

***The Church of Scotland
Brechin Cathedral***

***RECEIPTS AND PAYMENTS ACCOUNT
Year Ended 31st December 2020***



Congregation Number 301804

Charity Number SC010332

Brechin Cathedral, Church of Scotland

Reference and Administrative Information

Charity name: Brechin Cathedral

Charity Registration Number SC010332

Congregation Reference Number: 301804

Contact Address: Cathedral Office
6 Church Street
Brechin
DD9 6BY

Trustees: As listed at Appendix 1

Principal Office Bearers:

Locum Minister
Interim Moderator

Session Clerk:

Treasurer:
Acting Treasurer:

Independent Examiner:



Bankers: Royal Bank of Scotland
Brothock Bridge
Arbroath
DD11 1NP

Bank of Scotland
5 Clerk Street
Brechin
DD9 6AD

Brechin Cathedral, Church of Scotland

Trustees' Annual Report

Structure, Governance and Management

Governing Document

The Cathedral is administrated in accordance with the terms of the Deed of Constitution (Unitary Form)

Recruitment and appointment of Trustees

Members of the Kirk Session are the charity trustees. The Kirk Session members are the elders of the church and are chosen from those members of the church who are considered to have the appropriate gifts and skill. The minister, who is a member of the Kirk Session, is elected by the congregation and inducted by Presbytery. Rev Ian Gray was appointed by the Kirk Session as the Locum Minister and paid by the Kirk Session through the Ministries Council and the Interim Moderator is appointed by the Presbytery of Angus to oversee the vacancy

Organisational Structure

The Kirk Session is chaired by the minister and meets seven times a year. Certain responsibilities are delegated to the Finance Committee as appropriate. The Kirk Session is responsible for both spiritual and temporal affairs within the Church. The Locum Minister can only take the Kirk Session Meeting with written permission from the Interim Minister who approves the Agenda prior to the meeting.

Objectives and Activities

The Church of Scotland is Trinitarian in Doctrine, Reformed in Tradition and Presbyterian in Polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a National Church, it acknowledges a Distinctive call and duty to bring the ordinances of religion to the people in every Parish in Scotland through a Territorial Ministry. It co-operates with other churches in various Ecumenical bodies in Scotland and beyond.

The principal calling of any Christian congregation is to witness to the gospel of Jesus Christ.

In 2017 the Cathedral launched its 2020 Project with the community invited along with the congregation to celebrate not only the building's 800th anniversary in June 2020, but our three key themes of celebration, education and legacy. Owing the COVID -19 Restrictions everything has been put on hold till June 2022.

Brechin Cathedral, Church of Scotland

Trustees' Annual Report

Achievements and Performance

Kirk Session

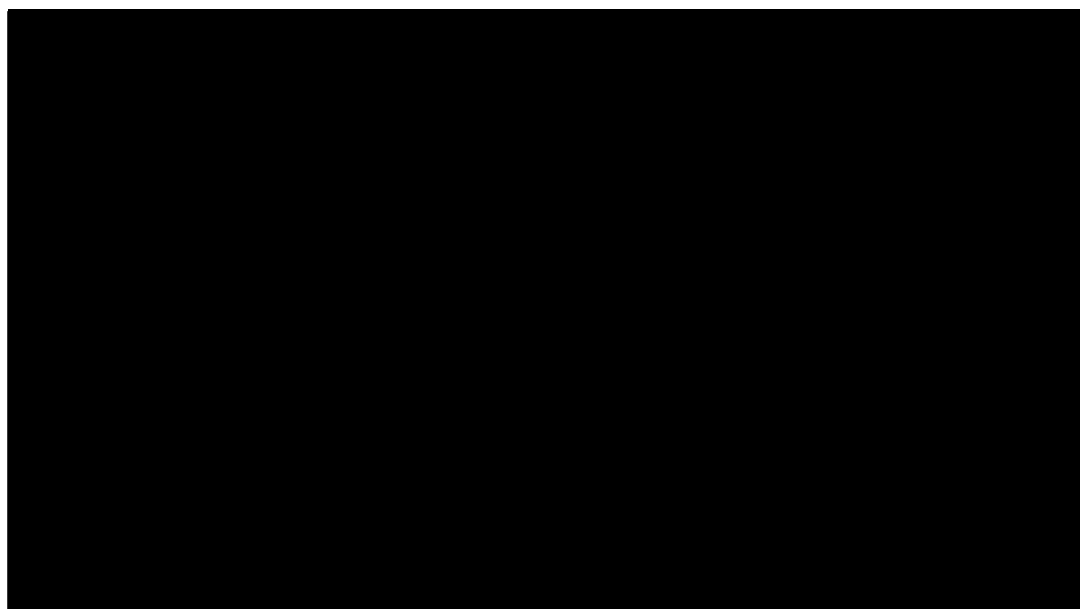
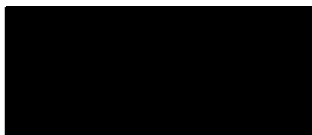
The Kirk Session has continued to meet regularly throughout the year with seven meetings. The Teams all meet regularly and report to the Kirk Session and present their report through a Team member. Members of the Kirk Session are Trustees of Brechin Cathedral. The Management Team meets two days prior to Kirk Session to arrange business.

Members of the Kirk Session

Interim Moderator

Locum minister

Elders



It should be noted that two* of the above are also Trustees of the Society of Friends of Brechin Cathedral (Charity no. SC015770).

Management Committee

The Management Committee, which meets on the Tuesday morning prior to the Kirk Session on Thursday evening, has a threefold remit.

1. To assist the Minister in planning the Worship calendar of the congregation.
2. To assist the Session Clerk with the congregational business.
3. To deal with any sensitive matter or matter referred to it by the Kirk Session.

Brechin Cathedral, Church of Scotland

Trustees' Annual Report (continued)

Management Committee (continued)

In addition to standing members from the Kirk session, two elders are selected annually to serve. It is chaired by the Moderator of the Kirk Session or Session Clerk.

Generally, this has been a helpful asset to the congregation's life and has helped streamline business.

Education/Mission & Aid

The Syrian Refugee's collections for Edinburgh Direct Aid were held with the support of the local community which was well supported by the surrounding community. The Angel Tree at Christmas, was a local project.

Pastoral Group

Although small, the pastoral group has been an invaluable tool in ministering to the elderly, housebound and sick members. Owing to the Covid-19 Restriction's pastoral visiting in not allowed. Contact has been made by telephoning members.

Hospitality Team

No events owing to COVID-19 Restriction

Property Team

The Property Team is responsible for maintenance and repair work. As far as possible the building was kept wind and watertight. Where required light bulbs were changed and heaters kept in working order. Financial restrictions limited the work of the Property Team. Several projects have not been undertaken and remain "on hold" until the financial situation improves.

During the year the Friends of Brechin Cathedral donated funds to repair the bell tower. A grant was also received from The Listed Places of Worship scheme to cover the vat paid.

Cathedral Guild

The Guild disbanded in March 2020 and it is understood that funds at 31 December will be remitted to the national Guild at 121 George Street, Edinburgh.

Flower Fund

With Sunday's worship being limited due COVID-19 Restriction Flowers were not required.

Brechin Cathedral, Church of Scotland

Trustees' Annual Report (continued)

Worship

The Sunday's worship has been curtailed in 2020 owing to COVID-19 restrictions. The Cathedral faithfully achieves this primary aim in four key areas: worship, pastoral care, education and mission.

Normally worship, the main service is weekly at the Cathedral at 10.30 am on Sundays with a short monthly service at Stracathro, our second place of worship. A Prayer tree in the south transept also allows for prayer requests to be made by members and visitors and these are then fed into our on the first & third Sunday of the month service. Additional evening services are held at Advent and Easter with a series of services for each of the days of Holy Week. The Elders conduct services when Locum Minister is unavailable.

Financial Review

The Cathedral's principal source of income comes from offering through the Weekly Freewill Offering Scheme and through Standing Orders. Both of these sources of funds are in the main subject of Gift Aid. Income fell during the financial year, and expenditure fell as a result increased emphasis on cost control. In the year to come we as a congregation will endeavour to raise our level of giving and further examine our level of expenditure with the aim of bringing congregation accounts into balance.

The continuing fall in our income, this has led the Kirk Session into discussion regarding a Union with another local Church which has failed to materialise. Financial Income has been severely restricted due to COVID-19 Restrictions on worship, opening the Cathedral for visitors and fun raising events.

The General Fund showed a deficit at 31 December 2020 of £14 (2019 £43) after allocating £1350 (2019 £2,600) to the Fabric Fund this is due to a fall in giving. The Cathedral's principal source of income comes from offerings through the Weekly Freewill Offering Scheme and through Standing Orders £22,623 (2019 £32,917) of which £21,085 (2019 £28,453) was received under the Gift Aid scheme. Gift Aid claim for the period to 31 December 2020 received during 2021 amounted to £1,460 (2018 £2,418).

During the 2020 the Cathedral has been unable to make any payments towards the Mission and Aid contribution of £40,510 (2019 44,081) from which the vacancy allowance of £11,196 (2019 £11,196) was deducted giving a net figure due £29,314 (2018 £32,885). At 31 December 2020 the accumulated amount of shortfall for Mission and Aid is £121,284 (2019 £91,970).

There is also an outstanding loan of £89,976.80 (2019 £87,378) including interest from the Church of Scotland which was to cover the cost of remedial work to the Cathedral. The total

Brechin Cathedral, Church of Scotland

Trustees' Annual Report (continued)

Financial Review (continued)

amount due to the Church of Scotland for the outstanding loan and shortfall in Ministries and Mission payments has increased to £ 211,261 (2019 £169,114).

It should be noted that the electricity accounts for the Cathedral's building were based on estimated accounts which means that there was a considerable overpayment during the year. The overpayment for the period in question is estimated to be in the region of £3,000.

During the 2019 funds, amounting £6,000 were transferred from the Wm Low Pastoral Fund to the Cathedral General bank account where the funds are still lodged.

We express our thanks to The Society of Friends of Brechin Cathedral, who are financing the repairs to the Bell Tower, for their generous support and donations for the year and previous years.

Reserves Policy

At present, with our deficit for the year we are unable to put funds into our reserves.

Brechin Cathedral, Church of Scotland

Trustees' Annual Report (continued)

Statement of Trustee's Responsibilities

Charity law requires the trustees to prepare financial statements for each financial year, which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing these financial statements, the trustees are required to:

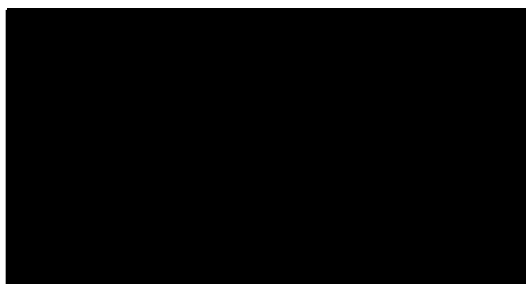
Select suitable accounting policies and then apply them consistently;

Make judgments and estimates that are reasonable and prudent;

State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity to enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

Approved by the Trustees and signed on their behalf,



Session Clerk

29/9/21

Brechin Cathedral, Church of Scotland

Independent Examiner's Report to the Trustees of Brechin Cathedral

I report on the accounts of the charity for the year ended 31 December 2020 which are set out on pages 1 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

An examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44 (1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name

Address

Date



October 2021

Brechin Cathedral Church of Scotland

Receipts and Payments Account for the year ended 31 December 2020

		Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 2020	Total Funds 2020	Total Funds 2019
	Note	£	£	£	£	£
Receipts						
Donations	4	36,008	9,150	0	45,158	59,047
Legacies		0	0	0	0	5,000
Activities for generating funds		542	0	0	542	909
Bank & deposit interest		3	34	128	165	236
Investment income		51	334	55	440	518
		36,604	9,518	183	46,305	65,710
Rental of premises and allotments		2,242	0	0	2,242	5,561
Sale of assets		0	0	0	0	0
Sale of investments		0	0	0	0	0
Grants		1,176	2,126	0	3,302	750
Receipts from General Trustees		0	0	0	0	0
Other receipts		0	0	0	0	0
Total receipts		40,022	11,644	183	51,849	72,021
Payments						
Cost of generating funds	5	0	0	0	0	113
Charitable activities		42,112	9,416	0	51,528	78,947
Governance costs		0	0	0	0	0
Total payments		42,112	9,416	0	51,528	78,610
Excess of receipts over payments		-2090	2,228	183	321	6,589
Transfers		0	0	0		0
Overall excess of receipts over payments		-2,090	2,228	183	321	-6,589

Brechin Cathedral Church of Scotland

Statement of Balances as at 31 December 2020

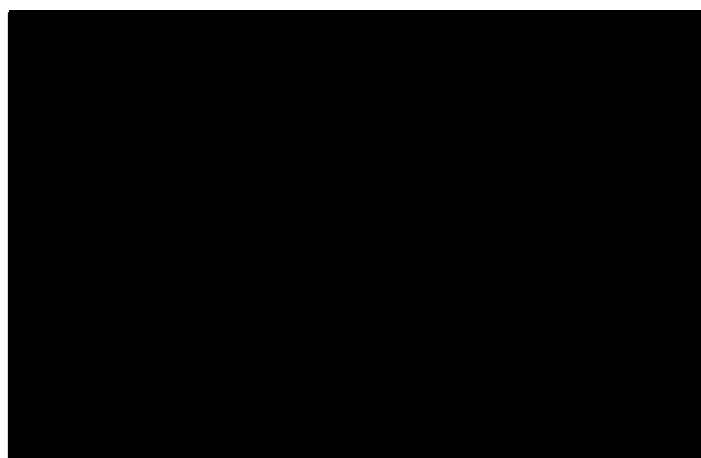
	Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 2020	Total Funds 2020	Total Funds 2019
	£	£	£	£	£
Bank & Deposit balances					
As at 1 January 2020	10,603	15,643	20,543	46,789	53,378
Movement in year					
Excess of receipts over payments	-2,090	2,228	183	321	-6,589
As at 31 December 2020	8,513	17,871	20,726	47,110	46,789
Investments at market value	<u>0</u>	<u>13,532</u>	<u>2,228</u>	<u>15,760</u>	<u>16,377</u>
	0	13,532	2,228	15,760	16,377

Liabilities

	2020	2019
	£	£
General Trustees Loan	89,976	87,838
Ministries and Mission Arrears	121,284	103,166

The accounts were approved by the Kirk Session on 29th September 2021

For and on behalf of the Kirk Session



Trustee

Treasurer

Brechin Cathedral Church of Scotland

Notes to the Accounts

1. Trustee remuneration and related party transactions

Name of trustee or associate	Amount	Nature of payment
Locum minister Rev. Ian Gray	£30	Reimbursement of travel expense claims

2. Movement in Funds

	At 1 Jan 2020 £	Receipts £	Payments £	Transfers £	At 31 Dec 2020 £
Unrestricted Funds					
General Fund	8,260	39,673	38,338	-1,350	8,245
Benevolent Fund	703	0	0	0	703
Guild Fund	630	111	418	0	323
Designated Fabric Fund	-8837	0	3,346	1,350	-10,833
Education Fund	5,393	32	0	0	5,425
Designated Lunch Club	4,454	206	10	0	4,650
	10,603	40,022	42,112	0	8,513
Restricted Funds					
Organ Contingency Fund	5,462	369	0	0	5,831
Pastoral Fund	9,251	0	0	0	9,251
Bell Tower Fund	-847	11,275	9,416	0	1,012
Dry Rot Fund	1,777	0	0	0	1,777
	15,643	11,644	9,416	0	17,871
Endowment Funds					
Campbell Adamson Fund	7,326	39	0	0	7,365
Dewar's Executry	1,530	8	0	0	1,538
Simpson's Flower Fund	206	55	0	0	261
Thomas Binnie Legacy	11,481	81	0	0	11,562
	20,543	183	0	0	20,726
Total Funds	46,789	51,849	51,528	0	47,110

Brechin Cathedral Church of Scotland

Notes to the Accounts (continued)

Purposes of Unrestricted Funds

General Fund: This fund is used for the day to day running of the Church.

Education Fund: This fund is used for all forms of education within the church.

Guild Fund: This fund is used in furthering the work of the Guild.

Benevolent Fund: This fund is to provide benevolence to people in need within the parish.

Purposed of Designated Funds

Fabric Fund: This fund is for upkeep of church buildings

Lunch Club: This fund is to provide a lunch club for people in the town.

Purposes of Restricted Funds

Dry Rot Fund: This is a fund to be used for dry rot repairs to church buildings.

Organ Fund: This fund is to be used for replacement or repair of the organ.

Pastoral Fund: This is a fund is to provide pastoral care.

Purposes of Endowment Funds

Campbell Adamson Fund: The income from this fund is to be used for music.

Dewar Executry: The income from this fund is to be used for Sunday teaching.

Simpson Fund: The income from this fund is to provide flowers for display during services of worship

Thomas Binnie Fund: This fund was set up to train young organists.

3. Land and Buildings

The congregation's interest in the following properties is not reflected in these financial statements.

Brechin Cathedral, Church Lane, Brechin
Cathedral Hall, Church Lane, Brechin
Cathedral Office, 6 Church Street, Brechin
Cathedral Manse, Chanonry Wynd, Brechin
Stracathro Parish Church, Stracathro

4. Analysis of donations

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Endowment Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
Freewill offering scheme (non Gift Aid)	1,538	0	0	1,538	6,481
Gift Aid donations	21,085	0	0	21,085	26,436
Tax recovered on Gift Aid donations	6,472	0	0	6,472	8,257
Ordinary offerings (open plate)	780	0	0	780	5,142
Other offerings, donations etc	6,133	9,150	0	15,283	12,731
Total for year	36,008	9,150	0	45,158	59,047

Brechin Cathedral Church of Scotland

Notes to the Accounts (continued)

5. Analysis of payments

	Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 20120	Total Funds 2020	Total Funds 2019
	£	£	£	£	£
Costs of generating funds					
Investment Manager's fees	0	0	0	0	0
Offering envelopes & campaign material	0	0	0	0	113
Total for year	0	0	0	0	129
Charitable activities					
Ministries & Mission allocation	0	0	0	0	16,000
Presbytery dues	942	0	0	942	886
Voluntary additional stipend	0	0	0	0	0
Locum Minister's expenses	30	0	0	30	28
Ministerial assistance	8,768	0	0	8,768	14,494
Pulpit supply	60	0	0	60	0
Other staffing costs	5,138	0	0	5,138	12,946
Repairs & maintenance	3,346	9,416	0	12,762	10,266
Council tax	491	0	0	491	0
Heat, light & water charges	7,484	0	0	7,484	7,431
Insurance	11,334	0	0	11,334	11,454
Church office telephone	592	0	0	592	600
Printing, stationery and postage	615	0	0	615	1,222
Other expenses	3,311	0	0	3,311	3,170
	42,111	9,416	0	51,527	78,497
Governance costs					
Independent examiner	0	0	0	0	0
Other payments					
Purchase of assets	0	0	0	0	0
Purchase of investments	0	0	0	0	0
	0	0	0	0	0

Brechin Cathedral Church of Scotland

Notes to the Accounts (continued)

6. Minister's Stipend

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service. For the year under review the minimum stipend was £28,137; the maximum stipend in the fifth and subsequent years of service was £34,577.

7. Collections for Third Parties

There were no collections for third party organisations during 2020 or 2019.

Appendix 1

Funds held on behalf of the Congregation by Church of Scotland Trustees

Church of Scotland Consolidated Fabric Fund

	2020	2019
	£	£
Capital (cost £883)	1,342	1,376
Revenue	7,620	5,747

It should be noted that the manse was rented out for two months during the year and the rental income is being paid direct to Church of Scotland Trustees Consolidated Fabric Fund – Revenue account.

Appendix 2

	Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 2020	Total Funds 2020	Total Funds 2019
Church of Scotland Growth Fund					
Organ Contingency Fund 2520 units (cost £3875)		13,532	0	13,532	14,062
Simpson Fund 415 units (cost £1000)		0	2,228	2,228	2316
Clyde Port Authority 3% irredeemable stock	25	0	0	25	25