

Dundee: Meadowside St Paul's Church of Scotland

Report and Accounts

for the year ended

31 December 2021

Congregation No: 291769

Scottish Charity No: SC013162

Dundee: Meadowside St Paul's Church of Scotland

Contents	Page
Trustees' Annual Report	2 - 7
Report of the Independent Examiner	9
Statement of Financial Activities	10
Balance Sheet	11
Notes forming part of the Financial Statements	12 - 20
Appendix	21

Dundee: Meadowside St Paul's Church of Scotland

Trustees' Annual Report Year ended 31 December 2021

The trustees present the annual report and accounts for Dundee: Meadowside St Paul's Church of Scotland for the year ended 31 December 2021. The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the General Assembly Regulations for Congregational Finance, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland effective 1 January 2019.

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond.

Congregational Activities

Worship	For Young People	For Adults
Sunday morning worship	Sunday Club*	Guild*
Café church worship with St Andrew's*	Beavers, Cubs & Scouts*	Craft Club*
Choir*		Dorcas Society*
Joint services of worship with other city centre congregations of various denominations*		Wednesday Club (for the homeless)*
Ecumenical Holy Week services*		Doors Open Days
Christmas Eve service		Connections Café for refugees and non-English speakers (with other city centre churches)
Dedication Services for organisations*		

* not during lockdown

Achievements and Performance

2021 saw the first full year of the [REDACTED] ministry to the linked charges of Meadowside St Paul's and St Andrew's. Both congregations have been blessed by [REDACTED] pastoral care and leadership over a year of major change for the Church of Scotland, both nationally and locally.

Despite having returned to face-to-face worship from October to December 2020, the year began with a return to pandemic restrictions. The Minister and members worked together to provide weekly online worship on Sundays through a dedicated joint website. This was followed by a live social gathering on Zoom, which established new and strengthened existing relationships between members of both congregations. We returned to face-to-face worship at the end of March 2021, moving to a pattern of regular services at 10:00am, with joint services at 11:00am in months with 5 Sundays, alternating the host church. National and Church of Scotland guidance meant that we could still not initially operate the church building at full capacity, but attendances have remained stable throughout all the changing requirements.

Staffing levels have remained static - our Organist and Assistant Treasurer continued working remotely over the lockdown period. The vacant post of Beadle was not re-recruited.

Dundee: Meadowside St Paul's Church of Scotland

Trustees' Annual Report (cont.) Year ended 31 December 2021

Congregational Board and Kirk Session meetings continued remotely via Zoom. At its General Assembly in 2021, the Church of Scotland introduced a mechanism whereby Kirk Sessions could appoint members to the Congregational Board until a valid Stated Annual Meeting could be held, so at a September meeting of the Kirk Session, those Board members who had retired and wished to serve again were re-appointed.

Much of our face-to-face outreach and partnership work remained necessarily on hold, due to restrictions on the use of buildings and social distancing requirements. However, Beavers, Cubs & Scouts and the Guide Shop were able to reopen and resume activities face-to-face in July and September respectively.

The congregation's two shop premises remained unoccupied in 2021. However, in August, the tenant of 118 Nethergate began the process of reassigning her lease to a potential new tenant; and in November, there were two expressions of interest in 112 Nethergate. We hope that 2022 will see matters concluded for both properties, with both let at market rent. The Church of Scotland Law Department will act for the congregation in both transactions. Regarding 112 Nethergate, the previous tenant made a contribution to the dilapidation costs, albeit not the full amount as estimated.

The Church of Scotland's General Assembly in May passed a church-wide Radical Action Plan (RAP), as a response to a decline in membership and numbers in full-time ministry, and a superabundance of church buildings requiring upkeep which were either not fit for purpose or in the wrong location. Following this, Dundee Presbytery produced an updated Presbytery Plan at its May meeting, with a view to translating the requirements of the RAP into the local context. The plan foresaw significant changes to the position of the congregation, particularly with regard to its buildings, which were designated as "redevelop with different function". The congregation, lucky to be already linked with St Andrew's under a sitting minister, would no longer be able to worship in the sanctuary in Nethergate, and an alternative use would have to be found for the church complex. Worshipping in one location would also mean that Meadowside St Paul's and St Andrew's would move towards becoming a united charge, not a linked charge. The Presbytery Plan also placed an obligation on congregations within a "grouping" (a loose geographical area) to work together on a coherent vision for mission and provision of "Church" within the grouping - based on the Church of Scotland's *Five Marks of Mission*.

One of the emerging options for the redevelopment of the church and hall complex was that of leasing the building to a charity whose objectives were aligned with the vision and ethos of Meadowside St Paul's, and this approach was agreed by the Kirk Session. In July, an informal approach was made by two local charities (JustBee Productions and Making Dundee Home, who were in the process of merging as JustBee Productions). They were currently based in other church premises in Dundee but were attracted by the facilities and larger space available at Meadowside St Paul's. Their work provided support and services to the homeless and those struggling with addiction, and clearly aligned with work previously carried out at Meadowside St Paul's. In November, due to the expansion of their activities, JustBee Productions outgrew their previous premises, and the Kirk Session agreed to enter a partnership arrangement with them whereby they would use the hall premises to host their activities for a monthly rent - the group moved in at the beginning of November.

2022 will be a year of proactively implementing change. We will continue to build relationships with St Andrew's as we become one church family and to contribute to the City Centre Grouping and Presbytery as we seek to deliver the *Five Marks of Mission* in the centre of Dundee. The lifting of pandemic restrictions will also free us to think creatively again; and the Union will allow us to do new things together.

Financial Review

Restrictions arising from the Covid-19 pandemic continued to a greater or lesser extent through 2021, affecting both income and expenditure.

A principal source of the congregation's ordinary income remains the giving by its members through Weekly Freewill Offering envelopes or monthly or annual donations, including a substantial proportion given under the Gift Aid scheme. The gradual increase in attendance at in-person services, and continued support through Standing Orders, led to a slight increase in offerings of £1,283 (5.4%) from 2020. We continue to review income regularly at Congregational Board meetings, analysing the changes in methods of giving by the congregation, and always encouraging Gift Aid donations where appropriate. Members are asked to review the level of their giving regularly. Two legacies, totalling £11,641, were received in 2021 and we remember with gratitude the generosity of the donors.

Dundee: Meadowside St Paul's Church of Scotland

Trustees' Annual Report (cont.) Year ended 31 December 2021

Although external lets of the hall premises remained suspended for most of 2021, the re-opening of the Guide Shop and the letting arrangement with JustBee Productions (referred to earlier in this Report) in the latter part of the year meant the resumption of an important income stream. The shop premises at 112 Nethergate and 118 Nethergate continued unoccupied throughout 2021, with no rental income received. As part of the negotiations to re-assign the lease for 118 Nethergate, the Congregational Board approved a retrospective adjustment of recent rent levels for the premises under the current lease, resulting in most of the 'back rent' being written off. Some of this was included as a debt in the 2020 accounts, and the necessary adjustment in the accounts has resulted in the apparent negative figure for 'Rents Received' shown in the 2021 accounts. As mentioned above, negotiations are well advanced in securing new tenants for both shop premises, with the expectation that this source of income will resume during the middle part of 2022. We have maintained contact with our previous hall users and look forward to one substantial user returning later in the year.

With closure of the church and hall premises for the first three months of the year and restricted use for the remainder of 2021, fabric and other buildings expenditure remained at a similar level to the previous year, although utilities costs increased with higher levels of hall usage towards the end of the year. Some further expenditure on the Manse, including some urgent work identified in the Quinquennial Property Survey, was met from the Special Provision Fund rather than the General Fund. In accordance with the Basis of Linking between Dundee: Meadowside St Paul's and Dundee: St Andrew's, expenditure on the Manse, along with other joint costs, is shared on the basis of one-third (Meadowside St Paul's) / two-thirds (St Andrew's).

The transfer of the value of Meadowside St Paul's share of the Manse held in the Manse Fund from the Restricted to the Unrestricted Designated category is an adjustment correcting a misunderstanding in the 2019 and 2020 accounts. The Manse Fund was originally set up as Designated Fund, and this position has now been restored.

Investment Policy and Performance

Our portfolio of investments, which consists of shares in the specified investment trusts, is intended to provide income primarily while maintaining capital growth. High risk funds are avoided.

The continued improvement in global stock markets, despite the Covid-19 pandemic, had an overall positive effect on the value of our investments, albeit at a lower level than the previous year. A lower valuation for our holdings in the Church of Scotland Investors' Trust Income Fund led to unrealized losses of £1,388 across the Designated and General Funds, but the value of our commercially invested Endowment funds showed unrealised gains totalling £44,409.

The remaining proceeds of the 2017 sale of congregation's former manse are held in the Church of Scotland General Trustees' Consolidated Fabric Fund for the benefit of the congregation. Following their use for the major heating project in 2018, related electrical works, and the congregation's share of the purchase of the new joint manse in 2019, the balance remaining in the Fund continues to be held to meet the cost of other fabric-related projects approved by Presbytery and the General Trustees as required.

Risk Management

Principal risks facing Meadowside St Paul's and action taken to mitigate the risks include the following:

Ageing Congregation: In common with the majority of congregations across Scotland we find that the average age of our congregation is increasing, which we recognise as a potential risk to our future membership roll and our ability to continue to recruit/engage volunteers, Trustees etc. There are also implications for succession planning for key officer posts – the past years have highlighted the dependence on a relatively small number of individuals in fulfilling key responsibilities. To minimise these risks, we intend to expand our work and exposure across the Youth and Student communities in the hope that we can encourage new members. Some of these risks may lessen with the anticipated Union with St Andrew's.

Cyber and Financial Crime: In 2018 we adopted a new GDPR-compliant Data Protection Policy which addresses issues of data confidentiality and security.

Dundee: Meadowside St Paul's Church of Scotland

Trustees' Annual Report (cont.) Year ended 31 December 2021

Upkeep and Maintenance of Buildings: To minimise financial risk, we ensure we keep sufficient funds available to meet expected levels of repair / maintenance costs. We have a Property Management Committee which regularly inspects the various buildings to ensure that all work required is identified and dealt with without delay, minimising expenses and the risk of injury to the public due to defective buildings. We are addressing a number of issues identified in the Report of the Presbytery's Quinquennial Property Survey undertaken in 2021, whilst noting that Presbytery has sisted all building works except emergency works pending agreement of the Presbytery Plan.

Financial Stability / Global Economy: We recognise that the global economy can impact the value of our assets. Whilst we cannot influence the economy we can ensure that our investments are monitored regularly to protect their value. The past two years have made us all too aware of the effects that other global factors beyond our control can have on the life of the congregation and its financial position, and as noted below every effort is made to safeguard this. We are aware that a significant proportion of our total investments is held in one shareholding (Alliance Trust plc). The Finance Committee maintains an awareness of investment holdings and the fluctuations in their value arising from market conditions. Dividends from the Alliance Trust remain healthy.

Legal Responsibilities and Governance Changes: We ensure we maintain awareness of our legal responsibilities in terms of financial reporting, data protection, health and safety, employment law etc. by working with relevant experts and advisors.

Reserves Policy

It is the Trustees' policy to hold sufficient reserves to meet the needs of the charity, always aware that the congregation's extensive buildings (sanctuary, hall complex and shops) are situated at the crossroads in the heart of city life and should any emergency or unexpected repairs be required the matter has to be dealt with without delay. Unrestricted cash funds (including those designated for special purposes as shown in Note 13 to the Financial Statements) of £123,739 and investments of £75,317 (at market value) were held at the end of the year. While this may be higher than would normally be expected, the Trustees are aware that significant funds might be required for planned maintenance and upgrade of buildings, including an AV system upgrade for the Church, major works required to the church organ, in addition to the issues identified in the Quinquennial Property Survey (outlined above), specifically works to the internal roof structure.

The desirability of holding this level of reserves to allow a cushion against unexpected loss of income was confirmed in 2020 and 2021 as the effects of the Covid-19 pandemic on the church's life and sources of income became evident. As noted above, the enforced cessation of services in the church and use of the halls for all purposes at the end of March 2020 led to a severe reduction in income from offerings and from external lets and it is the level of reserves held that have enabled the ongoing expenditure requirements to be met without any disruption.

Meadowside St Paul's one-third interest in the Manse purchased with Dundee: St Andrew's and vested locally is included in the accounts as a Tangible Fixed Asset.

Restricted and Endowment cash funds totalling £121,362 and investments of £767,905 (at market value) were held in accordance with purposes specified in Note 13 to the Financial Statements.

At the year end the church held unrestricted funds of £299,776, of which £192,149 is held as designated funds, including £100,720 in the Tangible Fixed Asset of the Manse building. The remaining balance of £107,627 is held in General Reserve. The Church also held £767,905 of endowment funds and £121,362 of restricted funds which have been provided for the purposes specified in Note 13.

Dundee: Meadowside St Paul's Church of Scotland

Trustees' Annual Report (cont.) Year ended 31 December 2021

Structure, Governance and Management

The congregation is a registered charity, number SC013162, and is administered in accordance with the terms of the Model Deed of Constitution and is subject to the Acts and Regulations of the General Assembly of the Church of Scotland.

Members of the Kirk Session and the Congregational Board are the charity Trustees. The minister, who is a member of the Kirk Session and its Moderator, is elected by the congregation and inducted by Presbytery. Kirk Session members are the Elders of the Church, a spiritual function, and are chosen from those members of the Church who are considered to have the appropriate gifts and skills. The Congregational Board comprises Elders and Members appointed from within the congregation; members of the congregation are invited to nominate individuals who are believed to have the skills and commitment to contribute to the management affairs of the Church to become members of the Board. These Members are then appointed at the Stated Annual Meeting and serve for a period of three years after which they must seek re-election at the next Stated Annual Meeting.

The Congregational Board is currently chaired by the minister and meets for regular business six times in a year. Certain responsibilities are delegated to the Finance Committee and Property Management Committee as appropriate. The Kirk Session, which also meets regularly, chaired by the Moderator, is responsible for spiritual affairs within the Church and has oversight of associated projects and matters of a spiritual nature. Both Congregational Board and Kirk Session may be called to attend special meetings to deal with urgent matters as required

Dundee: Meadowside St Paul's Church of Scotland

**Trustees' Annual Report (cont.)
Year ended 31 December 2021**

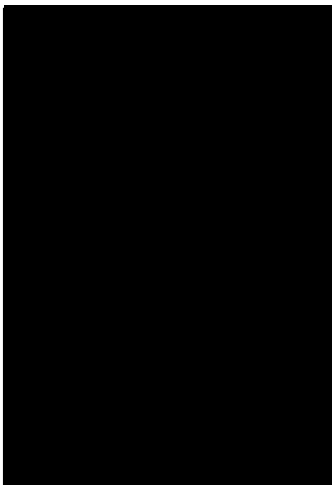
Reference and Administrative Information

Trustees:

Kirk Session



Kirk Session (cont.)



Congregational Board



****see p. 3 above**

Principal Office-bearers:

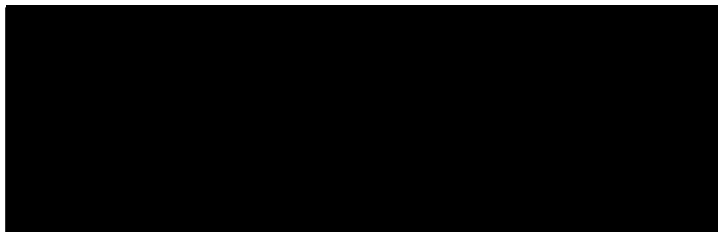
Minister:

Session Clerk:

Chairman of the Congregational Board:

Clerk to the Congregational Board:

Church Treasurer:



Principal Address:

The Church Office
Dundee: Meadowside St Paul's
114 – 116 Nethergate
Dundee DD1 4EH

Charity Registration Number:

SC013162

Congregation Reference No:

291769

Independent Examiner:



MMG Archbold Ltd
Chapelshade House
78 – 84 Bell Street
Dundee DD1 1RQ

Bankers:

Bank of Scotland
291 Clepington Road
Dundee DD3 8BD

Dundee: Meadowside St Paul's Church of Scotland

Trustees' Annual Report (cont.) Year ended 31 December 2021

Trustees' Responsibilities in Relation to the Financial Statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in Scotland requires the trustees to prepare financial statements each year which show a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the charity SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the accounts; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Deed of Constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 29 March 2022 and signed on their behalf by



Session Clerk

Report of the Independent Examiner

I report on the financial statements of Dundee: Meadowside St Paul's Church of Scotland for the year ended 31 December 2021 as set out on pages 10 - 20.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement


My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



MMG Archbold Ltd
Chapelshade House
78 – 84 Bell Street
Dundee DD1 1RQ

29 March 2022

Dundee: Meadowside St Paul's Church of Scotland

Statement of Financial Activities Year ended 31 December 2021

	Note	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Endowment Funds 2021 £	Total 2021 £	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Endowment Funds 2020 £	Total 2020 £
Income and endowments from:									
Donations and legacies	1	42,421	-	-	42,421	30,060	-	-	30,060
Charitable activities	2	425	-	-	425	414	-	-	414
Other trading activities	3	(5,001)	-	-	(5,001)	21,794	-	-	21,794
Investments	4	2,428	15,355	-	17,783	2,937	14,264	-	17,201
Other – <i>dilapidation income</i>		14,500	-	-	14,500	-	-	-	-
Other – <i>transfer from General Trustees</i>		-	-	-	-	5,568	-	-	5,568
Total income		<u>54,773</u>	<u>15,355</u>	<u>-</u>	<u>70,128</u>	<u>60,773</u>	<u>14,264</u>	<u>-</u>	<u>75,037</u>
Expenditure on:	5								
Raising funds		129	-	-	129	258	-	-	258
Charitable activities		<u>62,285</u>	<u>784</u>	<u>-</u>	<u>63,069</u>	<u>67,523</u>	<u>999</u>	<u>-</u>	<u>68,522</u>
Total expenditure		<u>62,414</u>	<u>784</u>	<u>-</u>	<u>63,198</u>	<u>67,781</u>	<u>999</u>	<u>-</u>	<u>68,780</u>
Net (expenditure)/ income before gains and losses on investments		(7,641)	14,571	-	6,930	(7,008)	13,265	-	6,257
Net (losses)/ gains on investments	9	<u>(1,388)</u>	<u>-</u>	<u>44,409</u>	<u>43,021</u>	<u>1,267</u>	<u>-</u>	<u>81,916</u>	<u>83,183</u>
Net (expenditure)/ income		(9,029)	14,571	44,409	49,951	(5,741)	13,265	81,916	89,440
Transfers between funds		100,720	(100,720)	-	-	-	-	-	-
Net movement in funds		91,691	(86,149)	44,409	49,951	(5,741)	13,265	81,916	89,440
Reconciliation of funds:									
Total funds brought forward	13	<u>208,085</u>	<u>207,511</u>	<u>723,496</u>	<u>1,139,092</u>	<u>213,826</u>	<u>194,246</u>	<u>641,580</u>	<u>1,049,652</u>
Total funds carried forward	13	<u>299,776</u>	<u>121,362</u>	<u>767,905</u>	<u>1,189,043</u>	<u>208,085</u>	<u>207,511</u>	<u>723,496</u>	<u>1,139,092</u>

The notes on pages 12 – 20 form part of these accounts.

Dundee: Meadowside St Paul's Church of Scotland

Balance Sheet as at 31 December 2021

		Unrestricted Funds 2021 £	Restricted Funds 2021 £	Endowment Funds 2021 £	Total Funds 2021 £	Prior Year 2020 £
	Note					
Fixed Assets:						
Tangible assets	8	100,720	-	-	100,720	100,720
Investments	9	<u>75,317</u>	<u>-</u>	<u>767,905</u>	<u>843,222</u>	<u>800,201</u>
		<u>176,037</u>	<u>-</u>	<u>767,905</u>	<u>943,942</u>	<u>900,921</u>
Current Assets:						
Debtors	10	3,064	4,235	-	7,299	18,752
Cash at bank and in hand	10	<u>121,974</u>	<u>117,127</u>	<u>-</u>	<u>239,101</u>	<u>223,686</u>
Total current assets		<u>125,038</u>	<u>121,362</u>	<u>-</u>	<u>246,400</u>	<u>242,438</u>
Current Liabilities:						
Falling due within one year	11	<u>1,299</u>	<u>-</u>	<u>-</u>	<u>1,299</u>	<u>1,767</u>
Net Current Assets		<u>123,739</u>	<u>121,362</u>	<u>-</u>	<u>245,101</u>	<u>240,671</u>
Creditors:						
Falling due after more than one year	11	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,500</u>
Net Assets		<u>299,776</u>	<u>121,362</u>	<u>767,905</u>	<u>1,189,043</u>	<u>1,139,092</u>
Funds of the charity:						
Unrestricted Funds						
General Funds	13				107,627	114,099
Designated Funds	13				<u>192,149</u>	<u>93,986</u>
					299,776	208,085
Restricted Funds	13				121,362	207,511
Endowment Funds	13				<u>767,905</u>	<u>723,496</u>
Total Charity Funds					<u>1,189,043</u>	<u>1,139,092</u>

The Accounts were approved by the Trustees on 29 March 2022 and signed on their behalf by:

[Redacted Signature]

[Redacted Name] Session Clerk

[Redacted Signature]

[Redacted Name] Treasurer

The notes on pages 12 - 20 form part of these accounts.

Dundee: Meadowside St Paul's Church of Scotland

Notes forming part of the financial statements For the year ended 31 December 2021

Accounting Policies

The following accounting policies have been applied consistently in the current and preceding year in dealing with items which are considered material in relation to the charity's accounts.

Basis of preparation

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS102) effective 1 January 2019 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

Fund accounting

Funds are classified as either restricted, endowment or unrestricted funds, defined as follows:

Restricted funds are funds subject to specific requirements as to their use, which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the charity.

Endowment funds are funds given on the condition that the original capital sum is not reduced, but that the income therefrom is used for the purpose defined in accordance with the objects of the charity.

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees' discretion to apply the fund.

Incoming resources

Income is recognised when the charity has the entitlement to funds, any performance conditions attached to the item of income has been met, it is probable that the income will be received and the amount can be measured reliably.

Donations, are recognised when the Church has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following confirmation when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Resources Expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

Fixed assets

The charity has the right to occupy and use for its charitable objects certain tangible fixed assets, including the Church hall building and garden, vested in the Church of Scotland General Trustees. The title of the church building is held locally and no valuation is available. No consideration is payable for the use of these assets. Expenditure incurred on the repair and maintenance of these assets is charged as resources expended in the statement of financial activities in the period in which the liability arises. Meadowside St Paul's one-third interest in the Manse purchased with Dundee: St Andrew's and vested locally is included in the accounts as a Tangible Fixed Asset.

Dundee: Meadowside St Paul's Church of Scotland

Notes forming part of the financial statements (cont.) For the year ended 31 December 2021

Accounting Policies (cont.)

Investments

Fixed asset investments are stated at market value at the balance sheet date. Unrealised gains and losses represent the difference between the market value at the beginning and end of the financial year or, if purchased in the year, the difference between cost and market value at the end of the year. Realised gains and losses represent the difference between the proceeds on disposal and the market value at the start of the year or cost if purchased in the year.

Taxation

Dundee: Meadowside St Paul's Church of Scotland is recognised as a charity for the purposes of applicable taxation legislation and is not, therefore, subject to taxation on its charitable activities. The charity is not registered for VAT and resources expended therefore include irrecoverable input VAT.

Dundee: Meadowside St Paul's Church of Scotland

**Notes forming part of the financial statements (cont.)
For the year ended 31 December 2021**

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Endowment Funds 2021 £	Total 2021 £	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Endowment Funds 2020 £	Total 2020 £
1. Donations and Legacies								
Offerings	24,954	-	-	24,954	23,671	-	-	23,671
Tax recovered on Gift Aid	4,656	-	-	4,656	5,851	-	-	5,851
Legacies	11,641	-	-	11,641	-	-	-	-
Other	<u>1,170</u>	<u>-</u>	<u>-</u>	<u>1,170</u>	<u>538</u>	<u>-</u>	<u>-</u>	<u>538</u>
	<u>42,421</u>	<u>-</u>	<u>-</u>	<u>42,421</u>	<u>30,060</u>	<u>-</u>	<u>-</u>	<u>30,060</u>
2. Income from charitable activities								
Weddings and funerals	425	-	-	425	220	-	-	220
Coffee mornings	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>194</u>	<u>-</u>	<u>-</u>	<u>194</u>
	<u>425</u>	<u>-</u>	<u>-</u>	<u>425</u>	<u>414</u>	<u>-</u>	<u>-</u>	<u>194</u>
3. Income from other trading activities								
Rents received	<u>(5,001)</u>	<u>-</u>	<u>-</u>	<u>(5,001)</u>	<u>21,794</u>	<u>-</u>	<u>-</u>	<u>21,794</u>
4. Investment income								
Dividends received	<u>2,428</u>	<u>15,355</u>	<u>-</u>	<u>17,783</u>	<u>2,937</u>	<u>14,264</u>	<u>-</u>	<u>17,201</u>

Dundee: Meadowside St Paul's Church of Scotland

Notes forming part of the financial statements (cont.)

For the year ended 31 December 2021

5. Analysis of expenditure	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Endowment Funds 2021 £	Total 2021 £	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Endowment Funds 2020 £	Total 2020 £
<i>Raising funds</i>								
Offering envelopes	<u>129</u>	<u>-</u>	<u>-</u>	<u>129</u>	<u>258</u>	<u>-</u>	<u>-</u>	<u>258</u>
	<u>129</u>	<u>-</u>	<u>-</u>	<u>129</u>	<u>258</u>	<u>-</u>	<u>-</u>	<u>258</u>
<i>Charitable Activities</i>								
Ministries and Mission allocation	25,737	-	-	25,737	28,036	-	-	28,036
Pulpit supply	200	-	-	200	1,321	-	-	1,321
Other salary costs	6,099	-	-	6,099	8,488	-	-	8,488
Presbytery dues	1,095	-	-	1,095	-	-	-	-
Fabric repairs & maintenance	6,178	-	-	6,178	6,069	-	-	6,069
Other building costs	4,848	-	-	4,848	4,868	-	-	4,868
Council tax	1,040	-	-	1,040	387	-	-	387
Church office expenses	648	-	-	648	1,375	-	-	1,375
Heat, light & water	4,989	-	-	4,989	3,686	-	-	3,686
Insurance	7,753	-	-	7,753	6,838	-	-	6,838
Other expenses	1,490	784	-	2,274	2,639	999	-	3,638
Independent Examiner's fee	2,208	-	-	2,208	2,196	-	-	2,196
Professional Fees	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,620</u>	<u>-</u>	<u>-</u>	<u>1,620</u>
	<u>62,285</u>	<u>784</u>	<u>-</u>	<u>63,069</u>	<u>67,523</u>	<u>999</u>	<u>-</u>	<u>68,522</u>

Support costs have not been separately identified as the trustees consider there is only one charitable activity. Therefore support costs relate wholly to that activity and have not been separately identified.

Dundee: Meadowside St Paul's Church of Scotland

Notes forming part of the financial statements (cont.) For the year ended 31 December 2021

6. Staff costs and numbers

	2021	2020
	£	£
Salaries and wages	6,099	8,488
Social security costs	-	-
	<u>6,099</u>	<u>8,488</u>

The average number of employees during the year was as follows:

	Number	Number
Church Officer	-	1
Secretary/Assistant Treasurer	1	1
Organist	1	1

No employee has employee benefits in excess of £50,000 (2020 – Nil).

All Church of Scotland congregations contribute to the National Stipend Fund which bears the cost of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service. For the year under review the minimum stipend was £28,700 and the maximum stipend (in the fifth and subsequent years) £35,269.

7. Trustee Remuneration and Related Party Transactions

During the year, ministerial reimbursements of expenses, including travel, totalling £Nil (2020 - £Nil) were paid.

During the year a total of £15,816 (2020 - £15,240) was donated to the congregation by trustees.

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

8. Tangible Fixed Assets

Freehold Property	£
Valuation	
As at 31 December 2021	<u>100,720</u>
Accumulated depreciation	
At 31 December 2021	<u>-</u>
Net Book Value	
At 31 December 2021	<u>100,720</u>
At 31 December 2020	<u>100,720</u>

Dundee: Meadowside St Paul's Church of Scotland

Notes forming part of the financial statements (cont.) For the year ended 31 December 2021

8. Freehold Property (cont.)	£
2020 comparatives	
Valuation	
At 31 December 2020	<u>100,720</u>
Accumulated depreciation	
At 31 December 2020	<u>-</u>
Net Book Value	
At 31 December 2020	<u>100,720</u>
At 31 December 2019	<u>100,720</u>

Tangible Fixed Assets in the prior year were £100,720, all of which was unrestricted.

9. Investments	2021	2020
	£	£
Market value at 1 January 2021	800,201	717,018
Unrealised gain on investments	<u>43,021</u>	<u>83,183</u>
Market value at 31 December 2021	<u>843,222</u>	<u>800,201</u>
Investments at cost	<u>136,451</u>	<u>136,451</u>

The following investments in excess of 5% of the portfolio value are held:

10,448	The Church of Scotland Investors Trust Income Fund	£130,391
60,000	Alliance Trust PLC	£553,200
27,145	Dunedin Income Growth Investors Trust PLC	£87,651
26,971	Allianz Global Investors	£52,684

Market value of investments in the prior year was £800,201 of which £76,705 was unrestricted and £723,496 was held in endowment funds.

10. Current Assets	2021	2020
Debtors	£	£
Income tax recoverable	1,165	1,712
Other debtors	<u>6,134</u>	<u>17,040</u>
	<u>7,299</u>	<u>18,752</u>

Debtors in the prior year were £18,752, of which £14,517 was unrestricted and £4,235 was restricted.

Cash at Bank

Cash at bank and in hand in prior year was £223,686 of which £121,019 was unrestricted and £102,667 was restricted.

11. Creditors	2021	2020
Amounts falling due within one year	£	£
Accruals	<u>1,299</u>	<u>1,767</u>
Amounts falling due in more than one year		
Rent deposit	<u>-</u>	<u>2,500</u>

Creditors in the prior year were £4,267, of which £4,156 was unrestricted and £111 was restricted.

Dundee: Meadowside St Paul's Church of Scotland

Notes forming part of the financial statements (cont.) For the year ended 31 December 2021

12. Analysis of Net Assets among funds

	Unrestricted General £	Unrestricted Designated £	Restricted £	Endowment £	Total £
Fixed Assets	17,297	158,740	-	767,905	943,942
Current Assets	91,629	33,409	121,362	-	246,400
Current Liabilities	(1,299)	-	-	-	(1,299)
Creditors falling due after more than one year	-	-	-	-	-
	<u>107,627</u>	<u>192,149</u>	<u>121,362</u>	<u>767,905</u>	<u>1,189,043</u>

2020 comparatives

Fixed Assets	17,616	59,089	100,720	723,496	900,921
Current Assets	100,639	34,897	106,902	-	242,438
Current Liabilities	(1,656)	-	(111)	-	(1,767)
Creditors falling due after more than one year	(2,500)	-	-	-	(2,500)
	<u>114,099</u>	<u>93,986</u>	<u>207,511</u>	<u>723,496</u>	<u>1,139,092</u>

13. Movements in Funds

	At 1 January 2021 £	Incoming Resources £	Outgoing Resources £	Transfers £	Realised/ Unrealised Investment Gain/(Loss) £	At 31 December 2021 £
Endowment Funds						
James Arthur Fund - Capital	<u>723,496</u>	-	-	-	44,409	<u>767,905</u>
	<u>723,496</u>	-	-	-	44,409	<u>767,905</u>
Restricted Funds						
James Arthur Fund - Revenue	93,329	15,346	(784)	-	-	107,891
Legacy for the Deprived Children of the Sunday Club	9,425	9	-	-	-	9,434
Spire Repair Fund	2,327	-	-	-	-	2,327
Manse Fund	100,720	-	-	(100,720)	-	-
Music Development Fund	<u>1,710</u>	-	-	-	-	<u>1,710</u>
	<u>207,511</u>	<u>15,355</u>	<u>(784)</u>	<u>(100,720)</u>	-	<u>121,362</u>
Unrestricted Funds						
General Fund	114,099	51,799	(57,952)	-	(319)	107,627
Unrestricted Designated Funds						
Fabric Fund	94	-	-	-	-	94
Guild Account	221	36	(135)	-	-	122
Dorcas Society Account	21,092	-	-	-	-	21,092
Special Provision Fund	47,796	1,131	(1,687)	-	(648)	46,592
Development Fund	3,300	1,006	-	-	-	4,306
General Benevolent Fund	2,255	-	-	-	-	2,255
Manse Fund	-	-	-	100,720	-	100,720
Sunday Club Resources Fund	183	-	-	-	-	183
L & J Weatherhead Fund	16,964	736	(2,004)	-	(421)	15,275
Youth Organisations Fund	919	-	(547)	-	-	372
Flower Fund	<u>1,162</u>	<u>65</u>	<u>(89)</u>	-	-	<u>1,138</u>
Total Unrestricted Funds	<u>208,085</u>	<u>54,773</u>	<u>(62,414)</u>	<u>100,720</u>	<u>(1,388)</u>	<u>299,776</u>
Total Funds	<u>1,139,092</u>	<u>70,128</u>	<u>(63,198)</u>	-	<u>43,021</u>	<u>1,189,043</u>

Dundee: Meadowside St Paul's Church of Scotland

Notes forming part of the financial statements (cont.) For the year ended 31 December 2020

13. Movements in Funds (cont.)

2020 comparatives	At 1 January 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	Realised/ Unrealised Investment Gain/(Loss) £	At 31 December 2020 £
Endowment Funds						
James Arthur Fund - Capital	<u>641,580</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>81,916</u>	<u>723,496</u>
	<u>641,580</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>81,916</u>	<u>723,496</u>
Restricted Funds						
James Arthur Fund - Revenue	80,121	14,207	(999)	-	-	93,329
Legacy for the Deprived Children of the Sunday Club	9,368	57	-	-	-	9,425
Spire Repair Fund	2,327	-	-	-	-	2,327
Manse Fund	100,720	-	-	-	-	100,720
Music Development Fund	<u>1,710</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,710</u>
	<u>194,246</u>	<u>14,264</u>	<u>(999)</u>	<u>-</u>	<u>-</u>	<u>207,511</u>
Unrestricted Funds						
General Fund	117,376	57,956	(61,524)	-	291	114,099
Unrestricted Designated Funds						
Fabric Fund	94	-	-	-	-	94
Guild Account	293	168	(240)	-	-	221
Dorcas Society Account	21,092	-	-	-	-	21,092
Special Provision Fund	48,929	1,365	(3,090)	-	592	47,796
Development Fund	3,300	-	-	-	-	3,300
General Benevolent Fund	2,254	1	-	-	-	2,255
Sunday Club Resources Fund	183	-	-	-	-	183
L & J Weatherhead Fund	17,374	908	(1,702)	-	384	16,964
Youth Organisations Fund	1,864	-	(945)	-	-	919
Flower Fund	<u>1,067</u>	<u>375</u>	<u>(280)</u>	<u>-</u>	<u>-</u>	<u>1,162</u>
Total Unrestricted Funds	<u>213,826</u>	<u>60,773</u>	<u>(67,781)</u>	<u>-</u>	<u>1,267</u>	<u>208,085</u>
Total Funds	<u>1,049,652</u>	<u>75,037</u>	<u>(68,780)</u>	<u>-</u>	<u>83,183</u>	<u>1,139,092</u>

Dundee: Meadowside St Paul's Church of Scotland

Notes forming part of the financial statements (cont.) For the year ended 31 December 2021

13. Movements in Funds (cont.)

Purposes of Endowment Funds

James Arthur Fund: legacies invested to provide income to be used to meet the needs of people within various categories who may be regarded as in poorer circumstances due to their current financial, social, physical or mental challenges; we have a heart to the benefit of members, adherents and those associated with congregational life who may be challenged by their need.

Purposes of Restricted Funds

James Arthur Fund: funds to be used to meet the needs of people within various categories who may be regarded as in poorer circumstances due to their current financial, social, physical or mental challenges; we have a heart to the benefit of members, adherents and those associated with congregational life who may be challenged by their need.

Legacy for the deprived children of the Sunday Club: funds to be used to aid children connected with our church in ways that would be spiritually or practically helpful to them.

Spire Repair Fund: funds to be used to meet the cost of emergency and major repairs to the Spire and roofs of the Church building complex.

Music Development Fund: funds to be used to raise the profile of music in the church life of Meadowside St Paul's and in Dundee city centre, including work with the homeless.

Purposes of Designated Funds

Fabric Fund: used for the maintenance and repair of the Congregation's properties, but most fabric expenditure is met from the General Fund.

Guild Account: used to support Church and Guild Projects.

Dorcas Society Account: used to support Dorcas Society projects, including the provision of handcrafted clothes for disadvantaged children at home and abroad.

Special Provision Fund: used to meet any extraordinary expense.

Development Fund: used, in the first instance, to aid congregational development through mission and outreach.

Manse Fund: used to provide a residence for the minister of the Congregation – in 2019 funds for this purpose were released from the General Trustees' Consolidated Fabric Fund for the purchase of a joint manse with Dundee: St Andrew's.

General Benevolent Fund: used to help the needy and associated worthy causes.

Sunday Club Resources Fund: used to resource the Sunday Club.

L & J Weatherhead Fund: used for church purposes that benefit the life and service of the Congregation.

Youth Organisations Fund: used, in the first instance, to resource the youth organisations associated with the Congregation and that are of benefit to the parish.

Flower Fund: used, in the first instance, to provide flowers for the sanctuary and for distribution to the sick, housebound, bereaved, etc. It may also be used for the servicing of articles connected with the sanctuary.

14. Volunteers

In common with all congregations of the Church of Scotland the congregation benefits from the contribution made by volunteers who give their time and talents willingly for the benefit of the Church. The areas of congregational life which rely on the contributions of volunteers are many and varied and much of the activity would not be able to continue were it not for the commitment shown.

15. Collections for Third Parties

	2021	2020
	£	£
The following income from Special Collections was received and disbursed during the year:		
Christian Aid	<u>150</u>	<u>—</u>
	<u>150</u>	<u>—</u>

Dundee: Meadowside St Paul's Church of Scotland

**Appendix 1 – Funds held on behalf of the congregation
by the Church of Scotland General Trustees**

	2021	2020
	£	£
Consolidated Fabric Fund		
Balance at 31 December 2020	65,938	71,506
Property costs	<u>-</u>	<u>(5,568)</u>
Credit balance at 31 December 2021	<u>65,938</u>	<u>65,938</u>
Revenue Account		
Balance at 31 December 2020	3,128	2,626
Interest received	<u>74</u>	<u>502</u>
Credit balance at 31 December 2021	<u>3,202</u>	<u>3,128</u>