

# **Edinburgh City Mission**

Scottish Charity Registration number: SC012385

## **Trustees' report and audited financial statements**

**For the year ended 31 December 2021**

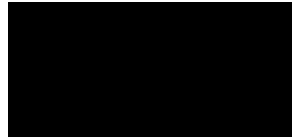
---

## EDINBURGH CITY MISSION

### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2021

**Trustees****Scottish charity registered number**

SC012385

**Principal office****Independent Auditor**

Mazars LLP  
Apex 2  
97 Haymarket Terrace  
Edinburgh  
EH12 5HD

**Bankers**

Bank of Scotland  
Edinburgh Royal Mile  
PO Box 1000  
BX2 1LB

**Solicitors**

Balfour & Manson LLP  
54-66 Frederick Street  
Edinburgh  
EH2 1LS

# EDINBURGH CITY MISSION

## CONTENTS

---

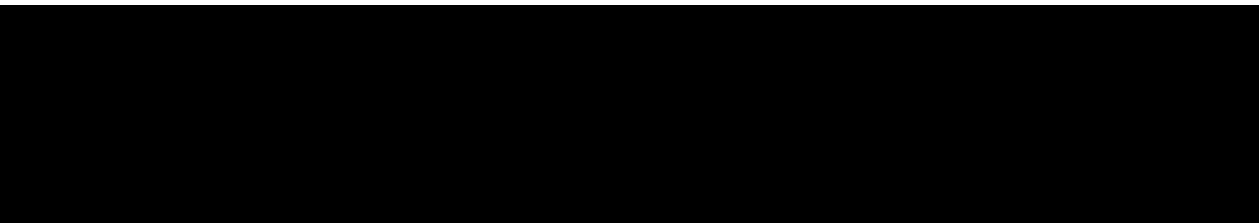
	Page
Trustees' report	1-8
Independent auditor's report	9-12
Statement of financial activities	13
Balance sheet	14
Notes to the financial statements	15-29

TRUSTEES' REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2021

---

The Trustees present their report for the year ended 31 December 2021.

The Trustees that served during the year were:



**Principal aims and objectives**

The aims of the charity are to share the Gospel of Jesus Christ in words and action and engage in poverty relief among the inhabitants of Edinburgh and the surrounding area, particularly in deprived communities; this is demonstrated throughout all our ministries.

**Strategy**

In order to achieve these objectives in 2021, we pursued the following:

1. We fulfilled our goal of being 'in our city, for our city' by supporting individuals, communities, and churches both practically and spiritually, continuing our existing activities and launching new activities, successfully navigating the challenges caused by the Covid-19 pandemic.
2. We "stimulated and strengthened churches in Edinburgh" (our mission statement) to love and befriend whoever was in need of help, enabling as many people as possible to experience God's amazing love through a personal encounter with Jesus.
3. We clarified and broadened our focus, supporting those who were experiencing deprivation (The Care Van, Foodbank+ network, Clothesbank+ , Soul Food meals and An Open Hand), exclusion (Salaam and Nations) and isolation (Two's Company – Edinburgh).
4. We continued to be a committed partner: we had close relationships with over 100 referral agencies and partners; we supported our partners in their delivery of services to the poor as they supported us in ours; and we further developed our model, demonstrating provision, kindness and love for individuals, communities, churches, and agencies that we worked with.
5. We took steps to strengthen our commitment to our volunteers, to equip and empower them to serve confidently in our partner projects.
6. We established five values to shape our culture and guide our approach to each other, our partners, and our beneficiaries: pioneering, love, generosity, unity, and justice.

**Principal activities**

In 2021 we continued to run all of our core outreach activities, expanded many of these activities and initiated new ones, despite the Covid-19 pandemic. We also strengthened our support functions.

**Our Outreach Team of Mission Strengtheners:**

Our outreach team was led by our Outreach Team Leader who also worked regularly in two Foodbank+ projects (Bruntsfield and Corstorphine). In addition, we had: two full-time Mission Strengtheners (outreach workers), one in Newington and one in Leith; and four part-time Mission Strengtheners, one in Prestonpans, Moredun and Granton, two supported refugees and asylum seekers through Salaam and one launched a new racial integration project called Nations.

The Mission Strengtheners are our front-line staff: they are faith-filled and loving people who build relationships with those in need within the communities they serve, and with volunteers from the churches in their areas. They are the people who hold out a helping hand and bring our partnerships to life. We continually aim to equip them with skills and support them as they communicate and demonstrate the Gospel of Jesus Christ, which is the overall objective of Edinburgh City Mission.

**We continued to run:**

**The Care Van** is iconic in Edinburgh, going out to the streets over 600 times again in 2021 to give out food, hot drinks, clothes, and blankets to the city's homeless population, despite the challenges of the pandemic and social distancing. This mobile unit is run in partnership with Bethany Christian Trust and 40 local churches. We continued to coordinate the evening rota of churches while Bethany Christian Trust coordinated the lunch-time rota.

**Foodbank+ network** (previously known as Basics Banks network) of nine foodbanks.

We changed the network name from Basics Banks to Foodbank+ in January 2021 in order to emphasise that the foodbanks provide more than just food and toiletries; we also provide a listening ear to people in need, with a holistic and relational approach. We help people with their physical, practical, and spiritual needs. Over 100 referral agencies referred clients to us, including 1/3 of our referrals coming from Edinburgh Council's Scottish Welfare Fund; we then matched clients to the most appropriate Foodbank+ for their location and need.

In each Foodbank+, the Mission Strengtheners for the local area worked with a team of volunteers from the partner church to do assessments, provide food and befriended guests.

According to our analysis of our referrals, the main causes of referrals to our Foodbank+ network in 2021 were: the impact of delayed benefits, low income, debt, homelessness, serious health issues and relationship breakdown. Food poverty is the presenting issue but behind that lies these deeper problems. Therefore, when the client is released from food poverty and they get back on their feet, we continue to offer support so that they do not feel isolated or alone. We also provide signposting to other relevant, specialist agencies.

Energy Advice (HEAT project): we continued to partner with Citizens Advice Edinburgh who provided support for Foodbank+ guests who were affected by the serious impact that fuel poverty, and particularly energy disconnection, can have on people with limited resources.

**Soul Food meals:** we continued to run weekly meals at Central Edinburgh Methodist Church in Newington and Carrubbers Christian Centre on the Royal Mile, in partnership with Soul Food Edinburgh, a local charity who provide 'more than meal' by also offering respite and support to anyone dealing with the challenges of homelessness, poverty or loneliness.

**The Storehouse** food storage and distribution centre which was opened in March 2020 to provide top-up food for our nine Foodbanks and two Soul Food meals. The centre was mainly run by volunteers who also distributed food and toiletries across Edinburgh.

**Clothesbank+** which was established in partnership with Central Church in October 2020.

**Nations** racial integration project started in September 2020 with two components: bi-monthly "A Place at the Table" interviews to listen to people who are black or of other ethnic minorities, to learn from their experiences and build relationships; and "Acts 2:11" which connects people to churches and ethnic groups which are non-native English-speaking or have people from diverse

ethnic backgrounds and provide support those churches in their local mission. A new Mission Strengtheners (10 hours/ week) took over running this project from the CEO in February 2021.

**We expanded our existing outreach activities:**

**Salaam** refugee and asylum seeker support work, which was started in February 2020, supports 500 Syrian refugees who have now settled in Edinburgh, together with some Iranians, Iraqis, Albanians, and Eritreans. We took over running The Weekend Club, a monthly events programme which was previously run by the Scottish Faiths Action Group (before the pandemic) and relaunched it in October 2021. We also provided support, in partnership with eight churches, for 70 newly arrived Afghans from Kabul, at the request of the City of Edinburgh Council.

**The allotment:** we bought a shed for the allotment to store tools and have a tea or coffee with volunteers. This will be a helpful space to chat, relax and share life together, post Covid-19.

**We initiated new outreach activities:**

**An Open Hand:** this new toy distribution service enables parents who are experiencing hardship to celebrate their children's birthdays, in partnership with Greenbank Parish Church.

**Two's Company - Edinburgh:** in partnership with another charity, Linking Lives UK, we appointed a Development Officer to scope out and develop partnerships with churches and other organisations, with a view to launching a new befriending scheme for older people in June 2022.

**We strengthened our support functions:**

**Volunteers Coordinator:** we created a new part-time role, to recruit, induct and support new volunteers into our partner projects, strengthening our commitment to our volunteers.

**Referral System:** due to the growth in referrals over the past few years (2021 = 2,330, 2015 = 693) we introduced a new dynamic referral system, based on Southampton City Mission's referral system. This system requires less manual input and is now fully bedded in.

**Fundraising Manager:** we appointed a new full-time Fundraising Manager in August 2021.

**Administrative Assistant:** we created a new part-time role to help with the administration of the charity, including Care Van coordination, overseeing The Storehouse, finance functions, etc.

**Office Annexe:** we began to rent a small office in December to provide additional desk space and a meeting room for our outreach team because we have outgrown our office in Polwarth.

**Achievements**

2021 was a year of significant growth for Edinburgh City Mission for a variety of reasons: to cope with the demands of the pandemic; in response to new refugees arriving in the city and requests for us to lead support activities; initiative-taking by our outreach team; and diversification of activities as more people caught our vision and prayed for, funded, and volunteered into our growing variety of activities.

### **The Care Van**

During 2021 over 25,000 people were helped through The Care Van: we coordinated 363 evening runs, working with our partner, Bethany Christian Trust who coordinated 260 lunchtime runs.

### **Foodbank+ Network**

Our reputation continued to grow as a welcoming, holistic, and inclusive network of foodbanks tackling food poverty in and around Edinburgh, and we maintained strong relationships with over 100 local referral agencies and our nine partner churches. As a result, there was a further 7% increase in the number of people receiving our help, on top of the 11% increase we experienced in 2020:

132,000kgs (2020 = 112,400kgs) of food were distributed in 2021. We made 2,330 referrals this year (2020 = 2,177, 2019 = 1,973) which represented 4,149 people receiving help (the client/s plus their dependent/s i.e., 2,994 adults and 1,155 children) for more weeks than previous years. Of these, approximately 1/3 clients received one-off help (Scottish Welfare Fund referrals), and all other guests visited the Foodbanks over five times, on average.

Energy Advice (HEAT project): over 200 Foodbank+ guests were supported by Citizens Advice Edinburgh who provided support for Foodbank+ guests with over 60 guests avoiding disconnection and 50 reducing expenditure. The overall financial saving was +£41,500 for Foodbank+ guests.

### **Soul Food meals**

During Covid restrictions, we served 130 – 150 “grab and go” meals every week, across two venues, until we were able to return to seated meals for 30 – 35 per week in one venue while the other venue paused before a relaunch in 2022. We served over 6,000 meals in 2021, up more than 20% on 2020.

### **The Storehouse**

We were able to provide food for our two weekly Soul Food meals (£18,500) and top-up food for our nine partner foodbanks (£36,000) throughout the year, spending over £55,000 in 2021 on food and essential toiletries.

In order to buy a food delivery van, we initiated a successful fundraising campaign through Facebook and by participating in the Kiltwalk, together with pledged funding from a Trust, to buy a food delivery van. We raised over £20,000.

### **Clothesbank+**

In 2021, we provided clothes for 466 people altogether, in partnership with Central Church, Tollcross.

### **Nations**

Approximately 15 people attended each of our “A Place at the Table” bi-monthly interviews with black and other ethnic minority interviewees, to learn from their experiences. We absorbed the “Acts 2:11” project into our charity and updated a GDPR-compliant database of 35 contacts from 20 different non-native English-speaking churches, while scoping out and raising awareness of this new project.

### **Salaam refugee and asylum seeker support**

- The befriending scheme – we continued to run this, linking eight traumatised New Scots refugees and asylum to thoroughly trained and well-supported volunteers.
- The Weekend Club – a monthly events programme to combat refugee isolation and help New Scots integrate into Edinburgh which was handed over to us by Scottish Faiths Action Group;

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

---

- English language classes and activities for thirty Arabic speakers (online and in-person);
- a new drop-in café for refugees in partnership with Liberton Parish Church;
- a four-day refugee exhibition in partnership with Willowbrae Parish Church, Abbeyhill Baptist Church, Meadowbank Parish Church, and The Mustard Seed, attended by over 100 people;
- our first Peaced Together crafts course for twelve Syrian women, in partnership with a local church;
- support for 70 Afghan refugees, at the request of The City of Edinburgh Council and eight partner churches who hosted events like a trip to the zoo during the autumn;
- The Christmas Hamper project, coordinating the preparation and delivery of 230 Christmas hampers for refugees and asylum seekers, in partnership with several churches;
- We participated regularly and actively in the New Scots Edinburgh Steering Group which is run by the City of Edinburgh Council.

### **An Open Hand**

Six birthday referrals were made through the Edinburgh City Mission website in 2021, plus eleven family bags for siblings. Our partner church, Greenbank Parish Church, piloted referrals from Safe Families for Children and our Foodbank+ network when the project was launched on 1<sup>st</sup> November, before adding Richmond's Hope and Christians Against Poverty, gradually growing the project.

### **Conference**

We held our 'Restless for Mission' conference online in 2021. This was attended by 60 delegates.

### **Volunteers**

During 2021 we had 153 volunteers (excluding 460 volunteers who volunteered on the Care Van in the evenings): Foodbank+ Network – 86; Soul Food – 18; The Storehouse – 11; Clothesbank+ - 10; and Salaam - 28. Of these, we individually inducted 60: Foodbank+ Network – 32; Soul Food – 10; The Storehouse – 7; Clothesbank+ - 2; and Salaam - 9. Inductions help to clarify roles and responsibilities; protect the people we are supporting and strengthen coherence by rolling out our values.

### **Future plans**

Our aims and objectives remain to share the Gospel of Jesus Christ in words and action and engage in poverty relief among the inhabitants of Edinburgh and the surrounding area. However, we intend to significantly increase our activities in 2022 because the environment in which we are providing our services is becoming increasingly difficult. The main concerns are: the cost-of-living crisis (inflation causing huge food, fuel and rent increases which impact lower income individuals and families most); the refugee crisis (Afghans and Ukrainians); and the long-term impact on the pandemic on mental health and loneliness/ isolation. Consequently, we have sharpened our focus on three areas: we are now intentionally supporting people who are experiencing deprivation, exclusion, and isolation.

Our specific plans for 2022 are as follows:

1. Launch a new, fresh website in January 2022 to communicate our vision and activities more attractively and clearly.
2. Increase our outreach team from 4.5 full-time equivalent positions to 7.5 full-time positions.
3. Induct all new volunteers as they join and 50% of existing volunteers, in agreement with each partner. This will help to strengthen the culture of each project, ensuring alignment with our values of pioneering, love, generosity, justice, and unity.



TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

---

4. In partnership with Linking Lives UK, develop a befriending scheme for older people called Two's Company – Edinburgh and launch it in June. The full-time Development Officer role will become a Mission Strengtheners in the Spring and in the autumn, we will add a part-time Two's Company Volunteers Coordinator to help with the expansion of this project.
5. Expand the Salaam refugee and asylum seeker support team with the addition of a full-time member of the team who will focus on supporting recently arrived Afghans and run The Salaam Weekend Club monthly events programme, an additional part-time team member to coordinate the Salaam befriending scheme (for Syrians, Afghans, Ukrainians, and others), and transition one part-time member of team into full-time in the autumn.
6. Create a part-time Storehouse and Food Van Coordinator role (15 hours a week).
7. Purchase a new Food Delivery Van to deliver food from The Storehouse to the Foodbank+ network and to our Soul Food meal in Newington.
8. Train more staff and volunteers to deliver Peaced Together crafts courses and increase the number of courses that we run across the city.
9. Train staff and volunteers to lead Kids Matter parenting courses and launch this new initiative.
10. Create a prospectus for our Gap Year programme, promote the programme and relaunch it as Covid-restrictions are eased.
11. Review all our partnership agreements and agree new versions of each of them.
12. Evaluate the current foodbank model and explore new models such as food pantries.
13. Increase the number of Mission Enablers (monthly financial donors) from 145 to 190, to mark our 190th anniversary in 2022.
14. Reintroduce fund-raising events such as a concert and the 2022 Kiltwalk.
15. Rent a new, larger office to accommodate our growing team in one unified space.

**Financial review**

Our financial position improved significantly in 2021. This was due to an unexpected legacy received during the year. Our expenditure started to increase as we began investing these funds into direct ministry costs which we are planning to continue (see Future Plans above).

In our report to 31<sup>st</sup> December 2020, we had considered putting these unexpected funds into purchasing a new property for the charity to operate out of, however, we have reassessed this decision based on increasing need in the city and have decided to rent a property which allow us to meet our objective of having our team accommodated in one place whilst leaving liquid funds available in the charity to directly invest in staff, food, and resources to strengthen our impact in the city.

**Financial position**

The charity ended with a surplus of £539,432 (2020 surplus: £94,880) with the increase in income being explained above.

It is worth noting, that as we enter 2022, the global economy is in a challenging position due to the remaining effects of the pandemic, the cost-of-living crisis and the impact being felt because of the war in Ukraine (note 16).

Although, we close with available reserves (representing general unrestricted funds less the net book value of tangible fixed assets) of £404,519 (2020: £30,479) we are operating a deliberate deficit position in our forecast of up to £235,000 in 2022 for as we anticipate both a fall in our donations as personal finances continue to grow challenging as prices rise for all. We are also forecasting a far greater need for our ministries than before, most specifically in food need and refugee support.

### **Risks & uncertainties**

Despite the improvement in our financial position, the main risk to the charity is ongoing funding. We have purposely increased spending in response to continued and ongoing need in Edinburgh, however, as living costs continue to rise, donor behaviour cannot be gauged and as such supporting the larger size of the charity at a sustainable level is a dedicated focus.

### **Investment Policy**

The Charity's reserves were held in cash throughout the reporting period and were therefore not subject to an investment policy (social, environmental, and ethical).

### **Structure, governance, and management**

The Charity is an Unincorporated Association, governed by a Board of Trustees and a Statement of Faith. New Board members are appointed by the existing Trustees.

The Trustees were responsible for the decisions relating to the legal, financial (including staff remuneration) and property decisions, and for ensuring high standards were maintained. They met in person or online on 4 March, 3 June, 23 September, and 9 December.

The Trustees adopted the following policies at their meeting on 3 June: Pregnancy and Maternity Leave Policy and Suicide Prevention Guidelines.

The day-to-day management of the Charity was the responsibility of the Chief Executive Officer, Duncan Cuthill.

The Charity belongs to the City Mission Movement (UK), a loose support network of similar organisations which has no influence over the operating policies adopted by the Charity.

### **Reserves Policy**

The Trustees consider it prudent to maintain six months of full staff costs and three months of operating costs aside from unrestricted funds as a designated reserve for the year ahead. Accordingly designated funds of £235,030 (2020: £142,492) have been set up to meet this objective.

A designated reserve has also been created equal to the net book value of the charity's assets to demonstrate the unavailability of these funds to the charity for day-to-day resourcing. The value of this reserve is £108,245 (2020: £Nil)

### **Non-adjusting events after the end of the reporting period**

During 2020 we began the process of updating our legal structure by becoming a Scottish Charitable Incorporated Organisation (SCIO). The process effectively involved setting up a brand-new charity with the new legal structure, to receive the assets, liabilities and undertaking of the existing charity.

On 1 May 2022 Edinburgh City Mission completed the transfer of the assets, liabilities and undertaking to Edinburgh City Mission SCIO (SC050644) which concluded this process.

TRUSTEES' REPORT

*FOR THE YEAR ENDED 31 DECEMBER 2021*

---

On 24 February 2022, Russian forces entered Ukraine resulting in Western Nations reactions including announcements of sanctions against Russia and Russian interests worldwide and an economic ripple effect on the global economy. The Trustees have carried out an assessment of the potential impact on the charity, including the impact of mitigation measures and uncertainties, and have concluded that this is a non-adjusting post balance sheet event with the greatest impact on the operations expected to be from the global economy. The Trustees have taken account of these potential impacts in their going concern assessment.

**Statement of Trustees' Responsibilities**

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the net income or expenditure of the charity for that year. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity and enable them to ensure that the financial statements comply with the Statement of Recommended Practice. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Statement of disclosure of information to auditors**

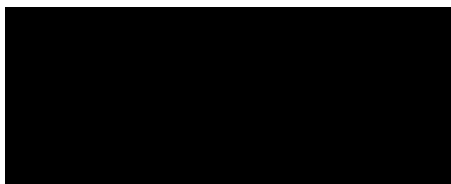
In so far as the Trustees are aware:

- there is no relevant audit information of which the charity's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**Auditors**

The auditors, Mazars LLP, who were appointed during the year, will be proposed for reappointment.

The Trustees' Annual Report was approved by the Trustees and signed on their behalf by:



Chairman

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS  
*FOR THE YEAR ENDED 31 DECEMBER 2021*

---

**Opinion**

We have audited the financial statements of Edinburgh City Mission for the year ended 31 December 2021 which comprise the Statement of Financial Activities, Balance Sheet, and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2021 and of the income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Other matter**

Without qualifying our opinion, we draw attention to the accounting policies on page 15 of the financial statements and the fact that the comparative year in the financial statement was unaudited as the charity was exempt from full audit.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS  
FOR THE YEAR ENDED 31 DECEMBER 2021

---

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinion on other matters**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

**Responsibilities of Trustees**

As explained more fully in the Statement of Trustees' Responsibilities set out on page 8, the Trustee are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Directors are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 44(1) (c) of the Charities and Trustee Investment (Scotland) Act 2005, and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

The extent to which our procedures are capable of detecting irregularities including fraud is detailed below

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. Based on our understanding of the charity and its activities, we considered that non-compliance with the following laws and regulation might have a material effect on the financial statements: employment regulation, health and safety, regulation, anti-money laundering

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS  
*FOR THE YEAR ENDED 31 DECEMBER 2021*

---

regulation and non-compliance with implementation of government support schemes relating to COVID-19.

To help us identify instances of non-compliance with these laws and regulations, and in identifying and assessing the risks of material misstatement in respect to non-compliance, our procedures included, but were not limited to:

- Inquiring of management, and where appropriate, those charged with governance, as to whether the charity is in compliance with laws and regulations, and discussing their policies and procedures regarding compliance with laws and regulations;
- Inspecting correspondence if any with relevant licensing or regulatory authorities;
- Communicating identified laws and regulations to the engagement team and remaining alert to any indication of non-compliance throughout our audit; and
- Considering the risk of acts by the charity which were contrary to applicable laws and regulations, including fraud.

We also considered those laws and regulations that have a direct impact on the preparation of the financial statements., Act 2006.

In addition, we evaluated the directors' and management's incentives and opportunities for fraudulent manipulation of the financial statements including the risk of override of controls and determined that the principal risks were related to posting manual journal entries to manipulate financial performance, and management bias through judgements and assumptions in significant accounting estimates, in particular in relation to revenue recognition, and significant one-off or unusual transactions

- Making enquiries of the trustees and management on whether they had knowledge of any actual, suspected, or alleged fraud
- Gaining an understanding of the internal controls established to mitigate risks related to fraud;
- Discussing amongst the engagement team the risks of fraud; and
- Addressing the risks of fraud through management override of controls by performing journal entry testing.

There are inherent limitations in the audit procedures described above and the primary responsibility for the prevention and detection of irregularities including fraud rests with management. As with any audit, there remained a risk of non-detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.

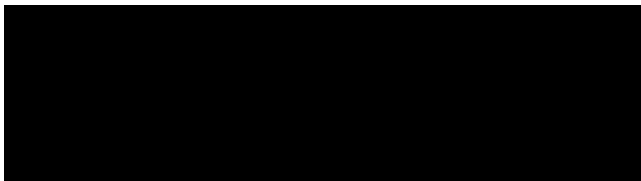
A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS  
*FOR THE YEAR ENDED 31 DECEMBER 2021*

---

**Use of the audit report**

This report is made solely to the charity's members in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body for our audit work, for this report, or for the opinions we have formed.



for and on behalf of Mazars LLP

Chartered Accountants and Statutory Auditor

Apex 2, 97 Haymarket Terrace

Edinburgh

EH12 5HD

## EDINBURGH CITY MISSION

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2021

		Unrestricted funds	Restricted funds	Total funds	Unaudited total funds
		2021 £	2021 £	2021 £	2020 £
<b>Income from:</b>					
Donations and legacies	2	755,505	124,628	880,133	381,168
Other income	3	-	92,500	92,500	2,480
Investments	4	51	-	51	46
<b>Total income</b>		<u>755,556</u>	<u>217,128</u>	<u>972,684</u>	<u>383,694</u>
<b>Expenditure on:</b>					
Raising funds	5	74,127	-	74,127	44,305
Charitable activities	6	218,750	140,375	359,125	244,509
<b>Total expenditure</b>		<u>292,877</u>	<u>140,375</u>	<u>433,252</u>	<u>288,814</u>
Net income	10	462,679	76,753	539,432	94,880
Transfers between funds	15	<u>7,430</u>	<u>(7,430)</u>	<u>-</u>	<u>-</u>
<b>Net movements in funds</b>		470,109	69,323	539,432	94,880
<b>Reconciliation of funds</b>					
Total funds brought forward	15	277,682	85,105	362,787	267,907
Total funds carried forward	15	<u>747,791</u>	<u>154,428</u>	<u>902,219</u>	<u>362,787</u>

All of the above results are derived from continuing activities. Edinburgh City Mission has no other recognised gains and losses other than those stated above.

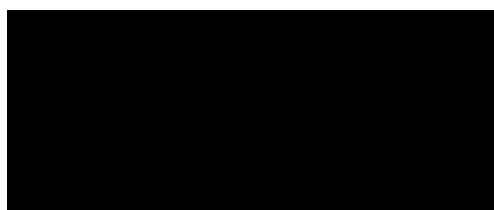
The notes on pages 15 - 29 form part of these financial statements including a full prior year (2020) comparative of the Statement of Financial Activities (note 17).



BALANCE SHEET  
 AS AT 31 DECEMBER 2021

	Note	2021 £	Unaudited 2020 £
<b>Fixed assets</b>			
Tangible fixed assets	11	108,245	104,711
<b>Current assets</b>			
Debtors	12	1,849	1,569
Cash and cash equivalents		<u>811,608</u>	<u>285,128</u>
		813,457	286,697
<b>Liabilities</b>			
Creditors: amount falling due within one year	13	<u>19,483</u>	<u>28,621</u>
<b>Net current assets</b>		793,974	258,076
<b>Total net assets</b>		<u>902,219</u>	<u>362,787</u>
<b>The funds of the charity</b>			
Restricted income funds	15	154,428	85,105
Unrestricted funds - general	15	404,517	135,190
Unrestricted funds – designated	15	343,274	142,492
<b>Total charity funds</b>		<u>902,219</u>	<u>362,787</u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Chairman

The notes on pages 15 -29 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

---

**1. Accounting policies**

**1.1 Charity information**

Edinburgh City Mission is an unincorporated charity (registered charity number SC012385) with its principal office at The Coracle, 41 Bryson Road, Edinburgh, EH11 1DS.

The aim of the Charity is to share the Gospel of Jesus Christ in words and action and engage in poverty relief among the inhabitants of Edinburgh and the surrounding area, particularly in deprived communities.

**1.2 Basis of preparation**

The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102)(effective January 2015)(Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities and Trustee Investment (Scotland) Act 2005 and Charities Accounts (Scotland) Regulations 2006. The charity has taken the exemption from producing a cash flow statement on the basis that it is a small charity with reference to Bulletin 1 which updated the Charities SORP(FRS 102).

The financial statements for the year ended 31 December 2020 were not audited, as they did not require an audit. The financial statements are prepared in sterling which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound.

**1.3 Going concern**

The charity achieved a net income of £539,432 (2020: £94,880) for the year.

The financial statements have been prepared on a going concern basis which assumes that the charity will continue in operational existence for the foreseeable future.

The charity is in a net current and overall asset position and has a sufficient bank balance to support current operations.

The Trustees are of the opinion that the financial statements should be prepared on a going concern basis.

**1.4 Income**

All income is included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects where the value can be quantified. The Mission regularly receives donations of food and clothing; however, this is not easily quantifiable, and its value is therefore not included in the accounts. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the charity where this can be quantified, and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Income tax recoverable in relation to donations received under Gift Aid is recognised at the time of the donation.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

---

**1. Accounting policies (cont.)**

**1.5 Expenditure**

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to activities, they have been allocated on a basis consistent with the use of the resources.

Expenditure is classified under the following activity headings:

- Expenditure on raising funds comprises costs associated with marketing, communications, social media, events organisation, and professional fees for fundraising assistance.
- Expenditure on charitable activities comprises all costs associated with Mission Strengtheners activities: running the Basics Banks, supporting local churches, and supporting clients. Costs of running the Care Van are also included here.
- Other expenditure comprises costs associated with the renovation works and planning of The Coracle: leadership and administration time along with professional fees in relation to these works.

**1.6 Tangible fixed assets and depreciation**

Tangible fixed assets under the cost model are stated at historical cost less accumulated depreciation and any accumulated losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Depreciation is provided on the cost or valuation less estimated residual value, of tangible fixed assets over their estimated useful lives to the charity. The annual depreciation rates and methods are as follows:

Heritable property	2% pa straight line
Fixtures and equipment	25% pa reducing balance

The heritable property owned by the charity is its principal property, The Coracle (note 1.1) from which the charity operates.

**1.7 Financial instruments**

Edinburgh City Mission only enters into basic financial instrument transactions that result in the recognition of financial assets and liabilities. They are recognised as follows:

*Debtors*

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

*Creditors*

Creditors are recognised where Edinburgh City Mission has a present obligation resulting from a past event that will or probably will result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

*Cash and cash equivalents*

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

**1. Accounting policies (cont.)****1.8 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

The Trustees consider it prudent to maintain six months of full staff costs and three months of operating costs aside from unrestricted funds as a designated reserve for the year ahead

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund are set out in note 15.

**1.9 Pensions**

The charity contributes to a Group Personal Pension Scheme for all, but one employee and the pension charge represents the amounts payable by the charity to the scheme in respect of the year. The assets of the scheme are held separately from those of the charity in an independently administered fund. The charity also pays into a personal pension fund for one employee which again is independently administered, and assets held separately from those of the charity.

**2. Income from donations and legacies**

	<b>2021 – Unrestricted funds £</b>	<b>2021 – Restricted funds £</b>	<b>Unaudited 2020 – Unrestricted funds £</b>	<b>Unaudited 2020 – Restricted funds £</b>
Donations	113,483	75,578	106,935	41,308
Legacies	561,089	-	43,522	-
Trusts	68,726	49,050	62,316	115,260
Gift aid claimed	12,207	-	11,827	-
	<u>755,505</u>	<u>124,628</u>	<u>224,600</u>	<u>156,568</u>

**3. Other income**

	<b>Unrestricted funds 2021 £</b>	<b>Unaudited 2020 £</b>
Edinburgh City Council food funding	90,000	-
Government grants	2,500	2,480
	<u>92,500</u>	<u>2,480</u>

**4. Income from investments**

	<b>Unrestricted funds 2021 £</b>	<b>Unaudited 2020 £</b>
Bank interest received	51	46

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

**5. Raising funds**

	<b>Unrestricted funds</b>	<b>Unaudited unrestricted funds</b>
	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Marketing and communications staff costs (note 8)	40,295	20,830
CRM database and print materials	7,676	1,547
Events	165	3,896
Professional fees	3,945	9,000
Support costs	22,046	9,032
	<u>74,127</u>	<u>44,305</u>

**6. Charitable activities****Unrestricted expenditure - 2021**

	<b>Food bank+ and Store - house</b>	<b>Clothes bank+</b>	<b>Soul Food</b>	<b>An Open Hand</b>	<b>Two's Company</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Mission Strengtheners staff costs (note 8)	49,458	590	14,740	590	548
Direct ministry costs	6,856	129	457	-	-
Support costs (note 7)	<u>44,094</u>	<u>3,674</u>	<u>25,720</u>	<u>3,675</u>	<u>7,349</u>
	<u>100,408</u>	<u>4,393</u>	<u>40,917</u>	<u>4,265</u>	<u>7,897</u>
	<b>Salaam &amp; Nations</b>	<b>Care van</b>	<b>Total</b>		
	<b>£</b>	<b>£</b>	<b>£</b>		
Mission Strengtheners staff costs (note 8)	16,911	3,542	86,379		
Direct ministry costs	-	-	7,442		
Support costs (note 7)	<u>29,394</u>	<u>11,023</u>	<u>124,929</u>		
	<u>46,305</u>	<u>14,565</u>	<u>218,750</u>		

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

**6. Charitable activities (cont.)****Unrestricted expenditure – 2020 (unaudited)**

	<b>Food bank+ and Store - house</b>	<b>Care van</b>	<b>Soul Food</b>	<b>Client support</b>	<b>Salaam</b>
	£	£	£	£	£
Mission Strengtheners staff costs (note 8)	30,384	-	10,561	10,561	12,074
Direct ministry costs	159	-	250	2,187	-
Support costs (note 7)	<u>45,157</u>	<u>18,063</u>	<u>4,516</u>	<u>746</u>	<u>4,516</u>
	<u>75,700</u>	<u>18,063</u>	<u>15,327</u>	<u>13,494</u>	<u>16,590</u>
	<b>Other church support</b>	<b>Total</b>			
	£	£			
Mission Strengtheners staff costs (note 8)	15,841	79,421			
Direct ministry costs	215	2,811			
Support costs (note 7)	<u>9,032</u>	<u>82,030</u>			
	<u>25,088</u>	<u>164,262</u>			

**Restricted expenditure - 2021**

	<b>Food bank+ and Store - house</b>	<b>Clothes bank+</b>	<b>Soul Food</b>	<b>An Open Hand</b>	<b>Two's Company</b>
	£	£	£	£	£
Mission Strengtheners staff costs (note 8)	32,279	-	1,750	-	2,373
Administrative salary costs (note 8)	-	-	-	-	-
Direct ministry costs	43,877	358	18,873	-	-
Support costs (note 7)	<u>264</u>	<u>22</u>	<u>176</u>	<u>22</u>	<u>44</u>
	<u>76,420</u>	<u>380</u>	<u>20,799</u>	<u>22</u>	<u>2,417</u>

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

**6. Charitable activities (cont.)****Restricted expenditure – 2021 (cont.)**

	<b>Salaam &amp; Nations</b>	<b>Care van</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	
Mission Strengtheners staff costs (note 8)	20,955	-	57,357
Administrative salary costs (note 8)	-	2,500	2,500
Direct ministry costs	12,515	2,898	78,521
Support costs (note 7)	<u>1,337</u>	<u>132</u>	<u>1,997</u>
	<u>34,807</u>	<u>5,530</u>	<u>140,375</u>

**Restricted expenditure – 2020 (unaudited)**

	<b>Food bank+ and Store - house</b>	<b>Care van</b>	<b>Soul Food</b>	<b>Client support</b>	<b>Salaam</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Mission Strengtheners staff costs (note 8)	17,140	-	-	-	9,048
Administrative salary costs (note 8)	-	2,500	-	-	-
Direct ministry costs	<u>29,668</u>	<u>1,536</u>	<u>12,309</u>	<u>3,801</u>	<u>3,345</u>
	<u>46,808</u>	<u>4,036</u>	<u>12,309</u>	<u>3,801</u>	<u>12,393</u>

	<b>Other church support</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
Mission Strengtheners staff costs (note 8)	-	26,188
Administrative salary costs (note 8)	-	2,500
Direct ministry costs	<u>900</u>	<u>51,559</u>
	<u>900</u>	<u>80,247</u>

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

**7. Support costs****Support costs - 2021**

	<b>Food bank+ and Store - house</b>	<b>Clothes bank+</b>	<b>Soul Food</b>	<b>An Open Hand</b>	<b>Two's Company</b>
	£	£	£	£	£
Leadership and administrative staff costs (note 8)	31,349	2,612	18,287	2,612	5,225
Property costs	1,293	108	754	108	216
Travel and subsistence	824	69	480	69	137
Professional & service fees	5,568	464	3,248	464	928
General expenses	3,349	278	1,953	279	558
Depreciation	<u>1,711</u>	<u>143</u>	<u>998</u>	<u>143</u>	<u>285</u>
	<u>44,094</u>	<u>3,674</u>	<u>25,720</u>	<u>3,675</u>	<u>7,349</u>

	<b>Salaam &amp; Nations</b>	<b>Care van</b>	<b>Raising funds</b>	<b>Total</b>
	£	£	£	£
Leadership and administrative staff costs (note 8)	20,899	7,837	15,675	104,496
Property costs	862	323	647	4,311
Travel and subsistence	549	206	412	2,746
Professional & service fees	3,712	1,392	2,784	18,560
General expenses	2,232	837	1,673	11,159
Depreciation	<u>1,140</u>	<u>428</u>	<u>855</u>	<u>5,703</u>
	<u>29,394</u>	<u>11,023</u>	<u>22,046</u>	<u>146,975</u>



NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

**7. Support costs****Support costs – 2020 (unaudited)**

	<b>Basics Bank &amp; Store- house</b>	<b>Care van</b>	<b>Soul Food</b>	<b>Client support</b>	<b>Salaam</b>
	£	£	£	£	£
Leadership and administrative staff costs (note 8)	34,126	13,650	3,413	-	3,413
Property costs	1,424	570	142	-	142
Travel and subsistence	488	195	49	-	49
Professional & service fees	2,602	1,041	260	-	260
General expenses	4,068	1,627	407	746	407
Depreciation	<u>2,449</u>	<u>980</u>	<u>245</u>	<u>-</u>	<u>245</u>
	<b><u>45,157</u></b>	<b><u>18,063</u></b>	<b><u>4,516</u></b>	<b><u>746</u></b>	<b><u>4,516</u></b>
	<b>Other church support</b>	<b>Raising funds</b>	<b>Total</b>	<b>2020</b>	
	£	£	£	£	
Leadership and administrative staff costs (note 8)	6,825	6,825	68,252	63,562	
Property costs	285	285	2,848	1,876	
Travel and subsistence	98	98	977	1,893	
Professional & service fees	520	520	5,203	860	
General expenses	814	814	8,883	10,044	
Depreciation	<u>490</u>	<u>490</u>	<u>4,899</u>	<u>4,779</u>	
	<b><u>9,032</u></b>	<b><u>9,032</u></b>	<b><u>91,062</u></b>	<b><u>83,014</u></b>	

Formal governance costs of £10,200 (2020 – £1,500) were incurred in the year in respect of the audit of the financial statements. Legal fees of £540 (2020 - £1,948) were incurred in respect of the SCIO formation (note 16).

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

## 8. Staff costs and remuneration of key management personnel

<b>Staff costs - 2021</b>	<b>Charitable activities – unrestricted</b>	<b>Charitable activities – restricted</b>	<b>Raising funds</b>	<b>Support costs</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Wages and salaries – Mission Strengtheners	80,046	57,357	-	-	137,403
Wages and salaries – Leadership and administration	-	2,500	-	98,971	101,471
Wages and salaries – Marketing and communications	-	-	38,718	-	38,718
Employer pension contributions (note 14)	6,333	-	1,576	5,526	13,435
	<u>86,379</u>	<u>59,857</u>	<u>40,294</u>	<u>104,497</u>	<u>291,027</u>

<b>Staff costs – 2020 (unaudited)</b>	<b>Charitable activities – unrestricted</b>	<b>Charitable activities – restricted</b>	<b>Raising funds</b>	<b>Support costs</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Wages and salaries – Mission Strengtheners	74,203	26,188	-	-	100,391
Wages and salaries – Leadership and administration	-	2,500	-	66,175	68,675
Wages and salaries – Marketing and communications	-	-	18,753	-	18,753
Employer pension contributions (note 14)	5,218	-	2,077	2,077	9,372
	<u>79,421</u>	<u>28,688</u>	<u>20,830</u>	<u>68,252</u>	<u>197,191</u>

	<b>2021</b>	<b>2020</b>
<i>Average number of employees:</i>	<i>No.</i>	<i>No.</i>
Mission Strengtheners	7	5
Leadership and administration	3	2
Marketing and communications	2	1

No employee received emoluments above £60,000 (2020 – no employee). Salaries paid to key management personnel (Chief Executive Officer) in the year totalled £43,575 (2020 – £42,000).

## 9. Trustees

During the year, no Trustee received any benefit in kind from the charity (2020 - £Nil). No trustee received reimbursement of expenses (2020 - £Nil).

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

**10. Net income**

Net income is stated after charging:

	2021 £	Unaudited 2020 £
Auditor's fees	10,200	-
Depreciation	<u>5,703</u>	<u>4,899</u>

**11. Tangible fixed assets**

	Heritable property £	Furniture and equipment £	Total £
<b>Cost</b>			
At 1 January 2021 (unaudited)	98,935	17,147	116,082
Additions	<u>-</u>	<u>9,237</u>	<u>9,237</u>
At 31 December 2021	<u>98,935</u>	<u>26,384</u>	<u>125,319</u>
<b>Depreciation</b>			
At 1 January 2021 (unaudited)	3,958	7,413	11,371
Charge for the year	<u>1,979</u>	<u>3,724</u>	<u>5,703</u>
At 31 December 2021	<u>5,937</u>	<u>11,137</u>	<u>17,074</u>
<b>Net book value</b>			
<b>At 31 December 2021</b>	<u>92,998</u>	<u>15,247</u>	<u>108,245</u>
<b>At 31 December 2020 (unaudited)</b>	<u>94,977</u>	<u>9,734</u>	<u>104,711</u>

**12. Debtors**

	2021 £	Unaudited 2020 £
Accrued income	1,181	-
Gift aid recoverable	<u>668</u>	<u>1,569</u>
	<u>1,849</u>	<u>1,569</u>

**13. Creditors**

	2021 £	Unaudited 2020 £
Pensions creditor	3,715	1,091
Other creditors and accruals	<u>15,768</u>	<u>27,530</u>
	<u>19,483</u>	<u>28,621</u>

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

**14. Employer pension contributions**

The charity pays contributions into a defined contribution pension scheme. During the year, pension payments totalling £13,435 (2020 £9,372) were paid into the scheme and at the year-end £3,715 (2020 - £1,091) was owed to the fund and is included in creditors (note 13).

**15. Statement of funds**

	Unaudited balance at 1 January 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 December 2021 £
<b>Restricted funds</b>					
<i>Restricted by Ministry</i>	-				
Foodbank+	32,815	11,448	(30,938)		13,325
Care Van	2,713	3,050	(5,398)		365
Salaam	11,139	24,568	(29,157)	(2,255)	4,295
Soul Food	6,083	30,165	(18,514)		17,734
Weekend Club	-	2,800	(300)		2,500
Two's Company	-	26,191	(2,373)		23,818
<i>Restricted for staff costs</i>					
Mission Strengtheners	12,020	12,978	(10,520)		14,478
Gap Year Programme	536	540	(1,076)		-
Training	3,325	-	(1,700)	(1,625)	-
<i>Restricted for fixed assets</i>					
Food Van	-	14,250	-		14,250
All Churches Hope Beyond Grant	-	3,550	-	(3,550)	
ECM Hardship Fund	1,084	-	(683)		401
ECM Food Fund	14,570	84,673	(36,311)		62,932
Other	820	2,915	(3,405)		330
	85,105	217,128	(140,375)	(7,430)	154,428
<b>Unrestricted funds</b>					
General	135,190	755,556	(292,877)	(193,352)	404,517
Designated	142,492	-		200,782	343,274
	277,682	755,556	(292,877)	7,430	747,791
<b>Total funds</b>	362,787	972,684	(433,252)	-	902,219

Restricted funds*Foodbank+*

We are grateful to our donors who choose to donate specifically to the Foodbank+ ministry. We use these specific funds towards the running costs of the Foodbank+ in our partner churches including providing experienced Mission Strengtheners to run the operations and coordinate the volunteers serving. These funds are also used by Mission Strengtheners to provide client support and to purchase stock items for the Foodbank+ when needed.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

---

**15. Statement of funds (cont.)**

*Care Van*

We received income to contribute towards our share of the cost of the Care Van. These funds have been used this year for general upkeep and maintenance of the vehicle and a small allocation put towards the administrative cost incurred in organising the rota each week.

*Soul Food*

We are grateful to our donors who choose to donate specifically to the Soul Food ministry this enables the purchase of food for weekly meals across two partner locations that we provide for anyone who needs a hot meal and a friendly ear, in liaison with Soul Food Edinburgh.

*Salaam*

It was with thanks that we received funds to support our Salaam ministry, for both supplies and salary costs. Funds received for the Salaam ministry were restricted and used for this purpose in line with the wishes of the donors. A particular success of this ministry was the fundraising for Christmas Hampers for Afghan Refugees. We also launched and received funding from the Scottish Government for the Weekend Club which allows refugee families to enjoy activities and company over the weekend which can be an isolating time. This commenced at the very end of 2021 with funds carried forward for planned activities in 2022.

*Staff costs*

During the year we received funds specifically to support individual Mission Strengtheners' salary costs. This was specifically planned for last year, and we increased contractual hours for certain staff for which this funding was applied. We had donations for our Gap Year student which concluded during this year. In 2020 we received funding for staff to undertake specific training which was also concluded during 2021. This year we started planning for our new Two's Company ministry, which is launching in 2022. Specific funds have started to be raised to support staff costs in this ministry, which on receipt were fully restricted for this purpose. A notable contributor to this ministry is TOR Christian Foundation who we acknowledge with thanks.

*Edinburgh City Mission Hardship Fund*

A donor wishing to remain anonymous, donated funds specifically to allow the Mission Strengtheners to bless clients they work with in any area of their lives where the spirit of generosity would relieve hardship. We set this fund aside for this purpose as a hardship fund, which can be accessed by the Mission Strengtheners to use in line with the aims and objectives of Edinburgh City Mission.

*Edinburgh City Mission Food Fund*

On 23<sup>rd</sup> March 2020, at the start of lockdown, we launched an online fund-raiser to raise money to buy food for the Soul Food meals and top-up food for the Foodbank+. Therefore, a specific restricted fund was created to account for these donations and the subsequent expenditure on food to support these ministries. We are grateful that this is an area where we continue to witness huge generosity from donors, particularly noting Edinburgh City Council as a significant contributor towards our ability to purchase food in the volume that we now require.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

**15. Statement of funds (cont.)***Fixed assets*

Following the increase in demand for our Foodbank+ ministry during the pandemic, we embarked on a project to rejuvenate our Foodbank+ referral system to allow referral agents to refer flexibly and efficiently those in need to a Foodbank+. There was a hardware, software and consultancy cost involved in this project, which was successfully completed during the year, and now fully functions across the Foodbank+ network. We would like to specifically acknowledge the Benefact Trust (formerly AllChurches Trust) and the contribution they made to this from their 'Hope Beyond' grant which substantially contributed to the project costs.

As the need for food across the city increases, it is important that we have the infrastructure to continue to effectively transport food from the Storehouse to our Foodbank+ locations, as well as collecting and transporting donations. Therefore, we commenced fundraising work to specifically raise funds to buy a van to allow us to do this; all funds raised for this purpose have been set aside for a van purchase in 2022.

*Other*

During the year, we partnered with Acts 435 which is a fund that enables online donors to meet specific material needs that our team identify in the communities they are working in, in liaison with Acts 435 charity. Income received is spent, specifically on these identified needs and is shown within 'other' funds.

Unrestricted funds

Our reserves policy (page 7) states that Edinburgh City Mission should always have sufficient unrestricted funds to be able to cover full staff costs for at least six months and full operating costs for at least three months. Therefore, of our unrestricted funds, £235,030 (2020: £142,492) has been designated by the Trustees at the year-end for these purposes.

Analysis of net assets 2021

	<b>Tangible fixed assets</b>	<b>Current assets</b>	<b>Liabilities</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Funds</b>				
Restricted	-	154,428	-	154,428
Unrestricted	108,245	659,029	(19,483)	747,791
<b>Total</b>	<u>108,245</u>	<u>813,457</u>	<u>(19,483)</u>	<u>902,219</u>

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

Analysis of net assets 2020

	<b>Tangible fixed assets £</b>	<b>Current assets £</b>	<b>Liabilities £</b>	<b>Total £</b>
<b>Funds</b>				
Restricted	-	85,105	-	85,105
Unrestricted	104,711	201,592	(28,621)	277,682
<b>Total</b>	<u>104,711</u>	<u>286,697</u>	<u>(28,621)</u>	<u>362,787</u>

**16. Non-adjusting events after the end of the reporting period**

During 2020 we began the process of updating our legal structure by becoming a Scottish Charitable Incorporated Organisation (SCIO). The process effectively involved setting up a brand-new charity with the new legal structure, to receive the assets, liabilities and undertaking of the existing charity.

On 1 May 2022 Edinburgh City Mission completed the transfer of the assets, liabilities and undertaking to Edinburgh City Mission SCIO (SC050644) which concluded this process.

On 24 February 2022, Russian forces entered Ukraine resulting in Western Nations reactions including announcements of sanctions against Russia and Russian interests worldwide and an economic ripple effect on the global economy. The Trustees have carried out an assessment of the potential impact on the charity, including the impact of mitigation measures and uncertainties, and have concluded that this is a non-adjusting post balance sheet event with the greatest impact on the operations expected to be from the global economy. The Trustees have taken account of these potential impacts in their going concern assessment.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

**17. Statement of Financial Activities for the year ended 31 December 2020**

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
<b>Income from:</b>			
Donations and legacies	224,600	156,568	381,168
Investments	2,480	-	2,480
	<u>46</u>	<u>-</u>	<u>46</u>
<b>Total income</b>	<u>227,126</u>	<u>156,568</u>	<u>383,694</u>
<b>Expenditure on:</b>			
Raising funds			
Charitable activities	44,305	-	44,305
Other expenditure	164,262	80,247	244,509
	<u>208,567</u>	<u>80,247</u>	<u>288,814</u>
<b>Total expenditure</b>	<u>208,567</u>	<u>80,247</u>	<u>288,814</u>
Net income/(expenditure)	18,559	76,321	94,880
Transfers between funds	779	(779)	-
<b>Net movements in funds</b>	19,338	75,542	94,880
<b>Reconciliation of funds</b>			
Total funds brought forward	258,344	9,563	267,907
Total funds carried forward	<u>277,682</u>	<u>85,105</u>	<u>362,787</u>