

Trustees' Annual Report for the period					
	Period start date		Period end date		
From	Day	Month	Year	To	Day
1st	June	2024		31st	May
					2025

	Aberlady Community Association
	SC008764

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
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[illegible]

Charitable purposes		Summary of the main activities in relation to these objects
The management, operation, care and maintenance of the Aberlady Village Hall for the benefit of the residents of Aberlady and its environs. To promote the wellbeing of the inhabitants of Aberlady and environs.		Promoting the use of the Village Hall and the organisation within it for charitable, fund raising, educational, cultural and recreational events and activities. Formation of a management committee to ensure the Village Hall is well maintained, resourced and managed.

Objectives and activities

Type of governing document		Trustee recruitment and appointment
Constitution of the Aberlady Community Association		By invitation of the duly elected officers of the Association

Structure, governance and management

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)		Name	Dates acted if not for whole year

Reference and administration details

Achievements and performance

Summary of the main achievements of the charity during the financial period

ABERLADY COMMUNITY ASSOCIATION - ANNUAL REPORT

2024-25 has been another busy and productive year of ACA activities, a huge thanks must go to the dedicated team of trustees who give their time so freely to help manage and maintain the village hall and who work tirelessly on behalf of the village across a wide range of issues and activities. We are grateful to our four Property Trustees, [REDACTED] for many years of dedicated work, keeping a watchful eye over operations and providing some words of wisdom when required.

We have almost completed the process of re-organisation to become Aberlady Community Association (SCIO). The remaining task is the transfer the assets, namely the village hall and the bank accounts. This has proven to be a lengthy and complicated process; we are very grateful to [REDACTED] for helping us navigate this process, as well as his very thorough work in his role as Secretary. We are hopeful that the re-organisation process can be completed before Christmas 2025, at which point Aberlady Community Association (as is) will be formally dissolved.

The village hall continues to be well used throughout the year by regular classes, activities and events and a range of ad hoc private bookings. New bookings include two weekly Callanetics classes, a Thu evening Pickleball session and a Wed Badminton group. The small hall was given a lick of paint and a tidy up and is now used for weekly kid's art classes, rehearsals of a new village choir - The Aberlady Singers, and also for Aberlady Sessions music rehearsals. The main hall remains very popular for kids' parties, we have hosted four weddings, several Christmas party nights and many evening events and fundraisers.

[REDACTED] has taken over the role of Booking Secretary on a voluntary basis; we thank her for all her work behind the scenes dealing with enquiries, bookings and arranging viewings. This year we have reviewed and updated the booking terms & conditions, policies and pricing. We will continue to look at ways of marketing the availability of the hall and further improve the booking system.

There are many regular maintenance requirements as well as unplanned repairs to the village hall, we thank [REDACTED] for his diligence in keeping the building operational. We are also grateful to [REDACTED] for undertaking several smaller maintenance jobs this year, offering his time free of charge.

A new cooker has been installed in the kitchen thanks to a donation from the Aberlady Gala funding from Gullane Area Community Council and the North Berwick Coastal Area Partnership. Thanks to [REDACTED] who continue to represent the ACA on the NBCCAP. We have been successful with a number of funding applications this year, which further makes the point that if your voice isn't heard, you won't get anything.

A large focus of the year has been the project to refurbish the hall, which is proving to be a complex challenge, with many unknowns and moving parts. [REDACTED] leads a subgroup who report to the ACA; we are very much learning on the job with this process but are grateful to the assistance and advice offered to us by [REDACTED]

As things stand, we have been granted planning permission for the installation of solar panels on the west facing roof, an air source heat pump on the small hall and new external entrance doors. The application for a building warrant for the internal works has been submitted to ELC, we are hopeful of determination by the end of June 2025. This will allow us to go to the Tender stage and help us more accurately identify the actual costs of our proposed improvements. The project team will be recommending a phased rather than an all-in-one-go approach, which is largely due to the complexity of navigating funding deadlines.

For the first time in a good while, there have been some ACA fundraising events; successful Christmas and Spring Markets and a Swish event have raised a total of £3000 towards ACA funds. Going forward we are hopefully that the Christmas Market can become a regular addition to the Aberlady calendar. Thank you to [REDACTED] for her boundless energy leading on all of this, the team of volunteers who helped, and those who have attended these events.

This year we delivered three editions of the Heads-Up village newsletter under the watchful eye of [REDACTED] who has also taken on admin duties for the ACA Facebook page and interim role of maintaining the www.aberlady.org website. It is hoped that in the future we can undertake a complete re-vamp of the website but, in the meantime, we

APPENDIX 1

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Details of any deficit		not applicable
Donated facilities and services (if any)		not applicable
Brief statement of the charity's policy on reserves		A policy of holding £15,000 has been implemented during 2024 year.

Financial review

Chair
Aberlady Community Association
June 10th 2025

will endeavour to make sure the information on the site is up to date and accurate. Thank you to [redacted] for bringing her excellent IT, Design and Marketing skills to the team.

We now have three years of income and expenditure carefully logged in detail and very helpfully presented on master accounts spreadsheet, which allows us to quickly compare totals from year to year. This is an incredibly useful resource to have; thank you to our Treasurer, [redacted] for her dedication keeping these records accurate and up to date and for her work keeping track of all the ACA finances. Our thanks also go to [redacted] who continues to audit our annual accounts for submission to OSCR.

This year the Aberlady Local Place Plan 2025-2035 was submitted and approved by ELC. This was an enormous undertaking, made possible largely by the skill and determination of Sadia Ward, who very much led this piece of work. The LLP will feed in to the ELC 10-year Local Development Plan; a copy of the LLP is available to read in the village hall, Margiota, and can also be view online via the www.aberlady.org homepage.

Thanks to [redacted] and a team of volunteers who continue to work tirelessly behind the scenes making sure that the provision of defibrillators in the village is managed and maintained and that annual training is made available to new defibrillators in Meadowside and Glenpeffer, taking the total in the village to five.

The task of managing and maintaining the village hall can be a hefty one, it is a demanding and awkward old building at times, and the work that goes on behind the scenes is largely unheralded. However, it is ACA's shared belief that the village hall is a vital resource for the residents of Aberlady. I can't thank everyone enough for their part in keeping its doors open.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Date _____

TRUSTEE OF
HALL

9/12/25.

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For the period from		1st June 2024		31st May 2025		
Day	Month	Year	to	Day	Month	Year
Period start date				Period end date		

Aberlady Community Association

SC008764

Enter SC No. below

Enter charity name below

Section A statement of receipts and payments

Unrestricted Restricted Expendable Permanent Total funds Total funds last
to nearest £ to nearest £ to nearest £ to nearest £ to nearest £

A1 Receipts						
Donations	10,507				10,507	6,048
Legacies						
Grants	7,068				7,068	1,745
Receipts from fundraising activities	23,537				23,537	22,391
Gross trading receipts						
Income from investments other than						
Rents from land & buildings						
Gross receipts from other charitable						827
A1 Sub total	41,112.38				41,112	31,011

A2 Receipts from asset &						
Proceeds from sale of fixed assets						
Proceeds from sale of investments						
A2 Sub total	-				-	-
Total receipts	41,112.38				41,112	31,011

A3 Payments						
Expenses for fundraising activities						
Gross trading payments						
Investment management costs						
Payments relating directly to charitable	44,069				44,069	25,303
Grants and donations						
Governance costs:						
Audit / independent examination						
Preparation of annual accounts						
Legal costs						
Other						
A3 Sub total	44,069				44,069	25,303

A4 Payments relating to asset and						
Purchases of fixed assets						
Purchase of investments						
A4 Sub total	-				-	-
Total payments	44,069				44,069	25,303
Net receipts / (payments)	-2,956				-2,956	5,708
A5 Transfers to / (from) funds						
Surplus / (deficit) for year	-2,956.42				-2,956	5,708

Section B Statement of balances

B1 Cash funds		Details		Categories	
Cash and bank balances at start of year		Surplus / (deficit) shown on receipts and payments account		Cash and bank balances at end of year	
		(2,956)		70,656	
to nearest £					
Unrestricted funds					
Restricted funds					
Expendable endowment funds					
Permanent endowment funds					
Total current period		73,613		70,656	
to nearest £					
Total last period		67,905		73,613	
to nearest £					

(Agree balances with receipts and payments account(s))

B2 Investments	
Details	
Fund to which asset belongs	Total
Market valuation	
Last year	

[illegible][illegible]

B5 Contingent liabilities		
	Details	
Fund to which liability relates		Total
		-
Amount due to nearest £		-
Last year to nearest £		-

Signed by one or two trustees
on behalf of all the trustees

Signature		Print Name		Date of approval

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Unrestricted funds are those held by the Association to be spent on meeting its principal objectives including : to promote the wellbeing of the inhabitants of Aberlady and its environs without distinction of political, cultural or religious beliefs, to foster a community spirit and to manage, maintain and improve the Aberlady Community Hall as an accessible hub for educational, recreational, social and cultural activities. During 2024-2025 there were no restricted funds in the account.

[illegible]

C3a Trustee remuneration

X	<p>If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)</p>
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C3b Trustee remuneration - details

£	Authority under which paid

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
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C4b Trustee expenses - details

Replacement cigarette bin	
Paint and items for clean up	

Number of trustees	
77	1
73	1

C5 Transactions with trustees and connected persons	
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Balance	Transaction	Nature of transaction	Nature of relationship

C6 Other information

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1 Donations

Unrestricted funds	to nearest £	10,507	6,048
		425	260
		2,336	1,199
		1,000	-
Restricted funds	to nearest £	-	-
Expendable funds	to nearest £	-	-
Permanent funds	to nearest £	-	-
Total current period	to nearest £	10,507	6,048
		425	260
		2,336	1,199
		1,000	-
Total last period	to nearest £	3,150	1,439
		1,954	4,791
		1,000	2,336
		425	1,199
		-	6,048

2 Grants

					Total
					East Lothian Council (via Coastal Area Partnership)
Unrestricted funds	to nearest £	7,068		-	
Restricted funds	to nearest £	-		-	
Total current period	to nearest £	7,068	-	-	
Total last period	to nearest £	1,745			

3 Gross receipts from other charitable activities

[illegible]

4 Payments relating directly to charitable activities

Hall repairs	7,202						
Hall improvements	22,468						
Hall Cleaning	2,808						
Gas supplies	2,426						
Electricity supplies	2,019						
Wifi rental	262						
Insurance	1,199						
Hall administration	388						
Licences and operating expenses	451						
Local Place plan project	559						
Community improvements	4,266						
Total	44,049						
Unrestricted funds	to nearest £						
Restricted funds	to nearest £						
Expendable funds	to nearest £						
Permanent funds	to nearest £						
Total current period	to nearest £	7,202	22,468	2,808	2,426	2,019	262
Total last period	to nearest £	4,033	5,770	2,152	6,183	2,949	-

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Unrestricted fund 5 - enter name of fund below	Unrestricted fund 6 - enter name of fund below	Unrestricted fund 7 - enter name of fund below	Unrestricted fund 8 - enter name of fund below	Unrestricted fund 9 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts	General fund	Defibrillator	Projector	Community Events	Sit and Stroll (benches)	Replacement Oven	Local Place Plan	Hall Renovations	Aberlady Bay Toilets		
	Donations	4,961	4,791	-	300	454	-	-	-	10,507	6,048
	Legacies									-	-
	Grants	3,000	-	-	-	-	-	-	314	7,068	1,745
	Receipts from fundraising activities	23,537	-	-	-	3,754	-	-	-	23,537	22,391
	Gross trading receipts	-								-	-
	buildings	-								-	-
	Rents from land & buildings	-								-	-
	Gross receipts from other charitable activities	-								-	827
	Sub total	31,499	4,791	-	300	454	3,754	-	314	41,112	31,011
Receipts from asset & investment sales	Proceeds from sale of fixed assets									-	-
	Proceeds from sale of investments									-	-
	Sub total	-	-	-	-	-	-	-	-	-	-
	Total receipts	31,499	4,791	-	300	454	3,754	-	314	41,112	31,011
Payments	Expenses for fundraising activities	-								-	-
	Gross trading payments	-								-	-
	Investment management costs	-								-	-
	Payments relating directly to charitable activities	18,818	3,976	-	-	26	4,670	559	264	44,069	25,303
	Grants and donations	-								-	-
	Governance costs:	-								-	-
	Audit / independent examination	-								-	-
	Preparation of annual accounts	-								-	-
	Legal costs	-								-	-
	Sub total	18,818	3,976	-	-	26	4,670	559	264	44,069	25,303
Payments relating to asset and investment movements											
Purchases of fixed assets										-	-
	Purchase of investments									-	-
Sub total		-	-	-	-	-	-	-	-	-	-
	Total payments	18,818	3,976	-	-	26	4,670	559	264	44,069	25,303
Net receipts / (payments)											
		12,680	815	-	300	429	(916)	(559)	(15,756)	50	(2,956)

APPENDIX 2
Transfers to / (from) funds

Surplus / (deficit) for year

12,680	815	-	300	429	(916)	(559)	(15,756)	50	(2,956)	5,708										

Nature and purpose of funds

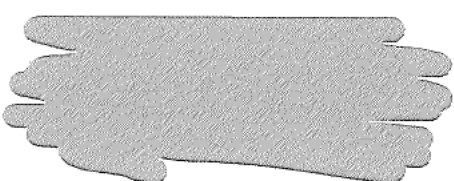
Unrestricted funds are those held by the Association to be spent on meeting its principal objectives including : to promote the wellbeing of the inhabitants of Aberlady and its environs without distinction of political, cultural or religious beliefs; to foster a community spirit and to manage, maintain and improve the Aberlady Community Hall as an accessible hub for educational, recreational, social and cultural activities.

Additional analysis (3)

Responsible fund	1 - 2017	2 - 2018	3 - 2019	4 - 2020	5 - 2021
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[illegible]

Independent examiner's report on the accounts						
Aberlady Community Association						
Registered charity number SC008764						
On the accounts of the charity for the period						
Day	Month	Year	to	Day	Month	Year
1	June	2024		30	May	2025
Set out on pages 1-5 of the accounts (separate paper)						

Report to the trustees/ members of		Aberlady Community Association	
Registered charity number		SC008764	
On the accounts of the charity for the period		Day Month Year to Day Month Year	
Set out on pages		1-5 of the accounts (separate paper)	
Respective responsibilities of trustees and examiner		<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>	
Basis of independent examiner's statement		<p>My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.</p>	
Independent examiner's statement		<p>In the course of my examination, no matter has come to my attention</p> <p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> • to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations • to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <p>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>	
Signed:			
Name:			
Relevant professional qualification(s) or body (if any):		CPFA (Chartered Institute of Public Finance and Accountancy) (retired)	
Address:			

