

INDEPENDENT EXAMINERS REPORT
HOWDEN PRE SCHOOL PLAYGROUP COMMITTEE MEMBERS
SCOTTISH CHARITY NUMBER SC010853

I reported on the accounts of Howden Pre School playgroup for the year ending 31st July 2023

Responsibilities of playgroup Committee and examiner

As members of the committee you are responsible for the preparation of the accounts and would contemplate the playgroup being exempt from audit. This is in accordance with the terms of the Charities and Trustees Investment (Scotland) Regulations 2006.

It is my responsibility to examine the prepared and, after examining the accounts, report my conclusion/opinion.

Basis of Opinion

My conclusion is carried out in accordance with regulation 11 of the Charities Accounts (Scotland) Regulations 2006.


My work consisted of comparing the accounts with the accounting records kept by the playgroup. I made the necessary enquiries to the playgroup committee as I considered necessary for this report. The procedures provide only assurance expressed only in my opinion.

Opinion

In my opinion, according to the best of my knowledge and in accordance with the information given to me:

- A) The playgroup satisfied the conditions for exemption from audit of the accounts for the period specified.
- B) All receipts, payments, statement of balances and notes thereon have been properly prepared for the records of the playgroup and are in agreement herewith.
- C) The accounts comply with the playgroup structure.

In the course of my examination, no matter has come to my attention.


Auditor on behalf of Howden Pre School playgroup



Higher National Diploma Business Administration

Accumulated Funding as at 31st July 2023

£4971.56

Bank Balance £4114.30

Cash Balance £857.26

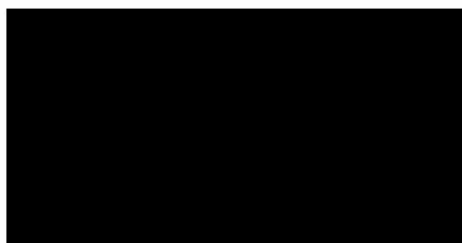



Howden Pre-School playgroup Trial Balance
Income & Expenditure Account for the Financial year ending 2023
Unrestricted Funds Notes

Income	Aug to July 2022	Aug to July 2023
Fees	£5,541.25	£5,700.46
Grants	£5,528.37	£3,000.00
WLC Provision	£12,871.72	£19,210.00
Healthy Snack		£1,326.96
Sponsors/Donations	£1,473.46	£1,946.57
	£25,414.80	£31,183.99
 Expenditure		
Wages	£16,818.77	£28,926.36
Misc	£3,040.57	£3,301.18
SSSC/Care Inspectorate	£1,142.12	£1,167.00
	<u>£21,001.46</u>	<u>£33,394.54</u>
 Difference		
Surplus/Deficit for Year	£4,413.34	-£2,210.55
 Cash at bank as at	£6,329.93	£4,114.30
cash in hand 1	£852.18	£857.26
 Balance at start of year	£2,768.77	£7,182.11
 Surplus for the year	£7,182.11	£4,971.56

Notes to the accounts

1 Surplus shown in black, deficit shown in red



Howden Pre-school Playgroup

Scottish Charity Number : SC010853

Treasurer's Report for session – August 2022 to July 2023

Current Office Bearers

Contact Address

Recruitment and appointment of Committee

All of the playgroup's committee are appointed or reappointed at our Annual General Meeting which is held in September of each year or at a Special General Meeting should the need arise.

Governing Document

The playgroup is a charitable association and is administered under the arrangements set out in our constitution.

Activities and Achievements

Both staff members & committee have worked well together throughout this year arranging a variety fundraisers:

Sale of Xmas crafts
Boogie Bingo + Raffle

We would like to thank the parents/staff for all their hard work organising these fundraisers and everyone else who has supported the Playgroup in raising a total of £767

We have also received the following funding throughout this year

Co-op £1179.57 (second payment)
WLC Grant £3000

Being in partnership with WLC has meant that we have received a total of £19,210 as payment for providing spaces for our funded 2 year olds and a total of £1326.96 was received (in 4 equal payments throughout the year) this year for being registered with the Healthy Snack and Milk Scheme.

Thanks to the Co-op, for our second payment from them after being chosen as their charity of the year – a good fundraiser but also great for raising awareness/promoting our playgroup

The children benefited throughout March, May and June from the hiring of Caterpillar Music, who provide fun, educational, multi-sensory music & movement sessions using puppets and musical instruments.

Big changes were made this year, when we made an application for variation to extend our hours – after great discussion with the committee we applied for a variation to playgroup hours (which was granted!!). We then took the decision to trial opening for afternoon sessions, being that our waiting list at this point was so long. This began on 30 January to the end of June (end of the term) with the potential for continuing in August should this prove viable

Our outgoings were as follows and covered wages, snack, purchase of materials, SSSC Registration, EYS membership and Insurance and Care Commission fees.

Remuneration and Expenses

Members of the Howden Pre-school Playgroup management committee undertake their duties in a voluntary capacity and, as such, did not receive any remuneration.

Signed :



Treasurer