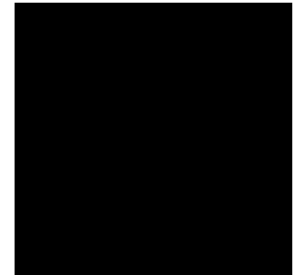




The Crescent Playgroup
Scottish Charity: SCO 13861



Annual Report 2023/2024

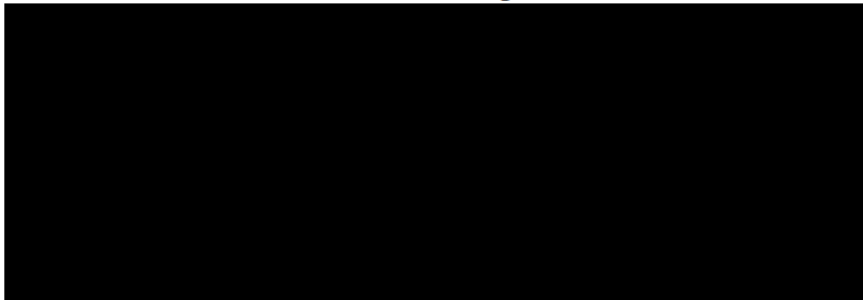
Introduction

The Crescent Playgroup is a non-profit making member of the Scottish Pre-School Playgroup Association (SPPA). The running of the playgroup is up to the elected committee and the parents. The main funding comes from playgroup fees and fund raising events. Help can be obtained from grants through local government but these are not guaranteed.

Structure

A volunteer committee of at least 3 parents, elected annually at the AGM, manage the playgroup. There are currently 5 employees. Each day there are either 4 members of staff plus occasional college students who assist the staff to ensure the correct adult to child ratio is maintained. The roles of the committee members are as detailed in the appendix.

2022/2023 Committee Members (Management Structure)



Objectives

The main aim of the Playgroup is to encourage children to develop their social skills through play and sharing with others. They can participate in many activities such as painting, glueing, craft, sand & water and dressing up. There are also many books, jigsaws and activity games as well as an outdoor area for children to learn about the outdoors and take part in physical play.

Our play leaders encourage free play. There is no formal teaching. There is, however, ample opportunity to learn colours, numbers, letters, weather, days of the week etc very simply.

New ideas from parents/carers are always welcome and participation is encouraged.

Achievements/Performance

45 children attended the playgroup throughout the year. There is a maximum of 22 children per day. Although spaces are still available at the beginning of 2024/2025 we anticipate that the majority will have been filled within the first 6 months of the new term.

No complaints arose through the year.

Due to the current economic climate and our financial situation we made the decision to do very limited fund raising during 2023/24.

Throughout 2023/24 the staff were fully engaged all and continued to keep themselves up to date with all individual training requirements.

Financial Review

The playgroup is in partnership with Midlothian Council to provide funded ELC spaces. These spaces are minimal within the playgroup - the majority of spaces are funded privately. Fees (both funded and private) are the main income for the playgroup.

The total income for 2023/2024 was £57803.64 and the total expenditure £82411.36. This gave us a loss over the year of £24607.72. We had started the year with a balance of £49056.85, and we ended the year with a balance of £24449.13.

We have upgraded a lot of equipment this year as this was well over due. We also had a reduced the number of children attending this year to previous.

The playgroup only operates in term time, however staff salaries are pro-rated over 12 months. We always need to ensure that we have sufficient funds to cover salaries over the summer months as the next set of fees are not payable until end August/beginning of September.

Future Events

All staff renewed their First Aid training in 2023/24 and continued to maintain their own CPD.

A new committee will be agreed and announced.

Signed on behalf of the committee:

A large black rectangular box redacting the signature of the committee member.

The Crescent Playgroup Accounts for year ending 31 July 2024

Income		Expenditure	
Fees	£29,249.24	Net Salaries	£55,252.18
(less refunded fees)		HMRC	£6,490.07
		Nest Pensions	£2,004.35
Council Funded Placements	<u>£28,494.40</u>	Petty Cash	£3,276.41
		Snack	£1,137.58
TOTAL FEES	£57,743.64	Hall Rent	£1,200.00
		Events	£774.36
Grant & Donations	£0.00	T-shirts	£110.50
		Staff Training & Meetings	£2,148.17
Additional Income		Membership & Insurance	£668.23
Raffle	<u>£60.00</u>	Equipment, Materials & Crafts	£8,500.21
		Office Supplies & Stationery	<u>£849.30</u>
	£57,803.64		£82,411.36
		Profit/Loss for year	<u>-£24,607.72</u>
		Balance brought forward	£49,056.85
		Closing Balance	£24,449.13

Signed by:

Bookkeeper

Treasurer/Chairperson

Manager

The Crescent Playgroup

31st July 2024

Independent Examiner's Report to the Manager of The Crescent Playgroup

I report on the accounts for the period ended 31st July 2024

Respective responsibilities of trustees and reporting accountants

The trustees are responsible for the preparation of the accounts in accordance with the terms of the Charitable Trust Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The trustees consider that the audit requirement of Regulations 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulations 11 of the Charities Accounts (Scotland) Regulations Act 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations,and
 - To prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

