

**BARNHILL ST MARGARET'S PARISH CHURCH OF
SCOTLAND**

REPORT AND FINANCIAL STATEMENTS

31 DECEMBER 2022

Charity Number SC011017

Reference and Administrative Information

Congregation reference number 291710

Contact Address

Principal Office Bearers

Interim Minister

Session Clerk

Joint Session Clerks

Church Treasurer

Trustees

Kirk Session

BARNHILL ST MARGARET'S PARISH CHURCH OF SCOTLAND

Reference and Administrative Information

Independent Examiner



Findlays Chartered Accountants

11 Dudhope Terrace
Dundee
DD3 6TS

Bankers

Bank of Scotland
327 Brook Street
Broughty Ferry
Dundee
DD5 2DS

Royal Bank of Scotland
288 Brook Street
Broughty Ferry
Dundee
DD5 2AP

BARNHILL ST MARGARET'S PARISH CHURCH OF SCOTLAND

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2022

The trustees present their report and the unaudited financial statements of the charity, for the year ended 31 December 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The church is administered in accordance with the terms of the Unitary Deed of Constituion and is subject to the Acts and Regulations of the General Assembly of the Church of Scotland.

Recruitment and Appointment of Trustees

Members of the Kirk Session are the charity trustees. The Kirk Session members are the elders of the church and are chosen from those members of the church, who are considered to have the appropriate gifts and skills. The Interim Minister, who is a member of the Kirk Session, is elected by 121 George Street.

Organisational Structure

Barnhill St Margaret's has a Unitary Constitution. To assist with the day to day running of the church, there are commitees set up under the headings of Fellowship, Nurture, Outreach & Mission, Finance and Property. A remit has been set for each committee by the Kirk Session. Each committee has a convener which, in the main is a member of the Kirk Session. The committees are made up of both Kirk Session members and members of the congregation. The conveners normally meet with their teams on a regular basis and not less than on a quarterly basis. Meetings are held either in person or over Zoom. Conveners deliver reports at every Kirk Session meeting and seek approval from the Kirk Session for any expenditure or planning of events. The Kirk Session meets monthly and focuses on the spiritual affairs within the church and approves the church accounts.

BARNHILL ST MARGARET'S PARISH CHURCH OF SCOTLAND

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2022

OBJECTIVES AND ACTIVITIES

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and work for the advancement of Christ's Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish in Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond.

In Barnhill St Margaret's, Sunday worship is normally at 9.15am and 10.30am. Every two weeks a service is also streamed on Zoom. Throughout most of 2022, worship and other activities have been free from COVID-19 restrictions: some restrictions were reintroduced in January 2022 as a result of the Omicron surge.

There were invitation Communion Services and on Easter morning. Monthly services are held in a local sheltered housing complex. These are led by the minister/elder and members of the congregation provide tea and home bakes to residents afterwards.

There is a weekly prayer group which meets in person on Tuesday mornings, while the Bible Study group meets regularly on Tuesday afternoons.

Chi Rho which is our group for teenagers, continue to meet on alternative Sunday mornings in church with Youth Club on alternative Sunday evenings.

The Guild has met every second week to hear a speaker or to be entertained, and have fellowship together.

The Outreach committee has organised a Friday warm space drop-in, with help from a donation from a member of the congregation. Other congregations in Broughty Ferry have provided a warm space drop-in on different days. The Outreach committee support an active, but small men's group that meets monthly for coffee and lunch. The Outreach committee received a grant from the Alexander Moncur Trust to support families who are in need within the community. This support is gratefully acknowledged and enabled us to purchase winter clothing and food vouchers. Some of the grant was also used to purchase Christmas presents as part of our Giving Tree. Members of our congregation also donated gifts and these were given to families in the local area. This was in conjunction with Dundee City Council family and school development staff.

BARNHILL ST MARGARET'S PARISH CHURCH OF SCOTLAND

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2022

OBJECTIVES AND ACTIVITIES continued

The Wednesday community café meets fortnightly with time for coffee and chat, followed by lunch. This is free to anyone who wishes to attend during December 2022 through to the end of March 2023. The provision of coffee and cake has been made possible due to a grant from Dundee Partnership and this allows us to promote wellbeing and combat loneliness. Speakers are invited to talk about other activities that are also available. Free lunches are possible due to a grant from Dundee Volunteer and Voluntary action - mental health and wellbeing fund. Most Friday afternoons the Craft group meet for fellowship and crafts in the foyer of the church hall. Most recently they have been knitting prayer shawls which have been distributed to members of our congregation, through the pastoral care team.

The Church of Scotland is facing unprecedented changes, due to a reduced membership, ageing congregations, a diminishing number of full-time clergy and too many Church buildings. Barnhill St Margaret's is part of the Broughty Ferry Mission Grouping. Discussions are ongoing about the way forward, but the ultimate aim is the formation of a single parish served by a team ministry. Discussions about the implementation of the Mission Plan continue.

Achievements and Performance

The Tots and Toddlers groups meet on Tuesday and Thursday mornings and continue to have a waiting list. The parents and grandparents give positive feedback on the facilities that are provided and the excellent organisation that support the smooth functioning of the groups.

In May, the congregation hosted a joint Churches coffee morning for Christian Aid and this was supported by neighbouring congregations in Broughty Ferry.

In light of the Presbytery Mission Plan, the uniting congregations and Barnhill St Margaret's have been working together on mission initiatives. The monthly Messy Church, hosted in Barnhill St Margaret's church hall is a joint venture, as is the summer holiday club which was held in St James Church.

The Interim Minister and the Kirk Session have been working through a series of objectives as part of the Interim Ministry process. These objectives will be fulfilled by the end of June 2023.

BARNHILL ST MARGARET'S PARISH CHURCH OF SCOTLAND

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2022

FINANCIAL REVIEW

Unrestricted Income increased in comparison to 2021 by £15,168. This is mainly due to being able to let out the hall and a return to being able to socialise after COVID 19 restrictions. Investment income slightly increased and restricted grants and donations were also received.

Unrestricted expenditure increased by £51,733 compared to 2021. A large part of this, £26,564 was due to increase in Mission and Ministry costs. The basis for calculation of this has been changed in 2023 and contributions are now under the Giving to Grow scheme. This figure will be £74,520 in 2023 so will help with reduction of expenditure.

Property expenditure was also incurred in 2022 with repairs to memorial window and session room windows being required to keep the building watertight.

The cost of the windows alone were £16,832. It is not anticipated that this expense will re-occur in 2023.

Overall, Barnhill remains in a comfortable position due to its accumulated funds and the Finance Committee monitor the finances on a continual basis and report to the Kirk Session. Budgets are set and variances discussed at Kirk Session meetings.

RESERVES POLICY

It is the trustees' policy to hold an underlying Designated Fund plus General Fund (Unrestricted income) reserves of approximately nine months expenditure. At 31st December 2022, total expenditure of all of the unrestricted, designated funds plus the general fund was £179,369 and the balance of all of the unrestricted designated funds plus the general fund was £225,458 which equates to 15 months of expenditure which is in excess of our reserves policy.

Looking at just the unrestricted general fund expenditure, this was £174,873 and the balance at 31st December 2022 was £102,534. This gives us 7 months of general expenditure cover. This is slightly below our policy level, but we are in course of transferring money from the reserve fund to cover cost of repair of the memorial window, which has been borne by the general fund. This would help rectify this position. We do not believe there is cause for concern at present, and we will continue to monitor the position.

BARNHILL ST MARGARET'S PARISH CHURCH OF SCOTLAND

TRUSTEES' ANNUAL REPORT

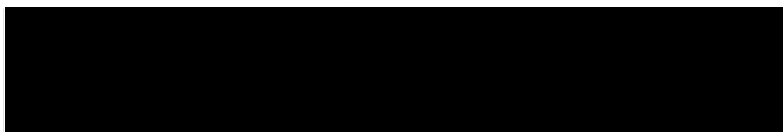
YEAR ENDED 31 DECEMBER 2022

RESPONSIBILITIES OF THE TRUSTEES

The charity's trustees are responsible for preparing the Trustee's Annual Report and the financial statements in accordance with applicable law and regulations.

The charity's trustees are responsible for keeping proper accounting records, which on request, must reflect the financial position of the charity and enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Regulations Anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2007. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf,



NAME

Joint Session Clerk

21/3/2023

BARNHILL ST MARGARET'S PARISH CHURCH OF SCOTLAND

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BARNHILL ST MARGARET'S PARISH CHURCH OF SCOTLAND**

YEAR ENDED 31 DECEMBER 2022

I report on the accounts of the charity for the year ended 31 December 2022 which are set out on pages 9 to 16.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act) and the Charities Accounts (Scotland) Regulations 2006 (as amended) (the 2006 Accounts Regulations). The charity's trustees consider that the audit requirements of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination is carried out in accordance with the Regulation 11 of the Charities Accounts (Scotland) Regulations 2006.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In the course of the examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended) ; and

to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations (as amended) have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

[Redacted Signature]

29/03/2023

[Redacted Name]

Findlay Chartered Accountants
Independent Examiner

11 Dudhope Terrace
Dundee
DD3 6TS

BARNHILL St MARGARET'S PARISH CHURCH OF SCOTLAND

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 DECEMBER 2022

| | Note | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2022 £ | Total Funds 2021 £ |
|---|------|----------------------------|--------------------------|--------------------------|--------------------------|
| RECEIPTS | | | | | |
| Donations | 2 | 133,648 | 5,000 | 138648 | 131,469 |
| Activities for generating funds | 3 | 10,012 | 0 | 10012 | 2,809 |
| Investment Income | 4 | 3,512 | | 3512 | 3,023 |
| Incoming resources from charitable activities | 5 | 3,981 | 0 | 3981 | 1,468 |
| Legacies | | 0 | 0 | 0 | 3,579 |
| Furlough Grant | | 0 | 0 | 0 | 624 |
| Grants | | 0 | 3,920 | 3920 | 0 |
| Receipts from General Trustees | | 6,987 | 0 | 6987 | 0 |
| TOTAL RECEIPTS | | 158140 | 8920 | 167060 | 142,972 |
| PAYMENTS | | | | | |
| Costs of generating funds | 6 | (183) | 0 | (183) | (140) |
| Charitable Activities | 7 | (178,886) | (5,580) | (184,466) | (127,153) |
| Governance Costs | 8 | (300) | 0 | (300) | (300) |
| TOTAL PAYMENTS | | (179,369) | (5,580) | (184,949) | (127,593) |
| Defecit (Surplus)of Receipts over Payments | | (21,229) | 3,340 | (17,889) | 15,379 |

BARNHILL St MARGARET'S PARISH CHURCH OF SCOTLAND

STATEMENT OF BALANCES

YEAR ENDED 31 DECEMBER 2022

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2022 £ | Total Funds 2021 £ |
|---|-------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| Cash at Bank and in Hand | | | | |
| Bank and deposit balances brought forward | 246,687 | 0 | 246,687 | 231,308 |
| Movement in year | | | | |
| Payment over Receipt | (21,229) | 3,340 | (17,889) | <u>15,379</u> |
| Bank and deposit balances carried forward | <u>225,458</u> | <u>3,340</u> | <u>228,798</u> | <u>246,687</u> |
| Investments at Market Value | <u>127,634</u> | <u>0</u> | <u>127,634</u> | <u>142,761</u> |

(Historic cost £42,781)

These accounts were approved by the Kirk Session on 21st March 2023

For and on behalf of the Kirk Session

Session Clerk

Treasurer

The notes on pages 11 to 16 form part of these financial statements.

BARNHILL ST MARGARET'S PARISH CHURCH OF SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

1. FUNDS

Funds are classified as either restricted or unrestricted funds, defined as follows:

Restricted funds are funds subject to specific requirements as to their use which may be declared by the donor or with the authority or created through legal processes, but still within the wider objects of the charity

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees discretion to apply the fund.

Income and Expenditure

Income is recognised on a cash basis when it is actually received.

Expenditure is recognised on a cash basis when the expense is paid.

| 2. DONATIONS | Unrestricted Funds | Restricted Funds | Total Funds 2022 | Total Funds 2021 |
|---------------------|-------------------------------|-----------------------------|-----------------------------|-----------------------------|
| | £ | £ | £ | £ |
| Offerings | 101,469 | 0 | 101,469 | 105,168 |
| Tax recovered on | | | 0 | |
| Gift Aid | 25,495 | 0 | 25,495 | 23,224 |
| Donations | 6,684 | 5,000 | 11,684 | 3,077 |
| | <u>133,648</u> | <u>5,000</u> | <u>138,648</u> | <u>131,469</u> |

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

| | Unrestricted Funds | Restricted Funds | Total Funds 2022 | Total Funds 2021 |
|-----------------|-------------------------------|-----------------------------|-----------------------------|-----------------------------|
| | £ | £ | £ | £ |
| Use of premises | <u>10,012</u> | <u>0</u> | <u>10,012</u> | <u>2,809</u> |

BARNHILL ST MARGARET'S PARISH CHURCH OF SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

| 4. INVESTMENT INCOME | Unrestricted Funds | Restricted Funds | Total Funds 2022 | Total Funds 2021 |
|-----------------------------|-------------------------------|-----------------------------|-----------------------------|-----------------------------|
| | £ | £ | £ | £ |
| Dividends received | 2,600 | 0 | 2,600 | 2,836 |
| Interest received | 912 | 0 | 912 | 187 |
| | <u>3,512</u> | <u>0</u> | <u>3,512</u> | <u>3,023</u> |

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

| | Unrestricted Funds | Restricted Funds | Total Funds 2022 | Total Funds 2021 |
|-----------------------|-------------------------------|-----------------------------|-----------------------------|-----------------------------|
| | £ | £ | £ | £ |
| Weddings and Funerals | 1,165 | 0 | 1,165 | 1,468 |
| Fundraising | 2,816 | 0 | 2,816 | 0 |
| | <u>3,981</u> | <u>0</u> | <u>3,981</u> | <u>1,468</u> |

6. COST OF GENERATING FUNDS

| | Unrestricted Funds | Restricted Funds | Total Funds 2022 | Total Funds 2021 |
|--------------------|-------------------------------|-----------------------------|-----------------------------|-----------------------------|
| | £ | £ | £ | £ |
| Offering Envelopes | <u>183</u> | <u>0</u> | <u>183</u> | <u>140</u> |

7. COST OF CHARITABLE ACTIVITIES BY FUND TYPE

| | Unrestricted Funds | Restricted Funds | Total Funds 2022 | Total Funds 2021 |
|-----------------------|-------------------------------|-----------------------------|-----------------------------|-----------------------------|
| | £ | £ | £ | £ |
| Charitable Activities | <u>178,886</u> | <u>5,580</u> | <u>184,466</u> | <u>127,153</u> |

BARNHILL ST MARGARET'S PARISH CHURCH OF SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

7. COST OF CHARITABLE ACTIVITIES BY FUND TYPE

| by analysis | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2022 £ | Total Funds 2021 £ |
|-----------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|
| Ministry and Mission contribution | 98,066 | 0 | 98,066 | 71,502 |
| Presbytery Dues | 0 | 0 | 0 | 2,378 |
| Minister's Expenses | 2,923 | 0 | 2,923 | 982 |
| Pulpit Supply | 180 | 0 | 180 | 360 |
| Other Salary Costs | 18,425 | 0 | 18,425 | 18,506 |
| Organist Salaries | 3,695 | 0 | 3,695 | 3,850 |
| Fabric repairs and maintenance | 20,130 | 2,000 | 22,130 | 6,057 |
| Council tax | 0 | 0 | 0 | (1,449) |
| Other building Costs | 21,487 | 2,000 | 23,487 | 11,230 |
| Church Office expenses | 6,287 | 0 | 6,287 | 8,684 |
| Designated Funds | 4,496 | 0 | 4,496 | 2,846 |
| Other | 3,197 | 127 | 3,324 | 2,207 |
| Grant monies expended | 0 | 1,453 | 1,453 | 0 |
| | <u>178,886</u> | <u>5580</u> | <u>184,466</u> | <u>127,153</u> |

8. GOVERNANCE COSTS

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2022 £ | Total Funds 2021 £ |
|----------------------------|----------------------------|--------------------------|--------------------------|--------------------------|
| Independent Examiner's fee | <u>300</u> | <u>0</u> | <u>300</u> | <u>300</u> |

9. MINISTERS' STIPEND

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service. For the year under review the minimum stipend was £28,700 and the maximum stipend (in the fifth and the subsequent years of service) was £35,269.

BARNHILL ST MARGARET'S PARISH CHURCH OF SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

10. TRUSTEE RENUMERATION AND RELATED PARTY TRANSACTIONS

[REDACTED] who is a member of the Kirk Session, received £5,666 gross in respect of her duties as Pastoral Assistant. The Intem Minister, [REDACTED] who is a member of the Kirk Session, received reimbursement of expenses including travel totalling £2,923.

There were no related party transactions in the year.

11. MOVEMENT IN FUNDS

| | Balance at 01-Jan-22 £ | Incoming Resources £ | Outgoing Resources £ | Transfers | Balance at 31-Dec-22 £ |
|------------------------|------------------------------|----------------------------|----------------------------|-----------|------------------------------|
| Fabric Fund | 25,550 | 141 | 0 | 0 | 25,691 |
| Reserve Fund (Revenue) | 90,212 | 498 | 0 | 0 | 90,710 |
| General Fund | 124,879 | 150,228 | -174,873 | 2,300 | 102,534 |
| Care and Support Fund | 1,041 | 0 | 0 | 0 | 1,041 |
| The Guild | 3,773 | 4,476 | -2,323 | -1,750 | 4,176 |
| Messy Church | 577 | 243 | -192 | 0 | 628 |
| Tots & Toddlers | 10 | 2,488 | -1,917 | -550 | 31 |
| Youth Club | 645 | 66 | -64 | 0 | 647 |
| Restricted Funds | 0 | 8,920 | -5,580 | 0 | 3,340 |
| | <u>246,687</u> | <u>167,060</u> | <u>-184,949</u> | <u>0</u> | <u>228,798</u> |

Purposes of Designated Funds:

| | |
|------------------------|---|
| Fabric Fund | For financing extraordinary expenditure on property and grounds maintenance |
| Reserve Fund (revenue) | For items of a revenue nature, including unforeseen items. |
| Care and Support Fund | For assistance to needy families and individuals in the parish |

BARNHILL ST MARGARET'S PARISH CHURCH OF SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

Purposes of Designated Funds continued

| | |
|-------------------|--|
| The Guild | To develop fellowship, good works and recreation. |
| Messy Church | To deliver outreach and fellowship to children, in a fun and playful environment. |
| Tots and Toddlers | To provide a meeting place for parents, grandparents and carers of children under 5 years, whilst providing an opportunity for the children to play and socialise together. |
| Youth Club | To provide facilities for young people to meet with their peers. From S1 upwards. |
| Restricted Funds | <p>Grant of £2000 received from Alexander Moncur Trust. To be use in outreach for families who are in need within the local area. There is no time restriction on this.</p> <p>Grant of £1,440 received from Dundee Volunteer and Voluntary Action - communities mental health and well being fund . To allow provision of free lunches between December 2022 and March 2023. To help in combating social isolation and loneliness, promoting wellbeing.</p> <p>Grant of £480 from Dundee Partnership to be used to provide free coffee and cake between December 2022 and March 2023 allowing us to promote wellbeing and prevent social isolation.</p> <p>Donation of £1,000, to be used for warm-spaces initiative which is running to end of March 2023. If any funds are left at the end of March, they are to be utilised towards the utility bills.</p> <p>Donation of £2,000 towards the cost of the memorial window repairs. This donation has been fully utilised in 2022.</p> <p>Donation of £2,000 to be used against utility bills only. This donation has been fully utilised in 2022.</p> |

BARNHILL ST MARGARET'S PARISH CHURCH OF SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

12 THIRD PARTY COLLECTIONS

| | 2022 | 2021 |
|---------------------------|-------------|-------------|
| | £ | £ |
| Poppy Scotland | 185 | 151 |
| DEC Ukraine Appeal | 2939 | 0 |
| DEC Pakistan Flood Appeal | 443 | 0 |
| Christian Aid | 0 | 461 |
| Eagles Wing Trust | 547 | 0 |

BARNHILL ST MARGARET'S PARISH CHURCH OF SCOTLAND

APPENDIX TO THE ACCOUNTS FOR YEAR TO 31 DECEMBER 2022

APPENDIX

Funds held on behalf of the congregation by the Church of Scotland General Trustees

| | 2022 | 2021 |
|---------------------------------|--------------|--------------|
| | £ | £ |
| Consolidated Fabric Fund | | |
| Balance as at 31 December 2022 | <u>9,808</u> | <u>2,497</u> |