

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	April	2024	To	31	March	2025

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

The Heraldry Society of Scotland
SC012038

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Office Holders:			(Society membership)
	Chairman		
	Hon. Secretary		
	Hon Treasurer		
	Editor		
	Membership Secretary	To 28 Sep 24	
	Membership Secretary		
	Social Secretary		
		From 28 Sep 24	
	Webmaster		
		From 28 Sep 24	

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
None	

Structure, governance and management

Type of governing document	The Constitution, which was revised in 2018 and approved prior to the St Andrew Lecture on 1 December 2018, is available for perusal on the Society's website www.heraldry-scotland.co.uk .
Trustee recruitment and appointment	All trustees are office-bearers or committee members of the Society, who are nominated and elected by members as provided in the Constitution.

Objectives and activities

Charitable purposes	To encourage the study and practice in Scotland of heraldry and allied subjects, both indigenous and international.
Summary of the main activities in relation to these objects	The arranging of lectures, discussions, visits, publications and exhibitions; co-operation with other organisations devoted to the same or similar purposes; other such activities as the trustees may determine to be advantageous to the achievement of the Society's objectives.

Achievements and performance

Summary of the main achievements of the charity during the financial period	<p>The Society provides a focus for all with an interest in Scottish heraldry, whether armigerous, intending to petition for arms or simply to pursue an interest in the company of like-minded people. The Society continues to thrive and, throughout the year has been represented on many occasions. Members have attended and supported the Society's stall at the Unicorn Day in Stirling, "Bruce 500" in Dunfermline, at Inverness, Ballater and Lonach Highland Games, The Yorkshire Heraldry Day in Bradford and the Heraldry Society's Congress in Canterbury.</p> <p>In October the Society hosted a service to celebrate the life of our Founder, [REDACTED]. The service, in St Vincent's Chapel, Edinburgh was attended by family members, representatives of the various organisations with which he had been associated and several founder members of the Society. The service was conducted by the [REDACTED] of Dochgarroch and the [REDACTED], Dean of the Priory of Scotland of the Order of St John; the lesson was read by James [REDACTED] of Leys and [REDACTED] gave the eulogy. The commemoration was concluded by a reception in the Royal Scots Club.</p> <p>Lectures. During the 2024/25 session the Society has held seven lectures, with an average attendance of 34 (2023/24:31). The Committee is investigating the recording and streaming of lectures to recover the higher attendances seen during the pandemic when virtual lectures were the only option, and allowed members, and guests, who would normally find it difficult to travel to Edinburgh to benefit from the Society's lecture programme. In particular, members from outwith the United Kingdom would be able to take a greater part in our activities. Technical problems prevented lectures being "streamed" during this year.</p> <p>The annual St. Andrew Lecture was given by the [REDACTED], Marchmont Herald in Ordinary. His lecture "<i>1124 and all that - some reflections on family, lineage and heraldry in the Middle Kingdom</i>" took us through the history and Arms of the Bruce family from the 12th century to the present day. Some 68 members and guests attended.</p> <p>The Annual St. Andrew Dinner was attended by 83 (2023/24:82) members and guests. The guest after-dinner speaker was [REDACTED], [REDACTED].</p> <p>Excursion. The excursion in April was again to Glasgow when [REDACTED] conducted a guided heraldic tour of Glasgow City Centre. In early March, several members met up with colleagues from the Yorkshire Heraldry Society to visit some of the small churches in North Yorkshire.</p>
---	---

Membership. Over the year, much work has been put into contacting those lapsed members who had continued to receive the Society's publications over the previous year, a fact that only came to light when the shortfall in subscription income was discovered at the end of the 2023-24 financial year. Although membership has still not returned to the March 2023 level (350), at the end of March 2025 it stood at 328 and lapsed members continue to rejoin at a steady rate. The Committee appointed [REDACTED] to the office of Membership Secretary at its meeting on 29th March 2025. To ease subscription renewal on 1 April, the Society now has the facility to collect sums by Direct Debit.

Publications. During the year the Society has continued to publish the quarterly newsletter, Tak Tent, and the annual journal, Double Tressure. The Society is grateful to all the contributors who continue to provide the Editor with high quality material for both publications, and to the Editor for his dedication to this important and valued aspect of the Society.

In January, the Society published the third in the trilogy on Scottish Ecclesiastical Heraldry by [REDACTED]. The book, "Scottish Ecclesiastical Heraldry; Religious Houses, Universities and Moderators", was launched at the meeting at the end of January.

Financial review

Brief statement of the charity's policy on reserves

A working reserve equivalent to one year's subscriptions and a minimum of a similar sum for new publications and archive development is maintained. The additional uncommitted reserve is likely to be applied to future activities and publications in the wider interests of the Society.

To mark the Society's 50th Anniversary, £2k is set aside from the reserves.

Details of any deficit

During the year the Society recorded a net deficit of £273 carrying forward total funds of £50,704.

Donated facilities and services (if any)

All trustees donated their time and expertise at no cost to the society, nor did they claim any expenses.

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Original signed	Original signed
Full name(s)	[REDACTED]	
Position (e.g. Chair)	[REDACTED]	
Date	31 May 2025	31 May 2025

Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	April	2024		31	March	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	19,151				19,151	11,190
Legacies	-				-	2,000
Grants	-				-	11,000
Receipts from fundraising activities					-	
Gross trading receipts	5,737				5,737	2,176
Income from investments other than land and buildings	680				680	381
Rents from land & buildings					-	
Gross receipts from other charitable activities	8,773				8,773	6,908
					-	-
A1 Sub total	34,341	-	-	-	34,341	33,655
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	34,341	-	-	-	34,341	33,655
A3 Payments						
Expenses for fundraising activities	289				289	148
Gross trading payments	1,419				1,419	517
Investment management costs					-	
Payments relating directly to charitable activities	24,020				24,020	21,920
Grants and donations	7,507				7,507	14,400
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other (Meetings)	1,379				1,379	1,048
					-	-
A3 Sub total	34,613	-	-	-	34,613	38,033
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	34,613	-	-	-	34,613	38,033
Net receipts / (payments)	(273)	-	-	-	(273)	(4,378)
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(273)	-	-	-	(273)	(4,378)

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	50,977				50,977	55,355
	Surplus / (deficit) shown on receipts and payments account	(273)				(273)	(4,378)
						-	-
						-	-
	Cash and bank balances at end of year	50,704	-	-	-	50,704	50,977
	(Agree balances with receipts and payments account(s))	- 0	-	-	-	- 0	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments	None			
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Gift Aid claimable 2024	Unrestricted	1,800	-	-
	Gift Aid claimable 2021, 2022, 2023	Unrestricted	-	-	3,200
		Unrestricted	-	-	
	Office equipment	Unrestricted	200	-	300
	Promotional equipment	Unrestricted	800	-	950
	Stock of ties (written down)	Unrestricted	305	-	500
	Regalia stock (written down)	Unrestricted	-	-	100
	Books for resale (written down)	Unrestricted	-	-	-
			-	-	-
		Total	3,105	-	5,050

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities		Unrestricted	-	-
	Publication advance	Designated	-	3,000
		Total	-	3,000

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities	50th Anniversary Reserve	Unrestricted	2,000	
		Total	2,000	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

31 May 2025

31 May 2025

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

All funds are Unrestricted and for the general purpose of the Society. Funds shown as Designated are set aside for a specific purpose and are returnable to the donor should that not be achieved.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
New publication	Institution	1	7,264
(supported by Strathmartin Trust grant in prior year)	Institution		
Total			7,264

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
--	---

Authority under which paid

£

C3b Trustee remuneration - details

None paid.	

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
---	---

Number of trustees

£

C4b Trustee expenses - details

None claimed.		

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
None			

C6 Other information

None.

Heraldry Society of Scotland

SC012038

Additional analysis (1)**Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Subscriptions	13,451				13,451	8,268
Gift Aid (from previous years)	5,139				5,139	2,813
General donations	561				561	109
					-	-
Total	19,151	-	-	-	19,151	11,190
	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
St Andrew's Fund for Heraldry	-				-	8,000
Strathmartin Trust (towards future publication)	-				-	3,000
	-				-	-
	-				-	-
Total	-	-			-	11,000
	-	-			-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Events and Functions:					-	
Dinner	5,458				5,458	5,468
Excursions	2,355				2,355	180
Reception	960				960	1,260
					-	
					-	
					-	
Total	8,773	-	-	-	8,773	6,908
	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Printing of Journals etc	2,373				2,373	3,302
Distribution of Journals	4,076				4,076	4,295
Events etc:					-	
Dinner	5,360				5,360	5,476
Reception	998				998	1,020
Excursions	2,200				2,200	170
Commemorations	1,525				1,525	1,430
Lecture meeting costs	868				868	875
Website & On-line fees	1,845				1,845	144
Subscription - Lord Lyon Society	30				30	30
Insurance	447				447	221
Archive and stock storage	2,652				2,652	2,652
Publicity, marketing & postage	933				933	161
Stationery & packing	154				154	196
Promotional equipment	109				109	953
Commemorative artefact	450				450	995
Stock uplift					-	-
Prizes, Awards					-	-
Total	24,020	-	-	-	24,020	21,920
	-	-	-	-	-	-

Independent examiner's report on the accounts		v2	
Report to the trustees/members of	THE HERALDRY SOCIETY OF SCOTLAND		
Registered charity number	SC012038		
On the accounts of the charity for the period	Period start date		Period end date
	Day	Month	Year
	1	April	2024
Set out on pages	5,6,7 & 8		
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>		
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.</p>		
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention</p>		
	<p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations 		
	<p>have not been met, or</p>		
Signed:	<p>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>		
Name:			
Relevant professional qualification(s) or body (if any):			
Address:			