 0	- 0	- 0					
Total receipts	62,281	- 0	- 0	- 0	62,281					
A3 Payments										
Expenses for fundraising activities	38,146				38,146					
Gross trading payments	- 0				- 0					
Investment management costs	- 0				- 0					
Payments relating directly to charitable activities	11,191				11,191					
Grants and donations	- 0				- 0					
Governance costs:	- 0				- 0					
Audit / independent examination	- 0				- 0					
Preparation of annual accounts	- 0				- 0					
Legal costs	- 0				- 0					
Other	- 0				- 0					
					- 0					
A3 Sub total	49,337	- 0	- 0	- 0	49,337					
A4 Payments relating to asset and investment movements										
Purchases of fixed assets	- 0				- 0					
Purchase of investments	- 0				- 0					
A4 Sub total	- 0	- 0	- 0	- 0	- 0					
Total payments	49,337	- 0	- 0	- 0	49,337					
Net receipts / (payments)	12,944	-	-	-	12,944					
A5 Transfers to / (from) funds					-					
Surplus / (deficit) for year	12,944	-	-	-	12,944					

APPENDIX 2

[illegible]

	Edinburgh People's Theatre						SC014988	
Section B Statement of balances								
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £	
B1 Cash funds	Cash and bank balances at start of year	104,365				104,365		
	Surplus / (deficit) shown on receipts and payments account	12,945				12,945		
						-		
						-		
	Cash and bank balances at end of year	117,310	-	-	-	117,310	-	
	(Agree balances with receipts and payments account(s))	1	-	-	-	1	-	
	Details			Fund to which asset belongs		Market valuation to nearest £	Last year to nearest £	
B2 Investments								
					Total	-	-	
	Details		Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £		
B3 Other assets	Heritable property		Unrestricted		135,100			
	Fixtures and Fittings		Unrestricted		800			
	Equipment		Unrestricted		650			
	Scenery		Unrestricted		750			
	Wardrobe		Unrestricted		2,000			
				Total	-	139,300	-	
	Details			Fund to which liability relates	Amount due to nearest £	Last year to nearest £		
B4 Liabilities								
				Total	- 0	- 0		
	Details			Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £		
B5 Contingent liabilities								
				Total	-	-		
Signed by one or two trustees on behalf of all the trustees	Signature*	Print Name				Date of approval		
	* Please note - OSCR will accept digital or typed signatures							

APPENDIX 2

	Edinburgh People's Theatre	SC014988																												
Section C Notes to the Accounts																														
C1 Nature and purpose of funds <i>(may be stated on analysis of funds worksheets)</i>	All funds are unrestricted and used for the purpose of Edinburgh People's Theatre as described in the Constitution																													
C2 Grants	<table border="1"> <thead> <tr> <th>Type of activity or project supported</th><th>Individual / institution</th><th>Number of grants made</th><th>£</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr> <td align="right" colspan="3">Total</td><td>- 0</td></tr> </tbody> </table>	Type of activity or project supported	Individual / institution	Number of grants made	£																					Total			- 0	
Type of activity or project supported	Individual / institution	Number of grants made	£																											
Total			- 0																											
C3a Trustee remuneration	If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	None																												
C3b Trustee remuneration - details	<table border="1"> <thead> <tr> <th>Authority under which paid</th><th>£</th></tr> </thead> <tbody> <tr><td></td><td></td></tr> <tr><td></td><td></td></tr> <tr><td></td><td></td></tr> <tr><td></td><td></td></tr> <tr><td></td><td></td></tr> </tbody> </table>	Authority under which paid	£																											
Authority under which paid	£																													
C4a Trustee expenses	If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	None																												
C4b Trustee expenses - details	<table border="1"> <thead> <tr> <th></th><th>Number of trustees</th><th>£</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> </tbody> </table>		Number of trustees	£																										
	Number of trustees	£																												
C5 Transactions with trustees and connected persons	<table border="1"> <thead> <tr> <th>Nature of relationship</th><th>Nature of transaction</th><th>Transaction amount (£)</th><th>Balance outstanding at period end (£)</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> </tbody> </table>	Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)																									
Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)																											
C6 Other information	Members are refunded for direct costs incurred with any production or administratin expenses																													

APPENDIX 2

		Edinburgh People’s Theatre					SC014988	
Additional analysis (1)								
Analysis of receipts and payments								
1 Donations								
	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period		
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £		
Donation	66				66			
					- 0			
					- 0			
					- 0			
Total	66	- 0	- 0	- 0	66	- 0		
	-	-	-	-	-	-		
2 Grants								
	Unrestricted funds	Restricted funds			Total current period	Total last period		
	to nearest £	to nearest £			to nearest £	to nearest £		
					- 0			
					- 0			
					- 0			
					- 0			
Total	- 0	- 0			- 0	- 0		
	-	-			-	-		
3 Gross receipts from other charitable activities								
	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period		
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £		
Subscriptions and workshops	2,229				2,229			
					- 0			
					- 0			
					- 0			
					- 0			
					- 0			
					- 0			
					- 0			
Total	2,229	- 0	- 0	- 0	2,229	- 0		
	- 0	- 0	- 0	- 0	- 0	- 0		
4 Payments relating directly to charitable activities								
	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period		
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £		
Rates and Insurance	2,171				2,171			
Property costs	169				169			
Premises upgrade	4,636				4,636			
New items	387				387			
Administration	3,828				3,828			
					- 0			
					- 0			
					- 0			
					- 0			
					- 0			
					- 0			
Total	11,191	- 0	- 0	- 0	11,191	- 0		
	- 0	- 0	- 0	- 0	- 0	- 0		

APPENDIX 2

					SC014988	
Additional analysis (2)						
5 Breakdown of unrestricted funds						
	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below		
					Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	66				66	
Legacies	- 0				- 0	
Grants	- 0				- 0	
Receipts from fundraising activities	57,312				57,312	
Gross trading receipts	- 0				- 0	
Income from investments other than land and buildings	2,674				2,674	
Rents from land & buildings	- 0				- 0	
Gross receipts from other charitable activities	2,229				2,229	
Sub total	62,281	- 0	- 0	- 0	62,281	- 0
					- 0	
Receipts from asset & investment sales						
Proceeds from sale of fixed assets	- 0				- 0	
Proceeds from sale of investments	- 0				- 0	
Sub total	- 0	- 0	- 0	- 0	- 0	- 0
Total receipts	62,281	- 0	- 0	- 0	62,281	- 0
					-	
Payments						
Expenses for fundraising activities	38,146				38,146	
Gross trading payments	- 0				- 0	
Investment management costs	- 0				- 0	
Payments relating directly to charitable activities	11,191				11,191	
Grants and donations	- 0				- 0	
Governance costs:	- 0				- 0	
Audit / independent examination	- 0				- 0	
Preparation of annual accounts	- 0				- 0	
Legal costs	- 0				- 0	
					- 0	
					- 0	
Sub total	49,337	- 0	- 0	- 0	49,337	- 0
					-	
Payments relating to asset and investment movements						
Purchases of fixed assets	- 0				- 0	
Purchase of investments	- 0				- 0	
Sub total	- 0	- 0	- 0	- 0	- 0	- 0
					-	
Total payments	49,337	- 0	- 0	- 0	49,337	- 0
					-	
Net receipts / (payments)	12,944	-	-	-	12,944	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	12,944	-	-	-	12,944	-
					-	
Nature and purpose of funds						

APPENDIX 2

[illegible]