

Echt and Midmar Church of Scotland

Congregational Accounts

Congregation No: 331999

Charity No: SC 009556

Receipts and Payments Accounts
For the year ending 31 December 2022

Reference and Administrative Information

Charity Name: Echt and Midmar Church of Scotland
Charity Registration Number: SC009556
Congregation Reference No: 331999
Contact Address: (Treasurer) Gormack House,
Midmar,
Aberdeenshire
AB51 7LX

Trustees

Kirk Session



Principal Office-bearers

Minister:

Session Clerk:



Secretary:

Church Treasurer:

Independent Examiner



Bankers

Virgin Money
1 Queens Cross
Aberdeen

Trustees' Annual Report Year ended 31 December 2022

Structure, Governance and Management

Governing Document

The Church is administered in accordance with the terms of a Unitary Constitution.

Recruitment and Appointment of Trustees

Members of the Kirk Session are the charity trustees. The Kirk Session members are the elders of the church and are chosen from those members of the church who are considered to have the appropriate

gifts and skills. The minister, who is a member of the Kirk Session, is elected by and from the congregation and inducted by the Presbytery of Gordon. The Kirk Session may invite and appoint Corresponding Members of the congregation to provide additional advice, services and serve on committees as needed.

Organisational Structure

The Kirk Session is chaired by the minister, meets every two months or as required and is responsible for the spiritual oversight of the congregation, which excludes matters of the content of worship but includes keeping the Roll of Communicants and Baptismal Roll, the appointment of church officers and organist. The Kirk session is also responsible for overseeing matters of fabric and finance and may appoint various sub committees where needed, to oversee and detail these affairs as necessary.

Objectives and Activities

The Church of Scotland is Trinitarian in doctrine, reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a National Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond.

A mixture of traditional, family, quiet, morning and evening services are offered to members and non-members.

A calendar of all meeting times, including service times (both morning and evening), organisation meetings (Kirk Session and committees) and social events is issued to all members and is available to non-members through members and is also published on our notice boards and in the Church Magazine.

Achievements and Performance

Echt and Midmar Parish Churches were joined in Union as of 1st September 2017.

Administration

All matters Spiritual, Financial and Fabric are now overseen by the Kirk session, assisted as needed by the corresponding members. The Kirk session also requests assistance in various sub committees, from congregation members, where specific expertise may be needed.

Our Session Clerk, [REDACTED] stepped down in September 2021. [REDACTED] took up the position at that date.

However, due to personal circumstances, [REDACTED] and her husband [REDACTED] both resigned from membership of Echt and Midmar Church in September 2022.

The Session Clerk position is currently vacant.

[REDACTED] a new member to the church has taken on the related secretarial duties.

Minister:

Rev Sheila Mitchell was inducted in August 2018.

In 2022 she continued the responsibility of overseeing with the other ministers, the new Parish Grouping with Kemnay, Kintore & Cluny/Monymusk, Blairdaff & Chapel Garioch Churches.

Finance:

For 2022, the previous Covid-19 restrictions which severely affected church attendances, appear to have a continuing "knock on" effect at the early part of the year. With some congregation members still reluctant to attend gatherings. As the year progressed, attendances started to recover.

Fund raising events contributed Over £3700, included a Daffodil Tea in April, and a Prosecco (or Tea) afternoon in October, in addition to our "regular" Day of Giving At the beginning of October.

Returns from HMRC for Gift Aid and GASDS contributions amounted to just over £5300 and investment revenues amounted to £2900

For the proposed A.V. project in Echt church (see below), some very generous donations have enabled the costs to be covered.

Fabric: The Fabric committee oversees both Church buildings and the Manse.

In the Manse: No major work was carried out during 2022, with minor electrical and plumbing repairs fixed where needed. Major refurbishments will be needed during 2023. (See below).

At Echt Church: The AV system has some camera and presentation functions which are not working. The Video projector is now more than seven years old and beginning to fade. The session agreed to an AV project, to replace the projector with a TV for presentation and repair/ upgrade the AV presentation functions for both internal presentation and streaming services. Quotations for the various parts of the project are being obtained for 2023. The boiler in Echt Church was replaced during 2022 due to water damage. The cost minus the excess was covered by the insurance.

At Midmar Church: Maintenance and inspections have continued. No major fabric work has been undertaken.

The session has agreed that Midmar Church should be closed as part of the restructuring of the Church of Scotland. The future closure of Midmar Church was agreed by the Presbytery of Gordon and is detailed in the Presbytery Mission Plan. The matter is now in the hands of the General Trustees.

Services and Outreach:

Midmar Church will continue to be used for services, in the meantime, on the first Sunday of each month, and also for Special Services Funerals and Weddings on request. Christmas Services included Christingle at Midmar for 2022.

Echt Church services continue for the remainder of each month where the refurbished layout is better suited to variations in social distancing requirements, and "virtual" additions to services can be streamed in and out.

A church café (Hope Café), was started in September, for the local community to get together on Tuesday mornings. This has proved very popular with both younger and older members in the area and is funded by donations on attendance, with a proportion of the money raised being donated to charity.

Subject to local needs and availability of volunteers, the session is considering the possibility of extending the opening times to include a "warm space" for the remainder of the day.

Members of the congregation support the monthly service lead by the Minister, at Bellfield Home in Banchory.

The Minister remains part of the school chaplaincy team at Alford Academy.

The congregation continues to support a number of charities throughout the year, including through Traidcraft, Christian Aid and the Aberdeenshire Foodbanks (Trussell Trust).

New Church Grouping:

The Area Group consists of 6 congregations and 8 churches. With Kirk Sessions having agreed to the inclusion of the congregation of Blairdaff and Chapel of Garioch within the grouping.

By October 2022, the Area Grouping of congregations within the newly named "Bennachie Churches Together", formally agreed the basis of a future, collaborative, working relationship, including Sunday worship.

Under the guidance of the group ministers and the joint committees, we will now be working towards the formal setting up of a single united congregation.

Within the new grouping, Sunday services, on the third Sunday each month, the ministers will rotate around each congregation.

Also, when there is a fifth Sunday in a month, there will be just one Sunday service, rotated around to each church in turn. Thus, allowing the group congregations to meet and grow together.

The Kirk Session is enthusiastic about a joint future with the Bennachie congregations and looks forward to developing the relationship even further.

Financial Review

Some very generous donations through 2022, have helped considerably for what might otherwise be another year of reduced income against outgoings.

Church Income: Totalling £46,268 with overall **Expenditure** of £35,894

The principal sources of income were as follows:

Gift Aid Donations	53%	WFO & Open Plate	8%
Other Offerings, Donations /Fund raising etc.	19%	Investment income	6%
Other income (Insurance /Fabric refunds, Life & Work.)	1%	HMRC Tax recovery	13%

Gift Aid and other donations were increased in relation to the previous 2 years, with expenses slightly lower than 2021.

Tax recovery from HMRC was almost the same as 2021. Investment income was slightly down from 2021.

Special Services and some major fund-raising events, saw a recovery in donated income mostly towards the year end.

Charity collections were made for Christian Aid and DEC (Ukraine) amounting to just over £1,700.

Harvest Festival gifts were donated to the local food bank.

The Traidcraft stall had a small deficit, made up from stock remaining into 2023.

The Hope Café established in September has proved very popular already receiving a substantial income in donations.

Fabric changes and repairs during 2022.

Manse:

Very little work was needed through 2022 except for some minor repairs and maintenance. However, the Manse inspection in October highlighted repairs and renovations now needed to flooring and the bathroom. The session agreed for these to be addressed after quotations have been obtained in 2023.

Echt Church:

Repeated flooding in the basement boiler room in May, caused a complete electrical failure to the boiler and heating system. Repairs included some major rewiring and raising the boiler as much as practicable above the floor level and additional clearance of the drains around the church.

Midmar Church:

No major fabric changes were carried out at Midmar Church during 2022. With the Session agreeing to review any necessary future fabric work.

Reserves Policy

It is the Trustees' policy to hold reserves of approximately 4 months expenditure, approximately £8,000. However, the bank account balance is currently higher, thanks to the additional donations made towards the end of 2022.

Reviews will be taken in 2023 with proposals of the new area grouping.

Statement of Trustees' Responsibilities

The members of the Kirk Session must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the Church during the financial year. The members of the Kirk Session are responsible for keeping proper accounting records, which, on request, must reflect the financial position of the Church at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the Regulations Anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2007. They are also responsible for safeguarding the assets of the Church and must take reasonable steps for the prevention and/or detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf,



On behalf of Kirk Session Clerk

Date 7/3/23

Echt and Midmar Church of Scotland SC009556

Report of the Independent Examiner

I report on the accounts of the charity for the year ended 31 December 2022 which are set out on pages 9 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of

the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date.....16th March 2023

Echt and Midmar Church of Scotland
Receipts and Payments Account
Year ended 31 December 2022

		Unrestricted Funds 2022	Restricted Funds 2022	Endowment Funds 2022	Total 2022	Total 2021
Receipts	Note					
Donations	3	£ 29,327	£ -	£ -	£ 29,327	£ 21,867
Legacies					£ -	£ -
Activities for generating funds		£ 3,617	£ -	£ -	£ 3,617	£ 2,799
Other Receipts					£ -	£ -
Weddings & Funerals		£ 210	£ -	£ -	£ 210	£ 250
Life & Work		£ 180	£ -	£ -	£ 180	£ 180
Traidcraft (net)		£ -	£ -	£ -	£ -	£ 5
Tax recovered on Gift Aid		£ 5,374	£ -	£ -	£ 5,374	£ 5,202
SSE Compensation		£ 350	£ -	£ -	£ 350	£ -
Church of Scotland General Trustees		£ 1,972	£ -	£ -	£ 1,972	£ -
Investment income		£ 2,575	£ 232	£ 104	£ 2,911	£ 3,174
Insurance Claim		£ 2,327	£ -	£ -	£ 2,327	£ 1,196
		£ 45,932	£ 232	£ 104	£ 46,268	£ 34,673
Investments						
Sale of investments		£ -		£ -	£ -	£ -
Transfers						
Gross transfers between funds		£ 104			£ 104	£ 113
Gross transfers between funds				(£104)	(£104)	(£113)
						-
Total Receipts		£ 46,036	£232	£ -	£ 46,268	£ 34,673
Payments						
Costs of generating funds	4	£ 429	£ -	£ -	£ 429	£ 118
Charitable activities	4	£ 33,926	£ -	£ -	£ 33,926	£ 39,717
Donations relating to charitable activities	4	£ 64	£ 1,185	£ -	£ 1,249	£ 100
Governance costs		£ 290	£ -	£ -	£ 290	£ 180
Total Payments		£ 34,709	£ 1,185	£ -	£ 35,894	£ 40,115
Excess of Payments over Receipts for the year - before transfers		£11,327	(£953)	£ -	£ 10,374	(£5,442)
Transfers						
Net transfers					£ -	£ -
Excess of Receipts over Payments for the year		£11,327	(£953)	£ -	£10,374	(£5,442)

Echt and Midmar Church of Scotland.
Statement of Balances
Year ended 31 December 2022

	Unrestricted Funds 2022	Restricted Funds 2022	Endowment Funds 2022	Total 2022	Total 2021
Bank & Deposit Balances					
Brought forward	£ 11,191	£ 17,160	£ -	£ 28,351	£ 33,793
Movement in year:					
Excess of Payments over Receipts for the year	£11,327	(£953)	£ -	£10,374	(£5,442)
Transfer from Growth Fund					
Interest reinvested in Deposit Funds					
Bank & deposit balances carried forward	<u>£22,518</u>	<u>£16,207</u>	<u>£ -</u>	<u>£38,725</u>	<u>£28,351</u>
Investments at market value					
Deposit Fund	£ 43	£ -	£ -	£ 43	£ 43
Growth Funds	£ 126,376	£ 11,394	£ 5,092	£ 142,862	£ 159,795
Current value at End 2022	### <u>£ 126,419</u>	<u>£ 11,394</u>	<u>£ 5,092</u>	<u>£ 142,905</u>	<u>£ 159,838</u>
Assets Agency cost not received by end year	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>
Liabilities Agency collections held over	<u>£ 424</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 424</u>	<u>£ 20</u>

Consolidated Fabric Funds shown in Appendix.

The accounts were approved by the Kirk Session and Financial Board on
For and on behalf of the Kirk Session and Financial Board

7th March 2023.

Echt and Midmar Church of Scotland.
Year ended 31 December 2022
Notes to the Accounts

1. Trustee Remuneration and Related Party Transactions

During the year 3 trustees received reimbursement of expenses incurred totalling £363.

An amount of £2,993 was paid on behalf of [REDACTED] for council tax for the manse, an amount of £464 was paid for travelling expenses and also received reimbursement of expenses of £457.

There are no separately registered charities, trusts etc which are under the control of some or all of the congregation's charity trustees.

2. Movements in Funds

	B/F at				At 31 Dec
	1 Jan 2022	Receipts	Payments	Transfers	2022
Unrestricted Funds: Bank Balance					
General Fund -Bank balance	£ 11,191	£ 33,332	(£34,473)		£ 10,050
Designated Funds - Hope Café		£ 704	(£236)		£ 467
Designated Funds - TV Screen & AV System		£ 12,000			£ 12,000
Restricted funds: Bank Balance					
Alex Grant Legacy	(a) £ 256	£ 67	(£217)		£ 106
T F & Abernethy Fund	(b) £ 693	£ 165	(£718)		£ 140
Chair & Echt Refurb Project	(c) £ 13,119				£ 13,119
Flower fund	(d) £ 212				£ 212
Local purposes fund	(e) £ 1,565				£ 1,565
Burnett Mortification	(f) £ 1,315		(£250)		£ 1,065
	£ 28,351	£ 46,268	(£35,894)	£ -	£ 38,725
Investments (at market value)					
	Value at		Re-valuation/	Sales/	Value at
Unrestricted funds	31 Dec 2021	Receipts	Payments	Transfers	31 Dec 2022
Growth Fund - General purposes	£ 13,578		(£1,439)		£ 12,139
Growth Fund - General purposes	£ 127,776		(£13,539)		£ 114,237
Deposit Fund - General purposes	£ 43				£ 43
Restricted funds					
Growth Fund Alex Grant Legacy	(a) £ 3,685		(£391)		£ 3,294
Growth Fund - TFA (poor fund)	(b) £ 9,060		(£960)		£ 8,100
Endowment Funds					
J & J Walker bequest	(g) £ 5,696		(£604)		£ 5,092
Total funds	£ 159,838	£ -	(£16,933)	£ -	£ 142,905

Purposes of named Restricted Funds

- (a) The Alexander Grant Legacy (The Anderson-Grant Bequest) is held for the benefit of local children in need or any other worthy charitable cause within the Parish. Capital to remain intact and revenue only expended.
- (b) The Thom Forbes and Abernethy Fund (short titled as "Poor" fund) for the benefit of the poor of the parish.
- (c) The Chair & Echt Refurb. Project was held for the major fabric project at Echt Church , now complete but held for further improvements if required.
- (d) Flower Fund is held for the provision of flowers for church services.
- (e) Local Purposes Fund is held for the benefit of local purposes.
- (f) The Burnett Mortification fund is held for people in the parish who are in "necessitous circumstances"

Endowment Funds

- (g) James and John Walker bequest : The capital must be held in perpetuity and only the revenue can be expended.

Analysis of Donations	Unrestricted Funds 2022	Restricted Funds 2022	Endowment Funds 2022	Total 2022	Total 2021
3.					
WFO Scheme (non Gift Aid)	£ 1,091	£ -	£ -	£ 1,091	£ 860
Regular Gift Aid Donations	£ 11,369	£ -	£ -	£ 11,369	£ 12,246
Ordinary Offerings (Open Plate)	£ 2,494	£ -	£ -	£ 2,494	£ 2,733
Direct Giving	£ 1,440	£ -	£ -	£ 1,440	£ 3,865
Misc Donations	£ 932	£ -	£ -	£ 932	£ 2,163
Misc Gift Aid Donation (designated TV & AV Sysytem)	£ 12,000	£ -	£ -	£ 12,000	£ -
	<u>£ 29,327</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 29,327</u>	<u>£ 21,867</u>
4. Analysis of Payments					
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Costs of generating funds					
Donation Envelopes	£ 129	£ -	£ -	£ 129	£ 118
Smartie Tubes	£ -	£ -	£ -	£ -	£ -
Social afternoon expenses	£ 50	£ -	£ -	£ 50	£ -
Traidcraft (net)	£ 78	£ -	£ -	£ 78	£ -
Hope café expenses	£ 172	£ -	£ -	£ 172	£ -
	<u>£ 429</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 429</u>	<u>£ 118</u>
	2022	2022	2022	2022	2021
Charitable activities					
Ministries & Mission allocation	£ 15,260	£ -	£ -	£ 15,260	£ 15,452
Presbytery dues	£ 200	£ -	£ -	£ 200	£ 209
Minister's expenses	£ 464	£ -	£ -	£ 464	£ 80
Pulpit supply	£ 205	£ -	£ -	£ 205	£ 411
Other staffing costs	£ 1,791	£ -	£ -	£ 1,791	£ 2,140
Fabric repairs & maintenance	£ 6,398	£ -	£ -	£ 6,398	£ 10,716
Council Tax Manse	£ 2,993	£ -	£ -	£ 2,993	£ 4,100
Heat and light	£ 1,832	£ -	£ -	£ 1,832	£ 1,969
Water costs	£ 245	£ -	£ -	£ 245	£ -
Insurance	£ 2,804	£ -	£ -	£ 2,804	£ 2,677
Printing, stationery and postage	£ 51	£ -	£ -	£ 51	£ 217
Other expenses	£ 1,683	£ -	£ -	£ 1,683	£ 1,746
	<u>£ 33,926</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 33,926</u>	<u>£ 39,717</u>
Donations relating to Charitable activities					
Outreach	£ 64	£ 1,185	£ -	£ 1,249	£ -
Donation to Howe Trinity Church	£ -	£ -	£ -	£ -	£ 100
	<u>£ 64</u>	<u>£ 1,185</u>	<u>£ -</u>	<u>£ 1,249</u>	<u>£ 100</u>

5. Minister's Stipend

All Church of Scotland congregations contribute to the National Stipend Fund which bears the cost of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service. For the year under review the minimum stipend was £28,700; and the maximum stipend in 5th and subsequent years of service was £35,269.

6. Collections for Third Parties

		Income		Payments		Balance	
Collections 2022							
Christian Aid Afghanistan	b/f	£	20				
		£	230	£	250	£	-
Christian Aid Ukraine		£	729	£	305	£	424
Poppy Scotland		£	75	£	75	£	-

Christian Aid

An additional amount of £744 was collected during the year on behalf of Christian Aid

Summary

Brought forward	£ 20		
Total Collected by end 2022	£ 1,034		
Total Paid out in 2022		£ 630	

Total Held in agency funds 2022 (Liabilities held over at year end) £ 424

Total Held in agency funds 2022 (Liabilities held over at year end)	£ 424
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Appendix

Funds held on behalf of the congregation by the Church of Scotland General Trustees

Consolidated Fabric Funds

Capital Accounts

Capital (I) :

(Traditional Mixed Fund)

Market Value 2022	Units	Market Value 2021
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£ 49,625	32,224	£ 53,492
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Capital (II)

Fixed Deposit - (Individually Invested)

£ 4,114	£ 4,114
£ 4,114	£ 4,114

Revenue account

Consolidated Fabric Fund - Revenue

Balance at 1 January 2022

Add: Interest and capital account transfers

Less: Transferred re church Insurance

Administration costs

Balance at 31 December 2022

2022	2021
£ 1,378	£ 445
£ 991	£ 933
(£1,972)	
(£2)	
£ 396	£ 1,378