

APPENDIX 1



Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1 st	OCT	2024	To	30	SEP	2025

Office of the Scottish Charity Regulator

Reference and administration details

Charity name	BRESSAY PUBLIC HALL
Other names charity is known by	
Registered charity number	SC009915
Charity's principal address	Parkhead
	BRESSAY
	SHETLAND ISLES
	Postcode ZE2 9ES

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Burrell	Chairman	From 25/01/26	
2	George Miller	Vice-Chair	From 25/01/26	
3	Chris Bunyan	Secretary		
4	Julie Taylor	Treasurer	From 25/01/26	
5	Beatrice Lowe			
6	Lesley Roberts			
7	Stuart Barton			
8	Edwin Gifford			
9	Andrew Lowe		From 25/01/26	
10	Robyn Harkness		From 25/01/26	
11	Mark Hughes		From 25/01/26	
12	William Taylor		From 25/01/26	
13				
14				
15				
16				
17				
18				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Roddy Christie-Henry	Resigned 25/01/26
Jamie Christie-Henry	Resigned 25/01/26
Njal Christie-Henry	Resigned 25/01/26
Janice Jones	Resigned 25/01/26

Structure, governance and management

Type of governing document

The charity is governed under a Deed of Trust established in 1985. The charity registration number is SC009915 and it was registered on 4th May 1960. The general management and control of the charity is the responsibility of the committee. The minimum number of members on the committee is 10. Management decisions are made at regularly convened committee meetings and finance committee meetings.

Trustee recruitment and appointment

Trustees are appointed by the committee at the AGM. New trustees are provided with information necessary for the responsibility of holding office of trustee as available from OSCR.

Objectives and activities

Charitable purposes

The advancement of citizenship or community development.

Summary of the main activities in relation to these objects

The charity continues to provide a community hall for the use of the inhabitants of Bressay and the surrounding area.

Achievements and performance

Summary of the main achievements of the charity during the financial period

- ❖ The Public Hall has been well used this year, with multiple functions taking place, including Sunday Teas, food nights, weekly badminton and cards sessions, Bressay Up Helly Aa, and many private functions.
- ❖ We have held two training sessions for bar volunteers, as we try to increase our bank of folk available to help at functions and events.
- ❖ We have purchased a new sum up till and card reader, this enables card payments to be taken at the bar, the new device is much more reliable than the previous card reader. The till offers functions which really helps us to keep on top of bar stock levels.

Financial review

Brief statement of the charity's policy on reserves

The Trustees have established a policy whereby the reserves not committed by the charity should be maintained at a level to cover ongoing repairs etc. At present the free reserves are considered adequate to cover required repairs.

Details of any deficit

N/A

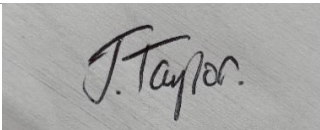
Donated facilities and services (if any)

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Julie Taylor	
Position (e.g. Chair)	Treasuer	
Date	15/06/26	

OSCr

Office of the Scottish Charity Regulator

	Independent examiner's report on the accounts v2						
Report to the trustees/members of	Bressay Public Hall						
Registered charity number	SC009915						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	1 st	October	2024	to	30 th	September	2025
Set out on pages	7 - 10						
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.						
Independent examiner's statement	In the course of my examination, no matter has come to my attention						
	1. which gives me reasonable cause to believe that in any material respect the requirements:						
	- to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations						
	have not been met, or						
	2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.						
Signed:					Date:	01/07/26	
Name:	Ellen Hughson						
Relevant professional qualification(s) or body:	ACIE; Associate						
Address:	Market House						
	14 Market Street						
	Lerwick						
	Shetland ZE1 0JP						

Disclosure section

Only complete if the examiner needs to highlight material problems.

**Give here brief details of
any items that the
examiner wishes to
disclose**

Bressay Public Hall

SC009915



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	10	2024		30	09	2025

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	502				502	-
Legacies					-	-
Grants		250			250	1,355
Receipts from fundraising activities	552				552	949
Gross trading receipts	16,463				16,463	17,613
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities	3,103				3,103	1,763
					-	-
A1 Sub total	20,620	250	-	-	20,870	21,680
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	20,620	250	-	-	20,870	21,680
A3 Payments						
Expenses for fundraising activities					-	-
Gross trading payments	5,746				5,746	12,169
Investment management costs					-	-
Payments relating directly to charitable activities	8,511	288			8,799	11,327
Grants and donations					-	
Governance costs:					-	-
Audit / independent examination	88				88	188
Preparation of annual accounts					-	-
Legal costs					-	-
Other (Bar Licences)	290				290	320
					-	-
A3 Sub total	14,635	288	-	-	14,923	24,004
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	14,635	288	-	-	14,923	24,004
Net receipts / (payments)	5,985	(38)	-	-	5,947	(2,324)
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	5,985	(38)	-	-	5,947	(2,324)

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	30,585	38			30,623	32,948
	Surplus / (deficit) shown on receipts and payments account	5,985	(38)			5,947	(2,324)
	Rounding Adjustment					-	(1)
						-	-
	Cash and bank balances at end of year	36,570	-	-	-	36,570	30,623
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Bar stock	Unrestricted		5,837	4,958
		Total	-	5,837	4,958

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities			-	-
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities	Invoices outstanding		50	876
		Total	50	876

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

	Julie Taylor	01 July 2026

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

General

Funds are used for the running off and repairs to the hall

Restricted

Bressay Community Council Grant £250 - for over 60's, all spent at year end.

Bressay Community Council Grant £38 underspend from 23-24 - all spent at year end.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	x
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Authority under which paid

£

C3b Trustee remuneration - details

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x
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Number of trustees

£

C4b Trustee expenses - details

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

Bressay Public Hall

SC009915

Additional analysis (1)**Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Cards donation	442				442	
Plant sale	20				20	
Benches	40				40	
Total	502	-	-	-	502	-
	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
Bressay Community Council - Senior Citizens Party		250			250	250
Bressay Community Council - Audio-Visual Equip					-	1,105
	-				-	-
	-				-	-
Total	-	250			250	1,355
	-	-			-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Hall Hire	3,103				3,103	1,727
Misc					-	36
					-	-
					-	-
Total	3,103	-	-	-	3,103	1,763
	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Telephone/ Broadband	674				674	454
Repairs & Maintenance	530				530	4,901
Cleaning & Waste Collection	1,352				1,352	
Decoration					-	-
Tool/equipment	411	38			449	1,302
Gas/Electricity/Water	2,785				2,785	2,125
Stationery/Advertising/Postage					-	-
Catering		250			250	250
Insurance	2,381				2,381	2,230
licences					-	-
Fees/Memberships	88				88	65
Training	290				290	
Misc					-	
					-	
Total	8,511	288	-	-	8,799	11,327
	-	-	-	-	-	-