

WHITECRAIG

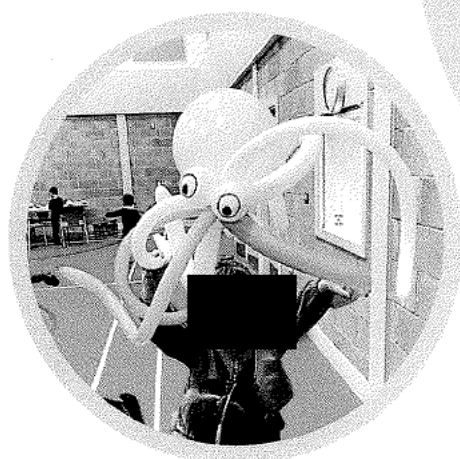
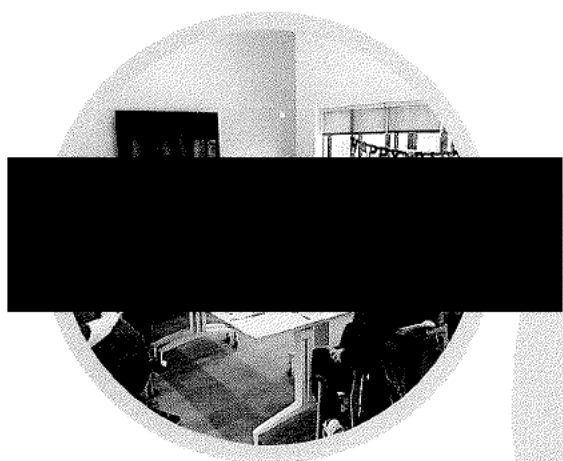
COMMUNITY CENTRE ASSOCIATION

Registered Scottish Charity: SC012252

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WHITECRAIG VILLAGE HUB SCIO

Registered Scottish Charity: SC051014



Annual Report and Accounts
2021 - 2022

Whitecraig Village Hub, 72 Whitecraig Avenue, Whitecraig, EH21 8PB
0131 653 5051 - whitecraigvillagehub@eastlothian.gov.uk

CHAIRPERSON'S REPORT

I am very pleased to report that activities have been able to start back at Whitecraig Village Hub. It's been great to see some new groups and activities as well as the regular groups returning. New groups such as Bite & Blether and Monday Crafts have enabled older people to use the facility and make new friends in the community. It has also been good to see the holiday playschemes and youth clubs return. Hopefully we will be able to offer S1+ pupils activities of interest to them this coming year.

Thank you to staff, Trustees and volunteers and all those who attend committee meetings to help plan events and activities. We hope to continue to build on our programme and provide support to Whitecraig community as we move forward into the new year.

[REDACTED] Chairperson

23/11/22

COMMUNITY DEVELOPMENT OFFICER'S REPORT

Due to the easing of COVID restrictions, it became possible to begin to re-build the community programme at the Hub which had begun so positively in 2020 when the facility had just opened.

I would like to thank the small, fantastic, team of Hub staff, volunteers and committee members/Trustees who have all worked hard to get groups up and running again. I would also like to thank those in the local community who have used the facility and encouraged others to do so.



The process of re-building the Hub programme will continue, amidst new financial and staffing pressures and the challenges that COVID has left us with. It has been a pleasure to work with such an excellent team and to work with members of the Whitecraig community.

The Hub staff team include: Donna Thomson, Elinor Fox, Michelle Hall, Fiona Ferguson Graham Samuel, Cheryl Punton, Bryan Burnside, Nicola King and Amanda Clelland. Also thanks to the relief staff who provided essential short term cover.

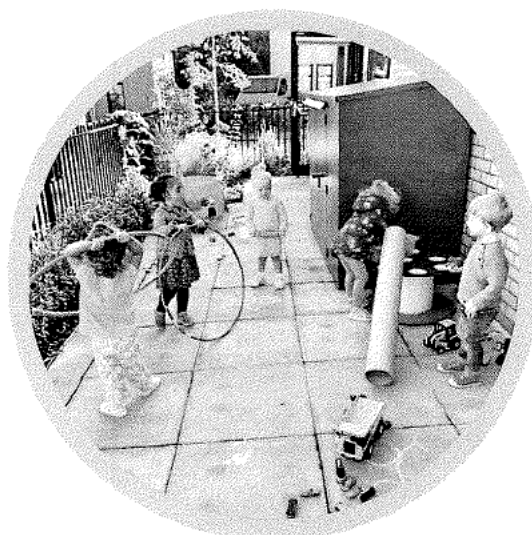
Jane Cummings, Community Development Officer,
Connected Communities, East Lothian Council

PLAYGROUP

Playgroup was finally able to fully re-open in August 2021 and has grown from strength to strength resuming its pre COVID provision of three mornings per week. A total of 12 families accessed the service during this year. We were very sorry to say goodbye to [REDACTED] during the period of lock-down. [REDACTED] was Playleader for over 12 years and made a huge contribution to its success from its very beginnings. We wish [REDACTED] well with her future.

In August 2021, Playgroup engaged the services of HR consultancy Absolutely HR to produce a new Staff Handbook and updated staff contracts. [REDACTED] was appointed acting Play Leader and [REDACTED] acting Play Assistant. Both staff members worked together at Playgroup for some years and did a fantastic job of re-opening and re-building the service.

Playgroup received financial support this year from a number of sources: East Lothian Council Partnership Funding, East Lothian Council Early Years Playgroup grant, Awards for All and from local fundraising. Staff worked hard to raise £471.00 from the Xmas raffle and income raised from the sale of subsidised meal packs during lock-down.



FAMILY MEAL PACKS

In January 2021, at the start of the second Lockdown, a new initiative 'Family Meal Packs' was introduced to improve local access to fresh, health food. Each pack contained a recipe and all ingredients needed for a family of four. Packs were offered on a 'book and collect' basis, for a subsidised cost of £2, free of charge where necessary. Between January and June 2021, a total of 314 meal packs were collected. Funding was provided by Musselburgh Area Partnership, with donations from Tesco and Fare share.



EMERGENCY FOOD PANTRY

Established in January 2021, the emergency Food Pantry has continued and is advertised locally to address food poverty in the area. Tinned and dried foods, toiletries and baby items are available plus frozen ready-made meals.

ROOTS & FRUITS

In September 2021, East Lothian Roots & Fruits provided a weekly fruit & veg stall at the Hub to address the lack of fresh produce in the local shops. Demand has fluctuated week by week but it has been well used by older people wishing to purchase smaller supplies locally.

COOKING COURSES

In partnership with the Cyrenians, two 6 week cooking courses, with crèche, were provided in October January. Participants undertook REHIS qualifications and received a store cupboard goody bag at the end of the course. Courses were funded by Musselburgh Area Partnership.

FAMILY WALKING GROUP

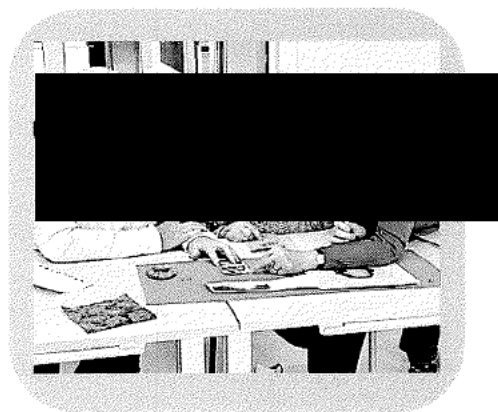
In June 2021, Hub staff ran a weekly buggy-friendly walking group for local families. This was a welcome opportunity for families to spend time together outdoors, exploring the local area, visiting nearby farms and play parks.

SCHOOL HOLIDAY PLAYSCHMES

When COVID restrictions eased, it was possible to re-introduce playschemes in Summer and October 2021. A four week summer playscheme was provided in July for Primary School children which was attended by 26 children. Sessions took place in the morning and included a variety of arts/crafts, games and outdoor activities. Sessions included Bikeability, Computer Explorers, Love Drama, ELPA Loose Parts Play and a Bowling Session provided by Deantown BC. In October activities included Stay & Play, Street Dance and Love Drama plus Archery at Wallyford CC.

BITE & BLETHER

In August 21, a new weekly lunch time group called Bite & Blether started. The group was for people aged 65+ (later revised to 60+yrs). The aim of the group is to address isolation and improve the health and wellbeing of older people. A light lunch of soup & sandwich is provided followed by chat/activities and trips. The group has proven popular and is well attended. It is supported by Hub staff and local volunteers.



MONDAY CRAFT GROUP

In October 21, a new Monday Craft group for all ages began. Participants brought their crafts and enjoyed a social afternoon together. The Monday group has continued as a social group with participants varying activities from crafts, to board games depending upon members' interests at the time.

STAY & PLAY

During lock-down, an outdoor Stay & Play resumed twice a week, with limited numbers due to COVID guidelines, to enable families with small children to meet and play together. This was very well received as families with babies and toddlers had been isolated during COVID and welcomed the opportunity to gain support and for children to mix. Indoor Stay & Play resumed in May 2021 and has continued to be provided, term time. Stay & Play was funded by Awards for All and Support from the Start.

LIBRARY SERVICES AT THE HUB

THE BIG FAMILY READ

A six week group provided by ELC Library Service in Feb 2021. This group provided an opportunity for families with pre-school children to enjoy books together and to explore ways to encourage a regular reading habit at home.

POP-UP LIBRARY AT THE HUB PILOT

On Thursday afternoons, local resident could access this pop-up library service which included @ Click & Collect Book Service, Hearing Aid Batteries and Recycling Bin Covers. A supply of books was available each week to borrow. The aim is to re-introduce this service when library staffing capacity allows.

YOUTH CLUBS

As COVID restrictions began to ease, it became possible to reintroduce Youth Clubs at the Hub. The Clubs began initially on-line, followed by an Outdoor Club for P4 – P7. In September 2001, it was possible to resume indoor clubs covering P1 – P7 on Tuesdays and Thursdays.

In response to local need and enquiries, a new Senior Youth Club for S1 – S4 children was introduced on Friday evenings in March. Unfortunately, this was poorly attended. Subsequently a new Friday lunch time Youth Drop-in has been introduced for P7 – S1 pupils. (Aug 22). This has been better attended and extended to S6 pupils in the P6/P7 composite class. The Youth Clubs are generally very well attended with positive outcomes and valuable life skills gained for the young people who attend.

XMAS MEAL AND WELLBEING PACKS

A supply of toys sourced from Home Start East Lothian and donations, plus Xmas meal packs were distributed to families at Xmas.

WHITECRAIG VILLAGE HUB SCIO, SCO 51014

The new Whitecraig Village Hub SCIO was approved by OSCR, registered on 2nd June 2021. The new SCIO had 3 Trustees during the reporting period: [REDACTED] Trustees are supported by volunteers from the local community who meet and work with East Lothian Council staff to manage the Hub and develop the community programme. Thanks also to other local volunteers who attend committee meetings and support Hub activities.

During this reporting year, a new on-line business bank account was opened for Whitecraig Village Hub SCIO and all assets belong to the former charity have been transferred. This has been a prolonged process due to absences and bank errors. Steps have been taken to close the former account and advise OSCR to close the former charity so that it can be removed from the Charities Register.

MUSSELBURGH TOOL LIBRARY

MTL remained closed since early March 2020 with the exception of garden tool hire which was made available to local residents during the initial lockdown period from May 2021. A new steering group has been formed to explore options for re-opening, under the governance of another local charity.

PROJECT 21 COMMUNITY TASTER SESSIONS

MAP awarded funding of £500 which enabled us to provide two 3 week blocks of taster sessions in yoga and circuit training. A balance of £260 remains for new tasters in the coming year.

FINANCIAL REPORT

Many of the centre's usual activities were able to resume during 2021-22, which meant an overall increase in income through our own activities as well as through grants received, as follows:

- Musselburgh Area Partnership – Cook Course Grant £11,110.00
(covering Whitecraig and Wallyford)
- Musselburgh Area Partnership – Project 21 Grant (community taster courses) £500.00
- One Council Partnership – Playgroup Grant £2,000.00
- East Lothian Council – Early Years Playgroup Grant £1,500.00
- Walk with Scott Foundation – Food Poverty Grant £500.00
- Volunteer Centre East Lothian – Health and Wellbeing Grant £6,320.00
- HMRC – Job Retention Scheme Grant (Covid) £1,133.18
- Musselburgh Area Partnership also subsidised our meal pack provision.

Income from our group fees increased overall as we were once again able to collect fees for Playgroup, Stay & Play, and youth clubs as well as our newly introduced Bite & Blether group. Our playgroup staff fundraising efforts also brought in a fantastic £471.60.

Our expenditure also increased as activities resumed in the Hub, and most of this was spending against grant funding received, such as the provision of cooking courses and meal packs £10,941.31, Stay n Play sessions for parents/carers and young children £2,394.93.

The Centre ended the year with a surplus of	£3,060.61
The Centre's closing balance was	£49,454.44

ANNUAL ACCOUNTS 2021 - 2022

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

	YEAR TO 31/3/22	YEAR TO 31/3/21
INCOME		
Playgroup - Fees	2,105.00	795.00
Playgroup - Fundraising	471.80	873.88
Playgroup - Grants	4,633.18	5,899.51
Playgroup - Donation	-	-
50+ Group	411.80	-
Youth Club	456.34	-
Savings/Interest Received	-	-
Grants - Baby n' Bump/Bookbug	-	-
Grants - Baby Group	-	-
Grants - Project 21	500.00	-
HUB Group Income	145.00	-
Grants - Fitness Class	2,190.00	-
Stay n' Play	1,245.00	-
Stay n' Play - Grant	-	-
Summer Programme	1,328.50	-
Tool Library	-	-
Grants - Support from Start	350.00	2,440.00
Cooking Group	18,146.20	-
Podakabin MC Fund	-	-
ELC Funds for Open Day	-	-
ELC Funds for Centre Equipment	-	-
Miscellaneous Income	321.80	75.00
TOTALS	<u>32,343.62</u>	<u>10,179.49</u>
EXPENDITURE		
Playgroup (includes Wages)	8,836.88	6,888.72
Playgroup HMRC	461.14	1,593.33
Equipment/Resources	287.99	53.00
PEEP/Bookbug	-	9.25
50+ Group	2,300.19	-
Support from Start	856.28	300.00
Tool Library	258.17	1,060.16
Cook Group	10,841.31	1,441.80
Youth Club	269.68	-
Stay n' Play - Wages/Resources	2,394.93	-
Summer Programme	1,590.75	-
Baby Group	495.89	196.00
Project 21	240.00	-
Podakabin MC Fund - Downton BC	100.00	1,479.02
Accounting Fee	250.00	250.00
Miscellaneous	-	321.80
TOTALS	<u>29,283.01</u>	<u>13,592.88</u>
Surplus/(Deficit) for the Year	<u>3,060.61</u>	<u>(3,413.39)</u>
Surplus of	46,393.83	49,807.22
Surplus of	<u>49,454.44</u>	<u>46,393.83</u>
COMPRISING :		
Balance in Bank Current A/C	48,973.50	46,304.41
Balance in Cash A/C	175.00	-
Balance in Petty Cash	305.94	89.42
Surplus of	<u>49,454.44</u>	<u>46,393.83</u>

The foregoing accounts have been prepared by me from books and records supplied by the Committee, and show a true and fair view of their financial affairs.

[Redacted Signature]

X [Redacted Signature]

3/11/22

Independent Examiner

WHITCRAIG COMMUNITY EDUCATION CENTRE
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

	YEAR TO 31/3/22	YEAR TO 31/3/21
INCOME		
Playgroup - Fees	2 105 00	795 00
Playgroup - Fundraising	471 60	873 98
Playgroup - Grants	4 633 18	5 995 51
Playgroup - Donation	-	-
50+ Group	411 00	-
Youth Club	456 34	-
Savings/ nterest Received	-	-
Grants - Baby n' Bump/Bookbug	-	-
Grants - Baby Group	-	-
Grants - Project 21	500 00	-
HUB Group ncome	145 00	-
Grants - Fitness Class	2 190 00	-
Stay n' Play	1 245 00	-
Stay n' Play - Grant	-	-
Summer Programme	1 328 50	-
Tool Library	-	-
Grants - Support from Start	390 00	2 440 00
Cooking Group	18 146 20	-
Portakabin MC Fund	-	-
ELC Funds for Open Day	-	-
ELC Funds for Centre Equipment	-	-
Miscellaneous ncome	321 80	75 00
TOTALS	<u>32,343.62</u>	<u>10,179.49</u>
EXPENDITURE		
Playgroup (includes Wages)	8 936 88	6 888 72
Playgroup HMRC	461 14	1 593 33
Equipment/Resources	287 99	53 00
PEEP/Bookbug	-	9 25
50+ Group	2 300 19	-
Support from Start	956 28	300 00
Tool Library	258 17	1 060 16
Cook Group	10 941 31	1 441 60
Youth Club	269 68	-
Stay n' Play - Wages/Resources	2 394 93	-
Summer Programme	1 590 75	-
Baby Group	495 69	196 00
Project 21	240 00	-
Portakabin MC Fund - Deantown BC	-100 00	1 479 02
Accounting Fee	250 00	250 00
Miscellaneous	-	321 80
TOTALS	<u>29,283.01</u>	<u>13,592.88</u>
Surplus/(Deficit) for the Year	<u>3,060.61</u>	<u>(3,413.39)</u>
Surplus b/f	46 393 83	49 807 22
Surplus c/f	<u>49,454.44</u>	<u>46,393.83</u>
COMPRISING :		
Balance in Bank Current A/C	48 973 60	46 304 41
Balance in Cash A/C	175 00	-
Balance in Petty Cash	305 84	89 42
Surplus c/f	<u>49,454.44</u>	<u>46,393.83</u>

The foregoing accounts have been prepared by me from books and records supplied by the Committee and show a true and fair view of their financial affairs

