

## **Dalkeith Baptist Church**

**Trustees' Report and Financial Statements**  
*Year ended 31 December 2023*

# Dalkeith Baptist Church

## Contents of the Financial Statements *for the year ended 31 December 2023*

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# Dalkeith Baptist Church

## Report of the Trustees for the year ended 31 December 2023

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The Trustees are pleased to present their report together with the financial statements of the church for the year ended 31 December 2023.



### Bankers

Royal Bank of Scotland plc  
63 High Street  
Dalkeith  
Midlothian  
EH22 1JA

### Status of Charity and governing document

Dalkeith Baptist Church is established by Constitution and is registered with OSCR as a charity. The Scottish Charity Number is SC006472.

As part of the establishment of the SCIO a new constitution was agreed by church members on 1 October 2023 and approved by the Office of the Scottish Charity Regulator on 21 December 2023.

The new SCIO, Dalkeith Baptist Church SCIO (SC053027) has been set up to replace Dalkeith Baptist Church (SC006472). The transfer of Assets and Liabilities from Dalkeith Baptist Church to Dalkeith Baptist Church SCIO will be completed next year. After this Dalkeith Baptist Church will be fully wound up.

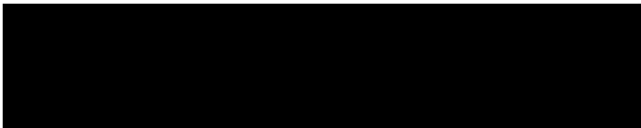
### Aims and affiliation

The Church provides an environment and a place for members to worship and to express their faith in the Lord Jesus Christ. The Church also gives support to meet the physical and spiritual needs of members, based on the teachings contained in the Bible. The Church also supports activities involving the local community, as well as those involving national and international bodies.

The Church is a member of the Baptist Union of Scotland. A contribution is paid to the Scottish Baptist Fund which provides resources which are available to all member churches of the BUS.

### Office Bearers and Trustees

The Trustees who served during the year and to the date of this report are listed below. The day to day running of the Church is undertaken by the members of the Leadership group which includes the three trustees.



The property held by the Church is in the name of the current Trustees.

### Appointment of Leadership Group

The election of the Leadership takes place every four years. Members of the group must stand down from their positions but are eligible for re-election. Members of the Church who are at least twenty years of age at the date of election or co-option may be elected or co-opted. Appropriate candidates should normally have been active in Christian work for at least two years and have demonstrated their full involvement in the life of the Church through regular attendance at the Sunday services and prayer meetings for at least one year. Those who have attracted the support of at least sixty percent of the members voting shall be invited to serve on the group. Between elections, the Leadership may be increased in number for the remainder of the term of office by election or co-option, subject to receiving the support of at least sixty percent of those attending the Church Meeting.

# Dalkeith Baptist Church

## Report of the Trustees for the year ended 31 December 2023

### **Induction and training of new Leadership Group members**

There is no formal induction and training required for new members. Given that all new members of the group will have been members of the Church for a number of years, it is expected that they will be familiar with those activities which form part of the life of the Church. Further competence is developed through 'on the job' experience and guidance. The main purposes of the group are to assist the Pastor in the pastoral care of the congregation, to consider future directions for the congregational life and to oversee the practical administration of the Church, including finance, fabric and the arrangements for meetings and services.

None of the members of the group receive any honorarium for their work. Any volunteers who help in organising events do not receive any remuneration other than reimbursed expenses.

### **Achievements and performance**

The number of members of the fellowship remained fairly static during the year but we were encouraged by the faithful participation of those members in church activities and by their growth in grace. We have been encouraged by the participation of younger people too.

There was renewed activity in co-operation with local churches in 2023 and activity in co-operation with other local charities continued during the year, with the premises being used by Horizons recovery café, Alzheimer's dementia café and the Red Cross.

The running of an Alpha course during the autumn provided an opportunity for the involvement of a wider circle of members and there was an encouraging number of attendees.

Recent months, in 2024, have seen a small but encouraging increase in attendances on Sundays.

We continue to face the future confident in the power, sovereignty and faithfulness of the God whom we love and serve.

### **Financial review**

#### ***Principal sources of funding***

Donations received from members of the Church form the main source of income of the Church. As a registered charity, the church also reclaims Gift Aid from HMRC. The church also received a small amount of interest from funds held on deposit in 2023.

#### ***Results for the year***

The financial statements for the year are set out in pages 4 to 8. The Receipts and Payments Account on page 4 reflects a deficit of £4,962 (2022: surplus of £13,601). Total reserves as at 31 December 2023 were, £105,522 (2022: £110,484), with a general fund of £53,012 (2022: £60,284) and restricted funds of £52,510 (2022: £50,200).

#### ***Reserves***

The policy of the Church is to aim to maintain unrestricted funds which are sufficient to cover two months' running costs of the Church. The current level of reserves meets this aim. Where donations are received with specific instructions attached, then the leadership group ensures that the donation is used for the purpose as specified.

### **On behalf of the Trustees**



Treasurer

Date: 6 May 2024

# Dalkeith Baptist Church

## Report of the Independent Examiner to the Trustees for the year ended 31 December 2023

I report on the accounts of the church for the year ended 31 December 2023 which are set out on pages 4 to 8.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

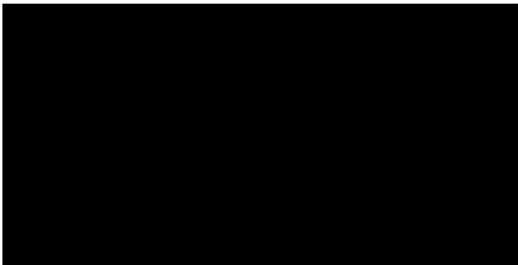
My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent Examiner's Statement

In the course of my examination, no matter has come to my attention other than that disclosed below:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended), and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations (as amended)

have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Innes & Partners Limited  
Chartered Certified Accountants

Innes House  
18 Shairps Business Park  
Houstoun Road  
Livingston  
EH54 5FD

Date: 8 May 2024

# Dalkeith Baptist Church

## Receipts and Payments Account

For the year ended 31 December 2023

	Notes	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
<b>Receipts</b>					
Offerings - bank		60,610	-	60,610	65,090
Offerings - loose		13,408	-	13,408	14,250
Gift Aid reclaimed		15,891	838	16,729	21,411
Other donations		8,205	3,860	12,065	12,040
Leaving gift		-	-	-	2,100
Bank interest		-	286	286	133
<b>Total receipts</b>		<b>98,114</b>	<b>4,984</b>	<b>103,098</b>	<b>115,024</b>
<b>Payments</b>					
Staff costs	3	39,716	-	39,716	45,300
Donations and gifts	4	10,444	500	10,944	15,254
Repairs and maintenance		8,956	-	8,956	2,343
Heat, light and insurance		18,897	-	18,897	14,603
Cleaning		8,517	-	8,517	7,608
Rates and water		3,785	-	3,785	3,612
Printing, postage and stationery		1,159	-	1,159	1,914
Fellowship gifts		1,380	2,500	3,880	2,325
Resource materials		3,950	150	4,100	3,250
Independent examination fees		792	-	792	780
Telephone		603	-	603	597
Sundry expenditure		1,553	-	1,553	1,652
Flowers		418	-	418	419
Professional fees		3,681	-	3,681	1,489
Licences		1,059	-	1,059	277
<b>Total payments</b>		<b>104,910</b>	<b>3,150</b>	<b>108,060</b>	<b>101,423</b>
<b>Net (deficit)/surplus for the year</b>		<b>(6,796)</b>	<b>1,834</b>	<b>(4,962)</b>	<b>13,601</b>
Transfers	5, 6	(476)	476	-	-
<b>Net movement in funds after transfers</b>		<b>(7,272)</b>	<b>2,310</b>	<b>(4,962)</b>	<b>13,601</b>
Total funds brought forward		60,284	50,200	110,484	96,883
<b>Total funds carried forward</b>		<b>53,012</b>	<b>52,510</b>	<b>105,522</b>	<b>110,484</b>
		(Note 5)	(Note 6)		

The notes on pages 6 to 8 form part of these financial statements.

# Dalkeith Baptist Church

## Statement of Balances

As at 31 December 2023

	Notes	Opening balance £	2023 Surplus for year £	Closing balance £	Opening balance £	2022 (Deficit) for year £	Closing balance £
Cash balances		110,484	(4,962)	105,522	96,883	13,601	110,484
<b>Total assets held</b>		<b>110,484</b>	<b>(4,962)</b>	<b>105,522</b>	<b>96,883</b>	<b>13,601</b>	<b>110,484</b>
<b>Reserves</b>							
Unrestricted funds	5			53,012			60,284
Restricted funds	6			52,510			50,200
				<b>105,522</b>			<b>110,484</b>

## Statement of assets at 31 December 2023

### Fixed

Freehold property, church and manse	540,000	540,000
<i>The properties were revalued in 2013.</i>		

### Current

Gift aid due	2,107	3,619
	<b>542,107</b>	<b>543,619</b>

## Statement of liabilities at 31 December 2023

Invoices due for payment	870	792
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The financial statements on pages 4 to 8 were approved by the Trustees on 6. May 2024 and signed on their behalf by the undernoted:



Treasurer

The notes on pages 6 to 8 form part of these financial statements.

# Dalkeith Baptist Church

## Notes to the Financial Statements for the year ended 31 December 2023

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### 1. Accounting policies

#### *Accounting convention*

The financial statements have been prepared under the historical cost convention, and in accordance with the Charities Accounts (Scotland) Regulations 2006 (as amended).

#### *Basis of financial statements*

The financial statements have been prepared on a receipts and payments basis.

All income and expenses are accounted for when received or paid.

#### *Funds*

For the purpose of the Receipts and Payments Account as shown on page 4, funds are defined as follows:

**Unrestricted** funds comprise grants and other income received for the objects of the church without further specified purpose and are available as general funds.

**Restricted funds** represent income which has been received for the objects of the charity and specified for a restricted purpose within these objects by the donor.



# Dalkeith Baptist Church

## Notes to the Financial Statements for the year ended 31 December 2023

### 2. Transactions with Trustees

Remuneration was paid to [REDACTED] for his work as the Pastor, amounting to £35,610 (2022: £32,850), pension payments of £4,094 (2022: £3,793) and reimbursed expenses of £478 (2022: £11). No other expenses were paid to the Trustees during the year (2022: nil) in their capacity as Trustees.

### 3. Staff costs and numbers

	2023 £	2022 £
Gross salaries	35,610	38,064
Employer's NI	-	1,316
Pension contributions	4,094	3,793
Pension Deficit Payment	12	2,127
	<b>39,716</b>	<b>45,300</b>

The average number of employees during the year was 1 (2022: 1).

### 4. Donations and gifts

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Scottish Baptist Fund	3,960	-	3,960	3,960
Baptist Missionary Society	2,760	-	2,760	3,323
Storehouse	-	-	-	2,188
Compassion UK	424	-	424	336
Bethny Christian Trust	-	125	125	830
OMF International	1,320	-	1,320	1,320
Other grants and gifts	600	-	600	1,625
Elgin Baptist Church	-	-	-	1,000
Ellon Baptist Church	1,000	-	1,000	-
SU Scotland	275	-	275	150
Barnabas Aid	480	-	480	-
CAFMACP	-	-	-	522
	<b>10,819</b>	<b>125</b>	<b>10,944</b>	<b>15,254</b>

### 5. Unrestricted funds

	Balance at 01.01.23 £	Income £	Expenditure £	Transfers £	Balance at 31.12.23 £
General fund	60,284	98,114	(104,910)	(476)	53,012
Total unrestricted funds	<b>60,284</b>	<b>98,114</b>	<b>(104,910)</b>	<b>(476)</b>	<b>53,012</b>

#### Explanation of funds

The *General fund* encompasses all income and expenditure relating to the primary focus activities of the charity, other than those for which funding is restricted.

# Dalkeith Baptist Church

## Notes to the Financial Statements for the year ended 31 December 2023

6. Restricted funds	Balance at 01.01.23	Income	Expenditure	Transfers	Balance at 31.12.23
	£	£	£	£	£
Church premises fund	50,200	286	-	446	50,932
Other donations fund	-	4,698	(3,150)	30	1,578
Total restricted funds	50,200	4,984	(3,150)	476	52,510

### Explanation of funds

*The Church premises fund* relates to a legacy given to the Church which was expressly for extending existing premises or purchasing further premises.

*The other donations fund* relates to income generated from specific collections for a named cause such as local charities or disaster relief.

### 7. Pension obligations

The Church is a participating employer with the Baptist Pension Scheme ("the Scheme"), which is a separate legal entity administered by the Pension Trustee (Baptist Pension Trust Limited). The assets of the Scheme are held separately from those of the Employer and the other participating employers.

The Scheme, previously known as the Baptist Ministers' Pension Fund, started in 1925, but was closed to future accrual of defined benefits on 31 December 2011. Prior to this date the main benefit provided through the Defined Benefit (DB) Plan was a pension of one eightieth of final minimum pensionable income for each year of pensionable service together with additional pension in respect of premiums paid on Pensionable Income in excess of Minimum Pensionable Income. Since 1 January 2012, benefits have been provided through a Defined Contribution (DC) Plan.

A formal valuation of the DB Plan as at 31 December 2019 by a professionally qualified Actuary using the Projected Unit Method. At the valuation date the market value of the DB Plan assets was £298 million, whilst the level of assets needed to pay benefits was £316m, giving a deficit of £18m (equivalent to a past service funding level of 94%). The Church and the other participating employers in the DB Plan are collectively responsible for funding this deficit. The next actuarial valuation of the DB Plan within the Scheme is due to take place not later than as at 31 December 2022.

On 30th June 2022 the Baptist Pension Scheme signed an agreement with the insurance company Just Group ("Just") to secure DB Plan members' pension benefits. Just are now providing financial backing for all pensions provided through the Scheme's DB Plan and following this transaction, the Scheme no longer has a shortfall. An updated Recovery plan was then signed in August 2022 under which recovery contributions from each participating employer in the DB Plan reduced to £1 per month from August 2022.