



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period

Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	09	2023	To	31	08	2024

Reference and administration details

Charity name	STEWARTON AND DISTRICT HISTORICAL SOCIETY
Other names charity is known by	SDHS, Stewarton Historical Society
Registered charity number	SCIO 011194
Charity's principal address	STEWARTON & DISTRICT MUSEUM STEWARTON AREA CENTRE AVENUE STREET STEWARTON Postcode KA3 5AP

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustees in place from 01/09/23 unless otherwise noted.

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		President		Members of the Society (Usually at AGM)
2		Treasurer		
3		Secretary - gave up role due to illness	Resigned from Committee February 2024	
4			Resigned as Syllabus Secretary (06/02/24) but remained on Committee	
5		Secretary	Took over as Secretary at the start of December 2023	
6				
7				
8		Syllabus Secretary	Co-opted to Committee 14/11/23. Elected, and took over as Syllabus Secretary 06/02/24	
9			Elected to Committee (06/02/24)	
10				
11				
12				
13				
14				
15				
16				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	In place from 01/09/23 to 12/02/24

Structure, governance and management

Type of governing document	Constitution of Society
Trustee recruitment and appointment	Nomination and Appointment – mostly at AGM

Objectives and activities

Charitable purposes	To promote and encourage general interest in the study and knowledge of history in the District, Parish and Town of Stewarton by obtaining and recording details of Stewarton and District past and present, collecting and preserving historical artefacts and exhibiting our collection to the public thereby providing advancement of education, community development and heritage.
Summary of the main activities in relation to these objects	<ul style="list-style-type: none"> ▪ Monthly speakers/presentations to members, September to May inclusive plus at least one major annual outing to properties/places of historic import and interest with additional small group outings. ▪ Local Museum open to the public for two hours daily Wednesday to Saturday plus by appointment particularly for overseas researchers and group visits.. ▪ Local, national and international genealogy research enquiries are received and assistance provided relating to local connections within the Society's district. ▪ Liaison with local Primary Schools and Stewarton Academy for projects on local and historic interest. ▪ Regular articles of historic interest are presented on the society's website and submissions made to local press. ▪ Periodically small themed exhibitions within the museum and at external locations.

Achievements and performance

Summary of the main achievements of the charity during the financial period

The year past was again a busy year for the Society with lectures being well attended offering a wide range of speakers and subjects.

The museum continues to evolve with the introduction of a Local Associations display case which allows local organizations to display their memorabilia and the history of their organization, the show case is populated on a rota basis.

The museum has also introduced various initiatives to enhance the visitor experience including red guide books for each display case and area providing a photograph and description of each of the items. This allows the visitor to look up the description criteria of the items without having to ask a guide for assistance although the guides are always on hand to assist.

We also had a number of group visits from local schools which seemed to go down very well with both teachers and pupils.

This year we decided to take a stall at each of the Towns/ Villages Gala Days from Dunlop, Fenwick, Stewarton and Kilmaurs to "Spread the word" about the Historical Society and Museum with each Gala being extremely busy, as was our own Stand.

The Society and Museum is entirely staffed by volunteers and we're indebted to them for giving of their time and effort to further the aims of both the Society and it's Museum, we are continually seeking help in this regard.

We continue to promote our events and lectures via our Facebook page "Stewarton and District Museum" and are currently revamping our website which will now incorporate a donation button. It is also our intention to promote our Society and Museum via "Museum Futures" which will give us a wider audience throughout Ayrshire.

We also introduced a new logo this year which hopefully will bring more attention to our online posts and our posters that a number of local shops kindly display.

We are also delighted to report that we have been selected by Glasgow University to be allocated a mature student to assist us for a short period in the many aspects of running a provincial Museum and we look forward to her joining us.

Financial review

Brief statement of the charity's policy on reserves

Total charity funds represent accumulated funds arising from past operating results. The Trustees are satisfied that the level held is sufficient to meet all anticipated liabilities.

Museum is now located in a much larger space and at ground floor level meaning it is much more accessible. It is also more visible being adjacent to the local library. We have been surprised to find out how many people living in the area had no idea that there was such a thing as a local Museum. To improve the situation we have taken stalls at local Gala days (4) and other local events in order to bring the Museum to the attention of many more. We have also been using local social media as a regular means of advertising.

Details of any deficit

Our considerably larger Museum (in excess of 3x) meant a continued increase in our costs for the year. Most of the costs related to dealing with the greater number of items which could be displayed. As an example, to accommodate that a large glass display cabinet (not new) was purchased along with a glass door and fittings to repair another cabinet.

In addition we decided to retain the previous museum room in order to have somewhere to store and sort out many items donated over a number of years. The items had been held, off site, by members and friends as there just was no space in the smaller museum to deal with more than a few items at the time. Even then only very special items could be displayed, often meaning something else would be withdrawn to create the space. To help accommodate the items now, 5 tier heavy duty storage racking shelving was obtained.

Donated facilities and services (if any)

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

President

Treasurer

Date

11 MARCH 2025

11 MARCH 2025

OSCR annual return 2023-2024

STEWARTON AND DISTRICT HISTORICAL SOCIETY: SCIO SC 011194

Annual statement of Financial Affairs

Period 1st Sept 2023 - 31st August 2024

<u>Income</u>	Year to 31.08.2024	Year to 31.08.2023
	£	£
Members subs and Meeting entry fees.	914.10	767.50
Events and Outings	165.50	691.00
Museum donations box	245.05	109.50
Personal + Genealogy donations.	131.41	731.19
Museum goods sales	51.00	170.00
Savings Interest	26.45	
Total Income	1533.51	2469.19

<u>Expenditure</u>		
Speaker fees and subscriptions	160.00	160.00
Events & Outings	42.00	664.00
Cost of Area Centre/John Knox Hall.	373.00	150.00
Museum Rent		140.00
Museum Costs	629.95	716.14
Fund raising activities.		
Office Supplies/Print/Postage	245.80	
Insurance	317.00	414.00
Miscellaneous	51.00	479.54
Web page		179.99
Total Expenses	1818.75	2903.67

Surplus - Period Ending: 31/08/24 -285.24 31/08/23 -434.48

1. Bank Reconciliation

	Year to 31.08.2024	Year to 31.08.2023
Balance as at 1/9/23	3969.43	4585.61
Lodgements	999.95	2002.75
Withdrawals	-1453.79	-2618.93
Balance as at 31/8/24	3515.59	3969.43

2. Fixed assets accounting policy

Capitalise any fixed assets where cost > £500

	Year to 31.08.2024	Year to 31.08.2023
	£	£
3. Current Assets		
RBS current account	3515.59	3969.43
Cash in Hand	468.3	299.70
Total	3983.89	4269.13
Financed by		
Opening Reserves, General	4269.13	4703.61
Surplus/Deficit +/- for period/year	-285.24	-434.48
Balance	3983.89	4269.13

Signed on behalf of trustees at a general meeting on

11 MARCH 2025



APPENDIX 3

OSCR

Scottish Charity Regulator

Report to the trustees/
members ofRegistered charity
number

Set out on pages

Respective
responsibilities of
trustees and examinerBasis of independent
examiner's statementIndependent
examiner's statement

Charity name

Stewarton and District Historical Society

SC011194

Period start date

Day

Month

Year

01

09

2023

Period end date

Day

Month

Year

30

08

2024

(remember to include the page
numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Relevant professional
qualification(s) or
body (if any):

Address:

Date:

17/1/25

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose