

Kilmaurs Community Association

SCO012293

ANNUAL GENERAL MEETING

12th May 2025



Monday 12th May 2025

Kilmaurs Community Centre

A G E N D A

1. Welcome and Introduction
2. Apologies
3. Minutes of the Previous Annual General Meeting
4. Matters Arising
5. Chairperson Report
6. Treasurer's Report – presentation of Audited Accounts
7. Election of Officer Bearers

- 7.1 Chairperson
- 7.2 Vice Chair
- 7.3 Letting Secretary
- 7.4 Minute Secretary
- 7.5 Treasurer
- 7.6 General Committee
- 8. Any Other Competent Business
- 9. Date of next committee meeting
- 10. Close and Thanks

Kilmaurs Community Association – AGM Minutes

25th March 2024

Location: Kilmaurs Community Centre

Chair: [REDACTED]

Approval of Previous Minutes:

The 2023 AGM minutes were approved (Proposed: [REDACTED];
Seconded: [REDACTED]).

Financial Report:

Presented and included in AGM pack. Clarification was given that restricted funds refer to grant-specific spending (e.g. solar panels, roof works, and Toddlers' Group banking support).

Let Fees:

It was agreed that letting fees will remain unchanged until at least the 2025 AGM, subject to review depending on utility costs.

Auditor Appointment:

Douglas Shanks reappointed as auditor (Proposed: [REDACTED];
Seconded: [REDACTED]).

Standing Down of Committee:

The existing committee formally stood down. [REDACTED]
[REDACTED] did not seek re-election due to long service or changing work commitments.

Election of New Office Bearers 2024/25:

Chair: [REDACTED] (Proposed: [REDACTED]; Seconded:
[REDACTED])

Vice Chair: [REDACTED] (Proposed: [REDACTED]; Seconded:
[REDACTED])

Letting Secretary: [REDACTED] (Proposed: [REDACTED];
Seconded: [REDACTED])

Secretary: [REDACTED] (Proposed: [REDACTED]; Seconded:
[REDACTED])

Treasurer: [REDACTED] (Proposed: [REDACTED]; Seconded:
[REDACTED])

Ordinary Committee Members Elected:

[REDACTED]
[REDACTED]
[REDACTED].

Next Committee Meeting:

Agreed to reschedule from 8th April to Monday 15th April at 19:30.

The meeting concluded with gratitude expressed to outgoing committee members and encouragement for continued community involvement.

Chairperson's Report – [REDACTED]

As we reflect on the past year, I'm pleased to report that it has been a successful and positive period of transition under the new committee. I want to begin by expressing our sincere thanks to the previous trustees for their service and dedication to the centre. Their work laid the foundations for the progress we've experienced this year. We are also grateful to

[REDACTED] for their valuable contributions throughout the year as trustees and committee members. Each of them took on important responsibilities and, although circumstances led them to step down, we deeply appreciate the time and effort they gave to the centre.

Throughout the year, the centre has continued to be a hub of community life, hosting a range of core lets that support local small businesses and provide extracurricular activities for all age groups. We are especially thankful to ARIA and the Scottish Government for the grant funding that made possible key improvements to the centre, including the installation of

CCTV, new security doors, and acoustic panels. Looking ahead, we are hopeful for a new chapter as we explore opportunities to develop a relationship with East Ayrshire Council that could lead to the transfer of ownership of the centre to the Kilmaurs Community Association for the long-term benefit of the community. Our thanks go to East Ayrshire Council and to [REDACTED] for their continued support and partnership. Finally, I want to recognise and thank the current trustees and committee members whose commitment and teamwork have been vital to the centre's growth and success over the past year.

We are also beginning to plan new ways the centre can meet wider community needs. Early discussions are taking place around using the building as a hub for community support, including providing access to free sanitary products, dog waste and food waste bags, and establishing a community larder offering essential food items to those in need. These ideas are in their early stages, but we hope they will build on the centre's role as a welcoming and practical resource for everyone in Kilmaurs.

Let Secretary's Report – [REDACTED]

This past year has seen a positive increase in regular hall bookings, with new and returning groups expanding their sessions – a welcome sign of the centre's growing value to the community.

The booking process has also been made more efficient, with improvements to the online calendar and better communication with regular hirers, including updates to the website and the provision of keys. Trustees now have access to dedicated laptops, enhancing our ability to manage operations effectively.

While we continue to benefit from the free use of the Peroosh system for managing bookings, its limitations and generic forms have presented challenges. Nevertheless, ongoing adjustments are helping streamline processes.

Looking ahead, there is ambition to fully maximise letting capacity, refresh internal noticeboards, and strengthen community outreach through

improved use of social media and inclusive activities for all ages. A move towards a more paperless system is also being explored as part of our goal to modernise and future-proof administration.

Treasurers Report – [REDACTED]

The issues we were having with Wave have finally been resolved this year. Thanks to [REDACTED] our previous Treasurer they settled for £1200 instead of the £4,000 they initially wanted. We will have to ensure that in future our exemption form is sent off on time.

Our gas bills have been exceptionally low for Dec and January which lead me to suspect the meter is not working. I will contact Total Energies to find out.

We had a good year and are currently creating a profit. I am working on a proposed budget for 2025/26.

It looks like our final balance is showing a loss on last year, this is because we are awaiting the second half of our ARIA grant (approx. £8,000) which will come in at the end of March. We had to purchase everything we had applied for before the end of February.

I report on the accounts of the charity for the year ended 31st January 2025

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

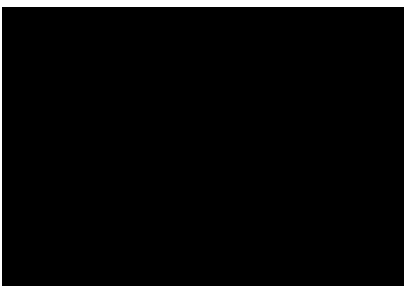
Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: 12/10/2025

Receipts & Payments

Receipts	Unrestricted	Restricted	Total	
<i>Gross receipts from Trading</i>	19316	0	19316	
<i>Grants</i>	0	9677	9677	
Total receipts	19316	9677	28993	
Payments				
<i>Expenses for Trading</i>	11981	100	12081	
<i>Auditor</i>	0	0	0	
<i>Insurance</i>	1130	0	1130	
<i>Purchase of fixed assets</i>	12016	8757	5800	
Total Payments	25127	8857	33984	
Transfers				
Surplus (deficit) for year	(5811)	820	(4991)	

Statement of Balances

For the year 2024-2025

Bank & Cash	Unrestricted £	Restricted £	Total £	£
Opening balance	12841	0	12841	
Surplus / Deficit	(5811)	820	(4991)	
Closing Balance	7030	820	7850	